



PHILIPPINE INTERNATIONAL TRADING CORPORATION

5/F NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

Request for Quotation

RFQ Reference No. MPG-EP-2020-12-014

(EMERGENCY PROCUREMENT)

SUPPLY AND DELIVERY OF 31 SETS BRAND NEW PORTABLE WATER FILTRATION FOR THE OFFICE OF CIVIL DEFENSE (OCD)

The **Philippine International Trading Corporation (PITC)** and the **Office of Civil Defense (OCD)** intend to apply the sum of **PESOS: Eight Million Nine Hundred Forty-Two Thousand Three Hundred Seven & 43/100 (₱8,942,307.43) (Inclusive of VAT)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of 31 Sets Brand New Portable Water Filtration for the Office of Civil Defense (OCD)** more particularly described as follows:

Item Description	Qty.	Approved Budget for the Contract (PhP) (VAT Inclusive)	
		Unit Price	Total Price
Portable Water Filtration	31 Sets	288,461.53	8,942,307.43

Required delivery period and delivery place:

Delivery Period	Delivery Place
Within Thirty (30) calendar days upon receipt of Notice to Proceed (NTP)	OCD Warehouse in Metro Manila

In view of this, may we request Suppliers to submit quotation with the following requirements, terms and conditions for compliance:

For submission:

1. Minimum Eligibility Requirements:

FOR AUTHORIZED PHILIPPINE, SUPPLIERS, DEALERS, DISTRIBUTORS OR RESELLERS:

- Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship;
- Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;
- Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;
- Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports):
 - Independent Auditor's Report;
 - Balance Sheet (Statement of Financial Position); and
 - Income Statement (Statement of Comprehensive Income)

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (a), (b), (c) and (d) above.

*Note: Supplier must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.



2. Technical Requirements:

a. Completely filled out PITC Technical Documents:

ANNEX	ITEM DESCRIPTION
Annex I	Technical Quotation Form
Annex I-A	Technical Specification dated 01 December 2020
Annex I-B	Test and Acceptance Procedures dated 10 June 2020

- b. Brochure and/or Technical Data Sheet for the item being offered **showing compliance** to the required Technical Specifications. Internet downloads may be included to supplement the information contained in the original brochures;
- c. Valid and Current ISO Certification in the name of the manufacturer. The ISO Certification must cover the Quality and Environment Management;
- d. Certificate by the Philippine Food and Drug Administration (FDA) or Certificate from DOH accredited laboratories which shows the test results of the water filtered by the equipment satisfies the Philippine National Standard (PNS) for water potability.
- e. Valid and Current License to Operate as Medical Device Importer / Distributor from the Food and Drug Administration (FDA) – Philippines issued in the name of the Bidder
- f. List of Authorized Local Service Center in Metro Manila (indicating address, contact numbers and email address).
- g. Must submit one (1) sample of Portable Water Filtration and its component with Brand and Model for visual test and cross-matching with FDA certificate and with the physical characteristics indicated in the Technical Specification; and
- h. Omnibus Sworn Statement, **Annex II**;

3. Financial Requirements:

- a. Completely filled out PITC Financial Quotation Form: **Annex III**- Supplier’s price proposal must not be more than the ceiling price per item and must be inclusive of VAT;
- b. Price must be valid for One Hundred Twenty (120) calendar days upon submission of quotation.

Should your company be interested, you may submit your **open quotation** on or before **23 December 2020 (Wednesday)** not later than **5:00pm** thru the following email address:

- pio.bellosillo@pitc.gov.ph
- pio.bellosillo@pitc1973.onmicrosoft.com

Note: Maximum size of email with attachment is six (6) MB only. You may email your quotation in parts if your attachment is more than six (6) MB.

Thank you.

(SGD) MYRA CHITELLA T. ALVAREZ
Acting Vice President
Military Procurement Group

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the
Supply and Delivery of 31 Sets Brand New Portable Water Filtration
for the Office of the Civil Defense (OCD)

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation of Company Authorized Representative (in print)

Contact Details (Tel. No., Fax No. & Email Address)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex I (Page 1 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL QUOTATION FORM**

**SUPPLY AND DELIVERY OF 31 SETS BRAND NEW PORTABLE WATER FILTRATION
FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)**

RFQ Reference No. MPG-EP-2020-12-014

EMERGENCY PROCUREMENT

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	TECHNICAL SPECIFICATIONS	Supplier’s Statement of Compliance
1)	Technical Specifications for Portable Water Filtration Unit dated 01 Dec 2020 attached as Annex I-A	
2)	Test and Acceptance Procedure for Portable Water Filtration Unit dated 10 June 2020 attached as Annex I-B	

PLEASE SPECIFY BRAND AND MODEL NO. BEING OFFERED:

Line No.	OTHER REQUIREMENTS	Supplier’s Statement of Compliance
3)	Markings: With NDRRMC and OCD Logo at the following: a. Water Filtration Unit: NDRRMC logo – 3 inches x 4 inches ($\pm 2\%$); and OCD logo – 3 inches in diameter ($\pm 2\%$) b. Packaging (hard case luggage): NDRRMC logo – 4 inches x 6 inches ($\pm 2\%$); and OCD logo – 4 inches in diameter ($\pm 2\%$)	
4)	To provide OCD-NDRRMC logo on the Portable Water Filtration Unit and in hard case with Contractor’s Label in the unit which include: <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Supplier’s Name: Contract No.: Project Name: Lot No: </div>	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.
I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.
Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex I (Page 2 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
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INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier's Statement of Compliance
5)	<p>PRE-SHIPMENT/PRE-DELIVERY INSPECTION AND TESTING:</p> <ol style="list-style-type: none"> 1. Pre-Delivery Inspection by the Joint OCD & PITC Technical Inspection and Acceptance Committee shall be conducted at the Supplier’s Facility in the Philippines where the item is complete and ready for inspection. <ul style="list-style-type: none"> - There will be minimum five (5) members of the Joint OCD & PITC Technical Inspection and Acceptance Committee. - All costs relative to the pre-delivery inspection including travel, board and lodging and related expenses shall be for the account of the supplier. 2. The pre-delivery test shall follow the procedures below: <ol style="list-style-type: none"> a) Physical count of the thirty-one (31) units of Portable Water Filtration Unit and three (3) units for visual and operational/functional inspection shall be the minimum requirements for visual inspection and functional testing and all outboard motor shall be subjected to functional testing by the Joint OCD and PITC Technical Inspection and Acceptance Committee. b) In case of non-compliance with the minimum Technical Specifications of the Portable Water Filtration as per the test results, the Supplier shall be given a chance to correct the defect found within ten (10) calendar days from receipt of Notice to Correct. Supplier shall be allowed to correct the defect found up to once only. Once the allowable correction exceeded it is a basis for termination of the contract. c) Once all defects are corrected with the Technical Specifications after the required testing/s, and the necessary part/s of the unit are replaced accordingly and shall be declared as compliant; d) All expenses of the procuring entity necessary for the conduct of this activity in facilities in the Philippines shall be shouldered by the supplier. 	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

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Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier's Statement of Compliance
6)	<p>Delivery:</p> <ul style="list-style-type: none"> • Delivery Period: Within thirty (30) Calendar Days upon receipt of Notice to Proceed (NTP) • Delivery Place: OCD Warehouse in Metro Manila • All delivery/ies must be done in the presence of OCD and PITC authorized representative/s. PITC representative/s shall attend delivery attestation only once, otherwise, transportation and other incidental expenses of PITC representative/s incurred in succeeding deliveries shall be for the account of the Supplier and shall be deducted accordingly against payment. • The supplier must inform PITC account officer at least seven (7) days prior to the delivery of the goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery. • The Supplier shall be responsible in unloading the items from the container to the designated warehouse of the OCD. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier. • All deliveries must be done in the presence of Inspection Team consisting of at least two (2) PITC Representatives; • Other than the delivery schedule / quantities stated, NO partial deliveries are allowed. Only Complete deliveries will be accepted. • Deliveries made for “safekeeping” purposes is NOT ALLOWED. • All expenses related to the delivery, inspection and acceptance shall be for the account of the supplier. 	
7)	<p>Acceptance Procedure:</p> <ul style="list-style-type: none"> • The Portable Water Filtration Unit shall be inspected as to completeness in the items. • The Portable Water Filtration Unit shall be inspected for external defects and cracks at the place of delivery. 	
8)	<p>Replacement of Defective Items:</p> <p>Within ten (10) calendar days from receipt of Notice to Replace from PITC, the supplier shall replace any newly delivered unit found defective that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications.</p>	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.
I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.
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INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier’s Statement of Compliance
9)	Must provide at least one (1) SOFT AND HARD COPY of Maintenance and Operations Manual per Unit in English language upon delivery.	
10)	Additional Requirement: <ul style="list-style-type: none"> • Additional One (1) filter per unit; • Necessary tools per unit 	
11)	Warranty: <ul style="list-style-type: none"> • Shall be issued in favor of the OFFICE OF CIVIL DEFENSE (OCD) with a validity period minimum of one (1) year Warranty in Parts and Service from date of final acceptance. • With available or accredited Local Service Centers and parts available in Metro Manila 	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

**TECHNICAL SPECIFICATIONS
PORTABLE WATER FILTRATION UNIT**

01 DEC 2020

Date:

MINIMUM TECHNICAL SPECIFICATIONS
<p>Thirty-One (31) sets of Portable Water Filtration Unit</p> <ul style="list-style-type: none"> ▪ Minimum Specifications: <p>Filters: 4 stages to remove solids of the following raw water sources</p> <ol style="list-style-type: none"> a. Rain Water b. River Water c. Lake Water d. Drainage <p>Self-priming Water Pump 1-micron sediment pre-filtration 0.5 micron activated carbon block filtration Reverse Osmosis Capacity: at least 1,400 GPD Recover: 50-75% Conform with the requirements of the FDA No more than 60 lbs. in weight Battery powered with portable Solar Power System Packaging: Hard Case Luggage The Supplier should be ISO certified both in Quality and Environment</p> <p>Markings: With NDRRMC and OCD Logo at the following:</p> <ol style="list-style-type: none"> 1) Water Filtration Unit: NDRRMC logo - 3 inches x 4 inches (± 2%); and OCD logo - 3 inches in diameter (± 2%) 2) Packaging (hard case luggage): NDRRMC Logo - 4 inches x 6 inches (± 2%); and OCD logo - 4 inches in diameter (± 2%)
<ul style="list-style-type: none"> ▪ Terms of Reference: <ol style="list-style-type: none"> A. Price inclusive of taxes, insurance and delivery cost. B. Period of Delivery: Within thirty (30) calendar days from receipt of Notice to Proceed (NTP) C. Delivery Area: OCD Warehouse in Metro Manila D. Post Qualification: one (1) unit of Portable Water Filtration Unit and its component shall be subjected to visual and functional test; E. Submission of necessary test results and certifications from government accredited testing facility / center. F. Pre-Delivery Inspection at the warehouse of the bidder with thirty-one (31) units of Portable Water Filtration for actual physical count and five (5) units to be randomly taken by OCD TIAC for visual and functional testing. G. With maintenance and operational manual

Conforme:

Page 1 of 2

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

MINIMUM TECHNICAL SPECIFICATIONS
H. At least one (1) additional water filter and necessary tools for the unit
I. Identified Local Service Center and parts available in Metro Manila
J. At least one (1) year warranty in parts and service

Prepared by:


MR. LOUISE MARK U. CIRUNAY
 OIG, Logistics, Interoperability and Force Management Division
 and End-User,

Noted by:


DIR. BERNARDO RAFAELITO R. ALEJANDRO IV, CESO IV
 D, Operations Service

Approved by:


USEC RICARDO B JALAD
 Administrator



Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

**TEST AND ACCEPTANCE PROCEDURES FOR THE
PORTABLE WATER FILTRATION UNIT**

Date: JUN 10 2020

Portable Water Filtration Unit

I – Pre- Delivery Inspection and Testing

1. Pre-Delivery Inspection by the Joint OCD & PITC Technical Inspection and Acceptance Committee shall be conducted at the Supplier's Facility in the Philippines where the item is complete and ready for inspection.

Additional Requirements: To provide OCD-NDRRMC logo on the Portable Water Filtration Unit and in hard case with Contractor's Label in the unit which include:

- Supplier's Name:
- Contract No.:
- Project Name:
- Lot No.:

- There will be minimum five (5) members of the Joint OCD & PITC Technical Inspection and Acceptance Committee.
- All costs relative to the pre-delivery inspection including travel, board and lodging and related expenses shall be on the account of the supplier.

2. The pre-delivery inspection shall follow the procedures below:

- a. Physical count of the thirty-one (31) units of Portable Water Filtration Unit and three (3) units for visual and operational /functional inspection shall be the minimum requirement by the Joint OCD and PITC Technical Inspection and Acceptance Committee.
- b. In case of non-compliance with the Minimum Technical Specifications of the Portable Water Filtration Unit as per the test results, the Supplier shall be given a chance to correct the defect found within ten (10) calendar days from receipt of Notice to Correct.

Supplier shall be allowed to correct the defect found up to once (1) only. Once the allowable correction exceeded it is a basis for termination of the contract.

- c. Once all defects are corrected with the Technical Specifications after the required testing/s and the necessary part/s of the unit are replaced accordingly and shall be declared as compliant.

- d. All expenses of the procuring entity necessary for the conduct of this activity in facilities/places in the Philippines shall be shouldered by the supplier.

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date

[Handwritten signature]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

II- Delivery

1. The physical count of the Portable Water Filtration Unit shall be the primary focus of the procuring entity during the delivery stage.
2. No partial deliveries allowed.
3. The Supplier shall be responsible in unloading the items from the container to the designated warehouse within Metro Manila of the OCD. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier.
4. The Supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery of the Portable Water Filtration Unit in the delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery.
5. All expenses related to the delivery shall be for the account of the supplier. There will be a Joint OCD and PITC representatives present during the inspection and acceptance of the items delivered.

III - Acceptance Procedure to be conducted by OCD-TIAC and PITC Representatives

1. The Portable Water Filtration Unit shall be inspected as to completeness in the items.
2. The Portable Water Filtration Unit shall be inspected for external defects and cracks at the place of delivery.

Prepared by:

ENGR. GILBERT H CONDE

ENGR. GILBERT H CONDE

Chief, Logistics, Interoperability and Force Management Division
And End-User

Noted by:

DIR. HAROLDIN CABREROS

DIR. HAROLDIN CABREROS

D, Operations Service

Approved by:

USEC RICARDO B JALAD

USEC RICARDO B JALAD
Administrator

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



**SUPPLY AND DELIVERY OF 31 SETS BRAND NEW PORTABLE WATER FILTRATION
FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)**

RFQ Reference No. MPG-EP-2020-12-014

Omnibus Sworn Statement (Revised¹)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

¹ Revised per GPPB Resolution No. 16-2020 dated 16 September 2020.



Annex II (Page 2 of 3)

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant



Annex II (Page 3 of 3)

SUBSCRIBED AND SWORN to before me this _____ day of _____ at _____, Philippines, by the affiant/s himself/herself/themselves whom I was able to personally identify through his/her/their [*insert type of valid government identification card used*], which he/she/they has/have presented to me.

Witness my hand and seal this ____ day of [*month*] [*year*].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [*date issued*], [*place of issue*]

IBP No. _____ [*date issued*], [*place of issue*]

Doc No. _____

Page No. _____

Book No. _____

Series of _____



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex III

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
FINANCIAL QUOTATION FORM**

**SUPPLY AND DELIVERY OF 31 SETS BRAND NEW PORTABLE WATER FILTRATION
FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)**

RFQ Reference No. MPG-EP-2020-12-014

EMERGENCY PROCUREMENT

PRICE MUST BE INCLUSIVE OF VAT

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

NOTE: Supplier's price proposal/quotation must not exceed the ABC/Ceiling Price per item. The Supplier shall shoulder all transportation costs and bears all risk until the goods have been delivered to the site.

QTY	Description	ABC (PhP)		Supplier's Price Proposal (PhP)		
		Unit Price	Total Price	Total Quantity Supplier Commits to Deliver within the Delivery Period	Unit Price	Total Price
21 sets	Portable Water Filtration	288,461.53	8,942,307.43			

Total Amount in Words:

Note:

- I. Price must be valid for One Hundred Twenty (120) days upon submission of quotation;
- II. The Supplier shall shoulder all transportation costs and bears all risk until the goods have been delivered to the site.
- III. Payment to Supplier of the Contract Price, net of applicable withholding tax shall be made within fifteen (15) days after full delivery, and submission of the required documents as follows:
 1. Original and duplicate **BIR VAT registered Supplier's Invoice** issued under the name of the Office of the Civil Defense (OCD) indicating **OCD TIN**. Entries must be typewritten or computer printed and must be duly acknowledged and received by OCD's authorized representative;
 2. Original and duplicate Delivery Receipt issued under the name of the OCD duly acknowledged and received by OCD's authorized representative and countersigned by PITC QAIT representative; and
 3. Original Joint Certificate of Acceptance issued by authorized representatives of OCD and PITC.

SUPPLIER'S UNDERTAKING

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date