



JOINT BIDS & AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE
DESIGN AND BUILD OF FORWARD OPERATING BASE (FOB) AND LITTORAL
OBSERVATORY STATIONS (LOS) BATANES WITH SUPPLY, DELIVERY AND
INSTALLATION OF FURNITURE AND EQUIPMENT FOR THE PHILIPPINE NAVY (PN)
Bid Ref No. MPG-JB-2018-232 2nd RE-BID
(Previous Bid Ref. Nos. MPG-JB-2017-097 & MPG-JB-2017-225 Rebid)
5th Floor Conference Room, PITC – HO. NDC Building
06 July 2018; 10:00 am

There having a quorum, JBAC Chair convened the pre-bid conference to order at 10.00am.

In attendance are.

FOR PITC JBAC	FOR PROPONENT – PN
Atty. Ma. Victoria C. Magcase, Chair	CDR Perceval O Buted – Provisional Member
Mario M. Leygo, Vice Chair	Lt Amado R B Sanglay, Jr
Christabelle P Ebriega, Member	Lt Martin M Berania, Jr
Atty. Ma. Gudelia C. Guese, Member (on leave)	Bidders who bought Bidding Documents
Myra Chitella T. Alvarez, Member	1. Rogenox Construction & Supply Corp. – John Mallari & Karlo Cabangin
PITC JBAC – TWG/Secretariat (pls. see attached attendance sheet)	2. Prismodial Construction Corp – Denise Aguirre, Amabelle Tiosad, Myca Deleña & Jansen Velasco
PITC – Proponent MPG Pio B. Bellosillo	Bidder who has not yet bought Bidding Documents E.M. Cuerpo, Inc. – Quirino Gabotero

HIGHLIGHTS OF THE PROCEEDING

- Chair welcomed everyone to the Pre-Bid Conference for the abovementioned procurement project. She introduced the JBAC members and Philippine Navy representatives. She also acknowledged the prospective bidders.
- Chair discussed the items in the Invitation to Bid, which include among others the following:
 - To be able to participate in this procurement project, they should have at least one (1) single largest completed design and build contract similar to the Project amounting to at least fifty percent (50%) of the ABC.
 - “Similar contract” shall refer to the contracts involving design and construction of buildings.
- The Chair explained that the first part of the Bidding Documents is the Instructions to Bidders, which bidder may review at their own free time. The BAC will discuss the documents which bidders need to submit on the scheduled Bid Opening.
- Chair informed bidders that they will be given a CD containing the detailed design requirements once available.

- Chair informed the bidders that they will be required to submit soft copies of some of the Technical Documents. The requirements will be included in a Bid Bulletin which will be issued by the PITC JBAC.
- Chair discussed the two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will contain the financial documents. BAC Chair emphasized that all documents must be in three (3) sets (Original, duplicate & triplicate). The three (3) sets of each document must be placed in a single envelope, labeled as Eligibility & Technical (Envelope 1) and Financial Documents (Envelope 2). These envelopes shall be placed in a master envelope, which will be sealed and marked in accordance with the instructions stated in the Bidding Documents. TWG showed a sample of a properly labeled bid documents.
- Chair reminded the bidders to ensure that all pages of the bid documents submitted are signed/initialed by their authorized representative/s.
- Chair discussed the required Documents, as follows:

ELIGIBILITY DOCUMENTS

<u>Eligibility Requirements</u>	<u>Chair's Instructions</u>
Registration Certificate from the Securities & Exchange Commission (SEC) for corporations, or from Department of Trade & Industry (DTI) for sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas. In case of recently expired Mayor's/Business Permit, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement	Bidders must submit 2018 Mayor's Permit
Valid & Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, series of 2005.	PITC will not accept any other document/s in lieu of the valid and current Tax Clearance issued by Accounts Receivable Monitoring Division.
Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative format or separate reports): a) Independent Auditor's Report; b) Balance Sheet (Statement of Financial Position); and c) Income Statement (Statement of Comprehensive Income)	All documents must have stamped "received" by the BIR or its duly authorized and accredited institutions.
OR Submission of valid & current PhilGEPs Certificate of Registration & Membership (Platinum Registration), together with Annex A in lieu of items (i), (ii), (iii) and (iv).	If bidder opts to submit PhilGEPs Certificate of Platinum Registration, they must ensure that all documents are updated/current. Otherwise, bidder has to attach the updated documents.
Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature & complexity to the contract to be bid (Annex I).	Bidder to follow the format in Annex I. Bidder may use additional sheet/s but ensure that the authorized representative signs at the bottom of each page.
Statement Single Largest Completed Design and Build Contract similar to the contract to be bid equivalent to at least fifty percent (50%) of the total ABC of the project	- Bidder to follow the form provided. - Bidder to attach any of the following documents which correspond to the listed Single largest

<p>(Annex I-A)</p> <p>Similar contract shall mean "contracts involving Design and Construction of buildings"</p>	<p>completed contracts per Annex I-A:</p> <ul style="list-style-type: none"> a) Constructor's Performance Evaluation System (CPES)-Final Rating which must be Satisfactory, OR b) Owner's Certificate of Acceptance; OR c) Owner's Certificate of Completion <p>Chair emphasized that if the form has no attachment, the submission will be declared as "failed".</p>
<p>Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category of A and Minimum Size Range of Medium B.</p>	<ul style="list-style-type: none"> • The PCAB License must indicate "PCAB registered contractor for Government Projects" • Bidder must ensure that PCAB license is signed by the owner/authorized officer of their company.
<p>Curriculum Vitae for the following Design Professionals to be assigned to the project:</p> <ul style="list-style-type: none"> a) Project-In-Charge (Architect or Civil Engineer) b) Structural/Civil Engineer c) Design Architect d) Project Engineer (Civil Engineer) on Site e) Assistant Project Engineer (Civil Engineer) on site f) Project Architect on Site 	
<p>Valid and current licenses issued by Professional Regulation Commission (PRC) for the following Design Professionals to be assigned to the project:</p> <ul style="list-style-type: none"> a) Project-In-Charge (Architect or Civil Engineer) b) Structural/Civil Engineer c) Design Architect d) Project Engineer (Civil Engineer) on Site e) Assistant Project Engineer (Civil Engineer) on site f) Project Architect on Site 	
<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) (Annex II) in accordance with ITB Clause 5.5</p>	<ul style="list-style-type: none"> • Under the 2016 Revised IRR, bidders may opt to submit an NFCC or a Credit Line Certificate <u>For NFCC</u> • The Bidder to use the form provided • Chair mentioned that the Formula for the NFCC is already provided. • Chair emphasized that the NFCC should be equal to or higher than the ABC. • The form must be signed by the authorized representative.
<p>For Joint Venture:</p>	<p>Since bidders will not enter into a Joint Venture, Chair did not discuss the details.</p>

OTHER MATTERS

• **Bidder's Queries:**

1) **On query if there is a substitute document for Tax Clearance and PCAB License**

- Chair emphasized that the BAC will not accept other document/s in lieu of the requirements listed in the Bidding Documents.

2) **On query if there would be an additional budget for the procurement project**

- BAC Chair stated that there is no provision for additional budget. Bidders have to stick to the given budget.
- Chair reiterated that if awarded the contract, bidder has to supply/deliver the equipment and furniture after the "Build" phase of the project. While this provision is not included in the Bidding Documents, the requirements are listed in the Terms of Reference.
- Bidders may write the BAC for concerns/queries until 13 July 2018. BAC will reply through a Bid Bulletin.
- Chair reminded bidders to submit the soft copies of the details of the project requirements.
- The Submission of Eligibility, Technical and Financial Documents and Opening of Eligibility and Technical Documents is scheduled on 23 July 2018. If the schedule of Bid Opening of Eligibility and Technical Documents will be moved to a later date, the same will be included in a Bid Bulletin.

ADJOURNMENT

- The pre-bid conference was adjourned at 11:00 am.

MINUTES TAKEN BY:


IRENE G. ALAYON
KDC

Approved by:


ATTY. MA. VICTORIA C. MAGCASE
Chairperson 



PRE-BID CONFERENCE (Bid Ref. No. MPG-JB-2018-232) 2nd Re-bid

ATTENDANCE SHEET

Design and Build of Forward Operating Base (FOB) and Littoral Observatory Stations (LOS) Batanes with Supply, Delivery and Installation of Furniture and Equipment for the Philippine Navy (PN)

06 July 2018, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC) NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

copy for minutes
taken
4/5/18

JOINT BIDS AND AWARDS COMMITTEE (JBAC) - MILITARY PROCUREMENT GROUP PROJECT

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Atty. Ma Victoria C. Magcase	F (Chairperson)		1) Edgardo C. Bernardo	M (Team Coordinator)	
2) Mario M. Leygo	M (Vice Chairperson)		2) Ma. Cristina Rosa V. Bautista	F (Member)	
3) Christabelle P. Ebriega	F (Member)		3) Pio B. Bellosillo	M (Member)	
4) Myra Chikella T. Alvarez	F (Member)		4) Manuel O. Elima, III	M (Member)	
5) Atty. Maria Gudella C. Guese	F (Member)		5) Suzanne M. Marticio	F (Member)	
6) Joel S. Rodriguez	M (Alternate Member)				
7) Officer & Provisional <i>PN</i>	M (Provisional Member)				
End-Users (PN)			Secretariat		
1) <i>BY ANASTASIO P. S. SANCHEZ JR. PN</i>			1) Irene G. Alayon	F (Head)	
2) <i>BY MARTIN M. BERNARDO PN</i>			2) Jane C. Arcilla	F (Member)	
3) _____			3) Ana DG. Aspreo	F (Member)	
4) _____			4) Ma Teresa S. Elima	F (Member)	
5) _____			5) Mirasol S. Ninobla	F (Member)	
6) _____			6) Ma. Irissa G. Orjillano	F (Member)	
Account Officers			Observer/s		
1) Pio B. Bellosillo	M		1) _____		
2) Suzanne M. Marticio	F		2) _____		



Joint Bids and Awards Committee (JBAC)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who bought Bid Docs)

Name of Project : Design & Build of Forward Operating Base (FOB) and Littoral Observatory Stations (LOS) Batanes
Bid Reference No. : with Supply, Delivery & Installation of Furniture and Equipment for the Philippine Navy (PN)
Time / Date & Venue : MP-G-JB-2018-232 2nd Re-bid
 : 06 July 2018, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

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 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	CATEGORY NO./s	TIME-IN	BIDDER'S SIGNATURE
1	JOHN MARCO MARLARI KARLO CABANIGAN	M	ROSENIX CONSTRUCTION AND SUPPLY CORPORATION 9.S. Salcedo St. Maro, Phase 5, Taguig PRINMODIAL CONSTRUCTION CORPORATION PRINMODIAL CONSTRUCTION CORPORATION	(02) 957-2605	regina_rusi@johnm.com		9:50am	
2	DELUSE MARIE ACURIBE AMPARIS TORIBO	F	PRINMODIAL CONSTRUCTION CORPORATION PRINMODIAL CONSTRUCTION CORPORATION	(02) 410-0234	princanapa@gmail.com		9:50am	
	MYCA LOUCE C. DELERA	F	PRINMODIAL CONSTRUCTION CORPORATION	410-0234	princanapa@gmail.com		9:50am	
	VELASCO, JANSEN DANIEL R.	M					9:50am	
	ESTEBAN, DANIEL R.	M						