



BIDS AND AWARDS COMMITTEE II

Supplemental Bid Bulletin No. 1

SUPPLY OF LABOR AND MATERIALS FOR THE ENHANCEMENT OF COMFORT ROOMS AT HPN AND NSJA OF THE PHILIPPINE NAVY (PN) – ONE (1) LOT

Bid Ref. No. MPG-B2-2018-484

Approved Budget for the Contract – ₱ 14,231,558.84

This **Supplemental Bid Bulletin No. 1** is being issued to clarify, modify and amend items/specifications in the Bidding Documents.

FROM	TO
SECTION I. INVITATION TO BID	
A. ELIGIBILITY DOCUMENTS	
(ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;	(ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In case of recently expired Mayor's/Business permits, said shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that renewed permit shall be submitted as a post-qualification requirement.
28 Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;	28 Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In case of recently expired Mayor's/Business permits, said shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that renewed permit shall be submitted as a post-qualification requirement.



Section V. SPECIAL CONDITIONS OF CONTRACT

<p>40.4</p> <p><u>Documentary requirements for Progress Payment:</u></p> <ul style="list-style-type: none">a) Original and Duplicate Copies of Statement of Account under the name of Philippine Navy (PN) (entries must be either typewritten or computer printed).b) Statement of Work Accomplished based on the Construction Schedule and Bill of Quantitiesc) Inspection Report by PN's Authorized Engineer.d) Statement of Time Elapsed and Percentage of Work Accomplished per Annex XIV. <p>...xxx</p>	<p>40.4 Progress payment shall be based on actual completion of the infrastructure project or a specific segment or portion thereof using the following schedule:</p> <table border="1" data-bbox="874 461 1337 636"><tr><td>First</td><td>25%</td></tr><tr><td>Second</td><td>25%</td></tr><tr><td>Third</td><td>25%</td></tr><tr><td>Fourth</td><td>25%</td></tr></table> <p><u>Documentary requirements for Progress Payment:</u></p> <ul style="list-style-type: none">a) Original and Duplicate Copies of Statement of Account under the name of Philippine Navy (PN) (entries must be either typewritten or computer printed).b) Statement of Work Accomplished based on the Construction Schedule and Bill of Quantitiesc) Inspection Report by PN's Authorized Engineer.d) Statement of Time Elapsed and Percentage of Work Accomplished per Annex XIV. <p>...xxx</p>	First	25%	Second	25%	Third	25%	Fourth	25%
First	25%								
Second	25%								
Third	25%								
Fourth	25%								

Bidders are advised to use **Revised Checklist of Requirements for Bidders** and submit the required documents for the Bid Opening on **08 January 2019, 11:00 AM**.



This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 6th day of December 2018 in Makati City.

Approved by:

(SGD)MARIO M. LEYGO
Chair

(SGD)CHRISTABELLE P. EBRIEGA
Vice Chair

MYRA CHITELLA T. ALVAREZ
Member

(SGD)ATTY. MARIA GUDELIA C. GUESE
Member

(SGD)JOEL S. RODRIGUEZ
Member

Concurred by:

(SGD)CDR PERCEEVAL O BUTED PN
BAC Provisional Member

Received by (PLS SIGN) :	_____
Bidder's Name (PLS PRINT) :	_____
Date :	_____
PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC II	



**PITC BIDS AND AWARDS COMMITTEE II
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company : _____
 Name of Project : SUPPLY OF LABOR AND MATERIALS FOR THE
 AND NSJA OF THE PHILIPPINE NAVY (PN) – ONE (1)
 LOT
 Bid Ref. No. : MPG-B2-2018-484
 Approved Budget for the Contract : ₱ 14,231,558.84

Per Bid Docs Item No.	Particulars	
CERTIFICATION ON ELIGIBILITY		
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS		
A.	ELIGIBILITY DOCUMENTS	
	CLASS "A" DOCUMENTS	
(i)	Registration certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives.	
(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and current Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by BIR, issued by the Accounts Receivable Monitoring Division of BIR.	
(iv)	Copy of audited Financial Statements for 2017 and 2016 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income.). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	



<p><u>OR</u></p>	<p>Valid and current PHILGEPS Certificate of Registration (Platinum Membership *). *Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration (Platinum Membership). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of the PhilGEPS Certificate of Registration (Platinum Membership), bidders are required to submit the valid and current documents including the Audited Financial Statements for 2017 and 2016 (stamped and received by the BIR) together with the said PhilGEPS Certificate of Registration (Platinum Membership).</p>	
(v)	<p>Statement of all its ongoing government and private contracts (including contracts awarded but not yet started), if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex I).</p>	
(vi)	<p>Statement of Single Largest Completed Contract similar to the contract to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A).</p> <p><i>Similar contracts shall refer to contracts involving repair or construction works.</i></p> <p>However, contractors under Small A and B categories without similar experience on the contract to bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.</p> <p><u>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</u></p> <p>(a) Constructor’s Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u> (b) Owner’s Certificate of Acceptance, <u>or</u> (c) Owner’s Certificate of Completion</p>	
(vii)	<p>Valid and current Philippine Contractors Accreditation Board (PCAB) license with Classification/Category in General Building/General Engineering with Minimum Size Range of Small B and Minimum License Category of C or D to bid for the Supply of Labor and Materials for the Enhancement of Comfort Rooms at HPN and NSJA of the Philippine Navy (PN) – One (1) Lot, (hereinafter referred to as the “WORKS”). The PCAB license must indicate “PCAB registered contractor for Government Projects.”</p>	
(viii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5. The computation must be at least equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II. NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p>	



	<p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. 	
	<p>CLASS "B" DOCUMENTS (For Joint Venture)</p>	
	<ol style="list-style-type: none"> a) Valid Joint Venture Agreement (JVA). The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture. b) Each partner of a JV shall likewise submit their valid and current Certificate PhilGEPS Certificate of Registration (Platinum Membership) c) Submission of items (v), (vi) and (viii) by any of the joint venture partners constitute compliance. d) Entities forming themselves into a Joint Venture shall likewise <u>submit a Special PCAB license</u> to act in the capacity of such joint venture 	
<p>B.</p>	<p>TECHNICAL DOCUMENTS</p>	
<p>(i)</p>	<p>Bid security must be issued in favor of the Philippine International Trading Corporation, in any of the following forms:</p> <ol style="list-style-type: none"> a) Bid Securing Declaration per Annex III; b) Cash, Cashier's Check or Manager's Check equivalent to at least 2% of the ABC in the amount of ₱ 284,631.17; c) Bank Guarantee/Bank Draft of Irrevocable LC equivalent to at least 2% of the ABC in the amount of ₱ 284,631.17; OR d) Surety Bond callable upon demand equivalent to at least 5% of the ABC in the amount of ₱ 711,577.94. <i>*Must be issued by a Local Universal or Local Commercial Bank</i> <p><u>Notes:</u></p> <ol style="list-style-type: none"> a) The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank. b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or 	



	<p>c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:</p> <ol style="list-style-type: none">1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u>2) Callable upon demand3) Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:<ul style="list-style-type: none">▪ IF A BIDDER:<ol style="list-style-type: none">i. withdraws its bid during the period of bid validity specified in ITB Clause 17;ii. does not accept the correction of errors pursuant to ITB Clause 27.3(b);iii. has a finding against the veracity of the required documents submitted as stated in ITB Clause 29.2; oriv. submission of eligibility requirements containing false information or falsified documents;v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;vi. allowing the use of one's name, or using the name of another for purposes of public bidding;vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;viii. refusal or failure to post the required performance security within the prescribed time;ix. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; orxii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.	
--	--	--



	<ul style="list-style-type: none"> ▪ IF THE SUCCESSFUL BIDDER: <ul style="list-style-type: none"> xiii. fails to sign the contract in accordance with ITB Clause 31; or xiv. fails to furnish performance security in accordance with ITB Clause 32. 											
(ii)	<p>Completed and signed Technical Bid Form and other Technical Documents</p> <table border="1"> <tr> <td>Annex IV</td> <td>Technical Bid Form</td> </tr> <tr> <td>Annex IV-A1</td> <td>Scope of Works: Enhancement of Comfort Rooms at Museum</td> </tr> <tr> <td>Annex IV-B1</td> <td>Scope of Works: Enhancement of Comfort Rooms at HPN Conference Room</td> </tr> <tr> <td>Annex IV-C1</td> <td>Scope of Works: Enhancement of Comfort Rooms at Ledesma Building</td> </tr> <tr> <td>Annex IV-D1</td> <td>Scope of Works: Enhancement of Comfort Rooms at Lomibao Building</td> </tr> </table>	Annex IV	Technical Bid Form	Annex IV-A1	Scope of Works: Enhancement of Comfort Rooms at Museum	Annex IV-B1	Scope of Works: Enhancement of Comfort Rooms at HPN Conference Room	Annex IV-C1	Scope of Works: Enhancement of Comfort Rooms at Ledesma Building	Annex IV-D1	Scope of Works: Enhancement of Comfort Rooms at Lomibao Building	
Annex IV	Technical Bid Form											
Annex IV-A1	Scope of Works: Enhancement of Comfort Rooms at Museum											
Annex IV-B1	Scope of Works: Enhancement of Comfort Rooms at HPN Conference Room											
Annex IV-C1	Scope of Works: Enhancement of Comfort Rooms at Ledesma Building											
Annex IV-D1	Scope of Works: Enhancement of Comfort Rooms at Lomibao Building											
(iii)	Affidavit of Undertaking for the Project's Scope of Works and Its Drawing/Plan (Annex V)											
(iv)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> 1) Organizational chart for the contract to be bid; 2) List of contractor's personnel (viz, Project Manager, Project Engineer, Materials Engineer, and Foreman), to be assigned to the contract to be bid, with their complete qualification and experience data (per Annex VI); and 3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project. 4) Additional documents to include: <ol style="list-style-type: none"> a) Construction Methods b) Construction Schedule (in Gantt Chart or any format) c) Manpower Schedule (in Gantt Chart or any format) d) Equipment Utilization Schedule (in Gantt Chart or any format) 											
(v)	Certificate of Site Inspection issued by the Command Engineer's Office or Post Engineering Unit.											
(vi)	Certificate of Performance Evaluation (per Annex VII) <u>showing a rating of at least Satisfactory</u> , issued by the Bidder's client of the Single Largest Completed Contract of Similar Nature <u>per submitted Annex I-A</u>											
(vii)	<p>Proof of Authority of the designated representative/s for purposes of this bidding.</p> <ol style="list-style-type: none"> 1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; <u>or</u> 2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture. 											



	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
(viii)	Omnibus Sworn Statements using the form prescribed. (Annex VIII)	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
	(h) Did not pay any form of consideration	
ENVELOPE 2: FINANCIAL COMPONENT		
13.1.a	Completed and signed Financial Bid Form per Annex IX	
13.1.b	Bill of Quantities per Annex IX-A1, Annex IX-B1, Annex IX-C1 and Annex IX-D1	

Note:

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents Checklist.