



## *Request for Expression of Interest*

### **CONSULTING SERVICES FOR THE DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE UNIVERSITY OF THE PHILIPPINES MINDANAO CSM RESEARCH DEVELOPMENT AND EXTENSION BUILDING**

**Bid Reference No: GPG-B1-2019-233**

**Approved Budget for the Contract: ₱2,816,458.32**

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines Mindanao** intend to apply the sum of PESOS: Two Million Eight Hundred Sixteen Thousand Four Hundred Fifty Eight & 32/100 (₱2,816,458.32) being the Approved Budget for the Contract (ABC) to payments under the contract for *CONSULTING SERVICES FOR THE DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE UNIVERSITY OF THE PHILIPPINES MINDANAO CSM RESEARCH DEVELOPMENT AND EXTENSION BUILDING*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

| <b>Description</b>  | <b>TOTAL ABC (₱) (VAT Inclusive)</b> | <b>Funding Source</b>   | <b>Bid Security* in any of the following forms:</b>  | <b>Cost/Price of Bid Documents (cash payment only) (₱)</b> |
|---|--------------------------------------|---|--|--|
| <i>Consulting Services for the Detailed Architectural and Engineering Design for the University Of The Philippines Mindanao CSM Research Development and Extension Building</i> | <b>PhP<br/>2,816,458.32</b>          | PITC<br>Acknowledgement<br>Ref. No. TL-2018-102 dated 24 April 2019 | <ul style="list-style-type: none"><li>• Bid Securing Declaration</li><li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li><li>• Bank Guarantee/ Bank Draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li><li>• Surety bond callable upon demand to at least 5% of the ABC**</li></ul> | 2,800.00   |

\*Must be issued by a Local Universal or Local Commercial Bank.

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

2. PITC and UP Mindanao now calls for the Submission of Expression of Interest and Eligibility Documents for the *CONSULTING SERVICES FOR THE DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE UNIVERSITY OF THE PHILIPPINES MINDANAO CSM RESEARCH DEVELOPMENT AND EXTENSION BUILDING*. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Prospective bidders must have completed within the last five (5) years a contract of similar nature.

“Similar nature” shall mean Detailed Architectural and Engineering Design for Laboratory

5. Bidding activities timelines are scheduled as follows:

| ACTIVITIES   | TIME                                | VENUE   |
|--|-------------------------------------|---|
| 1. Sale and Issuance of Bidding Documents  | starting 3 June 2019                | 5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City                  |
| 2. Preliminary Conference  | 10 June 2019, (Monday), at 1:00 PM  | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 3. Submission of Expression of Interest and Eligibility Documents and Opening of Eligibility Documents   | 20 June 2019, (Thursday) at 10:00AM | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 4. Pre-Bid Conference for Shortlisted Bidders<br>(Open only to short listed bidders)   | To be announced                     | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 5. Submission of Technical and Financial Bid and Opening of Technical Bid<br>(Open only to short listed bidders)                                   | To be announced                     | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 6. Oral Presentation of the Methodology and Work Plan of the Shortlisted Bidders<br>(Open only to bidders who passed the Opening of Technical Bid) | To be announced                     | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 7. Opening of Financial Bid of the Highest Rated Bidder<br>(Open only to highest rated bidder)   | To be announced                     | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |

6. A complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00 AM - 4:00 PM) but not later than the Submission of Technical and Financial Documents. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that shortlisted bidders shall pay the applicable fee for the Bidding Documents not later than the Submission of Technical and Financial Documents. For the Preliminary Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

7. Interested bidders may obtain further information regarding the Bidding Documents from the BAC I Secretariat c/o Ms. Ana DG. Asprec at the **5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City** during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM starting **3 June 2019** at tel. no. 818-9801 loc. 308. However, any queries relative to the Bidding Documents and the project requirements can only be made by the bidders not later than ten (10) calendar days prior to the Submission and Opening of Technical and Financial Bids.

8. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest and Eligibility Documents and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). Only Consultants **with a rating of at least seventy (70) points** will be invited to submit their technical and financial proposal. Details of the rating scheme for shortlisting shall be as follows:

| Criteria  |  | Score | %   | %   | Total     |
|-----------|--|-------|-----|-----|-----------|
| <b>A.</b> | <b>Applicable Experience of the Consultant</b>         |       |     |     | <b>30</b> |
| <b>1</b>  | <b>Firm Qualification</b>                              |       |     | 70% |           |
|           | 1.1 Must operational for at least 12 years             |       | 30% |     |           |
|           | 12 years   | 100   |     |     |           |
|           | 10-12 years  | 90    |     |     |           |
|           | below 10 years   | 50    |     |     |           |
|           | 1.2 Must have 5 years consulting experience            |       | 30% |     |           |
|           | Above 5 years  | 100   |     |     |           |
|           | 5.7 years  | 90    |     |     |           |
|           | below 5  | 50    |     |     |           |
|           | 1.3 Must have previously handled at least (1) year A&E |       | 40% |     |           |
|           | Above 3 years  | 100   |     |     |           |
|           | 1-3 years  | 90    |     |     |           |
|           | NO project   |       |     |     |           |
| <b>2</b>  | <b>Work Experience</b>                                 |       |     | 30% |           |
|           | 2.1 Single large completed project (y12-y17)           |       | 40% |     |           |
|           | More than 100% of the ABC                              | 100   |     |     |           |
|           | 100% of the ABC  | 90    |     |     |           |
|           | Below 100% of the ABC                                  | 50    |     |     |           |
|           | 2.2 Total value of project Completed (y12-y17)         |       | 40% |     |           |
|           | More than 100% of the ABC                              | 100   |     |     |           |
|           | 100% of the ABC  | 90    |     |     |           |
|           | Below 100% of the ABC                                  | 50    |     |     |           |
|           | 2.3 Total value of project On-going (y12-y17)          |       | 20% |     |           |
|           | More than 100% of the ABC                              | 100   |     |     |           |
|           | 100% of the ABC  | 90    |     |     |           |
|           | Below 100% of the ABC                                  | 50    |     |     |           |
| <b>B.</b> | <b>Personnel Complement</b>                            |       |     |     | <b>50</b> |
| <b>1</b>  | <b>Principal Architect</b>                             |       |     | 15% |           |
| a.        | Education  |       | 20% |     |           |
|           | License Architect w/ PhD or Master                     | 100   |     |     |           |
|           | License Architect w/ Masteral units                    | 90    |     |     |           |
|           | License Architect                                      | 75    |     |     |           |
| b.        | 10 years experience in A&E                             |       | 70% |     |           |
|           | above 10 years   | 100   |     |     |           |
|           | 5-10 years   | 90    |     |     |           |
|           | below 5 years  | 75    |     |     |           |
| c.        | Overseas Prof. experience                              | 100   | 10% |     |           |

|          |  |  |     |     |     |  |
|----------|--|--|-----|-----|-----|--|
| <b>2</b> | <b>Project Controls Specialist</b>                         |  |     |     | 15% |  |
| a.       | Education  |  |     | 20% |     |  |
|          |  | License Architect/Engineer w/ PhD or Master      | 100 |     |     |  |
|          |  | License Architect/Engineer w/ Masteral units     | 90  |     |     |  |
|          |  | License Architect/Engineer.                      | 75  |     |     |  |
| b.       | 10 years experience in Cost Estimating/Planning scheduling |  |     | 70% |     |  |
|          |  | above 10 years                                   | 100 |     |     |  |
|          |  | 5-10 years                                       | 90  |     |     |  |
|          |  | below 5 years                                    | 75  |     |     |  |
| c.       |  | Overseas Prof. experience                        | 100 | 10% |     |  |
| <b>3</b> | <b>Civil / Structural Engineer</b>                         |  |     |     | 15% |  |
| a.       | Education  |  |     | 20% |     |  |
|          |  | Registered Civil Engineer w/ PhD or Master       | 100 |     |     |  |
|          |  | Registered Civil Engineer w/ Masteral units      | 90  |     |     |  |
|          |  | Registered Civil Engineer                        | 75  |     |     |  |
| b.       | 5 yrs experience in design w/ expertise                    |  |     | 70% |     |  |
|          |  | above 10 years                                   | 100 |     |     |  |
|          |  | 5-10 years                                       | 90  |     |     |  |
|          |  | below 5 years                                    | 75  |     |     |  |
| c.       |  | Overseas Prof. experience                        | 100 | 10% |     |  |
| <b>4</b> | <b>Professional Electrical Engineer</b>                    |  |     |     | 15% |  |
| a.       | Education  |  |     | 20% |     |  |
|          |  | Registered Electrical Engineer w/ PhD or Master  | 100 |     |     |  |
|          |  | Registered Electrical Engineer w/ Masteral units | 90  |     |     |  |
|          |  | Registered Electrical Engineer                   | 75  |     |     |  |
| b.       | 5 years experience in Elec design and FDAS                 |  |     | 70% |     |  |
|          |  | above 10 years                                   | 100 |     |     |  |
|          |  | 5-10 years                                       | 90  |     |     |  |
|          |  | below 5 years                                    | 20  |     |     |  |
| c.       |  | Overseas Prof. experience                        | 100 | 10% |     |  |
| <b>5</b> | <b>Communication Engineer</b>                              |  |     |     | 15% |  |
| a.       | Education  |  |     | 20% |     |  |
|          |  | Registered ECE Engineer w/ PhD or Master         | 100 |     |     |  |
|          |  | Registered ECE Engineer w/ Masteral units        | 90  |     |     |  |
|          |  | Registered ECE Engineer                          | 75  |     |     |  |
| b.       | 5 years experience in ICT design, security & FDAS          |  |     | 60% |     |  |
|          |  | above 10 years                                   | 100 |     |     |  |
|          |  | 5-10 years                                       | 90  |     |     |  |
|          |  | below 5 years                                    | 75  |     |     |  |
| c.       | Must have experience in structure cabling for big data     |  |     | 20% |     |  |
|          |  | above 10 years                                   | 100 |     |     |  |
|          |  | 5-10 years                                       | 90  |     |     |  |
|          |  | below 5 years                                    | 20  |     |     |  |

|          |  |  |     |      |      |           |
|----------|--|--|-----|------|------|-----------|
| <b>6</b> | <b>Professional Mechanical Engineer</b>                                    |  | 75  |      | 15%  |           |
| a.       | Education  |  |     | 20%  |      |           |
|          |  | Registered PME Engineer w/ PhD or Master                                 | 100 |      |      |           |
|          |  | Registered PME Engineer w/ Masteral units                                | 90  |      |      |           |
|          |  | Registered ME Engineer   | 75  |      |      |           |
| b.       | 5 years experience in mechanical works                                     |  |     | 60%  |      |           |
|          |  | above 10 years   | 100 |      |      |           |
|          |  | 5-10 years   | 90  |      |      |           |
|          |  | below 5 years  | 75  |      |      |           |
| c.       | Experience in design controlled environment i.e scientific lab., ISO 17025 |  |     | 20%  |      |           |
|          |  | Involvement in above 3 projects  | 100 |      |      |           |
|          |  | 2 to 3 project   | 90  |      |      |           |
|          |  | below 2 projects   | 50  |      |      |           |
| <b>7</b> | <b>Sanitary Engineer</b>   |  |     |      | 5%   |           |
| a.       | Education  |  |     | 20%  |      |           |
|          |  | Licensed Sanitary Engineer w/ PhD or Master                              | 100 |      |      |           |
|          |  | Licensed Sanitary Engineer w/ Masteral units                             | 90  |      |      |           |
|          |  | Licensed Sanitary Engineer   | 75  |      |      |           |
| b.       | 5 yrs experience in Sanitary works   |  |     | 70%  |      |           |
|          |  | above 10 years   | 100 |      |      |           |
|          |  | 5-10 years   | 90  |      |      |           |
|          |  | below 5 years  | 20  |      |      |           |
| c.       |  | Overseas Prof. experience  | 100 | 10%  |      |           |
| <b>8</b> | <b>Laboratory Planner</b>  |  |     |      | 5%   |           |
| a.       | Education  |  |     | 20%  |      |           |
|          |  | Technical Degree Courses (Architect/ Engineer/Lab Planner)               | 100 |      |      |           |
|          |  | Technical skills through a one-year certificate program (Lab Specialist) | 90  |      |      |           |
|          |  | Medical technician associate degree                                      | 75  |      |      |           |
| b.       | 5 years experience in Sanitary works                                       |  |     | 70%  |      |           |
|          |  | above 10 years   | 100 |      |      |           |
|          |  | 5-10 years   | 90  |      |      |           |
|          |  | below 5 years  | 20  |      |      |           |
| c.       |  | Overseas Prof. experience  | 100 | 10%  |      |           |
| <b>C</b> | <b>Current Workload</b>  |  |     |      | 100% | <b>20</b> |
| c.1      | Net Financial Contracting Capacity   |  |     | 100% |      |           |
|          |  | if NFCC is over 150% of the ABC  | 100 |      |      |           |
|          |  | if NFCC is 100% to 150% of the ABC                                       | 90  |      |      |           |
|          |  | below 100% of the ABC  | 50  |      |      |           |

9. A notice of Eligibility and Shortlisting indicating therein the schedule for the submission of Technical and Financial Documents shall be issued.

10. Technical Documents of shortlisted bidders shall be evaluated based on the Quality Based Evaluation/Selection (QBE/S) using the following formula:

| <b>Plan of Approach and Methodology</b> | <b>Points</b> |
|---|---------------|
| 1. Understanding of Objectives          | 10            |
| 2. Quality of Methodology               | 15            |
| 3. Innovativeness                       | 15            |
| 4. Work Programme                       | 30            |
| 5. Proposal Presentation                | 30            |
| <b>TOTAL</b>                            | <b>100</b>    |

11. Proposals shall be evaluated using the Quality Based Evaluation/Selection (QBE/S). The Consultant achieving the Highest Technical Score has its Financial Proposal opened and provided that it is within the ABC or cost estimate is invited to negotiate a contract.
12. The project must be completed within **One Hundred Twenty (120) Calendar Days** after receipt of the Notice to Proceed, inclusive of mobilization Period.
13. PITC reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

**(Sgd.)PITC Bids & Awards Committee I**

Posting of Invitation to Bid and Bidding Documents on **3 June 2019**  
@ PhilGEPS, PITC Bulletin Board, and PITC Website ([www.pitc.gov.ph](http://www.pitc.gov.ph))