



**BIDS AND AWARDS COMMITTEE II**

**Supplemental Bid Bulletin No. 1**

**SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND REHABILITATION OF DWDD BUILDING FOR THE CIVIL RELATIONS SERVICE, AFP (CRSAFP) - ONE (1) LOT**

**Bid Ref. No. MPG-B2-2019-466, Rebid  
(Previous Bid Ref No. 2019-255)**

**Approved Budget for the Contract (ABC): ₱ 4,589,425.56**

This **Supplemental Bid Bulletin No. 1** is being issued to clarify, modify and amend items/specifications in the Bidding Documents.

FROM	TO
<b>Invitation to Bid</b>	
xxx.. 5. xxx.. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. xxx..	xxx.. 5. xxx.. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. <b>Provided, Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per Annex I-B.</b> xxx..
<b>Section III. Bid Data Sheet</b>	
<b>A . Eligibility Documents</b>	
12.1 xxx.. (i) xxx.. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. xxx..	12.1 xxx.. (i) xxx.. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. <b>Provided, Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per Annex I-B.</b> xxx..



Bidders must submit the duly notarized Affidavit as per **Annex I-B** and all other required documents for the Bid Opening on **29 November 2019, Thursday, 2:00 PM**. Also, please use the **Revised Checklist of Requirements**.

This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this **12<sup>th</sup> day of November 2019** in Makati City.

**Approved by:**

*OIC – HOPE*

**CHRISTABELLE P. EBRIEGA**  
Chair

**ATTY. MARIA GUEDELIA C. GUESE**  
Vice Chair

**MYRA CHITELLA T. ALVAREZ**  
Alternate Vice Chair

**DAVID A. INOCENCIO**  
Member

**JOEL S. RODRIGUEZ**  
Member

**Concurred by:**

**ATTY. MITZELL ARTHUR R. MAGDAONG**  
Alternate Member

**COL PETER PAUL D DOMINGO PA**  
BAC Provisional Member

Received by (PLS SIGN)	:	_____
Bidder's Name (PLS PRINT)	:	_____
Date	:	_____

**PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC II**



**(BIDDER’S COMPANY LETTERHEAD)**

**SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND REHABILITATION OF DWDD BUILDING FOR THE CIVIL RELATIONS SERVICE, AFP (CRSAFP) - ONE (1) LOT**

**Bid Ref. No. MPG-B2-2019-466, Rebid (Previous Bid Ref No. 2019-255)**

**Approved Budget for the Contract – ₱ 4,589,425.56**

**AFFIDAVIT OF NO SIMILAR EXPERIENCE ON THE CONTRACT BEING BID**

I/We, \_\_\_\_\_, of legal age, after having been duly sworn in accordance with law, hereby depose and state that:

- 1) I/We am/are the bidder/s in the Project: **Supply of Labor and Materials for the Repair and Rehabilitation of DWDD Building for the Civil Relations Service, AFP (CRSAFP) with Bid Ref No. MPG-B1-2019-466, Rebid (Previous Bid Ref No. 2019-255).**
- 2) I/We have no Single Largest Completed Contract similar to the Contract being bid to declare;
- 3) This Affidavit forms part of our Eligibility Bid for the above-mentioned Project;
- 4) I/We are executing this Affidavit to attest to the truth of the foregoing facts.

**IN WITNESS WHEREOF**, we have hereunto set our hands and affix my/our signature/s on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, in \_\_\_\_\_ City.

**(Name of Affiant/Bidder’s Authorized Representative)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position in the Company

\_\_\_\_\_  
Date

**BEFORE ME**, appear the person/s of \_\_\_\_\_ presenting the above **Affidavit**, who is/are personally known to me or identified by me through competent evidence of identity as defined by the Notarial Rules as the person/s who signed the document and in my presence taken an oath or affirmation before me as to such document.

**WITNESS MY HAND AND SEAL**, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, in \_\_\_\_\_.

**NOTARY PUBLIC**

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_



PITC BIDS AND AWARDS COMMITTEE II

**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company : \_\_\_\_\_  
 Name of Project : SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND REHABILITATION OF DWDD BUILDING FOR THE CIVIL RELATIONS SERVICE, AFP (CRSAFP) - ONE (1) LOT  
 Bid Ref. No. : MPG-B2-2019-466, Rebid (Previous Bid Ref No. 2019-255)  
 Approved Budget for the Contract : ₱ 4,589,425.56

Per Bidding Documents Item No.	Particulars	
--------------------------------	-------------	--

**CERTIFICATION ON ELIGIBILITY**

**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

A.	ELIGIBILITY DOCUMENTS	
	CLASS "A" DOCUMENTS	
(i)	Registration certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives.	
(ii)	Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;  In case of recently expired Mayor's / Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by BIR.	
(iv)	Copy of audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income.).  Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	



<p><u>OR</u></p>	<p>Valid and current PhilGEPS Certificate of Registration (Platinum Membership *).</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration (Platinum Membership). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of the PhilGEPS Certificate of Registration (Platinum Membership), bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped and received by the BIR) together with the said PhilGEPS Certificate of Registration (Platinum Membership).</p>	
<p>(v)</p>	<p>Statement of all its ongoing government and private contracts (including contracts awarded but not yet started), if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex I).</p>	
<p>(vi)</p>	<p>Statement of Single Largest Completed Contract similar to the contract to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A).</p> <p><i>Similar contracts shall refer to contracts involving Repair or Installation of Electrical Works.</i></p> <p>However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. <b>Provided, Bidder submits a duly notarized Certificate that it has no similar experience on the Contract being bid per Annex I-B.</b></p> <p><u>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</u></p> <p>(a) Constructor’s Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u></p> <p>(b) Owner’s Certificate of Acceptance, <u>or</u></p> <p>(c) Owner’s Certificate of Completion</p>	
<p>(vii)</p>	<p>Valid and current Philippine Contractors Accreditation Board (PCAB) license with Classification/Category in General Building/General Engineering with Minimum Size Range of Small B and Minimum License Category of C &amp; D. The PCAB license must indicate “PCAB registered contractor for Government Projects.”</p>	
<p>(viii)</p>	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5.</p> <p>The computation must be at least equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p><math display="block">NFCC = [(Current\ assets\ minus\ current\ liabilities)\ (15)]\ minus\ the\ value\ of\ all\ outstanding\ or\ uncompleted\ portions\ of\ the\ projects\ under\ ongoing\ contracts,\ including\ awarded\ contracts\ yet\ to\ be\ started,\ coinciding\ with\ the\ contract\ to\ be\ bid.</math></p> <p><u>Notes:</u></p>	



	<ol style="list-style-type: none"> <li>1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol>	
CLASS "B" DOCUMENTS (For Joint Venture)		
	<ol style="list-style-type: none"> <li>a) For Joint Ventures, Bidder to submit:             <ol style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA)</li> </ol> </li> <li>b) Each JV partner, must also submit the following:             <ol style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and Current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;                 <p>In case of recently expired Mayor's / Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> </li> <li>(iii) Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by BIR.</li> <li>(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):                 <ol style="list-style-type: none"> <li>(a) Independent Auditor's Report;</li> <li>(b) Balance Sheet (Statement of Financial Position); and</li> <li>(c) Income Statement (Statement of Comprehensive Income).</li> </ol> <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> </li> </ol> </li> </ol>	



	<p><u>OR</u></p> <p>Submission of valid and current Certificate of PhilGEPS Registration (Platinum Membership)*) together with Annex A.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PHILGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p> <p><i>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All Its Ongoing Contracts (Annex I) and Statement of All Ongoing Government and Private Design and Build Contracts (Annex I-A)</i></p> <p>c) Submission of the following by any of the JV partners constitute compliance:</p> <ul style="list-style-type: none"><li>(a) Statement of All Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether <u>similar or not similar</u> in nature and complexity to the contract to be bid (Annex I).</li><li>(b) Statement of Single Largest Completed Contract similar to the contract to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A)</li><li>(c) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II</li></ul> <p>d) Entities forming themselves into a Joint Venture shall likewise <u>submit a special PCAB license</u> to act in the capacity of such joint venture.</p>	
--	---	--





B.	TECHNICAL DOCUMENTS	
(i)	<p>i. Bid security must be issued in favor of the Philippine International Trading Corporation, in any of the following forms:</p> <ul style="list-style-type: none"> <li>a) Bid Securing Declaration per Annex III;</li> <li>b) Cash or Cashier's / Manager's Check equivalent to at least 2% of the ABC in the amount of ₱ 91,788.51;</li> <li>c) Bank Guarantee / Bank Draft of Irrevocable LC equivalent to at least 2% of the ABC in the amount of ₱ 91,788.51; OR</li> <li>d) Surety Bond callable upon demand equivalent to at least 5% of the ABC in the amount of ₱ 229,471.28</li> </ul> <p><i>*Must be issued by a Local Universal or Local Commercial Bank</i></p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>a) The Cashier's / Manager's check shall be issued by a Local Universal or Commercial Bank.</li> <li>b) The Bank Draft / Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or</li> <li>c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following: <ul style="list-style-type: none"> <li>1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u></li> <li>2) Callable upon demand</li> <li>3) Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit: <ul style="list-style-type: none"> <li>▪ IF A BIDDER: <ul style="list-style-type: none"> <li>i. withdraws its bid during the period of bid validity specified in ITB Clause 17;</li> <li>ii. does not accept the correction of errors pursuant to ITB Clause 27.3(b);</li> <li>iii. has a finding against the veracity of the required documents submitted as stated in ITB Clause 29.2; or</li> <li>iv. submission of eligibility requirements containing false information or falsified documents;</li> <li>v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;</li> <li>vi. allowing the use of one's name, or using the name of another for purposes of public bidding;</li> </ul> </li> </ul> </li> </ul> </li> </ul>	





	<p>vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;</p> <p>viii. refusal or failure to post the required performance security within the prescribed time;</p> <p>ix. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</p> <p>x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</p> <p>xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</p> <p>xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ IF THE SUCCESSFUL BIDDER:</p> <p>xiii. fails to sign the contract in accordance with ITB Clause 31; or</p> <p>xiv. fails to furnish performance security in accordance with ITB Clause 32.</p>					
(ii)	<p>ii. Completed and signed Technical Bid Form and other Technical Documents</p> <table border="1" data-bbox="373 1193 1265 1319"> <tr> <td data-bbox="373 1193 560 1238">Annex IV</td> <td data-bbox="560 1193 1265 1238">Technical Bid Form</td> </tr> <tr> <td data-bbox="373 1238 560 1319">Annex IV-A</td> <td data-bbox="560 1238 1265 1319">Scope of Works for the Repair and Refurbishment of DWDD Building</td> </tr> </table>	Annex IV	Technical Bid Form	Annex IV-A	Scope of Works for the Repair and Refurbishment of DWDD Building	
Annex IV	Technical Bid Form					
Annex IV-A	Scope of Works for the Repair and Refurbishment of DWDD Building					
(iii)	<p>ii. Notarized Affidavit of Undertaking for Project's Technical Specifications and its Drawings/Plans (Annex V)</p> <p>v. Project Requirements per component of the project which shall include the following:</p> <ol style="list-style-type: none"> <li>1) Organizational chart for the contract to be bid;</li> <li>2) List of contractor's personnel (viz. Project Manager, Project Engineer, Safety Officer, Materials Engineer, and Foreman), to be assigned to the contract to be bid, with their complete qualification and experience data (Bio Data per Annex VI); and</li> <li>3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.</li> <li>4) Additional documents to include: <ol style="list-style-type: none"> <li>a) Construction Methods</li> <li>b) Construction Schedule (in Gantt Chart or any format)</li> <li>c) Manpower Schedule (in Gantt Chart or any format)</li> </ol> </li> </ol>					



(iv)	Certificate of Site Inspection issued by OC4, CRSAFP	
(v)	Certificate of Performance Evaluation (per Annex VII) <u>showing a rating of at least Satisfactory</u> , issued by the Bidder's client of the Single Largest Completed Contract of Similar Nature <u>per submitted Annex I-A</u>	
(vi)	Proof of Authority of the designated representative/s for purposes of this bidding. 1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; <u>or</u>	
	2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.	
	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
(vii)	Omnibus Sworn Statements using the form prescribed. (Annex VIII)	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
	(h) Did not pay any form of consideration	
<b>ENVELOPE 2: FINANCIAL COMPONENT</b>		
13.1.a	Completed and signed Financial Bid Form per Annex IX	
13.1.b	Bill of Quantities per Annex IX-A Unit Cost Analysis per Annex IX-B (Sample Format Only)	
Note:	<p>1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.</p> <p>2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents Checklist.</p>	