



INVITATION TO BID

SUPPLY AND DELIVERY OF BRAND NEW 14,871 SETS TOWEL BATH AND FACE, MICROFIBER OD FOR THE PHILIPPINE ARMY (PA)

Bid Reference No. MPG-BI-2020-250

Approved Budget for the Contract - ₱ 8,579,377.32

1. The **Philippine International Trading Corporation (PITC)** and the **Philippine Army (PA)** intend to apply the sum of **PESOS: Eight Million Five Hundred Seventy Nine Thousand Four Hundred Twenty Three and 08/100 (₱ 8,579,377.32) (VAT Inclusive)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of Brand New 14,871 sets Towel Bath and Face, Microfiber OD for the Philippine Army (PA)** more particularly described as follows:

Description	Qty	ABC (PhP) (VAT Inclusive)	Funding Source	Bid Security* in any of the following forms:	Cost/Price of Bidding Documents (cash payment only) (PhP)
Towel Bath and Face, Microfiber OD	14,871 sets	8,579,377.32 (576.92/set)	ASA Nr 0305 dtd 22 Aug 2019; ASA Nr 0389 dtd 25 Oct 2019 and ASA Nr 0352 dtd 01 Oct 2019	<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check** equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable LC** equivalent to at least 2% of the ABC • Surety bond callable upon demand equivalent to at least 5% of the ABC 	10,000.00

**** Must be issued by a Local Universal or Local Commercial Bank**

2. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
3. **PITC and PA** now invite Bids from authorized manufacturers, distributors, dealers or suppliers for the **Supply and Delivery of Brand New 14,871 sets Towel Bath and Face, Microfiber OD for the Philippine Army (PA)** (hereafter referred to as **GOODS**).
4. The bidding is open to Filipino citizen/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. **Required Delivery Period: Within Ninety (90) calendar** days upon receipt of Notice to Proceed, in accordance with following schedule:
Delivery Place: GS Warehouse, Supply Battalion, LSG, Army Support Command, Fort Bonifacio, Metro Manila OR Supply Battalion, LSG, Warehouse 2, ASCOM, PA, Camp General Emilio Aguinaldo, Quezon City.
6. A prospective Bidder should have completed **within the last five (5) years** from the date of submission and receipt of bids **a single contract** similar to the contract to be bid amounting to at least **twenty-five percent (25%)** of the ABC of the item being bid for.
"Similar" contract shall mean sewn items.
7. Open competitive bidding procedures will be conducted using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.



8. The Invitation to Bid and Bidding Documents may be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and **PITC website** at www.pitc.gov.ph. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
9. The complete set of bidding documents maybe acquired by interested bidders during office hours (8:00am – 4:00pm) but no later than 4:00pm upon payment of a non-refundable fee as indicated above. The bidding documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification document.

Bidding Document may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the bid documents.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only, Mondays to Fridays, starting 13 March 2020	BAC I Secretariat c/o Ms. Jane C. Arcilla at 4/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	24 March 2020, 9:00 AM	5/F Conference Room, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
3. Submission and Opening of Bids	28 April 2020, 4:00 PM *Late bids shall not be accepted	5/F Conference Room, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City

11. Interested bidders may obtain further information from the **BAC I Secretariat c/o Ms. Jane C. Arcilla** at the **4/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City**, from **8:00 AM to 4:00 PM only, Mondays to Fridays** starting **13 March 2020** at tel. No. **8818-98-01 loc. 382**. However, **any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

PITC Bids & Awards Committee I

Postings on 13 March 2020, PhilGEPS, PITC Website (www.pitc.gov.ph) and Bulletin Board