



PHILIPPINE INTERNATIONAL TRADING CORPORATION

4/F NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

Request for Quotation Ref. No. MPG/SVP Ref. 2019-11-153 (Small Value Procurement)

SUPPLY AND DELIVERY OF 1 UNIT BRAND NEW BONE DRILL MACHINE FOR THE PHILIPPINE ARMY (PA)

The **Philippine International Trading Corporation (PITC)** and the **Philippine Army (PA)** intend to apply the sum of **PESOS: TWO HUNDRED NINE THOUSAND SIX HUNDRED FIFTHTEEN & 38/100 ONLY (Php 209,615.38)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW BONE DRILL MACHINE** more particularly described as follows:

Item No.	Item Description	Qty	Unit	Approved Budget for the Contract (Php)
				Unit Price
1	Bone Drill Machine	1	unit	₱ 209,615.38

In view of this, may we request suppliers to submit quotation with the following requirements, terms and conditions for compliance:

- **Delivery Period:** Full delivery within thirty (30) calendar days from receipt of Notice to Proceed (NTP)
- **Delivery Place:** GS Medical Warehouse, Supply Bn, LSG, Army Support Command (ASCOM) Warehouse, Philippine Army, Fort Andres Bonifacio, Taguig City
- **Acceptance:** The item shall be subjected to visual inspection upon delivery to ensure compliance to the Technical Specifications and quality of the item.
- **Payment term** is within 15 calendar days after complete delivery and final acceptance of the items and submission of required documents.
- **Refusal to sign and accept the Award / Contract or enter into contract without justifiable reason,** maybe a ground for imposition of administrative sanctions under Rule XXIII of the 116 Revised IRR of RA 9184.



For submission:

1. Minimum Eligibility Requirements:

- a. Valid and current PhilGEPS Registration (Platinum or Red Membership);
- b. DTI or SEC Registration;
- c. Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective supplier is located; **OR** the equivalent document for Exclusive Economic Zone or Areas;

In cases of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as a proof that the supplier has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;

- d. Latest Income/Business Tax Return (within the last six (6) months preceding the date of submission of proposal);
- e. Photocopy of Supplier's Sales Invoice.

Technical Requirements:

- a. Completely filled out PITC Technical Quotation Forms: **Annex I-A.**
- b. Duly conformed Technical Specifications: **Annex I-B.**
- c. Bidder's Reference of Technical: **Annex I-C**
Brochures or Technical Data Sheet or equivalent specifying Technical specifications of the item being bid. Internet downloads may be included to supplement the information contained in the original brochures. In lieu of brochure, a bidder may submit pictures or scaled drawings of the item to be bid.
- d. Valid and Current **Certificate of Product Registration (CPR)** or **Certificate of Exemption (COE)** from the **Food and Drug Administrative (FDA) Philippines.**
- e. Valid and Current **License to Operate (LTO)** as Medical Device Importer/Distributor from the **Food and Drug Administrative (FDA) Philippines** issued in the name of the Bidder.
- f. Valid and Current ISO Registration Certification issued by an independent certifying agency in the name of the Manufacturer of the item. The certificate shall cover the design, manufacture and production, as applicable
- g. Omnibus Sworn Statement: **Annex I-D.**
 - a) Authority of the designated representative with corresponding proof of authorization
 - b) Non-inclusion in blacklist or under suspension status
 - c) Authenticity of Submitted Documents
 - d) Authority to validate Submitted Documents
 - e) Disclosure of Relations
 - f) Compliance with existing labor laws and standards
 - g) Bidders Responsibilities
 - h) Did not pay any form of consideration.



2. Financial Requirements:

- a. Completely filled out PITC Financial Quotation Forms – supplier's price proposal must not be more than the ceiling price and must be inclusive of VAT: **Annex II-A.**

Should your company be interested, **you may submit your open quotation on or before 06 December 2019, 4:00PM at the 4th Floor, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City, through fax at 8812-0012, or email at joachim.montallana@pitc.gov.ph.** For further queries you may call at Tel. No. 8818-9801 loc 365 or 424 and look for Mr. Pio B. Bellosillo / Mr. Chim T. Montallana.

Thank you.


MYRA CHITELLA T. ALVAREZ
Acting Vice President
Military Procurement Group



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

**Annex I-A
Page 1 of 3**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
 TECHNICAL QUOTATION FORM
 SUPPLY AND DELIVERY OF 1 UNIT BRAND NEW BONE DRILL MACHINE
 FOR THE PHILIPPINE ARMY (PA)
 Ref. No. MPG/SVP Ref. 2019-11-153
 SMALL VALUE PROCUREMENT**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

INSTRUCTIONS TO THE SUPPLIER: Indicate **“COMPLY”** if **Supplier’s Statement of Compliance** meets the technical specifications as indicated. DO NOT LEAVE ANY BLANK. A **“YES OR NO”** ENTRY WILL NOT BE ACCEPTED. FAILURE TO COMPLY WILL RESULT IN THE REJECTION OF THE SUPPLIER’S PROPOSAL.

Line No.	Technical Requirements	Supplier’s Statement of Compliance
1	TECHNICAL SPECIFICATION FOR BONE DRILL MACHINE UNIT DATED 05 JULY 2018 PER ATTACHED ANNEX I-B.	
2	Please specify the brand and model number being offered for the following equipment	
2	Equipment	Brand and Model No.
	BONE DRILL MACHINE	
3	Other Requirements: We have no overdue deliveries or unperformed services intended for PITC and the PA	
Additional Requirements to be provided by the Supplier, If declared as the Single/Lowest Calculated Bid, as part of Post Qualification		
4	Product Presentation of the actual Brand and Model of Bone Drill Machine being offered within seven (7) calendar days from receipt of Notice to Present Sample. Presentation of the machine may be in any of the following: <ul style="list-style-type: none"> • A unit already installed at other Government or Private hospitals/establishments; or • Brand new unit to be used for product presentation/demonstration. 	

I/We, the undersigned manufacturer / supplier, having examined the Technical Documents for this project hereby OFFER to (supply / deliver / perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation. Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



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**Annex I-A
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Line No.	Additional Requirements to be provided by the Supplier, If Awarded the Contract	Supplier’s Statement of Compliance
4	Delivery: <ul style="list-style-type: none"> • Delivery Period: Full delivery within thirty (30) calendar days from receipt of Notice to Proceed (NTP) • Delivery Place: GS Warehouse, Supply Bn, LSG, Army Support Command (ASCOM) Warehouse, Philippine Army, Fort Andres Bonifacio, Taguig City • The Supplier shall be responsible in unloading the items from the container to the designated warehouse of the PA. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier • All expenses related to the delivery shall be for the account of the supplier. • Delivery must be done in the presence of PA and PITC authorized representatives. There will be two (2) PITC representatives to witness the delivery for the account of the Supplier. • The Supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery. Failure to give due notice shall be a ground for non-acceptance delivery. 	

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INSTRUCTIONS TO THE SUPPLIER: Indicate **"COMPLY"** if Supplier's Statement of Compliance meets the technical specifications as indicated. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO COMPLY WILL RESULT IN THE REJECTION OF THE SUPPLIER'S PROPOSAL.

Line No.	Additional Requirements to be provided by the Supplier, If Awarded the Contract	Supplier's Statement of Compliance
5	Manuals: must provide at least one (1) original hard and soft copy of operator's and service manuals in English language upon delivery.	
6	Replacement of Defective Items upon Delivery and Inspection of Items Within fifteen (15) calendar days from receipt of Notice to Replace from PITC, the Supplier shall replace any newly delivered unit found defective that may be traceable to poor workmanship, use of poor quality material, and non-compliance with the specification.	
7	Warranty: Shall be issued in favor of the Philippine Army (PA) with a validity period of minimum of two (2) years on parts and services from date of Certificate of Acceptance.	

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Signature of Company Authorized Representative

Name & Designation (in print)

Date



By 2028, a world-class Army that is a source of national pride.

HEADQUARTERS
PHILIPPINE ARMY
TECHNICAL WORKING GROUP FOR MEDICAL ITEMS
Fort Andres Bonifacio, Metro Manila

TWG-MI

5 July 2018

TECHNICAL SPECIFICATIONS
BONE DRILL MACHINE

PARAMETER	DESCRIPTION
Application:	<ul style="list-style-type: none"> Battery powered Cannulated reaming and drilling system.
Modes:	Forward/ reverse, oscillation and safe mode
Speed:	<ul style="list-style-type: none"> 900 – 1200 rpm in drilling. 220 – 270 rpm in reaming.
Sterilization:	(±10) 125°C.
Make:	<ul style="list-style-type: none"> Stainless steel. Autoclavable. Pistol Grip.
Weight:	Maximum 3.5 lbs.
Battery:	<ul style="list-style-type: none"> Ni-Mh 1800mAh. Run time: 16-21 Mins. Autoclavable.
Features:	<ul style="list-style-type: none"> Ambient storage temperature of 0-50°C and relative humidity of 15-90%. Ambient operating temperature of 10-40°C and relative humidity of 15-90%.
Accessories:	One (1) piece spare battery.
	One (1) piece charger.
	One (1) piece chuck.
	Two (2) pieces sterilizing/aseptic battery transfer ring.
	One (1) piece manual.

[Signature]
RANDY T. POLOVAPDO
Captain, JAGS
Member, Legal

[Signature]
MAE SPACINE B. HORNIDO
Captain, (MI) PA
Member, CGI, PA Rep

[Signature]
JEFFREY B. BAYANI
Captain, (GSC) PA
Member, Financial

[Signature]
ALDRIN A. PICO
Lieutenant Colonel, (M4C) PA
Member, Technical

Recommend Approval:

[Signature]
FELIX T. TERENCIO
Colonel, (MC) PA (GSC)
Army Chief Surgeon

[Signature]
EDNA S. RENEJANE
Colonel, (VIC) PA (GSC)
Chairperson

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date

Word: Patriotism, Duty.

NOTED
CG PA
AUG 09 2018
DATE



**SUPPLY AND DELIVERY OF 1 UNIT BRAND NEW BONE DRILL
MACHINE FOR THE PHILIPPINE ARMY**
Ref. No. MPG/SVP Ref. 2019-11-153

BIDDER'S REFERENCE OF TECHNICAL SPECIFICATIONS

PARAMETER	DESCRIPTION	REFERENCE <i>(Indicate where the particular technical specification can be validated, i.e. page number of brochure/data sheet, manual)</i>
Application:	- Battery powered - Cannulated reaming and drilling system.	
Modes:	Forward / Reverse, oscillation and safe mode	
Speed:	- 900-1200 rpm in drilling - 220 – 270 rpm in reaming	
Sterilization:	(±10) 125°C	
Make:	- Stainless Steel. - Autoclavable - Pistol Grip	
Weight:	Maximum 3.5 lbs	
Battery:	- Ni-Mh 1800Mah - Run time: 16-21 mins - Autoclavable	
Features:	- Ambient storage temperature of 0-50°C and relative humidity of 15-90%. - Ambient operating temperature of 10-40°C and relative humidity of 15-90%.	
Accessories:	One (1) piece spare battery.	
	One (1) piece charger	
	One (1) piece chuck	
	Two (2) pieces sterilizing/aseptic battery transfer ring.	
	One (1) piece manual	



Annex I-D

SUPPLY AND DELIVERY OF 1 UNIT BRAND NEW BONE DRILL MACHINE FOR THE PHILIPPINE ARMY (PA)

Ref. No. MPG/SVP Ref. 2019-11-153

OMNIBUS SWORN STATEMENTS

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I/We, _____, of legal age, with residence at _____, after having been duly sworn to in accordance with law do hereby certify under oath as follows:

(a)

AUTHORITY OF THE DESIGNATED REPRESENTATIVE

(Please check appropriate box and fill up blanks)

Sole Proprietorship

That I am the sole proprietor of <company name/name of supplier> with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ and as owner and sole proprietor, I have the full power and authority to do, execute and perform any and all acts necessary to represent it in the small value procurement.

Name: _____

Title: _____

Specimen Signature: _____

- OR -

That I am the duly authorized representative of the owner/sole proprietor of <company name/name of supplier> with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ as shown in the attached Special Power of Attorney, and granted full power and authority to do, execute and perform any and all acts necessary to represent it in the small value procurement.

Name: _____

Title: _____

Specimen Signature: _____

Note: Please attach a Special Power of Attorney, if not the Sole Proprietor/Owner.



Corporation, Partnership, Cooperative

That I/we am/are the duly authorized representative/s of <company name>, located at _____, with Telephone No. _____; Fax No. _____ and e-mail address, _____, as shown in the attached Secretary's Certificate issued by the corporation or the members of the joint venture, and granted full power and authority to execute and perform any and all acts necessary and/or to represent our company, including signing all documents and other related documents such as the contracts:

1) Name: _____ 2) Name: _____
Title: _____ Title: _____
Specimen Signature: _____ Specimen Signature: _____

1Note: Please attach duly executed Secretary's Certificate.

(b)

NON-INCLUSION IN THE BLACKLIST NOR UNDER SUSPENSION STATUS BY ANY AGENCY OR GOVERNMENT INSTRUMENTALITY

That the firm I/We represent is not blacklisted or barred/suspended from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financial institution whose blacklisting rules have been recognized by the Government Procurement Policy Board.

(c)

AUTHENTICITY OF SUBMITTED DOCUMENTS

That each of the documents submitted by our company in satisfaction of the requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

(d)

AUTHORITY TO VALIDATE SUBMITTED DOCUMENTS

The undersigned duly authorized representative of the Applicant, for and in behalf of the Applicant, hereby Authorizes the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted.

(e)

DISCLOSURE OF RELATIONS

That for and in behalf of the Bidder, I/We hereby declare that the sole proprietor or proprietress/ all officers and members of the partnership or cooperative/ all officers, directors, and controlling stockholders of the corporation/ all partners and members of the Joint Venture are not related by consanguinity or affinity up to the third civil degree with the **Head of the Procuring Entity**, members of the **Board of Directors**, the **President, Officers or Employees** having direct access to information that may substantially affect the result of the bidding such as, but not limited to, the **members of the PITC BAC**, the **members of the TWG of PITC**, the **PITC BAC Secretariat**, the **head of the end-user unit**, and the **project consultants**. It is fully understood that the existence of the aforesaid relation by consanguinity or affinity of the Bidder with the aforementioned Officers of the Corporation shall automatically disqualify the Bid.



(f)

COMPLIANCE WITH EXISTING LABOR LAWS AND STANDARDS

That our company diligently abides and complies with existing labor laws and standards.

(g)

BIDDER'S RESPONSIBILITIES

1. That I/we have taken steps to carefully examine all of the bidding documents;
2. That I/we acknowledge all conditions, local or otherwise affecting the implementation of the contract;
3. That I/we made an estimate of the facilities available and needed for the contract to be bid, if any;
4. That the submission of all bidding requirements shall be regarded as acceptance of all conditions of bidding and all requirements of authorities responsible for certifying compliance of the contract;
5. That I have complied with our responsibility as provided for in the bidding documents and all its attachments;
6. That failure to observe any of the above responsibilities shall be at my own risk and
7. That I agree to be bound by the terms and conditions stated in the Conditions of the Contract for this project.

(h)

DID NOT PAY ANY FORM OF CONSIDERATION

That I/we did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 1__ at _____, Philippines.

**Bidder's Authorized Representative
Signature over Printed Name**

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 104 Rules on Notarial Practice) _____ issued _____ at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*mgcg/rev/07-11-116



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex II-A

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
FINANCIAL QUOTATION FORM
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SMALL VALUE PROCUREMENT**

PRICE MUST BE INCLUSIVE OF VAT

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

NOTE: Supplier's price proposal / quotation must not exceed the ABC / Ceiling Price. The Supplier shall shoulder all transportation costs and bears all risk until the goods have been delivered to the site.

Description	Quantity	ABC (PhP)	Supplier's Price Proposal (PhP)
		Unit Price	Unit Price
Bone Drill Machine	1 unit	₱ 209,615.38	

Amount in Words:

I/We, the undersigned manufacturer / supplier, having examined the Technical Documents for this project hereby OFFER to (supply / deliver / perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date