



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE
SUGAR REGULATORY ADMINISTRATION (SRA)
BID REF. NO. GPG-B1-2020-357 Rebid
20 August 2020, 5th Floor Conference Room**

There being a quorum, Chair convened the meeting at 10:15 am.

In attendance are:

FOR PITC BAC-I
Christabelle P. Ebriega, Chairperson (via ZOOM)
Atty. Ma. Gudelia C. Guese, Vice-Chair
Myra T. Alvarez, Member (via ZOOM)
Joel S. Rodriguez, Member (via ZOOM)
Atty. Mitzell Arthur R. Magdaong, Alternate Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

FOR PROPONENT – SRA (via ZOOM)
Atty. Ignacio S. Santillana – Provisional Member
Engr. Patricio R. Macamos
Ma. Lucia C. Sanchez
Helen B. Lobaton

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of 37 Units Brand New Tractors (90hp) for the Sugar Regulatory Administration (SRA). After which, Chair acknowledged the presence of the BAC members and SRA Representative/s through video conferencing (via ZOOM).
 - Chair acknowledged the presence of the prospective bidders attending the pre-bid conference via ZOOM. Namely:
 - 1) Agri Component – Samson Galit
 - 2) All Certified Equipment Trading CORP. – Rhea Acero and Ariel Langcauon
 - 3) S & S Enterprises Inc. (SSEI) – Joseph Urbi Orido
 - 4) Abomar Equipment Sales Corporation – Rafael Majam and Marc Tibayan
 - 5) P.I. Farm Products, Inc. – Fe Agustin and Christian Dela Rosa
 - 6) Filholland Corporation – Rey Romar Lapiguera and Edwin Patenio
 - Chair started to discuss the project requirements.
 - Invitees are manufacturers or authorized local distributors, dealers, resellers for the Supply and Delivery 37 units Brand New Tractors (90HP).
 - Chair informed that to be able to participate in this bid project, the prospective Bidders Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:
 - One (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the project; OR
 - Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project (the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the project.
- “Similar contract” shall refer to contracts pertaining to **farm machinery with horsepower rating of 30 and above.**
- **Project Completion Period:** Within one hundred twenty (120) calendar days upon receipt of Notice to Proceed (NTP).

Project Delivery Site: Refer to Annex V-A2 as per Section VI. Bidding Forms of the Bidding Documents.

Note: Project Completion Period shall include visual inspection and actual field testing prior to delivery at the deployment sites.

- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and Envelope 2 will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in *Clause 20.3 and 20.4* in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

Class "A" Eligibility Documents	Chair's Instructions
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the Bidders has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2019 and 2018	<p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ol style="list-style-type: none"> a) Independent Auditor's Report; b) Balance Sheet; and c) Income Statements <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>

<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If a Bidders is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in "Annex A" of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p>Annex I all ongoing government and private contracts (including contracts awarded but not started), if any whether similar or not in nature and complexity to the contract to be bid</p>	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form "Annex I" is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
<p>Annex I-A A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to:</p> <ul style="list-style-type: none"> - One (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the project; OR - Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five percent (25%) of the ABC of the project. <p>Similar contract shall mean "farm machinery with horsepower rating of 30 and above".</p>	<ul style="list-style-type: none"> • A form is again provided; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ul style="list-style-type: none"> a) End User's Acceptance b) Copy of Official Receipt; c) Sales Invoice with Collection Receipt (<i>They go together</i>)
<p>Net Financial Contracting Capacity (NFCC)</p>	<p>For NFCC</p> <ul style="list-style-type: none"> - A form is provided for as Annex II; <p>As the sample form was flashed on the screen, Chair's instructions are for the Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the ABC.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>FOR COMMITTED LINE OF CREDIT (CLC) - A sample form is provided for as Annex II-A;</p> <p>CLC must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit.</p>

	Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.
Annex III Class "B" Document: (For Joint Venture)	Since Bidders will not enter a Joint Venture, Chair did not discuss the details. Just in case Bidders want to participate as Joint Venture, the details are found on pages 37-39.
Technical Documents	Chair 's Instructions
Annex IV Bid Security	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration</p> <ul style="list-style-type: none"> - A form is provided for as Annex IV; <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form.</p> <p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p>c. Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d. Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidders has to submit a Certification from the insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p>
Annex V-A Duly signed and completed Technical Bid Form (6 pages)	<p>As the Technical Bid Form was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance"; • Bidders to indicate the Brand and Model number of the Brand New Tractor (90HP). • All pages must be signed by the company's authorized representative. <p>Chair reminded the Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidders cannot comply with the technical specifications.</p>

Annex V-A1 Terms of Reference and Training Plan (3 pages)	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes.
Annex V-A2 Deployment Sites (2 pages)	
Annex V-A3 Actual Field Performance Test for Tractors (1 page)	
Annex V-A4 SRA Logo (1 page)	
Product brochure and/or Technical Data Sheets	Bidders to submit Product brochure and/or Technical Data Sheets for the brand and model number of the Tractor offered showing compliance to the technical specifications of SRA. It must be signed and impressed with a dry seal by a registered Agricultural and Biosystems Engineer or Agricultural Engineer.
For Manufacturers:	Submission of a Certification that the Bidder is a Manufacturer per Annex VI . <ul style="list-style-type: none"> • Transpose the form in Manufacturer's Letterhead; • Fill all the required information; • Signed by the manufacturer's authorized representative.
For Distributors/Dealers/Resellers:	Submission of a valid and current Appointment of the bidder as distributor, dealer, reseller issued by the manufacturer of the Tractor. If the Certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company. <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>
Certification from the manufacturer/importer that the bidder has been a distributor or dealer	Bidders to submit a Certification from the manufacturer/importer that the bidder has been a distributor or dealer of the product being offered for the last ten (10) years.
Notarized Affidavit from the Manufacturer	Submission of a Notarized Affidavit from the Manufacturer that the particular Brand of tractor or its original Brand that they are offering has been available in the Philippine market for the last thirty (30) years prior to the bidding.
Valid and Current AMTEC Test Report	Bidders to submit a Valid and Current AMTEC Test Report showing that the Tractor being offered is compliant with all SRA Technical Specifications per Annex V-A1.
List of Manufacturer's Branch Office/Sales Office	Submission of a List of Manufacturer's Branch Office/Sales Office in the following; a) any country in Western Europe, b) United States of America/Canada, and c) Japan.
List of bidder's accredited service center/s	Bidders to submit a List of bidder's accredited service center/s for after sales services within Visayas with at least five (5) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone and fax numbers, email address and contact person.) <p>In the event of closure of business, termination of franchisee/service center, the supplier shall notify the Sugar Regulatory Administration (SRA) and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.</p>
Statement from the Manufacturer that the Tractor is gender friendly for farm operations	Submission of a Statement from the Manufacturer that the Tractor is gender friendly for farm operations.
Valid and Current National Agricultural and Fisheries Machinery Assemblers,	Bidders to submit a valid and current National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers

<p>Manufacturers, Importers and Dealers Accreditation and Classification (NAMDAC) Certificate of Accreditation</p>	<p>and Dealers Accreditation and Classification (NAMDAC) Certificate of Accreditation (per DA AO No. 11 series of 2020) as importer, distributor, reseller or manufacturer of the item being offered.</p>
<p>Annex VII Certificate of Performance Evaluation</p>	<p>The Committee wants to make sure that Bidders has a good record with their client. As such, Bidders has to go back to their client which they identified in Annex I-A as the single largest completed contract client.</p> <p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least <u>Very Satisfactory</u>.</p> <p>Chair emphasized that the form must be in the company letterhead of the Bidder's Single Largest Completed Contract Client.</p> <p>To signed by the Bidder's authorized representative.</p>
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney; b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Bidder to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VIII Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p>

	<p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from “a” to “h” must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>
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ENVELOPE 2 – FINANCIAL ENVELOPE

Financial Bid Form (Annex IX)	<p>Envelope 2 will contain the Financial Bid of the Bidders. Chair’s instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states “Please use this Bid Form. Do not retype or alter”; • Bidders has to indicate the bid amount both in figures and in words in the Financial Bid Form; • Forms to be signed by the bidder’s authorized representative <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p>
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- Chair opened the floor for questions/clarifications. Details are below:

Bidders Queries	Committee’s Reply
Filholland: I would just like to manifest my request, to allow different brand names to compose the supply and delivery of the 37 units of the tractors.	
	That is not allowed, Chair advised the TWG to flash the Bid Data Sheet.
Filholland: For the record Ma’am, my intention is just to speed up the delivery, maybe less than 120 days to supply the need for the end-users.	
	Nothing will stop you from writing to us Sir and expressing that manifestation.
Filholland: Can you put that on record?	
	Sir this proceedings is being recorded. Please write to us, I’m not saying that we will allow it, I’m just saying that you can put your request in writing, and we will respond to you through a Bid Bulletin.
Filholland: Ok, Ma’am. Thank you.	
	Any other questions?
Abomar: Regarding the Appointment letter as a distributor and then the certificate of 10 years existence as a distributor. Can we use 1 certificate and state both?	
	Yes, Sir pero isulat niyo nalang din sa amin so we can also address that in a Bid Bulletin. You know why, there might be other Bidder, so we want to put that clarification in a Bid Bulletin so that others who are not present today will be made aware that, that is acceptable.
Abomar: That’s understandable po.	
Abomar: Regarding for the prototype, is there any chance kasi po medyo	

nagkakaprotekta po. May chance po na hindi po namin kayang i-hold yung mga existing units namin kapag may customer. Is there any chance instead of brand new units yung prototype natin, pwede at least sold within the year, is that acceptable po ba?	
	My concern regarding that, is the prototype sample will be subjected to actual field performance test. We have had an experience in the past where the prototype sample did not pass the actual performance test, because what was presented was an old unit. You run that risk. Remember, the testing is part of the post qualification. So, yun po yung pwedeng risk. First, the requirement here is the unit must be brand new. If it is acceptable then that could be part of your delivery.
Abomar: Which is why po doon po sa request namin at least sold within the year. This considered as brand new padin po yun.	
	Just put your question in writing so we can discuss it with the SRA. This is also part of their requirement.
Abomar: Regarding po doon sa updated Certificates po, lahat po ng Certificates. Can that be dated within the last year po?	
	Which certificates po in Particular?
Abomar: Like, Certificate of Distributorship, Appointment Letter, and the Performance Evaluation. pwede po bang i-present nalang namin yung nai-present namin from the previous bidding?	
	Please check the certificate if it is not referred to a specific bid reference number, then can that be accepted. Sometimes, we put, or your clients might have put the bid reference number in which case that will no longer be acceptable. Pero kung wala namang naka-indicate that would do.
Agri Component: Because this is Rebid instead of paying another documents, can we use the previous payments for this particular project?	
	Sir its already in the ITB page 5: We already said there. You can download the bidding docs free of charge. We will consider that we shall issue a corresponding Bid Bulletin.
Agri Component: For the record, what I'm suggesting is, for the those (Chair interrupted Bidder and replied)	
	I get your point Sir. We will consider that, and we will issue a corresponding a Bid Bulletin. However, make sure that you still have the OR for the previous payment.
Agri Component: Can we submit a xerox copy of the OR? Because the original official receipt issued by your office was already sent to our audit.	
	I-certified true copy niyo Sir. Anyway, we will issue a Bid Bulletin about that.
P.I. Farm: Regarding Terms of Reference, page 2. No. 2: Requirements during Bid Opening; What if nagkaroon po kami ng pagkakataon na maka-acquire kami ng tractor na mayroon ng 30 years in the market, my problem is wala pa akong 10	

years sa dealership. We have to wait 10 years to comply this requirement. My request is, instead of years in dealership, pwede po bang years of existence of the company?	
	Magkaiba po yun. That refers to the brand. Meaning, pwedeng hindi ikaw yung dealer nun', basta the brand has been in the Philippine Market. However, the next requirement is the certification from the manufacturer that you (bidder) has been a distributor of this brand for at least 10 years. This refer to you, not the brand anymore. Dapat naging distributor ka na for the last 10 years.
P.I. Farm: Yes, Ma'am. Yun nga po Ma'am yung gusto kong i-request. Paano po kung nagkaroon ako ng tractor, kumbaga recently lang po. Kumbaga nasa 30 years na yung brand, bagong acquire lang po namin. Ang naging problema is yung dealership ko na hindi po ako aabot sa 10 years kasi nga po kakakuha ko lang.	
	I understand your situation Ma'am. For now, we can't give you a reply to your question. You have to write to us. Remember, this is a requirement of SRA so we will have to clarify with the SRA, and if that is going to allowed there will be changes in the Terms of Reference as well as in the Bid Data Sheet even I think in the Technical Bid Form. So, please write to us, so we can address that trough a Bid Bulletin and remember that if we change any of the forms, you have to use the revised forms.
P.I. Farm: Thank you Ma'am.	
	Any other questions?
P.I Farm: TOR, Annex V-A1: Other requirements No. 1: Ask ko lang po Ma'am. Bakit po natin need ng 30 years in the market, po kasi wala po kasing nakalagay sa procurement law po.	
	This is a requirements of the SRA to establish that the brand that you are offering is reliable, it's been used by the planters. Hindi naman po lahat ng requirement inlalagay sa procurement law. Ina-allow po ang procuring entity to define the requirements for the project.
P.I Farm: Tatal po nag-require na po kayo ng certification of good performance. Why not yun nalang po ang gamitin natin para masabi po natin na yung tractor is durable and good performance.	
	Iba po ang ina-address nun', ang ina-address lang po nun ay yung particular supply ninyo doon sa client na yun. Remember, the certificate of performance evaluation covers not only the performance of the product but also you as the bidder.
P.I. Farm: Okay Ma'am. Thank you.	
Abomar: Regarding the submission Product Brochure and AMTEC Test. Yung product po namin sa ibang factory tini-test and pagdatig dito da Philippines yung sa AMTEC dito sa Philippine Environment. Kahit either of the 2 nalang po yung i-present? Either brochure or AMTEC basta kung ano po yung magco-	

comply doon sa Technical Specifications. (Chair interrupted bidder and replied?)	
	Can you put your question in writing so we can address it also through a Bid Bulletin? Whatever we don't change and whatever we don't cover in a Supplemental Bid Bulletin, that means that the original requirement is retain. For this particular query of yours, please write to us. Dati naman po itong requirement even in the first bidding, we require both.
Abomar: Okay, Ma'am.	
	Any other questions?
P.I. Farm: Regarding again the 30 years in the market, ang request po namin pwede po ba tayo at least mag meet halfway? Gawin nalang po natin 35 years in the market pero local and International exposure. Is it possible?	
	Please put your question in writing so we cab address it through a Bid Bulletin. I'm not saying that we will allow it, I'm just saying that we have to see your question in writing
P.I. Farm: Yes, Ma'am.	
	Chair: Just to clarify yun pong mga requirements ng GPPB in the procurement law, yung eligibility po walang pagbabago. It's in the technical that the procuring entity is allowed to require submission of additional documents depending on the item that's being procured. Sa eligibility po, if you are participating in government biddings, ganun po talaga lahat. You have the legal documents; technical documents and you have the financial documents in so far as the eligibility is concern. Pagdating po dito sa technical which is part still of envelope 2. Diyan po pwedeng magpalit depending on the item that's being procured. That is to protect government money.
	Any other questions?
Filholland: Regarding the Certificate of Performance Evaluation, since this is a Rebid in last year 37 units, having a different bid reference number, pwede po bang gamitin yung previous Certificate of Performance Evaluation if it states the old reference number?	
	TWG flashed the Form for Certificate of Performance Evaluation. Wala po akong nakikitang reference to a particular bid reference number. If any of the forms, walang naka-indicate na bid reference number, you may use the previous certificate issued to you, that applies to all other forms. Pag walang naka-refer na bid reference number pwede niyo pong gamitin.
Filholland: Even if it is signed last year pwede po?	
	Chair: Basta po ang requirement hindi naka-indicate sa particular bid reference number. Because that means, that only applies to that. And if you must know we validate all you submissions, anyway. Vice-Chair: To explain further, on the Certificate of Performance Evaluation, just ensure that we will be able to validate with that company who issued the Certificate of Performance Evaluation. Huwag naman san ana nagsara sila

	<p>or something, dapat verifiable parin ang inyong mga documents.</p> <p>Chair: As I was saying, we validate all your submissions, and sometimes ang nakaka-delay po sa post qualifications is when and if we cannot contact the companies that you indicated in your submissions, yun po ang isang case ng delay.</p>
<p>Agri Component: In relation to Atty. Guese (Vice-Chair) representation regarding to the Certificate of Performance Evaluation. Can I respectfully request that this Certificate of Performance Evaluation be limited to the government entity not covering the private customer for us to fast track the validation, because if the client is a government agency and then we don't have no doubt (Char interrupted bidder and replied)</p>	
	<p>I get what you are saying. Very clear po that this should be issued by your Single Largest Completed Contract client/s. Kung alam niyo ng hindi na ito mako-contact wag niyo ng ilagay sa inyong Annex I-A.</p>
<p>Agri: In relation to the SLLC, I will again re-iterate my request that those company/clients will be limited (Char interrupted bidder and replied)</p>	
	<p>Sir that's against in the (IRR) of R.A 9184. Annex I-A is Single Largest Completed Contract or if you are going to use the option which we are allowing for this that two or more, we cannot say na basta government lang. We cannot do that. In your statement of all your ongoing contracts we allow you to list down all your government and private contracts. It doesn't mean kasi na kapag yung Single Largest Completed Contract yun lang yung similar, baka mayroon kayong similar na private, so we accept that.</p>
<p>Agri: Okay Ma'am. Thank you.</p>	
	<p>If there no more question, you may submit your queries in writing, the one that we have discussed earlier. Yung mga sinagot namin na klaro naman po, wag ninyo na pong isulat. Thank you and goodluck!</p>

Chair's Instructions

Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.

Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.

Let me give you some tips, please fill in all the blank and review your documents well, where you need to sign, please sign. Make sure that your Secretary's Certificate is clear on the indent whether only one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.

When you pay for the Bidding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents before you drop your bids.

Chair informed the Bidders that PITC Committee will issue a Bid Bulletin for the other payment options on how to purchase Bidding Documents.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

A) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM

OR

B) Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat

OTHER MATTERS:

- Bidder must sign or initial each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Chair reminded that the submission of Bids will be manually done in PITC at the 3rd floor, but the bidders will be observe electronically meaning, through a ZOOM conference.
- **For questions/clarifications:**

CHAIR

Bids and Awards Committee I

Philippine International Trading Corporation (PITC)

5th Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

Email: chairbac1@pitc.gov.ph

Telefax: 8892-2149

Note: Maximum size of email with attachment is six (6) MB only

BID SCHEDULE:

- Bidder can send queries/concerns via email until **28 August 2020 (Tuesday)**.
- The Bid Opening is scheduled on **10 Sept 2020 (Friday, 10:00am)**.

ADJOURNMENT:

- There are no other matter discussed, the pre-bid conference was adjourned at 11:20 am.

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
Head, BAC-I Secretariat
KDC

APPROVED BY:


CHRISTABELLE P. EBRIEGA
Chairperson, BAC-I



ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-357 REBID) - VIA ZOOM VIDEO CONFERENCE
 (Previous Bid Reference No. GPG-B1-2019-113)
SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90 HP) FOR THE SUGAR REGULATORY AUTHORITY (SRA)
 20 August 2020, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F	<i>Via Zoom</i>	1) Elena E. Romero	F	<i>(Team Coordinator)</i>
2) Atty. Ma. Gudelia C. Guese	F	<i>(Vice-Chairperson & Supv. BAC 1 Secretary)</i>	2) Katrina B. Alba	F	<i>(Member)</i>
3) Myra Chitella T. Alvarez	F	<i>(Alternate Vice-Chair)</i>	3) Jinky C. Apollinar	F	<i>(Member)</i>
4) David A. Inocencio	M	<i>(Member)</i>	4) Rhoneil O. Bautista	M	<i>(Member)</i>
5) Joel S. Rodriguez	M	<i>(Member)</i>	5) Maria Victoria S. Castillo	F	<i>(Member)</i>
6) Irene G. Alayon	F	<i>(Alternate Member)</i>	6) Erika April C. Guycoa	F	<i>(Member)</i>
7) Atty. Mitzell Arthur R. Magdaong	M	<i>(Alternate Member)</i>	7) Kriss Ann S. Hizon	F	<i>(Member)</i>
8) Atty. Ignacio S. Santillana	M	<i>(Provisional Member)</i>	8) Fe B. Irene	F	<i>(Member)</i>
9) Atty. Brando D. Norona	M	<i>(Alt. Prov. Member)</i>	9) Verna Liza DV. Maramot	F	<i>(Member)</i>
End-Users			10) Gel Cyrell Y. Tallada	F	<i>(Member)</i>
1) Engr. Patricio R. Macamos	M		11) Jacky C. Crispino	M	<i>(Member)</i>
2) Ma. Lucia C. Sanchez	F		Secretariat		
3) Helen B. Lobaton	F		1) Ma Veronica A. Morales	F	<i>(Head)</i>
4)			2) Jane C. Arcilla	F	<i>(Member)</i>
5)			3) Ana DG. Asprec	F	<i>(Member)</i>
6)			4) Ma Teresa S. Elima	F	<i>(Member)</i>
Account Officer			5) Mirasol S. Ninobla	F	<i>(Member)</i>
1) Jinky C. Apollinar	F		6) Ma. Irissa G. Ordillano	F	<i>(Member)</i>
2)			Observers		
			1) Atty. Mark Bryan A. Dela Cruz	M	<i>(VP-ITSG)</i>
			2)		



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE SUGAR REGULATORY AUTHORITY (SRA)

Bid Reference No. : GPG-B1-2020-357 Rebid (Prev. Bid Ref. No. GPG-B1-2019-113)

Time / Date & Venue : 20 August 2020, 10:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
For Individuals (Not representing any Company)
• Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
①	(Agly) Samson A. Galit		Agri Component Corporation					
②	Ricard Aguirre Garcia Sangcaison		Air CERTIFIED EQUIPMENT TRADING CORP.					
③	(25) Joseph Lubi Ordo		S. S. C. Enterprises, Inc. (SSEI)					
④	Rafael Mayan More Tibayan		Alpimate Equipment / SAREE CORP.					
⑤	Fe Iniquitan Christina Dela Rosa		P.T. Farm Products, Inc.					
⑥	Key Remon Lapiguera Edwin Palencia		FLHOLLAND CORP.					

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.

Good afternoon ma'am/sir.

May we request for zoom link password for the Prebid with the details below:

Name of Project: Supply and Delivery 37 units Brand New Tractors (90HP) for the
Sugar Regulatory

Administration (SRA)

Bid Reference: GPG-B1-2020-357 Rebid

Activity: Pre-bid Conference

Company Name: Agri Component Corporation

Address: 163 Congressional Ave., Bahay Toro, Quezon City

Name of Representative/s: Samson B. Galit

Contact Number: 09189251552

Email Address: qceans.ent@gmail.com

Attached herewith is my proof of identity.

Thank you and best regards.

AGRI COMPONENT CORPORATION

Manila Branch

163 Congressional Avenue, Bahay Toro, Quezon City 1106,

Metro Manila, Philippines

(02) 361-5299


Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
 Manila

PROFESSIONAL IDENTIFICATION CARD

LAST NAME	▷ GALIT	
FIRST NAME	▷ SAMSON	
MIDDLE INITIAL	▷ SALANG	
REGISTRATION NO.	▷ 0005071	
RENEWAL DATE	▷ 05/05/2005	
VALID UNTIL	▷ 04/05/2021	





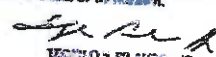
04/05/1983
04/26/2018

Professional Regulation Commission
 P. Paredes St., Sampaloc, Manila 1008, Philippines
www.prc.gov.ph ☎ (632) 7362248 / 3102009

CERTIFICATION

This is to certify that the name, address, photograph, and signature above herein is a duly registered professional, legally authorized to practice his/her profession with all its rights and privileges as provided by law.

This is to certify that the person is a professional in good standing and that his/her certificate of registration is professional and has not been suspended, revoked, or withdrawn.


TEODORO S. PLACIDO, JR.
 CHAIRMAN

Signature of Professional

Good day ma'am/Sir,

Please check details below.

1. Name of Project: SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA) & SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)

2. Bid Reference: GPG-B1-2020-357 Rebid

3. Activity: PRE-BIDDING CONFERENCE

4. Company Name: FILHOLLAND CORPORATION

5. Address: 27 BAGONG CALZADA ST., BRGY. USUSAN, TAGUIG CITY

6. Name of Representative/s: EDWIN T. PATENIO & REY ROMAR A. LAPIGUERA

7. Contact Nos. 0917-6331734 / 0917-6349473

8. E-mail Addressed: edwin.patenio@filholland.com / rey.lapiguera@filholland.com

Thank you and best regards!

NEPTALY A. TAYONG, JR. RPABE
Sales Engineer
Taguig-Branch

FILHOLLAND CORPORATION
#27 Bagong Calzada St., Brgy. Ususan, Taguig City
GLOBE no. 0956-2053290
SMART no. 0946-2871211
Email: neptaly.tayong@filholland.com

"Providing Solutions. Delivering Excellence."



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF EDUCATION - DIVISION OFFICE
 CALABARZON, BATAVIA DIVISION OFFICE

LAPIGUERA, REY ROMAR ABRINICA

REGISTRATION NO. 0002-2347844-7

MS BLISS, GERONIA TARLAC

REGISTRATION NO. 0002-2347844-7

DATE OF BIRTH: 08/21/1982

SEX: MALE

EDUCATIONAL ATTAINMENT: B.S. EDUCATION

COURSE: B.S. EDUCATION

STATUS: SINGLE

RESIDENCE: CALABARZON, BATAVIA DIVISION OFFICE

EXPIRES: 08/21/2012

ISSUED: 08/21/2012




REPUBLIC OF THE PHILIPPINES
 Unified Basic Education ID

ORIG. 0002-2347844-7

NAME: LAPIGUERA

LAST NAME: REY ROMAR

FIRST NAME: ABRINICA

SEX: MALE

DATE OF BIRTH: 08/21/1982

EDUCATIONAL ATTAINMENT: B.S. EDUCATION

COURSE: B.S. EDUCATION

STATUS: SINGLE

RESIDENCE: CALABARZON, BATAVIA DIVISION OFFICE

EXPIRES: 08/21/2012

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REY ROMAR A. LAPIGUERA

REGISTRATION NO. 0002-2347844-7

DATE OF BIRTH: 08/21/1982

SEX: MALE

EDUCATIONAL ATTAINMENT: B.S. EDUCATION

COURSE: B.S. EDUCATION

STATUS: SINGLE

RESIDENCE: CALABARZON, BATAVIA DIVISION OFFICE

EXPIRES: 08/21/2012

ISSUED: 08/21/2012







All Certified Equipment Trading Corporation

August 19, 2020

The Chairman and Members
Bids and Awards Committee
Philippine International Trading Corporation (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village
1227 Makati City

Subject : **LETTER OF INTENT**

Dear Sir,

This is in connection with your invitation to bid for the **SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA) with BID Reference No. GPG-B1-2020-357 Rebid**

In view of the above, we would like to inform your good office of our intention to participate in this bidding activity to be held at the Philippine International Trading Corporation (PITC) with the following information;

Name of the Project	Supply and Delivery of 37 units Brand New Tractors (90hp) for the Sugar Regulatory Administration (SRA)
Bid Reference	No. GPG-B1-2020-357 Rebid
Activity	Pre-Bid Conference
Company Name	ALL CERTIFIED EQUIPMENT TRADING CORPORATION
Address	905 PhilAm Homes, EDSA, Quezon City
Name of Representative	RHEA L. ACERO and ARIEL LANGCAUON
Contact Nos.	09178165757
E-mail Address	rhea.acero@allcertifiedequipment.com / rheaacero@yahoo.com
Scanned or Photo of proof Identity attached	

Pertaining to this Pre-Bid Conference we would like to request for Zoom Link password in the above mentioned E-mail address.

Thank you very much.

Very truly yours,


RHEA L. ACERO
Authorized Representative



Name of Project: SUPPLY AND DELIVERY OF 37 UNITS BRAND NEW TRACTORS (90HP) FOR THE SUGAR REGULATORY ADMINISTRATION (SRA)

Bid Reference: GPG-B1-2020-357 Rebid

Activity: Pre-Bid Conference

Company Name: P.I. FARM PRODUCTS, INC.

Address: 35f Alarcon St., Sitio Malabo, Maysan, Valenzuela City

Name of Representative: Fe Agustin and Christian Dela Rosa

Contact Nos.: 444-6336/ 09569145525

Email Address: xchan022@yahoo.com



Photo of Proof of Identity attached