



**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE  
SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE  
SUGAR REGULATORY ADMINISTRATION (SRA)  
BID REF. NO. GPG-B1-2020-358 3<sup>rd</sup> Rebid  
20 August 2020, 5<sup>th</sup> Floor Conference Room**

There being a quorum, Chair convened the meeting at 1:15 pm.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT – SRA (via ZOOM)
Christabelle P. Ebriega, Chairperson (via ZOOM)	Atty. Ignacio S. Santillana – Provisional Member
Atty. Ma. Gudelia C. Guese, Vice-Chair	Engr. Patricio R. Macamos
Myra T. Alvarez, Member	Ma. Lucia C. Sanchez
Joel S. Rodriguez, Member	Helen B. Lobaton
Atty. Mitzell Arthur R. Magdaong, Alternate Member (via ZOOM)	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	

**HIGHLIGHTS OF PROCEEDINGS:**

- Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of 25 Units Brand New Tractors (120hp) for the Sugar Regulatory Administration (SRA). After which, Chair acknowledged the presence of the BAC members and SRA Representative/s through video conferencing (via ZOOM).
  - Chair acknowledged the presence of the prospective bidders attending the pre-bid conference via ZOOM. Namely:
    - 1) All Certified Equipment Trading CORP. – Rhea Acero and Ariel Langcauon
    - 2) S & S Enterprises Inc. (SSEI) – Joseph Urbi Ordo
    - 3) Abomar Equipment Sales Corporation – Rafael Majam and Marc Tibayan
    - 4) P.I. Farm Products, Inc. – Fe Agustin and Christian Dela Rosa
    - 5) Filholland Corporation – Rey Romar Lapiguera and Edwin Patenio
  - Chair started to discuss the project requirements.
  - Invitees are manufacturers or authorized local distributors, dealers, resellers for the Supply and Delivery 25 units Brand New Tractors.
  - Chair informed that to be able to participate in this bid project, the prospective Bidders Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:
    - One (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the project; OR
    - Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the project.
- “Similar” contract shall refer to contracts pertaining to **farm machineries with horsepower rating of 30 and above.**
- **Project Completion Period:** Within one hundred twenty (120) calendar days upon receipt of Notice to Proceed (NTP).

**Project Delivery Site:** Refer to Annex V-A2 as per Section VI. Bidding Forms of the Bidding Documents

**Note: Project Completion Period shall include visual inspection and actual field testing prior to delivery at the deployment sites.**

- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and Envelope 2 will only contain the Financial Bid.
  - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
  - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in *Clause 20.3 and 20.4* in the Bidding Documents.

**ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS**

Class "A" Eligibility Documents	Chair's Instructions
SEC/DTI Registration Certificate	<p><b>For Corporation</b>, submission will be the SEC Registration Certificate.</p> <p><b>For the Sole Proprietorship</b> a copy of valid and current DTI business registration; and</p> <p><b>For Cooperatives</b> a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the Bidders has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2019 and 2018	<p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ul style="list-style-type: none"> <li>a) Independent Auditor's Report;</li> <li>b) Balance Sheet; and</li> <li>c) Income Statements</li> </ul> <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>

<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If a Bidders is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in "Annex A" of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p><b>Annex I</b> all ongoing government and private contracts (including contracts awarded but not started), if any whether similar or not in nature and complexity to the contract to be bid</p>	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> <li>◦ Form "Annex I" is already provided in the Bidding Documents. Bidders to use Annex I;</li> <li>◦ Bidders to provide the information called for;</li> <li>◦ Additional sheets can be used for as long as the authorized representative signs the last page.</li> </ul>
<p><b>Annex I-A</b> A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:</p> <ul style="list-style-type: none"> <li>- One (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the project; OR</li> <li>- Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the project.</li> </ul> <p>"Similar" contract shall refer to contracts pertaining to farm machineries with horsepower rating of 30 and above.</p>	<ul style="list-style-type: none"> <li>◦ A form is again provided;</li> <li>◦ Bidders to supply the data or information required in the form and to attach any of the following documents: <ul style="list-style-type: none"> <li>a) End User's Acceptance</li> <li>b) Copy of Official Receipt;</li> <li>c) Sales Invoice with Collection Receipt (<i>They go together</i>)</li> </ul> </li> </ul>
<p>Net Financial Contracting Capacity (NFCC)</p>	<p><b>For NFCC</b></p> <ul style="list-style-type: none"> <li>- A form is provided for as <b>Annex II</b>;</li> </ul> <p>As the sample form was flashed on the screen, Chair's instructions are for the Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the total ABC.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit <b>Committed Line of Credit</b>, issued by a local commercial/Universal Bank.</p> <p><b><u>FOR COMMITTED LINE OF CREDIT (CLC)</u></b> - A sample form is provided for as Annex II-A;</p> <p>CLC must be at least equal to <b>ten percent (10%)</b> of the ABC of the project issued by a Local Universal or Local Commercial Bank.</p>

	Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.
<b>Annex III</b> Class "B" Document: (For Joint Venture)	Since Bidders will not enter into a Joint Venture, Chair did not discuss the details. Just in case Bidders want to participate as Joint Venture, the details is found on pages 37-38.
<b>Technical Documents</b>	<b>Chair's Instructions</b>
<b>Annex IV</b> Bid Security	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p><b>a. Bid Securing Declaration</b></p> <ul style="list-style-type: none"> <li>- A form is provided for as <b>Annex IV</b>;</li> </ul> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form.</p> <p><b>b. Cash or Manager's Check</b> issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p><b>c. Bank Guarantee/ Bank</b> draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p><b>d. Surety Bond</b> callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidders has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.</p>
<b>Annex V-A</b> Duly signed and completed Technical Bid Form (6 pages)	<p>As the Technical Bid Form was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter";</li> <li>• Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance";</li> <li>• Bidders to indicate the Brand and Model number of the Brand New Tractor (120HP).</li> <li>• All pages must be signed by the company's authorized representative.</li> </ul> <p>Chair reminded the Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidders cannot comply with the technical specifications.</p>

<b>Annex V-A1</b> Terms of Reference and Training Plan (3 pages)	<ul style="list-style-type: none"> <li>• Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes.</li> </ul>
<b>Annex V-A2</b> Deployment Sites (2 pages)	
<b>Annex V-A3</b> Actual Field Performance Test for Tractors (1 page)	
<b>Annex V-A4</b> SRA Logo (1 page)	
Product brochure and/or Technical Data Sheets	Bidders to submit Product brochure and/or Technical Data Sheets for the brand and model number of the Tractor being offered showing compliance to the technical specifications of SRA. It must be signed and impressed with a dry seal by a registered Agricultural and Biosystems Engineer or Agricultural Engineer.
<b>For Manufacturers:</b>	Submission of a Certification that the Bidder is a Manufacturer per <b>Annex VI</b> . <ul style="list-style-type: none"> <li>• Transpose the form in Manufacturer's Letterhead;</li> <li>• Fill all the required information;</li> <li>• Signed by the manufacturer's authorized representative.</li> </ul>
<b>For Distributors/Dealers/Resellers:</b>	Submission of a valid and current Appointment of the bidder as distributor, dealer, reseller issued by the manufacturer of the Tractor. If the Certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.  <i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i>
Certification from the manufacturer/importer that the bidder has been a distributor or dealer	Bidders to submit a Certification from the manufacturer/importer that the bidder has been a distributor or dealer of the product being offered for the last ten (10) years.
Notarized Affidavit from the Manufacturer	Submission of a Notarized Affidavit from the Manufacturer that the particular Brand of tractor or its original Brand that they are offering has been available in the Philippine market for the last thirty (30) years prior to the bidding.
Valid and Current AMTEC Test Report	Bidders to submit a Valid and Current AMTEC Test Report showing that the Tractor being offered is compliant with all SRA Technical Specifications per Annex V-A1.
List of Manufacturer's Branch Office/Sales Office	Submission of a List of Manufacturer's Branch Office/Sales Office in the following; a) any country in Western Europe, b) United States of America/Canada, and c) Japan.
List of bidder's accredited service center/s	Bidders to submit a List of bidder's accredited service center/s for after sales services within Visayas with at least five (5) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone and fax numbers, email address and contact person.)  In the event of closure of business, termination of franchisee/service center, the supplier shall notify the Sugar Regulatory Administration (SRA) and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.
Statement from the Manufacturer that the Tractor is gender friendly for farm operations	Submission of a Statement from the Manufacturer that the Tractor is gender friendly for farm operations.
Valid and Current National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers and Dealers	Bidders to submit a valid and current National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers and Dealers Accreditation and Classification (NAMDAC) Certificate of

<p>Accreditation and Classification (NAMDAC) Certificate of Accreditation</p>	<p>Accreditation (per DA AO No. 11 series of 2020) as importer, distributor, reseller or manufacturer of the item being offered.</p>
<p><b>Annex VII</b> Certificate of Performance Evaluation</p>	<p>The Committee wants to make sure that Bidders has a good record with their client. As such, Bidders has to go back to their client which they identified in Annex I-A as the single largest completed contract client.</p> <p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least <u>Very Satisfactory</u>.</p> <p>Chair emphasized that the form must be in the company letterhead of the Bidder's Single Largest Completed Contract Client.</p> <p>To signed by the Bidder's authorized representative.</p>
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> <li>a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney;</li> <li>b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Bidder to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p><b>Annex VIII</b> Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p>

The last page must be signed by the authorized representative and notarized.

**ENVELOPE 2 – FINANCIAL ENVELOPE**

Financial Bid Form ( <b>Annex IX</b> )	<p>Envelope 2 will contain the Financial Bid of the Bidders. Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter";</li> <li>• Bidders has to indicate the bid amount both in figures and in words in the Financial Bid Form;</li> <li>• Forms to be signed by the bidder's authorized representative</li> </ul> <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p>
----------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- Chair opened the floor for questions/clarifications. Details are below:

<b>Bidders Queries</b>	<b>Committee's Reply</b>
Abomar: Same question on earlier Ma'am, should I stated, or can I just write a letter?	
	Just write to the Committee Sir, so that we can issue a Bid Bulletin.
P.I. Farm: Regarding the Terms of Reference, No. 3. Requirements during Bid Opening. If the notarization of the paper is also from the country of origin of the brand, or is it possible here in the Philippines?	
	The requirement is for Notarized Affidavit from the manufacturer. If your manufacturer is based in Japan, then it should be notarized there.
P.I. Farm: Can we request that the AMTEC Test Report, be followed during post qualification?	
	Can you write to us regarding that request? Again, I do not guarantee that it will be granted but since that requirement that you are asking to be wave for submission on bid opening is part of the Terms of Reference. Therefore, any changes will have to be on writing as well.
	Any other questions?
Abomar: You mentioned that the Notarized affidavit will be coming from the manufacturer. Is it okay of we present only a printed/scan copy?	
Abomar: Okay, Ma'am.	Can you include that in your request?
	If no other questions, thank you for your participation and good luck!
Bidders: Thank you Ma'am.	

### Chair's Instructions

Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.

Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.

Let me give you some tips, please fill in all the blank and review your documents well, where you need to **sign**, please sign. Make sure that your Secretary's Certificate is clear on the intent whether only one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.

When you pay for the Bidding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents before you drop your bids.

Chair informed the Bidders that PITC Committee will issue a Bid Bulletin for the other payment options on how to purchase Bidding Documents.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

**A) Cash Payment**

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM

**OR**

**B) Cash Deposit**

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat

### **OTHER MATTERS:**

- Bidder must sign or initial each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- **For questions/clarifications:**

CHAIR

Bids and Awards Committee I

Philippine International Trading Corporation (PITC)

5<sup>th</sup> Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

Email: [chairbac1@pitc.gov.ph](mailto:chairbac1@pitc.gov.ph)

Telefax: 8892-2149

Note: Maximum size of email with attachment is six (6) MB only

### **BID SCHEDULE:**


- Bidder can send queries/concerns via email until **28 August 2020 (Friday)**.
- The Bid Opening is scheduled on **10 September 2020 (Thursday, 1:00pm)**.

### **ADJOURNMENT:**

- There are no other matters discussed, the pre-bid conference was adjourned at 2:20 pm.



MINUTES TAKEN BY:

  
**MA. VERONICA A. MORALES**  
Head, BAC-I Secretariat  
KDC

APPROVED BY:

  
**CHRISTABELLE P. EBRIEGA**  
Chairperson, BAC-I



# ATTENDANCE SHEET

## PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-358 3rd Rebid) - VIA ZOOM VIDEO CONFERENCE

(Previous Bid Reference No. GPG-B1-2019-202, GPG-B1-2019-404 Rebid and GPG-B1-2019-509 2nd Rebid)  
 SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120 HP) FOR THE SUGAR REGULATORY AUTHORITY (SRA)  
 20 August 2020, 1:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)  
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

### BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F	<i>Via Zoom</i>	1) Elena E. Romero	F	<i>Elena E. Romero</i>
2) Atty. Ma. Gudelia C. Guese ✓	F	<i>Ma. Gudelia C. Guese</i>	2) Katrina B. Alba	F	<i>Katrina B. Alba</i>
3) Myra Chitella T. Alvarez ✓	F	<i>Myra Chitella T. Alvarez</i>	3) Jinky C. Apolinar	F	<i>Jinky C. Apolinar</i>
4) David A. Inocencio	M	<i>David A. Inocencio</i>	4) Rhonell O. Bautista	M	<i>Rhonell O. Bautista</i>
5) Joel S. Rodriguez ✓	M	<i>Joel S. Rodriguez</i>	5) Maria Victoria S. Castillo	F	<i>Maria Victoria S. Castillo</i>
6) Irene G. Alayon	F	<i>Irene G. Alayon</i>	6) Erika April C. Guycoa	F	<i>Erika April C. Guycoa</i>
7) Atty. Mitzell Arthur R. Magdaong	M	<i>Atty. Mitzell Arthur R. Magdaong</i>	7) Kriss Ann S. Hizon	F	<i>Kriss Ann S. Hizon</i>
8) Atty. Ignacio S. Santillana	M	<i>Atty. Ignacio S. Santillana</i>	8) Fe B. Irene	F	<i>Fe B. Irene</i>
9) Atty. Brando D. Norona	M	<i>Atty. Brando D. Norona</i>	9) Verna Liza DV. Maramot	F	<i>Verna Liza DV. Maramot</i>
			10) Gel Cyrell Y. Tallada	F	<i>Gel Cyrell Y. Tallada</i>
			11) Jacky C. Crispino	M	<i>Jacky C. Crispino</i>
<b>End-Users</b>			<b>Secretariat</b>		
1) Engr. Patricio R. Macamos	M		1) Ma Veronica A. Morales	F	<i>Ma Veronica A. Morales</i>
2) Ma. Lucia C. Sanchez	F		2) Jane C. Arcilla	F	<i>Jane C. Arcilla</i>
3) Helen B. Lobaton	F		3) Ana DG. Asprec	F	<i>Ana DG. Asprec</i>
4)			4) Ma Teresa S. Elima	F	<i>Ma Teresa S. Elima</i>
5)			5) Mirasol S. Ninobla	F	<i>Mirasol S. Ninobla</i>
6)			6) Ma. Irisa G. Ordillano	F	<i>Ma. Irisa G. Ordillano</i>
<b>Account Officer</b>			<b>Observer/s</b>		
1) Jinky C. Apolinar	F		1) Atty. Mark Bryan A. Dela Cruz	M	<i>Atty. Mark Bryan A. Dela Cruz</i>
2)			2)		

(VP-ITSG)



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

### PRE-BID CONFERENCE

**(Who Have Not Yet Bought Bid Docs as of Pre-Bid)**

**Name of Project** : SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE SUGAR REGULATORY AUTHORITY (SRA)

**Bid Reference No.** : GPG-B1-2020-358 3rd Rebid (Prev. Bid Ref. Nos. GPG-B1-2019-202, GPG-B1-2019-404 Rebid and GPG-B1-2019-509 2nd Rebid)

**Time / Date & Venue** : 20 August 2020, 1:00 P.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)  
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

**NO ID - NO ENTRY**  
For Company Personnel  
• Valid Company ID with picture and signature  
For Individuals (Not representing any Company)  
• Any valid government-issued ID with picture and signature

**PLEASE PRINT LEGIBLY**

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
①	Rhea Acero Ornel Langcauson		ALL CERTIFIED EQUIPMENT TRADING CORP					
②	Joseph Ordo		SAC ENTERPRISES, INC. (SSET)					
③	Rafael Magam marc Tibayan		ADMORR EQUIPMENT SALES CORP.					
④	Fe Aguilan Christian Dea Rosa		P.I. FARM PRODUCTS, INC.					
⑤	Ray Romeo Lapiqueron Edwin Pateno		FILHOLLAND CORP.					

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.

**Hi Good Day!**

This is Red from SSEI. I would like to request the prebid link for the following project. Thanks

**Name of Project: GPG-B1-2020-358 3rd Rebid - Supply & Delivery of 25 Units Brand New Tractors (120HP) for the Sugar Regulatory Administration (SRA)**

**Bid Reference : 7173770**

**Activity : Tele Conference**

**Company Name : SSEI**

**Address : 1953 Severino Reyes St., Sta. Cruz, Manila**

**Name of Representative : Joseph Urbi Orido**

**Contact Nos.0943-402-1267**

**E-mail Address : [josephurbi.orido@gmail.com](mailto:josephurbi.orido@gmail.com)**

**Name of Project : GPG-B1-2020-357 Rebid - Supply & Delivery of 37 Units Brand New Tractors (90HP) for the Sugar Regulatory Administration (SRA)**

**Bid Reference : 7173666**

**Activity : Tele Conference**

**Company Name : SSEI**

**Address : 1953 Reyes St., Sta. Cruz, Manila**

**Name of Representative : Joseph Urbi Orido**

**Contact Nos.0943-402-1267**

**E-mail Address : [josephurbi.orido@gmail.com](mailto:josephurbi.orido@gmail.com)**

**Scanned or Photo of Proof of Identity attached**



Thank you,

**Dianna Rose O. Red**

**CP#: 0975-485-1096**

**Email: [red051210@gmail.com](mailto:red051210@gmail.com)**

Sir/Ma'am,

May we request for a zoom link for the following tenders pre-bid conference.

1. Name of Project

- a. **SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)**
- b. **SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)**

2. Bid Reference:

- a. Bid Reference No. GPG-B1-2020-357 Rebid
- b. **Bid Reference No. GPG-B1-2020-358 3rd Rebid**

3. Activity: Pre-bid conference

4. Company Name: FILHOLLAND CORP.

5. Address: Baloy, Tablon, Cagayan de Oro City

6. Name of Representative

- a. Rey Romar Lapiguera
- b. Edwin Patenio

7. Contact Nos.

- a. 0917-634-9473
- b. 0917-633-1734

8. E-mail Address:

- a. [rey.lapiguera@filholland.com](mailto:rey.lapiguera@filholland.com)
- b. [edwin.patenio@filholland.com](mailto:edwin.patenio@filholland.com)

9. Scanned or Photo of Proof of Identity (please attach)

Thank you.

*"Providing Solutions. Delivering Excellence."*







**All Certified Equipment Trading Corporation**

August 19, 2020

**The Chairman and Members**  
Bids and Awards Committee  
Philippine International Trading Corporation (PITC)  
NDC Building, 116 Tordesillas Street, Salcedo Village  
1227 Makati City

Subject : **LETTER OF INTENT**

Dear Sir,

This is in connection with your invitation to bid for the **SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA) with BID Reference No. GPG-B1-2020-358 3<sup>rd</sup> Rebid**

In view of the above, we would like to inform your good office of our intention to participate in this bidding activity to be held at the Philippine International Trading Corporation (PITC) with the following information;

<b>Name of the Project</b>	Supply and Delivery of 25 units Brand New Tractors (120hp) for the Sugar Regulatory Administration (SRA)
<b>Bid Reference</b>	No. GPG-B1-2020-358 3 <sup>rd</sup> Rebid
<b>Activity</b>	Pre-Bid Conference
<b>Company Name</b>	ALL CERTIFIED EQUIPMENT TRADING CORPORATION
<b>Address</b>	905 PhilAm Homes, EDSA, Quezon City
<b>Name of Representative</b>	RHEA L. ACERO and ARIEL LANGCAUON
<b>Contact Nos.</b>	09178165757
<b>E-mail Address</b>	<a href="mailto:rhea.acero@allcertifiedequipment.com">rhea.acero@allcertifiedequipment.com</a> / <a href="mailto:rheaacero@yahoo.com">rheaacero@yahoo.com</a>
<b>Scanned or Photo of proof Identity attached</b>	

Pertaining to this Pre-Bid Conference we would like to request for Zoom Link password in the above mentioned E-mail address.

Thank you very much.

Very truly yours,

  
**RHEA L. ACERO**  
Authorized Representative

