



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE VIA ZOOM VIDEO CONFERENCE
PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF REPUBLIC
ACT 10931 OR UNIVERSAL ACCESS TO QUALITY TERTIARY EDUCATION ACT
(UAQTEA) FOR FY 2018 FOR THE TECHNICAL EDUCATION AND SKILLS
DEVELOPMENT AUTHORITY (TESDA)
BID REF. NO. GPG-B1-2020-476
19 October 2020, 5th Floor Conference Room

There being a quorum, Chair convened the meeting at 10:20 A.M.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT – TESDA via ZOOM
Christabelle P. Ebriega, Chairperson	Dir. David Bugallon
Myra Chitella T. Alvarez, Vice-Chair	Ms. Criselle Balinas
Atty. Roxanne Marie Q. Cruz, Member	Mr. Rizal Bautista
Joel S. Rodriguez, Member	Ms. Cylie Litao
Atty. Mitzell Arthur R. Magdaong, Member	Mr. Elvis Del Castillo
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	

HIGHLIGHTS OF PROCEEDINGS

- Chair welcomed everyone to the Pre-Bid Conference for the above mentioned procurement project. Afterwhich, Chair introduced the BAC Members and the End-User’s representatives from TESDA via video conferencing ZOOM.
- Chair emphasized that only the pre-registered representatives/personnel/s shall be allowed to join during the Zoom meeting.
- Chair also informed the Bidders that there are ninety-four (94) lots involved in this project. A Bidder can bid for one, some, or all lots.
- Chair acknowledged the presence of the following prospective bidders present in this Pre-Bid Conference via ZOOM, namely:
 1. Welcome Export – Elah Martinez and Belinda Narnola
 2. Gold Tech International – Abigail Co and Willy Flores
 3. ACMI Office Systems – Gerard Joseph Alava and Rosemarie Dela Cruz
 4. Girtteki, Inc. – Rona Baguisan
 5. Reddot Imaging Philippines, Inc. – Rheyamar Fulgar
 6. D. Michael Co. Industrial Supply Corp. – Eicel Anne Fabia and Angelica Sangalang
 7. Nikka Trading – Elsa Combatin and Jonathan Zulueta
 8. Emman Tech Enterprises – Alvin Saulog and Engelbert Saulog
 9. Dominion Intertrade Corp. – Dominion Intertrade Corp.
 10. Humil International Corp. – Dante Ganot and Arthur Dean
- Invitees are authorized Philippine Suppliers or Resellers or Distributors for the Procurement of Starter Toolkits for the Implementation of Republic Act 10931 or Universal Access to Quality Tertiary Education Act (UAQTEA) for FY 2018 for the Technical Education and Skills Development Authority (TESDA).

- Chair informed that to be able to participate in this bid project, a prospective Bidder must have completed a Single contract of similar nature within last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC per lot in the Sector.
- At the same time, the bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

Similar nature shall mean "Basic Tools/Training Tools".

- **Delivery Period:** Within ninety (90) calendar days upon receipt of Notice to Proceed (NTP).
- **Delivery Place:** Refer to page 2 of the TESDA Terms of References per Sector.
- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this Pre-Bid Conference are the documents that are required to be submitted on Bid Opening Day.
- Chair started to discuss the Envelope System:

- **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.

The Financial Bid Forms should be in separate folder per lot (in 3 copies) because each lot has a separate financial bid form.

- **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
- **Sealing/Markings** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

NOTE: During Bid Submission and Opening, bidder must submit only one (1) set of the Eligibility Documents regardless of the number of Lots being bid for.

<u>Class "A" Eligibility Documents</u>	<u>Chair's Instructions</u>
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI-business registration valid and current.; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit their 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the Bidder has applied for renewal with the period prescribed by the concerned local government</p>

	units, provided that the renewed permit shall be submitted as a post-qualification requirement.
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2019 and 2018	<p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ul style="list-style-type: none"> a) Independent Auditor's Report; b) Balance Sheet; and c) Income Statements <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member they can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex I-A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
Annex I Statement of all ongoing government and private contracts (including contracts awarded but not started), if any whether similar or not in nature and complexity to the contract to be bid	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form "Annex I" is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to indicate the Lot no/s. being bid for; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
Annex I-A Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the lot being bid (Annex I-A). Similar nature shall mean "Basic Tools/Training Tools".	<ul style="list-style-type: none"> • A form is again provided; • Bidders to indicate the Lot/s being bid for; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. Copy of Official Receipt; 2. End User's Acceptance 3. Sales Invoice together with Collection Receipt (They go together)

<p>Net Financial Contracting Capacity (NFCC)</p>	<p>For NFCC</p> <ul style="list-style-type: none"> • A form is provided for as Annex II; • Bidders to indicate the Lot no/s. being bid for; • Bidders to indicate the total ABC for all Lots being bid. <p>As the sample form was flashed on the screen, Chair's instructions are for the Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the total ABC of the Lot no/s. being bid for.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>FOR COMMITTED LINE OF CREDIT (CLC) - A sample form is provided for as Annex II-A;</p> <p>CLC must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit.</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p>Annex III Class "B" Document: (For Joint Venture)</p>	<p>Since Bidders expressed that they will not bid as a Joint Venture, Chair skipped this portion, but stated that just in case any of them decides to enter into Joint Venture, the requirements are found in Bid Data Sheet Clause 12.1 pages 44 to 46 of the Bidding Documents.</p>

<p><u>Technical Documents</u></p>	<p><u>Chair 's Instructions</u></p>
<p>Annex IV Bid Security</p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a) Bid Securing Declaration</p> <ul style="list-style-type: none"> • A form is provided for as Annex IV; • Bidders to indicate Lot no/s. being bid for. <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and have it notarized.</p> <p>The other forms of Bid Security are the following, there must be separate Bid Security if Bidder is Bidding for more than one Lot:</p> <p>b) Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p>

	<p>c) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d) Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidders has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security, and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p>
<p>Annex V-A Duly signed and completed Technical Bid Form (4 pages)</p>	<p>As the Technical Bid Form for was flashed on the screen, Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • For the Bidders to use the Bid Form. They shall not retype or alter it; • Bidders to indicate the lot no/s. being bid for; • Bidders to put the word "Comply" on all the line item under the column "Bidder's Statement of Compliance"; • All pages must be signed by the authorized representative of the Bidders. <p>Chair reminded the Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p> <p>The Committee will issue a Bid Bulletin to revise this form.</p>
<p>Duly signed/conformed TESDA Terms of Reference (TOR); SECTOR 1 – Annex V-B1 SECTOR 2 – Annex V-B2 SECTOR 3 – Annex V-B3 SECTOR 4 – Annex V-B4 SECTOR 5 – Annex V-B5 SECTOR 6 – Annex V-B6 SECTOR 7 – Annex V-B7 SECTOR 8 – Annex V-B8 SECTOR 9 – Annex V-B9 SECTOR 10 – Annex V-B10 SECTOR 11 – Annex V-B11</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of these Annexes.
<p>Notarized Affidavit of Undertaking for the Annex B (Lot Specification), Annex C (Distribution Matrix) and Annex D (Delivery Address for the Distribution of Toolkits per Region) of the Terms of Reference, (Annex V-C of the Bidding Documents)</p>	<p>Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided is again provided; • To fill up all the information; • For the Bidder's Company authorized Representative to sign the form and have it notarized

<p>Annex VI Certificate of Performance Evaluation</p>	<p>Chair's Instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex VI; • The form must be in the company letterhead of Bidder's Single Largest Completed Contract Client; • The rating should be at least VERY SATISFACTORY; AND • Provide all the information called for and the form must be signed by the Bidder's Client Authorized Representative
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of Bidder's Authorized Representative:</p> <ol style="list-style-type: none"> a) <u>For Sole Proprietorship</u> submission of Duly Notarized Special Power of Attorney. b) <u>For Corporation, Cooperative, or the Members of the Joint Venture</u> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VI Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>Bidders to indicate the Lot no/s. being bid for.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete. The last page must be signed by the authorized representative. Notarization is required for this OSS.</p>

ENVELOPE 2 – FINANCIAL ENVELOPE

<p>Completed and signed Financial Bid Form</p>	<p>Envelope 2 will contain the Financial Bid of the Bidders. Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • Each Lot has its own Financial Bid Form; • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidders has to indicate the bid amount both in figures and in words in the Financial Bid Form; • Forms to be signed by the bidder's authorized representative <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Chair also emphasized that the Financial Bid Form for each lot should be placed in separate sealed envelope (in 3 copies), because if any of the requirement were declared "failed the Committee cannot proceed with the opening of the Financial Bid.</p> <p>Again, the Committee will issue a Supplemental Bid Bulletin to revise this form and Chair reminded that bidders should use the revised form/s that the Committee will issue in the Bid Bulletin.</p>
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- Chair also reminded that the Bidders must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Chair emphasized the **Additional Requirements to be Provided by the Bidder if Declared Single/Lowest Calculated Bidder (SCB/LCB) as Part of Post Qualification:**
 - To determine the compliance of the items with the requirements of the agency, the actual sample of each item being offered by the bidder together with the Technical Data Sheet will be submitted for purposes of postqualification items within fifteen (15) calendar days upon receipt of Notice to Present Prototype. The bidder will have one (1) chance to present such items.
 - If the bidder fails to present the sample of the items being offered by them during the scheduled date of presentation, the Bids and Awards Committee (BAC) has the prerogative to declare the bidder post-disqualified for failure to comply with the requirements.
- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidders Query/Clarification/s	Committee's Reply
	Any questions?
ACMI: Regarding on pages 7, 9, 170 up to 175. Lot 2, Automotive Servicing NC I, the no. of toolkits is 7 but in the financial bid form is 4 lang.	
	I know what you mean. We will review all the corrections and we will immediately issue a Bid Bulletin on this matter because we also seen them earlier.

	Just a reminder that if any changes in the documents, the Committee will issue a Bid-Bulletin and Bidder have to use the revised forms that we are going to put in the Bid-Bulletin.
Welcome Export: For the Bid Securing Declaration, if we are bidding for 94 lots, is it 94 Bid Securing Declaration din po ba?	
	No, kaya po may nakalagay na "Indicate the lots being bid for".
Welcome: Because on page 49 (Chair interrupted and replied)	
	Yes, that applies to bank document. Kaya po may nakalagay na indicate the lot no/s. that you are bidding for. This is where you put the lot nos. and that will already apply to all those lots.
Welcome: So, 1 Bid Securing Declaration lang po for all the lots that we are going to join?	
	Provided that you indicate the lot no. you are bidding on. It is not automatic that if you don't fill this up then your bid will fail.
Welcome: For the Technical Specifications, we don't need to submit technical specs as well as the brochure on the bid opening?	
	You need to submit that when you are asked to present prototype. Just sharing with you what we notice during presentation of prototype: 1. Your technical specs or brochure should match the product that you are offering. Because we've seen some submission that is totally different yung brochure or technical data sheet from the item they were offering. It has to be consistent. 2. We don't allow alternative bids when you asked to present a prototype isa lang po, you cannot make us choose which of those 2 or 3 items na pini-present ninyo ang acceptable. Isa lang po. Don't make us choose, that will be considered alternative bid which is not allowed.
Welcome: Okay, Ma'am.	
	Anything else?
Humil: Regarding the delivery period, kasi. Is it possible to change the delivery period?	
	For now, we will stick to the 90 calendar days. TESDA is considerate enough if at that time is may mga situation parin na ganyan.
Humil: Thank you, Ma'am.	
Giriteki: On page 240 Ma'am yung lot po na nakalagay doon is lot 99.	
	Thank you for bringing that up. We will issue a Bid Bulletin to correct this.
	Just a reminder we will ask you to check what you are going to offer before the submission and opening of bids.
ACMI: Regarding Sector 10, Lot 11 item nos. 4 and 5. Same po kasi sila ng description.	

	<p>TESDA: Allow us to be check our data Ma'am.</p> <p>Chair: In the meantime, can I ask you ACMI to raise your question in writing so that TESDA can prepare any revision as may be necessary and come up with the revise TOR.</p>
<p>ACMI: Thank you Ma'am.</p> <p>Another for the Technical Specifications for the Claw Hammer: Mayroon po talagang wood and fiber glass magakaiba po talaga siya?</p>	
	<p>Again, Ma'am please put your concern in writing also.</p>
<p>Nikka Trading: Where can we download the TESDA Terms of Reference?</p>	
	<p>You have to go to PITC and pick it up.</p>
<p>Nikka Trading: Okay, Ma'am. Thank you.</p> <p>In addition, Ma'am regarding the TOR, may tolerance po ba all items?</p>	
	<p>I think yes. If I remember correctly, some of those unless otherwise indicated minimum yung nakalagay na value. Please review Sir.</p>
<p>Goldtech: Regarding Sector 7, Lot 1. Item No. 1, yung specs po kasi ng active area is 8.5"x5.3" while the Test parameters is 6"x3.7". Kung ano po yung susundin.</p>	
	<p>Please put your concern in writing Ma'am so that TESDA can review that. As I said, if we revise any of the documents please use the revised documents.</p>
<p>Goldtech: Also, Lot no. 3, item no. 2. Bluetooth wireless speaker. The test parameter for the Bluetooth speaker is similar to the tablet.</p>	
	<p>We will also wait for your letter regarding that.</p>
<p>Goldtech: Noted, Ma'am.</p>	
	<p>As I said earlier the bid submission is scheduled on November 10, so the last day for asking question is on October 30 but do not wait for the last day to raise your question because we only have 7 calendar days prior to the bid opening to issue a Bid Bulletin. Those who have already raised their questions today kindly submit your written queries soonest. You may email your queries to chairbac1@pitc.gov.ph. However, for purposes of the bid submission you will be asked to submit your bids physically/manually and you may observe through video conferencing ZOOM.</p>
<p>Goldtech: Sector no. 4. Lot no. 1, item no. 3: If we can request to identify the 3.0mm.</p>	
	<p>Please include that in your query in writing for us to forward in TESDA.</p>
	<p>To make it clear, by sector may different numbers po tayo. Make sure that when you raise your question you are referring to the specific sector and lot no.</p>

ACMI: Almost all lots, mayroon po tayong nakalagy na power plug US type. Ano po ba yun Ma'am, Type A or Type B?	
	Please put that in writing Ma'am for us to clarify with TESDA.
	Any other questions? I am glad that you are already reviewing the documents and you are raising your concerns as early as now. Again, as I said for those who have already raised questions today please put them in writing so we can pass on to TESDA. All communications should be with PITC and we will take care of coordinating TESDA on the response and our response will not be directly to the person who asked the question but we will be issuing a Bid Bulletin which will be posted in the PITC website and PhilGEPS is it your responsibility to get hold of that Bid Bulletin.
Welcome: After the bid opening how long will it take for the scheduling of sampling?	
	After the bid opening within 7 calendar days within that period we will conduct bid evaluation and we will inform you after that on the ranking. If you are declared the lowest then you will be asked to submit within a non-extendable period of 5 calendar days this post qualification documents and if you are declared passed here, we will issue a Notice to Submit the Prototype. So, you have to wait for that notice to present prototype. We will also indicate there the date when you are supposed to submit the prototype. But first you have to be the lowest, kasi kung hindi naman ikaw yung lowest you'll have to wait. It's the lowest/single calculated bidder who will be first post qualified.
Welcome: Okay, Ma'am. Thank you.	
	Please wait also for our SBBs, the one that we have already seen prior to this bid opening we will immediately issue a Supplemental Bid Bulletin and for the rest we will wait for your letter. Thank you and good luck!
Bidders: Thank you Ma'am.	

Chair's Instructions

Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.
Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.
Let me give you some tips, please fill in all the blank and review your documents well, where you need to sign, please sign. Make sure that your Secretary's Certificate is clear on the intent whether only one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.
When you pay for the Bidding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents before you drop your bids.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM
OR

2) Cash Deposit

Interested Bidders may send a letter request for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.commicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat for verification purposes.

OTHER MATTERS:

- The Committee will issue a Supplemental Bid Bulletin for the following:
 - 1) Amended ITB
 - 2) Technical Bid Form (Annex V-A)
 - 3) Financial Bid Form
- Chair also reminded that the Bidder must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- **Request for clarifications/questions:**

CHAIR Bids and Awards Committee I
Philippine International Trading Corporation (PITC)
5th Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Email: chairbac1@pitc.gov.ph

Note: Maximum size of email with attachment is six (6) mb only.

BID SCHEDULE:

- Bidder can send queries/concerns via email on or before **30 October 2020 (Friday)**.
- The Bid Opening is scheduled on **10 November 2020 (Tuesday, 10:00am)**.

ADJOURNMENT


- The Pre-Bid Conference was adjourned at 11:20am.

MINUTES TAKEN BY:



ATTY. MARIA GUDELIA C. GUESE
Head, BAC-I Secretariat
KDC

APPROVED BY:



CHRISTABELLE P. EBREGA
Chairperson, BAC-I