



BIDS AND AWARDS COMMITTEE I

Supplemental/Bid Bulletin No. 1

SUPPLY AND DELIVERY ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM FOR THE PHILIPPINE ARMY

**Bid Ref. No. MPG-BI-2020-227 Rebid
(Previous Bid Ref. No. MPG-BI-2019-162)**

This **Supplemental/Bid Bulletin No. 1** is being issued as response to queries raised by suppliers during the Pre-Bid Conference on 03 March 2020 and through letters/email for the aforementioned project.

A) AMENDMENT TO BIDDING DOCUMENTS

FROM	TO
SECTION III. Bid Data Sheet	
Under Clause 12.1 (b) ELIGIBILITY DOCUMENTS Class "B" Documents	
<p>1) For Joint Ventures, Bidder to submit either:</p> <p>(i) ...</p> <p>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint venture signed by all the potential joint venture partners stating that the bid is successful (Annex III)</p> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p>The JVA of the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</p> <p>...XXX...</p>	<p>1) For Joint Ventures, Bidder to submit either:</p> <p>(i) ...</p> <p>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint venture signed by all the potential joint venture partners stating that the bid is successful (Revised Annex III)</p> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the Notice of Award [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p>The JVA of the Protocol/Undertaking of Agreement to Enter into Joint Venture (Revised Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</p> <p>...XXX...</p>

SECTION VI. BIDDING FORMS

<p>Annex III</p> <p>...XXX...</p> <p>NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT VENTURE and sign a Joint Venture Agreement relative to their joint cooperation for this bid project, in the event that their bid is successful, furnishing the PITC BAC a duly signed and notarized copy thereof within ten (10) calendar days from receipt of Notice from the BAC that our bid has the lowest calculated responsive bid or highest rated responsive bid (as the case may be).</p>	<p><u>Revised Annex III</u></p> <p>...XXX...</p> <p>NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT VENTURE and sign a Joint Venture Agreement relative to their joint cooperation for this bid project, in the event that their bid is successful, furnishing the PITC BAC a duly signed and notarized copy thereof within ten (10) calendar days from receipt of <u>Notice of Award</u>.</p>
<p>Annex V - A Technical Bid Form for Item 1: Brand New Portable GI Endoscopy Set</p> <p>4) Presentation of actual brand/model being offered within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following:</p> <ul style="list-style-type: none"> • A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR • Brand New Unit to be used for product presentation/ demonstration 	<p>Revised Annex V - A Technical Bid Form for Item 1: Brand New Portable GI Endoscopy Set</p> <p>4) Presentation of actual brand/model being offered, <u>including all the accessories</u>, within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following:</p> <ul style="list-style-type: none"> • A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR • Brand New Unit to be used for product presentation/ demonstration
<p>Annex V - B Technical Bid Form for Item 2: Brand New Nasal Endoscopy System</p> <p>4) Presentation of actual brand/model being offered within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following:</p> <ul style="list-style-type: none"> • A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR • Brand New Unit to be used for product presentation/ demonstration 	<p>Revised Annex V - B Technical Bid Form for Item 2: Brand New Nasal Endoscopy System</p> <p>4) Presentation of actual brand/model being offered, <u>including all the accessories</u>, within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following:</p> <ul style="list-style-type: none"> • A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR • Brand New Unit to be used for product presentation/ demonstration

Please use the attached **Revised Annex III, Revised Annex V-A, and Revised Annex V-B** together with all other required documents for the Submission and Opening of Bids scheduled on 23 March 2020, 09:00AM. Also please use the Revised Checklist of Requirements as guide/reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 6th day of March 2020 in Makati City.

Reviewed and Approved by:

(SGD) CHRISTABELLE P. EBRIEGA
Chairperson, Bids and Awards Committee – I

(SGD) ATTY. MARIA GUDELIA C. GUESE
Vice Chairperson

(SGD) MYRA CHITELLA T. ALVAREZ
Member

(SGD) DAVID A. INOCENCIO
Member

(SGD) JOEL S. RODRIGUEZ
Member

(SGD) ATTY. MITZELL ARTHUR R. MAGDAONG
Alternate Member

Concurred by:

(SGD) BGEN GLENN CRUZ AFP
Alternate Provisional Member- PA

Received by:	
_____	_____
(SIGNATURE OVER PRINTED NAME & DATE)	NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE PITC BAC-I)	

SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM FOR THE PHILIPPINE ARMY (PA)

Bid Reference No. MPG-B1-2020-227 Rebid (Previous Bid Reference No. MPG-B1-2019-162)

Table with 4 columns: PLEASE CHECK (✓) THE LOT BEING BID, Item No., Description, Qty. Row 1: 1, Brand New Portable GI Endoscopy Set, 1 set. Row 2: 2, Brand New Nasal Endoscopy System, 1 system.

PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE

This PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE, executed by:

..... A sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at, represented herein by its, hereinafter referred to as ".....";

-and-

..... A sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at, represented herein by its, hereinafter referred to as ".....";

For submission to the Bids and Awards Committee of the Philippine International Trading Corporation, pursuant to Section 23.1 (b) of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

WITNESSETH That:

WHEREAS, the Parties desire to participate as a joint venture in the public bidding that will be conducted by the Philippine International Trading Corporation pursuant to Republic Act No. 9184 and its implementing rules and regulations, with the following particulars:

Table with 2 columns and 3 rows: Bid Reference No., Name/Title of Procurement Project, Approved Budget for the Contract.

NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT VENTURE and sign a Joint Venture Agreement relative to their joint cooperation for this bid project, in the event that their bid is successful, furnishing the PITC BAC a duly signed and notarized copy thereof within ten (10) calendar days from receipt of Notice of Award.

For purposes of this bid project, and unless modified by the terms of the Joint Venture Agreement, the following party shall be the authorized representative of the JV:

JV Partner (Name of Company):

Authorized Representative of the JV Partner: (Per attached Secretary's Certificate)

Name

Designation

That furthermore, the parties agree to be bound jointly and severally under the said Joint Venture Agreement;

THAT Finally, failure on our part to enter into the Joint Venture and/or sign the Joint Venture Agreement for any reason after the Notice of Award has been issued by shall be a ground for non-issuance by PITC of the Notice to Proceed, forfeiture of our bid security and such other administrative and/or civil liabilities as may be imposed by PITC under the provisions of R.A. 9184 and its Revised IRR, without any liability on the part of PITC.

This Undertaking shall form an integral part of our Eligibility documents for the above-cited project.

IN WITNESS WHEREOF, the parties have signed this Protocol/Undertaking on the date first above-written.

JV Partner 1's Representative/Authorized Signatory

JV Partner 2's Representative/Authorized Signatory

[JURAT]

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by 2004 Rules on Notarial Practice issued _____ at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (page 2 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM
FOR THE PHILIPPINE ARMY (PA)**

**Bid Reference No. MPG-B1-2020-227 Rebid
(Previous Bid Reference No. MPG-B1-2019-162)**

TECHNICAL BID FORM

Item 1. Brand New Portable GI Endoscopy Set

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

INSTRUCTION TO THE SUPPLIER: Indicate **"COMPLY"** (per line number) under Supplier's Statement of Compliance if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No:	OTHER REQUIREMENTS	Bidder's Statement of Compliance
2)	Bidder has no overdue deliveries or unperformed services intended for PITC and PA	
3)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid.	

ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)

4)	Presentation of actual brand/model being offered, including all the accessories, within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following: <ul style="list-style-type: none">• A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR• Brand New Unit to be used for product presentation/ demonstration	
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BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (page 4 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM
FOR THE PHILIPPINE ARMY (PA)**

**Bid Reference No. MPG-B1-2020-227 Rebid
(Previous Bid Reference No. MPG-B1-2019-162)**

TECHNICAL BID FORM

Item 1. Brand New Portable GI Endoscopy Set

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCO
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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT		Bidder's Statement of Compliance
8)	Manuals	Must provide at least one (1) SOFT AND HARD COPY of Operator's Manual and Service Manual in English language upon delivery	
9)	Testing and Acceptance Procedures and Parameter	Functional testing to be conducted upon delivery of the equipment	
10)	End-User's Orientation/	Must provide at least one (1) day product orientation to a maximum of ten (10) end users	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

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Name of Company (in print)

Signature of Company Authorized Representative

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Date

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Revised Annex V-A (page 5 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM
FOR THE PHILIPPINE ARMY (PA)**

**Bid Reference No. MPG-B1-2020-227 Rebid
(Previous Bid Reference No. MPG-B1-2019-162)**

TECHNICAL BID FORM

Item 1. Brand New Portable GI Endoscopy Set

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Line No:	REQUIREMENTS IF AWARDED THE CONTRACT		Bidder's Statement of Compliance
11)	Replacement of Defective Items	a. The Supplier shall replace any newly delivered unit found to be defective and with failures b. Replacement shall be made within fifteen (15) calendar days after receipt of Notice from PA c. All expenses shall be for the account of the Supplier. For defective units and all defective integral parts of the equipment, supplier shall only be allowed up to one (1) replacement. After which, project shall be cancelled and performance security shall be forfeited.	
12)	Warranty	a. At least two (2) years on parts and service. b. Free quarterly preventive maintenance. c. Warranty Period shall commence from the date of acceptance by the end user after testing and commissioning.	
13)	Licenses/ Permits PER EQUIPMENT	Supplier shall be responsible for securing the required permits / licenses, if any, for the importation and delivery of the items to the site. Including, as applicable, License to Operate and/or Certificate of Product Registration issued by FDA/ DOH	
14)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.		

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

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Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

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Revised Annex V-B (page 1 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM FOR THE PHILIPPINE ARMY (PA)

**Bid Reference No. MPG-B1-2020-227 Rebid
(Previous Bid Reference No. MPG-B1-2019-162)**

TECHNICAL BID FORM

Item 2. Brand New Nasal Endoscopy System

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INSTRUCTION TO THE SUPPLIER: Indicate **“COMPLY”** (per line number) under **Supplier’s Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A **“YES OR NO”** ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF **“FAILED”**.

Line No:	PROJECT REQUIREMENTS	Bidder’s Statement of Compliance
1)	1 system Brand New Nasal Endoscopy System per Technical Specifications OACS dated 09 November 2018 attached as Annex V-B1	

Equipment	Please Specify Brand and Model Number Being Offered:
Brand New Nasal Endoscopy System	

BIDDER’S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

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Name & Designation (in print)

Date

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Revised Annex V-B (page 2 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET AND ONE (1) UNIT BRAND NEW NASAL ENDOSCOPY SYSTEM FOR THE PHILIPPINE ARMY (PA)

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TECHNICAL BID FORM

Item 2. Brand New Nasal Endoscopy System

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Line No:	OTHER REQUIREMENTS	Bidder's Statement of Compliance
2)	Bidder has no overdue deliveries or unperformed services intended for PITC and PA	
3)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid.	

ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)

4)	Presentation of actual brand/model being offered, including all the accessories, within seven (7) calendar days after receipt of Notice to Present Sample. Presentation of sample may be in any of the following: <ul style="list-style-type: none">• A unit already installed at other government or private hospitals/ establishments (Metro Manila); OR• Brand New Unit to be used for product presentation/ demonstration	
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BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-B (page 3 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
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FOR THE PHILIPPINE ARMY (PA)
Bid Reference No. MPG-B1-2020-227 Rebid
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TECHNICAL BID FORM

Item 2. Brand New Nasal Endoscopy System

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
5)	Delivery Period Within One Hundred Twenty (120) calendar days after receipt of Notice to Proceed.	
6)	Delivery Site Medical Warehouse, Supply Battalion, ASCOM, PA, Fort Bonifacio, Taguig City	
7)	<p>Delivery conditions:</p> <ul style="list-style-type: none"> • All delivery/ies must be done in the presence of GHQ, AFP and PITC authorized representative/s. PITC representative/s shall attend delivery attestation only once, otherwise, transportation and other incidental expenses of PITC representative/s incurred in succeeding deliveries shall be for the account of the Supplier and shall be deducted accordingly against payment. • The supplier must inform PITC account officer at least seven (7) days prior to the delivery of the goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery. • The Supplier shall be responsible in unloading the items from the container to the designated warehouse of the PA. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier. • All deliveries must be done in the presence of Inspection Team consisting of at least two (2) PITC Representatives; • Other than the delivery schedule / quantities stated, NO partial deliveries are allowed. Only Complete deliveries will be accepted. • Deliveries made for "safekeeping" purposes is NOT ALLOWED. • All expenses related to the delivery, inspection and acceptance shall be for the account of the supplier. 	

BIDDER'S UNDERTAKING

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Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

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Revised Annex V-B (page 4 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
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TECHNICAL BID FORM

Item 2. Brand New Nasal Endoscopy System

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Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-B (page 5 of 5)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW PORTABLE GI ENDOSCOPY SET
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12)	Warranty a. At least two (2) years on parts and service. b. Free quarterly preventive maintenance. c. Warranty Period shall commence from the date of acceptance by the end user after testing and commissioning.	
13)	Licenses/ Permits PER EQUIPMENT Supplier shall be responsible for securing the required permits / licenses, if any, for the importation and delivery of the items to the site. Including, as applicable, License to Operate and/or Certificate of Product Registration issued by FDA/ DOH	
14)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS

Name of Company : _____

Project: Supply and Delivery of One (1) Unit Brand New Portable GI Endoscopy Set and One (1) Unit Brand New Nasal Endoscopy System for the Philippine Army (PA)

Ref No.: Bid Reference No. MPG-BI-2020-227 Rebid (MPG-B1-2019-162)

Per Bid Docs Item No.	Particulars
	CERTIFICATION ON ELIGIBILITY
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
ELIGIBILITY (CLASS "A" DOCUMENTS)	
12.1 a	<p>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives</p> <p>(ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p> <p style="padding-left: 40px;">In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> <p>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018 as finally reviewed and approved by the BIR;</p> <p>(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):</p> <p style="padding-left: 40px;">(a) Independent Auditor's Report;</p> <p style="padding-left: 40px;">(b) Balance Sheet (Statement of Financial Position); and</p> <p style="padding-left: 40px;">(c) Income Statement (Statement of Comprehensive Income).</p> <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p><u>OR</u></p> <p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above</p>
12.1 a (v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I) ;
12.1 a (vi)	Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the item being bid (Annex I-A).
	"Similar" contract shall mean Medical Equipment.

	<p>Any of the following documents must be attached in Annex I-A:</p> <ul style="list-style-type: none"> (a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s 	
12.1 a (vii)	Duly signed Certificate of NFCC (Annex II-A) or Committed Line of Credit (Annex II-B)	
	<p><u>Class “B” Document: (For Joint Venture)</u></p> <p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p>1) For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none"> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Revised Annex III) <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the Notice of Award [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Revised Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture</u></p> <p>2) Each JV Partner, must also submit the following:</p> <p>Local JV Partner</p> <ul style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas. <p>In case of recently expired Mayor’s/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> <ul style="list-style-type: none"> (iii) Valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018 as finally reviewed and approved by the BIR; (iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): <ul style="list-style-type: none"> (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). <p>Each of the above statements must have stamped (received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> 	

Foreign JV Partner

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018 as finally reviewed and approved by the BIR of the Philippines
- (iii) Corporate Financial Statement or Annual Report for 2018 or 2017.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*)** together with **Annex A**.

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.

For Foreign JV Partner: Corporate Financial Statement of Annual Report for 2018 or 2017.

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

TECHNICAL DOCUMENTS

12.1. b Bid security must be issued in favor of the **PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)** in any forms:

- (i)
 - 1) Bid Securing Declaration per **Annex IV**;
 - 2) Cash or Cashier’s/Manager’s Check equivalent to at least 2% of the ABC;
 - 3) Bank Guarantee/Bank draft or Irrevocable LC equivalent to at least 2% of the ABC;
- OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

Item No.	Description	Qty	ABC (₱) (VAT Inclusive)	ABC (₱) (VAT Inclusive)	
				2% ABC	5% ABC
1	Brand New Portable GI Endoscopy Set	1 set	7,692,307.69	153,846.15	384,615.38
2	Brand New Nasal Endoscopy System	1 system	2,812,019.23	56,240.38	140,600.96

Notes:

- (a) The Cashier’s/Manager’s Check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
 - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by

the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.

- (2) Callable upon demand
- (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**

(d) IF A BIDDER:

- i. withdraws its bid during the period of bid validity specified in ITB Clause 17
- ii. does not accept the correction of errors pursuant to ITB Clause 28.3 (b);
- iii. has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or
- iv. submission of eligibility requirements containing false information or falsified documents;
- v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
- vi. allowing the use of one's name, or using the name of another for purposes of public bidding;
- vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
- viii. refusal or failure to post the required performance security within the prescribed time;
- ix. refusal to clarify or validate in writing in bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
- x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor
- xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
- xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.

(e) IF THE SUCCESSFUL BIDDER:

- xiii. fails to sign the contract in accordance with ITB Clause 32; or
- xiv. fails to furnish performance security in accordance with ITB Clause 33

12.1. b
(ii)

Completed and signed **Technical Bid Form and other Technical Documents:**

Item 1: Brand New Portable GI Endoscopy Set	
Revised Annex V-A	Technical Bid Form for Item 1 (5 Pages)
Annex V-A1	Technical Specifications for Item 1 (2 Pages)
Item 2: Brand New Nasal Endoscopy System	
Revised Annex V-B	Technical Bid Form for Item 2 (5 Pages)
Annex V-B1	Technical Specifications for Item 2 (2 Pages)

12.1. b (iii)	Product Brochure and/or Technical Data Sheet for the following showing compliance to the required Technical Specifications: Item 1. Brand New Portable GI Endoscopy Set Item 2. Brand New Nasal Endoscopy System	
12.1. b (iv)	Copy of Valid and Current Certificate of Distributorship from the manufacturer authorizing the bidder to sell/distribute the following equipment: Item 1. Brand New Portable GI Endoscopy Set Item 2. Brand New Nasal Endoscopy System Note: If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer.	
12.1.b (v)	Valid and Current License to Operate as Medical Device Importer / Distributor from the Food and Drug Administration (FDA) – Philippines issued in the name of the Bidder Item 1. Brand New Portable GI Endoscopy Set Item 2. Brand New Nasal Endoscopy System	
12.1.b (vi)	Valid and Current Certificate of Product Registration (CPR) or Certificate of Exemption from the Food and Drug Administration (FDA) – Philippines for the following: Item 1. Brand New Portable GI Endoscopy Set Item 2. Brand New Nasal Endoscopy System	
12.1.b (vii)	Valid and Current ISO Certification in the name of the manufacturer. The Certificate must be issued by independent Certifying Agency. The ISO Certification must cover the manufacture/design and/or production of the following: Item 1. Brand New Portable GI Endoscopy Set Item 2. Brand New Nasal Endoscopy System	
12.1.b (viii)	List and address of Manufacturer's branch office, sales office and/or distributor's office in the following: a. Any country in Western Europe b. USA or Canada; and c. Japan	
12.1.b (ix)	List of Authorized Service Center or Service Engineer(s) or Technician(s) of the manufacturer in Metro Manila (indicating address, contact numbers and email address).	
12.1.b (x)	Certificate of Performance Evaluation (Annex VI) with a rating of at least Very Satisfactory, issued by the Single Largest Completed Contract Client of the bidder per Annex I-A;	

12.1.b (xi)	<p>Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly Notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture</p> <p>Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.</p>	
12.1.b (xii)	Omnibus Sworn Statement (Annex VII)	
a.	Authority of the Designated representative corresponding with above proof of authority	
b.	Non-inclusion in blacklist or under suspension status	
c.	Authenticity of submitted documents	
d.	Authority to validate submitted documents	
e.	Disclosure of Relations	
f.	Compliance with existing labor laws and standards	
g.	Bidders Responsibilities	
h.	Did not pay any form of consideration	
ENVELOPE 2: FINANCIAL COMPONENT		
13.1 (a)	Completed and signed Financial Bid Form . Bidder must use, accomplish and submit Financial Bid Form hereto attached Annex VIII-A for Item 1 and Annex VIII-B for Item 2 . The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	

Notes:

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidder to put tabs in all documents to be submitted with the same number as indicated in the Eligibility, Technical and Financial Documents checklist.