



BIDS AND AWARDS COMMITTEE 2

SUPPLEMENTAL BID BULLETIN NO. 1

SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND IMPROVEMENT OF GEN. RICARTE SHRINE GROUNDS AND ATTENDANT PARKS OF THE PHILIPPINE VETERANS AFFAIRS OFFICE (PVAO)

Bid Ref No. MPG-B2-2020-310 Nego

(Previous Bid Ref No. 2019-442 2nd Rebid, 2019-314 Rebid & 2019-144)

Approved Budget for the Contract – P 1,542,307.69

(Negotiation, Pursuant to Sec. 53.1 of Revised IRR of RA 9184)

This **Supplemental Bid Bulletin No. 1** is being issued to clarify, modify and amend Negotiation Documents.

A. AMENDMENT TO BIDDING DOCUMENTS

SECTION I. INVITATION FOR NEGOTIATION

FROM

1. ...xxx

| Description | Qty | ABC (PhP) (VAT Inclusive) | Funding Source | Bid Security* in any of the following forms: | Cost/Price of Bidding Documents (cash payment only) (PhP) |
|-------------|-----|------------------------------|----------------|--|---|
|-------------|-----|------------------------------|----------------|--|---|

...xxx

TO

1. ...xxx

| Description | Qty | ABC (PhP) (VAT Inclusive) | Funding Source | Bid Security* in any of the following forms: | Cost/Price of Bid Documents (Cash payment OR Cash Deposit) (P) |
|-------------|-----|------------------------------|----------------|--|---|
|-------------|-----|------------------------------|----------------|--|---|

...xxx

FROM

8. The Invitation for Negotiation and Negotiation Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph.

Bidders who have participated in the last two (2) previous biddings can secure the Invitation for Negotiation and Negotiation Documents from the BAC II Secretariat c/o Ms. Irene G. Alayon at the 3/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City upon presentation of original copy of Official Receipt.

Other interested qualified bidders can still participate and acquire the Negotiation Documents upon payment of a non-refundable fee as indicated above.

For the Pre-Nego Conference, suppliers are encouraged to send their authorized technical representatives or personnel who are familiar with the negotiation requirements and will prepare the documents for the supplier



TO

8. The Invitation for Negotiation and Negotiation Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph.

Bidders who have participated in the last two (2) previous biddings can secure the Invitation for Negotiation and Negotiation Documents from the BAC II Secretariat from **Monday to Friday between 9:00 AM to 2:00 PM** upon presentation of original copy of Official Receipt:

| | |
|-------------------------|----------------------------------|
| <u>Monday</u> | <u>Jane C. Arcilla</u> |
| <u>Tuesday</u> | <u>Irene G. Alayon</u> |
| <u>Wednesday</u> | <u>Jane C. Arcilla</u> |
| <u>Thursday</u> | <u>Ludy T. Concepcion</u> |
| <u>Friday</u> | <u>Ludy T. Concepcion</u> |

Other interested qualified bidders can still participate and acquire the Negotiation Documents upon payment of a non-refundable fee as indicated above.

They may pay for the cost of Negotiation Documents thru any of the following modes of payment:

1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM

OR

2) Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC II Secretariat c/o Irene G. Alayon at bac2secretariat@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat

For the Pre-Nego Conference, suppliers are encouraged to send their authorized technical representatives or personnel who are familiar with the negotiation requirements and will prepare the documents for the supplier

FROM

9. The Schedule of Bidding Activities shall be as follows:

| <u>ACTIVITIES</u> | <u>TIME</u> | <u>VENUE</u> |
|--|--|---|
| 1. Invitation and Issuance of Nego Documents | 8:00 AM to 4:00 PM Mondays to Fridays Starting 17 March 2020 | BAC II Secretariat c/o Ms. Irene G. Alayon NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City |
| 2. Pre-Nego Conference | 26 March 2020 2:00 PM | 5 th floor Conference Room NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City |
| 3. Submission and Opening of Proposals | 14 April 2020 3:00 PM Late Bids shall not be accepted | 5 th floor Conference Room NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City |
| 4. Negotiations for the Best and Final Offer | TBA | 5 th floor Conference Room NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City |



TO

9. The schedule of Bidding Activities shall be as follows:

| <u>ACTIVITIES</u> | <u>TIME</u> | <u>VENUE</u> |
|--|---|--|
| 1. Invitation and Issuance of Nego Documents | 8:00 AM to 4:00 PM Mondays to Fridays Starting 17 March 2020 | BAC II Secretariat NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City |
| 2. Pre-Nego Conference | <u>12 August 2020</u> <u>10:00 AM</u> | <u>Via Video conference**</u> <u>(ZOOM)</u> |
| 3. Submission and Opening of Proposals* | <u>11 September 2020</u> <u>10:00 AM</u> <i>Late Bids shall not be accepted.</i> | <u>PITC Conference Room</u> NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City <u>Via Video conference**</u> <u>(ZOOM)</u> |
| 4. Negotiations for the Best and Final Offer | TBA | <u>PITC Conference Room</u> NDC Bldg 116 Tordesillas St, Salcedo Village, Makati City <u>Via Video conference**</u> <u>(ZOOM)</u> |

**** Only two (2) pre-registered representatives/personnel per bidder shall be allowed to participate in the Zoom conference.**

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the Pre-Nego Conference via video conference (Zoom) may send request for Zoom Link Password to the bac2secretariat@pitc1973.onmicrosoft.com with the following information together with proof of identity of the attendee a day before the scheduled conference.

| | |
|--|--|
| Name of Project | |
| Bid Reference | |
| Activity | |
| Company Name | |
| Address | |
| Name of Representative (maximum of two (2)) | |
| Contact Nos. | |
| e-mail address | |
| Proof of Identity attached | |

For the Pre-Nego Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

For Opening of Proposals

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the Opening of Proposals via video conference (Zoom) may send request for Zoom Link Password to the bac2secretariat@pitc1973.onmicrosoft.com with the following information together with proof of identity of the attendee a day before the scheduled conference.

| | |
|--|--|
| Name of Project | |
| Bid Reference | |
| Activity | |
| Company Name | |
| Address | |
| Name of Representative (maximum of two (2)) | |
| Contact Nos. | |
| e-mail address | |
| Proof of Identity attached | |



FROM

10. Interested bidders may obtain further information from the BAC II Secretariat c/o Ms. Irene G. Alayon at the 3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting 17 March 2020 at telephone no. 8818-98-01 loc. 310. However, any queries relative to the contents of the Negotiation Documents and the project requirements can only be made by bidders who purchased the Negotiation Documents not later than ten (10) calendar days prior to the Submission and Opening of Proposals.

xxx..

TO

10. Interested bidders may obtain further information from the BAC II Secretariat **by sending their queries via e-mail at bac2secretariat@pitc.gov.ph OR bac2secretariat@pitc1973.onmicrosoft.com starting 05 August 2020.** However, any queries relative to the contents of the Negotiation Documents and the requirements can only be made by bidders not later than ten (10) calendar days prior to the Submission and Opening of Proposals.

xxx...

**SECTION II.
INSTRUCTIONS TO INVITED CONTRACTORS (IIC) / PROPOSAL DATA SHEET (PDS)**

FROM

B. PREPARATION OF DOCUMENTS FOR NEGOTIATION

B.1 ...xxx

| | |
|----------|--|
| TO | : THE BIDS AND AWARDS COMMITTEE II PHILIPPINE INTERNATIONAL TRADING CORPORATION |
| FROM: | _____ <i>(Name of Contractor in Capital Letters)</i> |
| ADDRESS: | _____ <i>(Address of Contractor in Capital Letters)</i> |
| PROJECT: | Supply of Labor and Materials for the Repair and Improvement of Gen. Ricarte Shrine Grounds and Attendant Parks for the PVAO |
| | Bid. Ref No. MPG-B2-2020-310 Nego (Previous Bid Ref No. 2019-442 2nd Rebid, 2019-314 Rebid & 2019-144) |
| | (In Capital Letters, Indicate the Phrase): "DO NOT OPEN BEFORE: 14 April 2020, 3:00 PM" |

xxx..

TO

B.1 ...xxx

B. PREPARATION OF DOCUMENTS FOR NEGOTIATION

| | |
|----------|--|
| TO | : THE BIDS AND AWARDS COMMITTEE II PHILIPPINE INTERNATIONAL TRADING CORPORATION |
| FROM: | _____ <i>(Name of Contractor in Capital Letters)</i> |
| ADDRESS: | _____ <i>(Address of Contractor in Capital Letters)</i> |
| PROJECT: | Supply of Labor and Materials for the Repair and Improvement of Gen. Ricarte Shrine Grounds and Attendant Parks for the PVAO |
| | Bid. Ref No. MPG-B2-2020-310 Nego (Previous Bid Ref No. 2019-442 2nd Rebid, 2019-314 Rebid & 2019-144) |
| | (In Capital Letters, Indicate the Phrase): "DO NOT OPEN BEFORE: 11 September 2020, 10:00 AM " |

xxx..



FROM

B.2. Documents Comprising the Proposal: Eligibility and Technical Components

(a) ELIGIBILITY DOCUMENTS –

Class “A” Documents:

(a.1.) ELIGIBILITY DOCUMENTS

i. ...xxx

ii. ...xxx

iii. ...xxx

iv. Copy of each of the following Audited _Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

TO

B.2. Documents Comprising the Proposal: Eligibility and Technical Components

(a) ELIGIBILITY DOCUMENTS –

Class “A” Documents:

(a.1.) ELIGIBILITY DOCUMENTS

i. ...xxx

ii. ...xxx

iii. ...xxx

iv. Copy of each of the following Audited _Financial Statements for 2019 and 2018 (in comparative form or separate reports): (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

FROM

Class “B” Document: (for Joint Venture)

The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.

Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.

IX. ...xxx

1) Each JV Partner, must also submit the following:

(i) ...xxx

(ii) ...xxx

(iii) ...xxx

(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports)

(a) Independent Auditor’s Report;

(b) Balance Sheet (Statement of Financial Position); and

(c) Income Statement (Statement of Comprehensive Income)

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

xxx..



TO

Class “B” Document: (for Joint Venture)

The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.

Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.

X. ...xxx

1) Each JV Partner, must also submit the following:

- (i) ...xxx
- (ii) ...xxx
- (iii) ...xxx
- (iv) **Copy of Audited Financial Statements for 2019 and 2018** (in comparative form or separate reports)
 - (a) Independent Auditor’s Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income)

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

xxx..

FROM

C. REQUEST FOR CLARIFICATION

Contractors may request for clarifications on any part of this Negotiation Documents for an interpretation. Such a request must be in writing and submitted to the Procuring Entity at the following address before the deadline for the submission and receipt of negotiation proposal:

CHAIR
BIDS AND AWARDS COMMITTEE II
Philippine International Trading Corporation (PITC)
5th Floor, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Email: bac2secretariat@pitc.gov.ph OR bac2secretariat@pitc1973.onmicrosoft.com
Telefax: 8818 1479

TO

C. REQUEST FOR CLARIFICATION

Contractors may request for clarifications on any part of this Negotiation Documents for an interpretation. Such a request must be in writing and submitted to the Procuring Entity at the following address before the deadline for the submission and receipt of negotiation proposal:

CHAIR
BIDS AND AWARDS COMMITTEE II
Philippine International Trading Corporation (PITC)
Email: bac2secretariat@pitc.gov.ph **OR bac2secretariat@pitc1973.onmicrosoft.com**
Telefax: 8818 1479



FROM

D. SUBMISSION AND OPENING OF PROPOSALS FOR NEGOTIATION

The place of negotiation is at the 5/F Conference Room, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City and the time of submission and opening. Submission and Opening of Proposals and Negotiation (Phase 1) is on 14 April 2020, 3:00PM.

TO

D. SUBMISSION AND OPENING OF PROPOSALS FOR NEGOTIATION

The place of negotiation is at the **PITC Conference Room**, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City and the time of submission and opening. Submission and Opening of Proposals and Negotiation (Phase 1) is on **11 September 2020, 10:00 AM.**

FROM

E. POST QUALIFICATION

Within a non-extendible period of five (5) calendar days from receipt by the supplier of the Notice from the BAC that the supplier has the Single/Lowest Calculated Proposal (S/LCP), the Supplier shall submit and/or present the following requirements for post qualification:

- 1) ...xxx
- 2) ...xxx
- 3) Present original of the following:
 - 3.1. ...xxx
 - 3.2. ...xxx
 - 3.3. ...xxx
 - 3.4 Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports)
 - (a) Independent Auditor's Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income)

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

xxx.

TO

E. POST QUALIFICATION

Within a non-extendible period of five (5) calendar days from receipt by the supplier of the Notice from the BAC that the supplier has the Single/Lowest Calculated Proposal (S/LCP), the Supplier shall submit and/or present the following requirements for post qualification:

- 1) ...xxx
- 2) ...xxx
- 3) Present original of the following:
 - 3.1. ...xxx
 - 3.2. ...xxx
 - 3.3. ...xxx
 - 3,4 Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports)
 - (a) Independent Auditor's Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income)

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

xxx.

This **Supplemental Bid Bulletin No. 1** shall form part of the Negotiation Documents. Any provisions in the Negotiation Documents inconsistent herewith is hereby amended, modified and superseded accordingly.



For guidance and information of all concerned.

Issued this 03 August 2020 in Makati City.

(SGD) CHRISTABELLE P. EBRIEGA
Chair

(SGD) ATTY. MARIA GUDELIA C. GUESE
Vice-Chair

(SGD) MYRA CHITELLA T. ALVAREZ
Member

DAVID A. INOCENCIO
Member

(SGD) JOEL S. RODRIGUEZ
Member

(SGD) ATTY. MITZELL ARTHUR R. MAGDAONG
Alternate Member

Concurred by:

JAYLORD AQUINO
PVAO Provisional Member



PITC BIDS AND AWARDS COMMITTEE II

CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Project: Supply of Labor and Materials for the Repair and Improvement of Gen. Ricarte Shrine Grounds and Attendant Parks for the PVAO

Bid Ref No. : MPG-B2-2020-310 Nego

APPROVED BUDGET FOR THE CONTRACT: P 1,542,307.69

| Ref. No. | Particulars | |
|----------|-------------|--|
|----------|-------------|--|

ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS

ELIGIBILITY DOCUMENTS

CLASS "A" DOCUMENTS

| | | |
|---|---|--|
| (i) | Registration certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives. | |
| (ii) | Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In case of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement. | |
| (iii) | Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018I, as finally reviewed and approved by the BIR. | |
| (iv) | Copy of audited Financial Statements for 2019 and 2018 (in comparative form or separate reports): a) Independent Auditor's Report; b) Balance Sheet (Statement of Financial Position); and c) Income Statement (Statement of Comprehensive Income.). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions. | |
| OR | | |
| Valid and current PHILGEPS Certificate of Registration (Platinum Membership *). | | |
| *Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration (Platinum Membership). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of the PhilGEPS Certificate of Registration (Platinum Membership), bidders are required to submit the valid and current documents including the Audited Financial Statements for 2019 and 2018 (stamped and received by the BIR) together with the said PhilGEPS Certificate of Registration (Platinum Membership). | | |
| (v) | Statement of all its ongoing government and private contracts (including contracts awarded but not yet started), if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex I). | |



| | | |
|--------|--|--|
| (vi) | <p>Statement of Single Largest Completed Contract similar to the contract to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A).</p> <p>However, contractors under Small A and B categories without similar experience on the contract to bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.</p> <p><i>Similar contract shall refer to contract involving construction or renovation of buildings.</i></p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> a) Constructor's Performance Evaluation System (CPES) Final Rating which must be Satisfactory, or b) Owner's Certificate of Acceptance, or c) Owner's Certificate of Completion | |
| (vii) | <p>Valid and current Philippine Contractors Accreditation Board (PCAB) license with Classification/Category in General Building/General Engineering with Minimum Size Range of Small B and Minimum License Category of C & D. The PCAB license must indicate "PCAB registered contractor for Government Projects."</p> | |
| (viii) | <p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5.</p> <p>The computation must be at least equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. | |



CLASS “B” DOCUMENTS (For Joint Venture)

a) Valid Joint Venture Agreement (JVA).

The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture.

b) Each partner of a JV shall likewise submit the following:

I. Registration certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives.

II. Valid and current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located **OR** the equivalent document for Exclusive Economic Zones or Areas.

In case of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;

III. Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR.

IV. Copy of Audited Financial Statements for 2019 or 2018 (in comparative form or separate reports):

- a. Independent Auditor’s Report;
- b. Balance Sheet (Statement of Financial Position); and
- c. Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.**

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents. In case the JV Partners opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Registration) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07- 2017 dated 31 July 2017”*

c) Entities forming themselves into a Joint Venture shall likewise submit a Special PCAB license to act in the capacity of such joint venture

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (Annex I).



| B. TECHNICAL DOCUMENTS | | |
|-------------------------------|---|---|
| (i) | Completed and signed Technical Bid Form and other Technical Documents | |
| | Annex III | Technical Proposal Form |
| | Annex III-A | Scope of Works for the Repair and Improvement of Gen Ricarte Shrine Grounds and Attendant Parks |
| (ii) | Notarized Affidavit of Undertaking for the Project's Technical Specifications and its Drawings/Plans (Annex IV). | |
| (iii) | <p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> 1) Organizational chart for the contract to be bid; 2) List of contractor's personnel (viz, Project Manager, Project Engineer, Materials Engineer, and Foreman), to be assigned to the contract to be bid, with their complete qualification and experience data (Bio-data per Annex V); and 3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project. 4) Additional documents to include: <ol style="list-style-type: none"> a. Construction Methods b. Construction Schedule (in Gantt Chart or any format) c. Manpower Schedule (in Gantt Chart or any format) d. Equipment Utilization Schedule (in Gantt Chart or any format) | |
| (iv) | Certificate of Site Inspection issued by the Command Engineer's Office. | |
| (v) | Certificate of Performance Evaluation (per Annex VI) showing a rating of at least Satisfactory, issued by the Bidder's client of the Single Largest Completed Contract of Similar Nature per submitted Annex I-A | |
| (vi) | Proof of Authority of the designated representative/s for purposes of this bidding. | |
| | 1) Duly notarized Special Power of Attorney - For sole proprietorship if owner opts to designate a representative/s; or | |
| | 2) Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture. | |
| (vi) | 3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s. | |
| | Omnibus Sworn Statements using the form prescribed. (Annex VII) | |
| | (a) Authority of the designated representative | |
| | (b) Non-inclusion in blacklist or under suspension status | |
| (vi) | (c) Authenticity of Submitted Documents | |
| | (d) Authority to validate Submitted Documents | |



| | | |
|--|--|--|
| | (e) Disclosure of Relations | |
| | (f) Compliance with existing labor laws and standards | |
| | (g) Bidders Responsibilities | |
| | (h) Did not pay any form of consideration | |
| ENVELOPE 2: FINANCIAL COMPONENT | | |
| 13.1.a | Completed and signed Financial Proposal Form per Annex VIII | |
| 13.1.b | Bill of Quantities per Annex VIII-A | |
| 13.1.c | Unit Cost Analysis per Annex VIII-B | |

Note: In case of inconsistency between the checklist of documents for bidders and the provisions in the Instructions to Bidders, Instructions to Bidders shall prevail.