

Republic of the Philippines  
PHILIPPINE INTERNATIONAL TRADING CORPORATION  
Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of PHILIPPINE INTERNATIONAL TRADING CORPORATION in the CSC website:

\_\_\_\_\_  
DAVE M. ALMARINEZ

Date: \_\_\_\_\_ 18 July 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competencies Required	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Trade Control Examiner II	258	15	29,010	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional Second Level Eligibility	- Warehouse Operations - Sales & Marketing Strategies	Cebu City (Maybe re-assigned to Cagayan De Oro & Manila Office when necessary)

**JOB SPECIFICATIONS:**

This job is responsible for marketing/promoting the Custom Bonded Facility to prospective clients. Assists clients in import shipments transactions, among others.

**NOTE: PERFORMANCE RATING OF AN APPLICANT BY PROMOTION SHOULD BE AT LEAST VERY SATISFACTORY.**

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 31 July 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of Certificate of Trainings attended

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
ATTY. MARIA GUDELIA C. GUESE  
\_\_\_\_\_  
Manager-Legal Affairs, HR & Admin.  
\_\_\_\_\_  
3F, NDC Bldg., 116 Tordesillas St., Salcedo  
Village, Makati City  
\_\_\_\_\_  
[gguese@pitc.gov.ph](mailto:gguese@pitc.gov.ph)  
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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**