



## Request for Expression of Interest

### CONSULTING SERVICES FOR THE STRUCTURAL INTEGRITY ASSESSMENT OF BUILDINGS FOR THE PHILIPPINE ARMY (PA) – ONE (1) LOT

Bid Reference No. MPG-B1-2019-449

Approved Budget for the Contract - ₱ 6,014,292.29

1. The **Philippine International Trading Corporation (PITC)** and the **Philippine Army (PA)** intend to apply the sum of **Pesos: Six Million Fourteen Thousand Two Hundred Ninety Two and 29/100 (₱6,014,292.29)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Consulting Services for the Structural Integrity Assessment of Buildings for the Philippine Army (PA) – One (1) Lot.**

DESCRIPTION	Total ABC (VAT Inclusive) (₱)	Funding Source	Bid Security	Cost / Price of Bid Documents (cash payment only) (₱)
Consulting Services for the Structural Integrity Assessment of Buildings for the Philippine Army (PA) – One (1) Lot, consisting of the following work items:				
1. Eight (8) Units Officers Quarters M180 (PAOVILLE ALPHA) FBMM (104-111)	6,014,292.29	PITC C.R No. 0310 dated 26 November 2018	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank Draft or Irrevocable LC* equivalent to at least 2% of the ABC</li> <li>• Surety bond** callable upon demand equivalent to at least 5% of the ABC</li> </ul>	6,000.00
2. 21 units Officer Quarters M120 (PAOVILLE BRAVO – PFBMM (112 to 132)				
3. One (1) unit Army General Hospital – FBMM (248)				

\*Must be issued by a Local Universal or Local Commercial Bank.

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

2. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
3. PITC and PA now calls for the submission of Expression of Interest and Eligibility Documents for the Consulting Services for the Structural Integrity Assessment of Buildings for the Philippine Army (PA) – One (1) Lot. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
4. Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Prospective bidders must have completed within the last five (5) years a contract of similar nature. “Similar nature” shall mean **Structural Integrity Assessment of Buildings.**



6. Bidding activities timelines are scheduled as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays starting 29 January 2020	4/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2. Preliminary Conference	07 February 2020, 3:00PM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3. Submission of Expression of Interest and Eligibility Documents and Opening of Eligibility Documents	21 February 2020, 10:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
4. Pre-Bid Conference for Shortlisted Bidders (Open only to short listed bidders)	13 March 2020, 10:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
5. Submission of Technical and Financial Bid and Opening of Technical Bid (Open only to short listed bidders)	31 March 2020, 10:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
6. Opening of Financial Bid of the Highest Rated Bidder (Open only to highest rated bidder)	14 April 2020, 10:00AM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

7. A complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM starting 29 January 2020 upon payment of a nonrefundable fee of ₱6,000.00. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the Submission of Expression of Interest and Eligibility Documents. For the Preliminary Conference bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

8. Interested bidders may obtain further information regarding the Bidding Documents from the BAC I Secretariat c/o Ms. Jane C. Arcilla at the 4/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM at tel. no. 8818-9801 loc. 380. However, any queries relative to the Bidding Documents and the project requirements can only be made by the bidders not later than ten (10) calendar days prior to the Submission and Opening of Technical and Financial Bids.

9. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest and eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). Only Consultants **with a rating of at least seventy (70) points** will be invited to submit their technical and financial proposal. The criteria for shortlisting of Prospective Bidders - both the Company and the nominated Project Manager shall be evaluated on the following.



Criteria	Points
Relevant Experience of the consultant	40
Qualification of the key personnel to be assigned to the project	50
Current Workload relative to capacity	10
<b>TOTAL POINTS</b>	<b>100%</b>

9. A Notice of Eligibility and Shortlisting indicating therein the schedule for the submission of Technical and Financial Documents shall be issued.
10. Technical Documents of shortlisted bidders shall be evaluated based on the following criteria:

<b>Plan of Approach and Methodology</b>	
<b>1. Understanding of Objectives</b>	<b>10</b>
<b>2. Experience in Managing Projects (Quality of Methodology)</b>	<b>15</b>
a) Planning and Defining Scope	2
b) Activity Planning and Sequencing	5
c) Resource Planning	3
d) Controlling Quality	5
<b>3. Work Programme</b>	<b>15</b>
a) Activity Schedule	2
b) Team Organization	5
c) Staff Matrix	3
d) Staffing Schedule	3
e) Estimate of Staff Months	2
<b>4. Mastery of the Project Management and Tools</b>	<b>30</b>
a) Documentation	6
b) Creating Charts and Schedules	6
c) Risk Analysis	6
d) Managing Risks and Issues	6
e) Monitoring and Reporting Progress	6
<b>5. Proposal Presentation</b>	<b>30</b>
a) Clarity	10
b) Completeness	10
c) Graphics / Visual Aid	5
d) Ability to Answer queries	5
<b>TOTAL</b>	<b>100</b>

11. Proposals shall be evaluated using the **Quality Based Evaluation Procedure (QBEP)**. The Consultant achieving the Highest Technical Score has its Financial Proposal opened and provided that it is within the ABC or cost estimate is invited to negotiate a contract.
12. The project must be completed within Sixty (60) calendar days upon receipt of the Notice to proceed, inclusive of mobilization Period.
13. PITC reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

## **PITC BIDS AND AWARDS COMMITTEE I**

Postings on 29 January 2020 PhilGEPS,  
PITC Website ([www.pitc.gov.ph](http://www.pitc.gov.ph)) & PITC Bulletin Board