



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF BRAND NEW 3,552 PAIRS TANKER SUIT,
PHILARPAT FOR THE PHILIPPINE ARMY (PA)
BID REF. NO. MPG-B1-2020-415
10 August 2020, 5th Floor Conference Room

There being a quorum, Alternate Vice-Chair convened the meeting at 10:10 A.M.

In attendance are:

FOR PITC BAC-I
Christabelle P. Ebriega, Chairperson (WFH)
Atty. Ma. Gudelia C. Guese, Vice-Chair
Myra Chitella T. Alvarez, Alternate Vice-Chair
Joel S. Rodriguez, Member
Atty. Mitzell Arthur R. Magdaong, Alternate Member (WFH)
PITC TWG/BAC Secretariat (as per attached attendance Sheet)
BIDDERS
Via Video Conference (ZOOM)

FOR PROPONENT – PA
Via Video Conference (ZOOM)

HIGHLIGHTS OF PROCEEDINGS

- Alternate Vice-Chair welcomed everyone to the Pre-Bid Conference for the above mentioned procurement project. Afterwhich, Alternate Vice-Chair acknowledged the presence of the BAC Members and the End-User's representative from PA via video conferencing (ZOOM).
- Alternate Vice-Chair acknowledged the presence of the prospective Bidders present in this Pre-Bid Conference via video conferencing (ZOOM); namely:
 1. Bihis Cruz
 2. Caballo Negro Industriya Corp.
 3. Un-Net Distributors
- Alternate Vice-Chair informed Bidders that PITC has been tapped by the PA to undertake this project for them.
- Invitees are eligible manufacturers / tailors / dressmakers for the Supply and Delivery of Brand New 3,552 pairs Tanker Suit, PHILARPAT for the Philippine Army (PA).
- At the same time, the bidding is open to Filipino citizen/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Alternate Vice-Chair informed that to be able to participate in this bid project, bidder should have completed at least one (1) single contract of similar to the contract to be bid amounting to at twenty five percent (25%) of the ABC of the project within the last five (5) years from the date of submission and receipt of bids.

Similar" contract shall mean "Sewn Items".

- **Required Delivery Period:** Full Delivery within One Hundred Fifty (150) calendar days from receipt of Notice of Availability of Measurements.

Delivery Place: GS Warehouse, Supply Battalion, LSG, Army Support Command, Fort Bonifacio, Metro Manila OR Supply Battalion, LSG, Warehouse 2, ASCOM, PA, Camp General Emilio Aguinaldo, Quezon City.

- Alternate Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the Bidders at their own good time. What will be discussed in this Pre-Bid Conference are the documents that are required to be submitted on Bid Opening Day.
- Alternate Vice-Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE 1 – ELIGIBILITY & TECHNICAL DOCUMENTS

<u>Class "A" Eligibility Documents</u>	<u>Alternate Vice-Chair's Instructions</u>
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration valid and current.; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders to submit 2020 Mayor's Permit</p> <p>In case of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the Bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>

<p>Audited Financial Statements for 2019 and 2018</p>	<p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ul style="list-style-type: none"> a) Independent Auditor's Report; b) Balance Sheet; and c) Income Statements <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>
<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If a Bidder is already a PhilGEPS Platinum Member they can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired, Bidders must submit the valid and current one.</p> <p>Alternate Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started.</p>	<p>Alternate Vice-Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents, Bidders have to use Annex I; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative sign the last page.
<p>Annex I-A Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least twenty-five percent (25%) of the total ABC of the items being bid.</p>	<ul style="list-style-type: none"> • A form is again provided; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ul style="list-style-type: none"> 1. Copy of Official Receipt; 2. End User's Acceptance 3. Sales Invoice together with Collection Receipt (They go together)
<p>Net Financial Contracting Capacity (NFCC)</p>	<p>For NFCC</p> <ul style="list-style-type: none"> • A form is provided for as Annex II-A; <p>As the sample form was flashed on the screen, Alternate Vice-Chair's instructions are for the Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the ABC.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p>

	<p>FOR COMMITTED LINE OF CREDIT (CLC) - A sample form is provided for as Annex II-B;</p> <p>CLC must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank.</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p>"Class B Document" (For Joint Venture)</p>	<ul style="list-style-type: none"> ➤ Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence; or ➤ Copy of Protocol/ Undertaking of Agreement to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful (Annex III). <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</p> <p>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</p>
<p>For Local JV Partner</p>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> 1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; 2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas; 3. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR; 4. 2019 and 2018 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.

<p>For Foreign JV Partner</p>	<ul style="list-style-type: none"> ➤ Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based. ➤ Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by BIR. ➤ Corporate Financial Statement or Annual Report for 2019 or 2018. <p>As discussed earlier the PhilGEPS Platinum Certificate can substitute the 3 eligibility documents as long as documents listed in Annex "A" are still current and valid. If not, Bidder must submit the valid and current one on the Bid Opening day.</p>
<p style="text-align: center;"><u>Technical Documents</u></p>	<p style="text-align: center;"><u>Alternate Vice-Chair's Instructions</u></p>
<p>Annex IV Bid Security</p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration</p> <ul style="list-style-type: none"> - A form is provided for as Annex IV; <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form.</p> <p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p>c. Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d. Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidders must submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.</p>

<p>Annex V-A Technical Bid Form (5 pages)</p>	<p>As the Technical Bid Form was flashed on the screen, Alternate Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • Bidders to use the Bid Form. They shall not retype or alter it; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance" • All pages must be signed by the authorized representative/s of Bidders. <p>Alternate Vice-Chair reminded Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p>
<p>Annex V-A1 Technical Specifications (23 pages)</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of these Annexes.
<p>Annex V-A2 Test Parameters (6 pages)</p>	
<p>Annex V-A3 Test Criteria (1 page)</p>	
<p>Annex V-A4 Visual Inspection Checklist (2 pages)</p> <p>The Committee will issue a Supplemental Bid Bulletin to correct the page/s of the form</p>	
<p>Annex V-A5 Command Sanction (3 pages)</p>	
<p>Annex V-A6 Affidavit of Undertaking to Conform to the Project Requirements</p>	<ul style="list-style-type: none"> • To transpose the form in Company's Letterhead; • To fill all the required information called for; • To signed by the Authorized Representative
<p>Annex V-B For Manufacturers:</p>	<p>Alternate Vice-Chair emphasized that this requirement is for manufacturer only, Bidders to submit a Certification that the Bidder is a manufacturer of the Item being bid for. Alternate Vice-Chair's instructions as follows:</p> <ul style="list-style-type: none"> • To transpose the form in Company's Letterhead; • Fill all the required information called for; • Signed by the Manufacturer's Authorized Representative
<p>Annex V-C Bidder's Certification on Product Development</p>	<p>Again, Alternate Vice-Chair instructions are as follows:</p> <ul style="list-style-type: none"> • To transpose the form in Company's Letterhead; • To fill all the required information called for; • To signed by the Authorized Representative
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of Bidder's Authorized Representative:</p> <ol style="list-style-type: none"> a) <u>For Sole Proprietorship</u> submission of Duly Notarized Special Power of Attorney. b) <u>For Corporation, Cooperative, or the Members of the Joint Venture</u> submission of Duly Notarized Secretary's Certificate evidencing

	<p>the authority of the designated representative/s.</p> <p>Once again, Alternate Vice-Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VI Omnibus Sworn Statement (OSS)</p>	<p>Alternate Vice-Chair informed that the OSS is standard in all government biddings.</p> <p>Alternate Vice-Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Alternate Vice-Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>
<p>ENVELOPE 2: FINANCIAL BID FORM (Annex VII)</p>	<p>Alternate Vice-Chair explained that similar to the TBF, the FBF cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Envelope 2 will contain the Financial Bid of the Bidders where they will indicate the Total Bid price in words and figures which should not exceed the ABC.</p> <p>Form to be signed by the Company's Authorized Representative.</p>

- The Alternate Vice-Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Clarifications/Query	Committee's Reply
U-Net: We want to participate in this bidding as a Joint Venture, that 2 or more entities can enter a JV. Pwede po ba kaming tatlo?	
	It's allowed but each of you need to submit either the protocol that you are enter a Joint Venture.
U-Net: Mayroon po kasing form sa JV there's only one or two lines lang per party, what's gonna be if three?	
	<p>Yes you may. You need to retype the whole thing,</p> <p>Chair instructed the TWG to flash the form of the JV. Annex III and explained.</p> <p>What important us to know is, each partner of the Joint Venture will need to submit the Board Resolution if who is authorized to sign this particular document.</p>
U-Net: Regarding eligible bidders, does this mean that no traders are allowed to join in this bidding?	
	Please refer to Invitation to Bid line No. 3: eligible manufacturers / tailors / dressmakers for the Supply and Delivery of Brand New 3,552 pairs Tanker Suit, PHILARPAT. Wala pong nakalagay na pwede ang trader.
UNET: Does it mean that only manufacturers, dressmakers, and the tailors are allowed? Subcontractors are not allowed to join?	
	Please look at the BDS. Here, it says Clause 5.1: Bidders must be eligible local manufacturers / tailors / dressmakers and 8.1: Subcontracting is not allowed.
Caballo: Only local manufacturer can participate in this bidding?	
	Yes, based on how its worded. Right now, it's open only in local manufacturer. This part of the effort to give employment business to local manufacturers.
Caballo: Noted Ma'am. Thanks.	
UNET: Regarding Post qualification bid forms does not to be present in the Bid submission?	
	As the word itself says, post qualification that means you don't need to submit on bid submission and opening date. Those documents only going to be required if you are declared single/lowest calculated bidder. My request to the bidders also, because sometimes the bidders have the tendency submits all their all ongoing contracts, please refrain from doing so because it will make your submission very voluminous and sometimes you miss out on what is really required. Just focus on the documents that are in the Bid Data Sheet and you should be guided by the checklist at the end of the bidding documents. Please be guided by that. Although, we also said on the bottom of the checklist, if there's inconsistency between the checklist and the Bid data sheet, the Bid Data Sheet prevail.

UNET: Usually we have to sign the document for each page. This time po ba do we need to sign each page?	
	<p>Only those which says that it has to be sign should be signed. The documents can be signed:</p> <p>Annex I, where all you enumerate all your ongoing government and private contracts. The Annex I-A, Class B Documents, Bid Security, if you decide to submit a Bid Securing Declaration that has to be signed. with Bid Form, the form itself with the Annexes and the conforme box. Omnibus Sworn Statement as well as the Financial Bid Form those have to be signed.</p>
Bihis Cruz: Sorry my connections here are very unstable and I'm missing a lot of the conversation. Just want to raise a question. How do we go about the measuring of end-users given that there is a pandemic?	
	<p>PA: With regards po doon sa mga measuring sa mga susukatan Ma'am, mayroon po tayong sinusunod na health protocols, hindi po pwede na hindi siya personally na kukuhanan ng sukat. Kung sino po ang mananalong supplier mayroon silang ipapadala na magsusukat para masukatan yung end-user para makuha yung exact na sukat.</p>
	<p>Chair: The Clarifications are the following:</p> <ol style="list-style-type: none"> 1. The measurement will only be required if you are awarded the contract. Not all the bidders will be doing that, 2: You should follow the health protocols. Like, wearing face mask, face shield etc.
Bihis Cruz: Yung 3,552 pcs good for ilang tao po para ma-compute po yung time for measurement, yung operation po?	
	<p>Chair: Is that necessarily means 3,552 warm bodies? Or there will be 2 per person or 3 per person?</p> <p>PA: Per person po.</p> <p>Chair: So, one each?</p> <p>PA: Yes, Ma'am.</p>
Bihis Cruz: What will be the timeline for the measuring?	
	<p>PA: Pwede naman pong pag-usapan yan kung sinong mananalong bidder. Hindi naman po at the time na mag-start yung counting ng days ng delivery after po makuha lahat ng measurement.</p>
Caballo: Regarding the sample Ma'am. Kailan po kailangan ng sample?	
	<p>Chair instructed the TWG to flashed page 71. Chair explained that submission by the Bidder with the Lowest Calculated Bid (LCB) or Single Calculated Bid</p>

	(SCB) WITHIN five (5) calendar days from Notice of LCB/SCB.
U-Net: Regarding the submission of sample? Are we allowed to submit the previous for the tanker suit?	
	PA: With regards with the previous Ma'am. Mayroon po tayong in-ammend sa design ng tanker suit. Kung yung previous niyo po is yung old hindi na po papasa yun sa RDC. Kasi mayroon po tayong latest na na-submit sa RDC yung amendment po ng technical specs natin.
U-Net: How about pre-test? If we made some pretest po prior to the post qual?	
	You only have certain of days, baka ma-delay.
U-Net: Honestly po kasi nagpadala po kami for pre-test. Is it allowed if in case lang kung lumabas po siya prior to the bid opening or submission of post qual requirement?	
	PA: We have amendment in the specs Ma'am. Only the post qual Test Result with the RDC yun lang po ang acceptable. Chair: The same reply as to your earlier query, these are new specs.
	Vice-Chair emphasized: Page 41: RDC test Results will be subjected to post qualification evaluation based on the following Technical Specifications, Test Parameters, and Test Criteria of the following items: 1. Technical Specification Annex V-A1 2. Test Parameters Annex V-A2 3. Test Criteria Annex V-A3
	Any other questions?
U-Net: As per Bid Bulletin No. 2 as stated in the PhilGEPS: The Bid Opening is moved to September 2, 2020 3:00pm.	
	Yes Ma'am, sorry our mistake.
	If there are no more questions. Thank you, very much and Good luck!
Bidders: Thank you Ma'am.	

Chair's Instructions

Alternate Vice-Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email or fax. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.

Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.

Let me give you some tips, please fill in all the blank and review your documents well, where you need to sign, please sign. Make sure that your Secretary's Certificate is clear on the intent whether only

one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.

When you pay for the Biding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents before you drop your bids.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

- 1) Cash Payment
PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM
OR
- 2) Cash Deposit

Interested Bidders may send a letter request for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat for verification purposes.

OTHER MATTERS:

- Alternate Vice-Chair also reminded that the Bidders must **sign** or **initial** every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- **For questions/clarifications:**

CHAIR
Bids and Awards Committee I
5th Flr., Philippine International Trading Corporation (PITC)
NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Email: chairbac1@pitc.gov.ph
Telefax: 8892-2149

Note: Maximum size of email with attachment is six (6) MB only

- Bidders were advised that any changes in the documents the Committee will issue a Bid-Bulletin and Bidders have to use the revised forms which will be put in the Bid-Bulletin.

BID SCHEDULE:

- Bidder can send queries/concerns via email on or before **20 August 2020 (Thursday)**.
- The Submission and Bid Opening is scheduled on **02 September 2020 (Wednesday, 3:00pm)**.

ADJOURNMENT:

- There was no other matter discussed, the pre-bid conference was adjourned at 11:00am

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
Head, BAC-I Secretariat
KDC

REVIEWED BY:


MYRA CHIVELLA T. ALVAREZ
Alternate Vice-Chairperson, BAC-I

APPROVED BY:

CHRISTABELLE P. EBRIEGA
Chairperson, BAC-I



ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. MPG-B1-2020-415) - VIA ZOOM VIDEO CONFERENCE
 SUPPLY AND DELIVERY OF BRAND NEW 3,552 PAIRS TANKER SUIT, PHILARPAT FOR THE PHILIPPINE ARMY (PA)
 10 August 2020, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - MILITARY PROCUREMENT GROUP PROJECT

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F	(Chairperson)	1) Manuel O. Elima, III	M	(Team Coordinator)
2) Atty. Maria Gudelia C. Guese	F	(Vice Chairperson & Supvg. BAC 1 Secretariat)	2) Pio B. Bellosillo	M	(Member)
3) Myra Chitella T. Alvarez	F	(Alternate Vice-Chair)	3) Ma. Cristina Rosa V. Bautista	F	(Member)
4) David A. Inocencio	M	(Member)	4) Suzanne M. Marticio	F	(Member)
5) Joel S. Rodriguez	M	(Member)	5) Rachel F. Ignacio	F	(Member)
6) Atty. Mitzell Arthur R. Magdaong	M	(Alternate Member)	6) Judy Ann L. Esteban	F	(Member)
7) Irene G. Alayon	F	(Alternate Member)	7) Michael M. Arriegasdo	M	(Member)
8) MGen Byron H Calimag AFP	M	(Provisional Member)	8) Franklin D. Iglesias	M	(Member)
9) BGen Glenn E. Cruz	M	(Alt. Provi. Member)	9) Louis Albert H. Quiroga	M	(Member)

End-Users	Gender	Signature
1) LTC LOWEN AJUDAL PA		
2)		
3)		
4)		
5)		
6)		

Account Officer	Gender	Signature
1) Pio B. Bellosillo	M	
2) Rachel F. Ignacio	F	

Secretariat	Gender	Signature
1) Ma Veronica A. Morales	F	(Head)
2) Jane C. Arcilla	F	(Member)
3) Ana DG. Asprec	F	(Member)
4) Ma Teresa S. Elima	F	(Member)
5) Mirasol S. Ninobia	F	(Member)
6) Ma. Irissa G. Ordillano	F	(Member)

Observer/s	Gender	Signature
1)		
2)		



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET

PROSPECTIVE BIDDERS

PRE-BID CONFERENCE - VIA ZOOM VIDEO CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project

Bid Reference No.

Time / Date & Venue

SUPPLY AND DELIVERY OF 3,552 PAIRS TANKER SUIT, PHILARPAT FOR THE PHILIPPINE ARMY (PA)
 : MPG-B1-2020-415

: 10 August 2020, 10:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO.'s	TIME-IN	BIDDER'S SIGNATURE
	JUSTINE CRUZ		BIHIS CRUZ					
	U-NET DISTRIBUTORS		CECILLE DIAMSON VIA CATAQUIS					
	CABALLO NEGRO INDUSTRIYA CORP.		RONALD DACIA					

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.