



## INVITATION TO BID

### SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM FOR THE PHILIPPINE ARMY (PA)

**Bid Reference No. MPG-BI-2020-508 2<sup>nd</sup> Rebid**  
**(Previous Bid Reference No. MPG-BI-2020-227 Rebid & MPG-BI-2019-162)**

1. The **Philippine International Trading Corporation (PITC)** and the **Philippine Army (PA)** intend to apply the sum of **PESOS: Two Million Eight Hundred Twelve Thousand Nineteen and 23/100 (₱2,812,019.23) (VAT Inclusive)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of One (1) Unit Brand New Nasal Endoscopy System for the Philippine Army (PA)** more particularly describe as follows:

Description	Qty	ABC (₱) (VAT Inclusive)	Funding Source	Bid Security in any of the following forms:	Cost/Price of Bid Documents (Cash Payment OR Cash Deposit) (PhP)
Brand New Nasal Endoscopy System	1 unit	2,812,019.23	PITC AR No. 2723 dated 10 January 2018	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable LC* equivalent to at least 2% of the ABC</li> <li>• Surety bond callable upon demand equivalent to at least 5% of the ABC</li> </ul>	2,800.00

\* Must be issued by a Local Universal or Local Commercial Bank.

- Bids received in excess of the ABC shall be automatically rejected at Bid opening.
- PITC and PA** now invite Bids from authorized dealers, distributors or resellers for the **Supply and Delivery of One (1) Unit Brand New Nasal Endoscopy System for the Philippine Army (PA)** (hereafter referred to as GOODS).
- The bidding is open to Filipino citizen/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizen of the Philippines.
- 5. Required Delivery Period and Delivery Place:**

Delivery Period	Delivery Place
Within One Hundred Twenty (120) calendar days after receipt of Notice to Proceed (NTP)	Medical Warehouse, Supply Battalion, ASCOM, PA, Fort Bonifacio, Taguig City

- A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.  
Similar contract shall mean "**Medical Equipment**".
- Open competitive bidding procedures will be conducted using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.
- The Invitation to Bid and Bidding Documents may be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and **PITC website** at [www.pitc.gov.ph](http://www.pitc.gov.ph). Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (9:00am – 2:00pm) on weekdays only.



9. The complete set of Bidding Documents maybe acquired by interested bidders during office hours (9:00am – 2:00pm) upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:

Day	BAC Secretariat	Local Number
Monday	Jane Arcilla / Vivian Villanueva	382/315
Tuesday	Irish Ordillano / Vivian Villanueva	394/315
Wednesday	Jane Arcilla / Vivian Villanueva	382/315
Thursday	Irish Ordillano	394
Friday	Irish Ordillano	394

Bidding document may also be downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least **one (1) day** before the submission of their bids will be allowed to bid.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

- 1) **Cash Payment** – PITC Cashier will be available from **Tuesday to Thursday** between **10:00AM to 2:00PM**; OR
- 2) **Cash Deposit**

Interested Bidders may send a request letter for Bank Details to the **BAC Secretariat c/o Ma. Theresa Elima** at [myette.elima@pitc1973.onmicrosoft.com](mailto:myette.elima@pitc1973.onmicrosoft.com). Thereafter, proof of payment must be emailed back to the BAC Secretariat.

However, bidders who previously bought Bidding Documents under Bid Ref. No. **MPG-BI-2020-227 Rebid & MPG-BI-2019-162** may acquire Bidding Documents free of charge upon presentation of the Official Receipt for the previous project.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. <b>Sale and Issuance</b> of Bidding Documents	9:00 AM to 2:00 PM only, Mondays to Fridays, starting <b>30 October 2020</b>	Assigned BAC I Secretariat per above schedule at 3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
2. <b>Pre-bid Conference</b>	<b>11 November 2020, 02:00PM</b>	Via video conference** (Zoom)
3. <b>Submission of Bids</b>	<b>02 December 2020, 09:00AM</b> <b>late bids shall not be accepted</b>	3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
4. <b>Bid Opening</b>	<b>02 December 2020, 09:00AM</b>	Via video conference** (Zoom)

**\*\*Only two (2) pre-registered representatives per bidder shall be allowed to participate in the Zoom Conference.**

#### **For Pre-Bid Conference and Bid Opening**

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the **Pre-Bid Conference** and **Bid Opening** via video conference (Zoom) may send request for Zoom Link Password to the "[bac1secretariat@pitc1973.onmicrosoft.com](mailto:bac1secretariat@pitc1973.onmicrosoft.com)" with the following information together with proof of identity of the attendee a day before the scheduled conference.



1) <b>Name of Project</b>	
2) <b>Bid Reference No.</b>	
3) <b>Activity</b>	
4) <b>Company Name</b>	
5) <b>Address</b>	
6) <b>Name of Representative</b> <b>[maximum of two (2)]</b>	
7) <b>Contact Nos.</b>	
8) <b>Email Address (to which all communications from the Bids and Awards Committee shall be sent)</b>	
9) <b>Scanned Copy or Photo of Proof of Identity (Please attached)</b>	

However, only bidders who purchased the bidding documents may join the Opening of Bids and send their request for Zoom Link Password to [bac1secretariat@pitc1973.onmicrosoft.com](mailto:bac1secretariat@pitc1973.onmicrosoft.com) with the above information together with proof of identity of the attendee **a day before** the schedule conference.

For the Pre-bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the bid documents.

11. Interested bidders may obtain further information from the **Assigned BAC I Secretariat** per above schedule at **3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 9:00 AM to 2:00 PM only, Mondays to Fridays starting 30 October 2020 at Tel. No. 8818-9801 loc. 382.** However, any queries relative to the contents of the Bidding documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

#### **PITC BIDS AND AWARDS COMMITTEE I**

*Posting of Invitation to Bid and Bidding Documents on 30 October 2020 @ PhilGEPS, and PITC Bulletin Board*