

**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE  
SUPPLY AND DELIVERY OF ELEVEN (11) UNITS CARDIAC MONITOR AND TWELVE  
(12) UNITS WHEELED STRETCHER FOR THE PHILIPPINE ARMY (PA)  
BID REF. NO. MPG-B1-2020-233  
06 March 2020, 5<sup>th</sup> Floor Conference Room**

There being a quorum, Vice-Chair convened the meeting at 9:15am  
In attendance are:

FOR PITC BAC-I
Christabelle P. Ebriega, Chairperson
Atty. Ma. Gudelia C. Guese, Vice-Chair
Myra T. Alvarez, Member
Joel S. Rodriguez, Member
Irene G. Alayon, Alternate Member
Atty. Mitzell Arthur R. Magdaong, Alternate
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

FOR PROPONENT – PA
As per attached attendance sheet

**HIGHLIGHTS OF PROCEEDINGS:**

- For the record, Vice-Chair presides the pre-bid conference.
- Vice-Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of Eleven (11) units Cardiac Monitor and Twelve (12) units Wheeled Stretcher for the Philippine Army (PA). After which, Vice-Chair introduced the BAC members and the Philippine Army Representative/s.
- Vice-Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:
 

1) RG Meditron Inc.	5) Fernando Medical Ent. Inc.
2) Medev Medical Devices Corp.	6) Technomed int.
3) BDM Enterprises Inc.	7) Inter-Continental Food and Pharmaceuticals Inc.
4) Variance Trading Corporation	8) Tesoro Enterprises
- Vice-Chair mentioned that there are two (2) items involved in this project. Bidders may bid for one, or both items.
- Vice-Chair informed that to be able to participate in this bid project, the prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.  
Similar contract shall mean **“Medical Equipment”**.
- At the same time, this bid project is open to dealers, distributors or resellers who must be Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Vice-Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein Envelope 1 will contain the eligibility and technical documents and Envelope 2 will only contain the Financial Bid.
  - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: “original”, “duplicate” and “triplicate”.
  - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

**ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS**

Class "A" Eligibility Documents	Vice-Chair's Instructions
SEC/DTI Registration Certificate	<p><b>For Corporation</b>, submission will be the SEC Registration Certificate.</p> <p><b>For the Sole Proprietorship</b> a copy of valid and current DTI business registration; and</p> <p><b>For Cooperatives</b> a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Vice-Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Vice-Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2018 and 2017	<p>Submission will be the 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.</p>
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started	<p>Vice-Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> <li>• Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I;</li> <li>• Bidders to check the box pertaining to the item being bid;</li> <li>• Bidders to provide the information called for;</li> <li>• Additional sheets can be used for as long as the authorized representative signs the last page.</li> </ul>
Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.	<ul style="list-style-type: none"> <li>• A form is again provided;</li> <li>• Bidders to check the box pertaining to the item being bid;</li> <li>• Bidders to supply the data or information required in the form and to attach any of the following documents:             <ol style="list-style-type: none"> <li>1. End User's Acceptance</li> <li>2. Copy of Official Receipt;</li> <li>3. Sales Invoice with Collection Receipt (<i>They go together</i>)</li> </ol> </li> </ul>

<p>Net Financial Contracting Capacity (NFCC)</p>	<p><b>For NFCC</b></p> <ul style="list-style-type: none"> <li>• A form is provided for as <b>Annex II-A</b>;</li> <li>• Bidders to check the box pertaining to the item being bid.</li> </ul> <p>As the sample form was flashed on the screen, Vice-Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p><b>FOR COMMITTED LINE OF CREDIT (CLC)</b> - A sample form is provided for as <b>Annex II-B</b>;</p> <p>Vice-Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p><b>Class "B" Documents (For Joint Ventures)</b></p>	<p><b>Vice-Chair Instruction's</b></p>
<p>Joint Venture Agreement (JVA)</p>	<ol style="list-style-type: none"> <li>1. Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence;</li> <li>2. If not submission will be a copy of Protocol/ Undertaking of Agreement to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</li> </ol> <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</p>
<p>For Local JV Partner</p>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> <li>1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.</li> <li>2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.</li> <li>3. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</li> <li>4. 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.</li> </ol>
<p>For Foreign JV Partner</p>	<ol style="list-style-type: none"> <li>1. Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based.</li> <li>2. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</li> <li>3. Corporate Financial Statement or Annual Report for 2018 or 2017.</li> </ol>

<p>PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>The PhilGEPS Certificate of Registration as discussed earlier shall apply.</p> <p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p> <p>Vice-Chair reminded the Bidders that in case the JV Partners opt to submit their eligibility documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall be a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017"</p>
	<p>For the rest of the Eligibility and Technical Documents, any of the JV partners can submit and it will be considered as collective compliance, i.e.</p> <ul style="list-style-type: none"> <li>• Duly filled up and signed form Annex I;</li> <li>• Duly filled up and signed form Annex I-A, complete with the required attachment;</li> <li>• NFCC or CLC.</li> </ul>
<p><b>Technical Documents</b></p>	<p><b>Vice-Chair 's Instructions</b></p>
<p><b>Annex IV</b> Bid Security</p>	<p>Vice-Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <ol style="list-style-type: none"> <li>a. Bid Securing Declaration <ul style="list-style-type: none"> <li>• A form is provided for as <b>Annex IV</b>;</li> <li>• Bidders to check the box pertaining to the item being bid for.</li> </ul> </li> </ol> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Vice-Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>The other forms of Bid Security are:</p> <ol style="list-style-type: none"> <li>b. <b>Cash or Manager's Check</b> issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</li> <li>c. <b>Bank Guarantee/ Bank draft or Irrevocable LC</b> equivalent to at least 2% of the ABC; OR</li> <li>d. <b>Surety Bond</b> callable upon demand equivalent to at least 5% of the ABC.</li> </ol> <p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Vice-Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (c.3) (i) to (xiv) of the <b>Bid Data Sheet</b>.</p>



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	<p>For the rest of the Eligibility and Technical Documents, any of the JV partners can submit and it will be considered as collective compliance, i.e.</p> <ul style="list-style-type: none"> <li>• Duly filled up and signed form Annex I;</li> <li>• Duly filled up and signed form Annex I-A, complete with the required attachment;</li> <li>• NFCC or CLC.</li> </ul>
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<p>Technical Bid Form</p> <p>For Item no. 1: <b>Annex V-A</b> For Item no. 2: <b>Annex V-B</b></p>	<p>As the Technical Bid Form for item no. 1 was flashed on the screen Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• Each item has its own Technical Bid Form</li> <li>• There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter";</li> <li>• Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance";</li> <li>• Bidders to indicate the Brand and Model Number of the following: For Item no. 1: Brand New Cardiac Monitor For Item no. 2: Brand New Wheeled Stretcher</li> <li>• All pages must be signed by the authorized representative of the Bidder.</li> </ul> <p>Vice-Chair stated that the same instructions will apply for Item no. 2.</p> <p>Vice-Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p>						
<p>Technical Specifications</p> <p>For Item no. 1: <b>Annex V-A1</b> For Item no. 2: <b>Annex V-B1</b></p>	<ul style="list-style-type: none"> <li>• Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes.</li> </ul>						
<p>Brochure or Technical Data Sheet or equivalent</p>	<p>Bidders to submit a Product Brochure and/or Technical Data Sheet for the following showing compliance to the required Technical Specifications:</p> <table border="1" data-bbox="730 1003 1401 1106"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Brand New Cardiac Monitor</td> </tr> <tr> <td>2</td> <td>Brand New Wheeled Stretcher</td> </tr> </tbody> </table> <p><b>Note:</b> If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>	Item no.	Description	1	Brand New Cardiac Monitor	2	Brand New Wheeled Stretcher
Item no.	Description						
1	Brand New Cardiac Monitor						
2	Brand New Wheeled Stretcher						
<p>Copy of Valid and Current Certificate of Distributorship</p>	<p>Bidders to submit a copy of valid and current Certificate of Distributorship from the manufacturer authorizing the bidder to sell/distribute the following:</p> <table border="1" data-bbox="730 1301 1401 1404"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Brand New Cardiac Monitor</td> </tr> <tr> <td>2</td> <td>Brand New Wheeled Stretcher</td> </tr> </tbody> </table> <p>Vice-Chair emphasized that If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer.</p>	Item no.	Description	1	Brand New Cardiac Monitor	2	Brand New Wheeled Stretcher
Item no.	Description						
1	Brand New Cardiac Monitor						
2	Brand New Wheeled Stretcher						
<p><b>For Item 1:</b> Brand New Cardiac Monitor</p>	<p>Submission of a valid and current License to Operate as Medical Device Importer / Distributor from the Food and Drug Administration (FDA) – Philippines issued in the name of the Bidder.</p>						
<p><b>For Item 1:</b> Brand New Cardiac Monitor</p>	<p>Submission of a valid and current Certificate of Product Registration (CPR) or Certificate of Exemption from the Food and Drug Administration (FDA) – Philippines for the following:</p>						
<p>Valid and Current ISO Certification</p>	<p>Submission of a valid and current ISO Certification in the name of the manufacturer. The ISO Certification must cover the manufacture/design and/or production of the following:</p> <table border="1" data-bbox="730 1865 1401 1968"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Brand New Cardiac Monitor</td> </tr> <tr> <td>2</td> <td>Brand New Wheeled Stretcher</td> </tr> </tbody> </table>	Item no.	Description	1	Brand New Cardiac Monitor	2	Brand New Wheeled Stretcher
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1	Brand New Cardiac Monitor						
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<p>List and address of Manufacturer's branch office, sales office and/or distributor's office</p>	<p>Submission of a List and address of Manufacturer's branch office, sales office and/or distributor's office in the following:</p> <ol style="list-style-type: none"> <li>1) Any country in Western Europe; <b>AND</b></li> <li>2) USA or Canada</li> </ol>						

List of Authorized Service Center or Service Engineer(s) or Technician(s) of the manufacturer	Submission of a List of Authorized Service Center or Service Engineer(s) or Technician(s) of the manufacturer in <b>Metro Manila</b> (indicating address, contact numbers and email address)
<b>Annex VI</b> Certificate of Performance Evaluation	<p>Vice-Chair's Instructions are as follows:</p> <ul style="list-style-type: none"> <li>• A form is provided for as <b>Annex VI</b>;</li> <li>• Bidders to check the box pertaining to the item being bid for;</li> <li>• The form must be in the company letterhead of Bidder's Single Largest Completed Contract Client;</li> <li>• Bidders to check the box pertaining to the item being bid for;</li> <li>• The rating should be at least <b>VERY SATISFACTORY; AND</b></li> <li>• Provide all the information called for and the form must be signed by the Bidder's Client Authorized Representative</li> </ul>
Proof of Authority of the Designated Representative	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <p>a) <b>For Sole Proprietorship</b> submission of Duly Notarized Special Power of Attorney;</p> <p>b) <b>For Corporation, Cooperative, or the Members of the Joint Venture</b> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Vice-Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<b>Annex VII</b> Omnibus Sworn Statement (OSS)	<p>Vice-Chair informed that the OSS is standard in all government biddings.</p> <p>Vice-Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Vice-Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>Bidders to check the box pertaining to the item being bid for. On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <b>Name, Title and Specimen Signature</b> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>

## ENVELOPE 2 – FINANCIAL ENVELOPE

<p>Financial Bid Form</p> <p>For Item no. 1: <b>Annex VIII-A</b> For Item no. 2: <b>Annex VIII-B</b></p>	<p>Envelope 2 will contain the Financial Bid of the Bidders. Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• Each item has its own Financial Bid Form;</li> <li>• Bidder has to indicate the bid amount both in figures and in words in the Financial Bid Form;</li> <li>• Bidder must fill out all line items. If an item is to be given free, bidder must indicate "0";</li> <li>• Forms to be signed by the bidder's authorized representative</li> </ul> <p>Financial Bid Form for <b>each item</b> (in triplicate copies) should be placed in <b>separate sealed envelope</b>.</p> <p>Vice-Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p>
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- The Vice-Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
Variance: Regarding the PhilGEPS, if we are a platinum member do we still need to submit the other eligibility documents?	
	As I said earlier, The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.  However, if any of the documents listed in <b>Annex "A"</b> of the certificate has expired Bidders must submit the valid and current one.
Medev: in the Technical Specifications, the range for adult: (b) Diastolic 20 – 110mm HG, is it okay if it exceeds? Because our range is 20 – 210mmHg	
	Vice-Chair: Sir may I request you to put your request in writing, because we need to clarify that in writing even if its in the minutes, then we will reply to you in a Bid bulletin.
	But it's okay to ask/raise concerns right now so that the eng-users already have an idea.
	Any other concern?
Actually, I have four more questions, but it's the same cases.	
	Vice-Chair: okay, what else?
Regarding the mean pediatric, ours is until 165mmHg and then for pulse rate change ours is 30 – 250Bpm	
	Okay, please raise it all in writing, and we will wait for your letter.
Technomed: Regarding to the Lead type, (c) ten (10) we don't have it, our Cardiac Monitor is twelve (12).	
	Vice-Chair: okay, please also put your concern in writing. Any other concerns?
we also do not have Lead type: ten (10)	
	Definitely, you don't have alternative to ten (10)?
Yes.	
	Okay, please raise it in writing ma'am.

RG Med: Regarding the accuracy: $\pm 1\%$ is 4 kilos, can you consider po ba ang 6?	
	Please raise it in writing sir, so we can also clarify your request in a Bid Bulletin.
	Next question?
Tesoro: in the case of ranges, what if for example it is higher or smaller, is it okay?	
	Vice-Chair: I cannot answer you right now ma'am. But we encourage you to raise your concern in writing. Because the end-users also have to study your proposal.
Also in the accessories, the requirement of one (1) piece minimum three (3) meters NIBP extension hose, I think 3 meters are too long.	
	Vice-Chair: why? How long is your hose?
Usually its 2 meters	
	Vice-Chair: okay, duly noted sir. Next concern?
Regarding to the 12 Channel, because we only have 3 channel and can print 3...	
	Okay, please also include it in your letter.
Last is the alarms: Spo2 pitch tone, what do you mean by that? Is that volume?	
	Vice-Chair: you do not have that?
Because maybe it is just a volume, but maybe they have a different term for it...	
	Vice-Chair: Okay please clarify it in writing.
Also, a for the 12 channel the 6.25 sweep, we also do not have this.	
	Same with the other bidders?
	I encourage you to write everything, so that we can also clarify it in a Bid Bulletin.
And for the Accuracy, our lowest is $\pm 3$ breaths per minute	
	Okay noted sir.
In the Measurement Range, NIBP measurement range, can you consider it to manufacturers standard?	
	Please raise it in writing ma'am.
	Okay if there are no other concerns, I would like to put it in record that I require you to write to the Committee all your questions raised today or more, you may sent it through email, fax or personal delivery until <b>13 March 2020</b> (Friday).  But that doesn't mean that you have to submit your questions on deadline, you may submit it as early as this afternoon, you may end it even on weekends.  As much as possible you send it right away, so we can answer all your questions through a Bid Bulletin way ahead the deadline.
	Again, our reply will be through a Bid Bulletin which will be posted in PhilGEPS and PITC website and it is your responsibility to check the website from time to time if we issue any Notices of Bid Bulletin.
	If ever your requests will be considered, and the Technical bid Form or other forms will be changed, you need to use the revised forms that we issue in a Bid Bulletin, do not just correct the form on your own, use the one we issue in a Bid Bulletin.
	Thank you for your attendance, we will wait for you letters.

**OTHER MATTERS:**

- Bidder must sign or initial each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Vice-Chair would like the prospective bidders to take special note to the Additional Requirement for whoever will be declared Single/Lowest Calculated Bid for Item no. 1 and 2 – a Presentation of actual brand/model being offered within seven (7) calendar days after receipt of Notice to Present Sample. Bidders may refer to the following:  
Item no.1: Section IV, Technical Bid Form, Line no. (4), page 71 of 103  
Item no.2: Section IV, Technical Bid Form, Line no. (4), page 79 of 103
- Vice-Chair required the Bidders to put everything in writing and not wait for the last minute to ask/raise questions which can be sent by email, fax or personal delivery. *The details can be found in the Sec. III, Bid Data Sheet, ITB Clause 10.1, page 32 of 103 in the Bidding Documents.*

**BID SCHEDULE:**

- Bidder can send queries/concerns until **13 March 2020** (Friday)
- The Bid Opening is scheduled on **24 March 2020** (Wednesday, 10:00am)

Adjourned at 10:00am

MINUTES TAKEN BY:

  
**MA. VERONICA A. MORALES**  
Head, BAC-I Secretariat  
LMC

REVIEWED BY:

  
**ATTY. MARIA GUDERIA C. GUESE**  
Vice-Chair, BAC-I

APPROVED BY:

  
**CHRISTABELLE P. EBRIEGA**  
Chairperson, BAC-I



**ATTENDANCE SHEET**

PRE-BID CONFERENCE (Bid Ref. No. MPG-B1-2020-233)

SUPPLY AND DELIVERY OF ELEVEN (11) UNITS CARDIAC MONITOR AND TWELVE (12) WHEELED STRETCHER FOR THE PHILIPPINE ARMY (PA)

06 March 2020, 9:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

**BIDS AND AWARDS COMMITTEE (BAC) I - MILITARY PROCUREMENT GROUP PROJECT**

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F	(Chairperson)	1) Manuel O. Elima, III	M	(Team Coordinator)
2) Atty. Maria Gudelia C. Guese	F	(Vice Chairperson & Supvg. BAC I Secretarial)	2) Pio B. Bellosillo	M	(Member)
3) Myra Chitella T. Alvarez	F	(Alternate Vice-Chair)	3) Ma. Cristina Rosa V. Bautista	F	(Member)
4) David A. Inocencio	M	(Member)	4) Suzanna M. Marticio	F	(Member)
5) Joel S. Rodriguez	M	(Member)	5) Rachel F. Ignacio	F	(Member)
6) Irene G. Alayon	F	(Alternate Member)	6) Judy Ann L. Esteban	F	(Member)
7) Atty. Mitzell Arthur R. Magdaong	M	(Alternate Member)	7) Michael M. Arriego	M	(Member)
8) MGen Byron H Calimag AFP	M	(Provisional Member)	8) Franklin D. Iglesias	M	(Member)
9) BGen Glenn E Cruz AFP	M	(Alt. Provi. Member)	9) Louis Albert H. Quiroga	M	(Member)
			10) Joachim Nathe T. Montallana	M	(Member)
<b>End-Users</b>			<b>Secretariat</b>		
1) LTC ROGEL AL-RAHIM L LINZAG		PA-TWG Member	1) Ma Veronica A. Morales	F	(Head)
2) CRT HIRE MAHE G CASILANG		PA-Rep	2) Jane C. Arcilla	F	(Member)
3) ISG ODILON B BACCAY		PA	3) Ana DG. Asprec	F	(Member)
4)			4) Ma Teresa S. Elima	F	(Member)
5)			5) Mirasol S. Ninobla	F	(Member)
6)			6) Ma. Irissa G. Ordillano	F	(Member)
<b>Account Officer</b>			<b>Observer/s</b>		
1) Pio B. Bellosillo	M	(Account Head)	1)		
2) Joachim Nathe T. Montallana	M	(Account Officer)	2)		





# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET: PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : **SUPPLY & DELIVERY OF ELEVEN (11) UNITS CARDIAC MONITOR AND TWELVE (12) WHEELED STRETCHER FOR THE PHILIPPINE ARMY (PA)**  
 Bid Reference No. : **MPG-B1-2020-233**  
 Time / Date & Venue : **06 March 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City**

**NO ID - NO ENTRY**  
 For Company Personnel  
 • Valid Company ID with picture and signature  
 For Individuals (Not representing any Company)  
 • Any valid government-issued ID with picture and signature

**PLEASE PRINT LEGIBLY**

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
1	MICHELLE T. GARCES <i>Jay Nolasco</i> <i>GLORIE AQUINO</i>	F	RC MEDTRON INC 172 BLDG 82 PANAY AVE. Q.C.	0922515768 <i>0917108883</i>	surgery@rg-medtron.com.ph	1	8:30 8:50	<i>[Signature]</i> <i>[Signature]</i>
2	ESPINO, ASHLEY C.	M	MEDEY MEDICAL DEVICES CORP. STA ANA DRIVE, BELY SAN VALLEY PARANAGUE CITY	0919 967 5182	ash.medey@gmail.com	1	8:41	<i>[Signature]</i>
3	DEQUINA, RACHELUS	F	EDM ENTERPRISE INC 1261 WEST AVE STA. CRUZ VILLA	097118474	bdm-enter@y.com	1	8:47	<i>[Signature]</i>
4	JENNIFER TAVEL ERICA BY	F	VALIANCE TRADING CORPORATION V. LUNA ROAD Q.C.	0917-714-3247	trading@valiance.com	1	8:45	<i>[Signature]</i> <i>[Signature]</i>
5	EVA A. BALDLOY DAISY DEQUIDAY	F	EMER - PARNANO MEDICAL ENT. INC. QUEZON CITY NEW YORK CASHAO	09171901134 09273573324	evabaldloy@emered.com daisy@emered.com	1	8:46 8:48	<i>[Signature]</i> <i>[Signature]</i>

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET: PROSPECTIVE BIDDERS

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6	RT VACACORRA	M	TECHHOME LMT. 476 Flr. Medisco Bld. 1595, San Juan	09175134036	joop fern.vacorra @technoml.com ph.	1	8:52	
7	Julia Ann De Guzman	F	Dexter Commercial Food And Pharmaceuticals, Inc. Unit 1015 Entrata Urban complex Filinvest Alabang Manila Bay	0995 9335 9377	sales.dicppi com	1	9:05	
8	Etendra Ochoa Joylyn Constantino		TELNO ENTERPRISES #124 Del Carmen Subdiv Salcedo Village	0917814448	g.kroncastepiza @gnull.com	1	9:30	

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