



BIDS AND AWARDS COMMITTEE I

SUPPLEMENTAL BID BULLETIN NO. 2

SUPPLY AND DELIVERY OF FAMILY PACKS FOR OFFICE OF CIVIL DEFENSE

Bid Reference No. MPG-B1-2019-438 3rd Rebid

(Previous Bid Ref. Nos. MPG-B1-2019-148 2nd Rebid, MPG-B1-2018-437 Rebid & MAG-BI-2016-021)

This **Supplemental Bid Bulletin No. 2** is being issued to clarify, modify and amend items/specifications in the Bidding Documents as discussed during the Pre-Bid Conference held last 05 November 2019 for the aforementioned project:

The following letter was received requesting for clarifications and have been answered by the PITC Bids and Awards Committee I.

Letter from Dels Apparel Corporation dated November 11, 2019 received by PITC on November 13, 2019:

Query 1	We would like to request if we may use and submit the previous test results from the previous bid? The samples we have submitted are from the same batch of the items that were tested.
Response 1	The test results required for submission during Post-Qualification must be within six (6) months prior to date of bid opening. If the test results you mentioned are still within the required period prior to bid opening of this project which is on November 22, 2019, therefore, the test results must be within May 25, 2019 to November 21, 2019.

Bidders must use the required documents in the submission and opening of bids on **22 November 2019, 2:00 PM**. Please refer to the **Revised Checklist of Requirements**.

This **Supplemental Bid Bulletin No. 2** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this **15 November 2019** in Makati City.

Approved by:

OIC-HOPE

CHRISTABELLE P. EBRIEGA

Chair, Bids and Awards Committee I

(SGD) ATTY. MARIA GUEDELIA C. GUESE

Vice Chair

(SGD) MYRA CHITELLA T. ALVAREZ

Member

DAVID A. INOCENCIO

Member

(SGD) JOEL S. RODRIGUEZ

Member

(SGD) ATTY. MITZELL R. MAGDAONG

Alternate Member

Concurred by:

CHRISTOPHER B. GACUTAN

OCD Provisional Member

Received by (PLS SIGN) : _____
Bidder's Name (PLS PRINT) : _____
Date: _____

PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC-1



PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company: _____	
Project: SUPPLY AND DELIVERY OF FAMILY PACKS FOR THE OFFICE OF CIVIL DEFENSE (OCD)	
Bid Ref. No. Bid Reference No. MPG-B1-2019-438 3 rd Rebid (Previous Bid Ref. No. Bid Ref No. MPG-B1-2019-148 2 nd Rebid, MPG-BI-2018-437 Rebid & MAG-BI-2016-021)	
Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
ELIGIBILITY DOCUMENTS	
CLASS "A" DOCUMENTS	
12.1 (i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives
12.1.(i) i)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;
12.1.(i) ii)	Valid and current Tax Clearance issued by the Accounts Receivable Monitoring Division, Bureau of Internal Revenue
12.1.(i) v)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
OR	
Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above *Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration. In case the bidder opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Registration) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>"GPPB Circular 07-2017 dated 31 July 2017"</i>	
12.1.a. 1.(iv)	Statement of all its Ongoing Government and Private Contracts including Contracts Awarded but not yet Started whether similar or not similar in nature and complexity to the contract to be bid; (Annex I);



12.1.a. 1.(v)	<p>Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids (per Annex I-A) as follows:</p> <p>(a) Single completed contract similar to the contract to be bid amounting to at least twenty-five percent (25%) of the ABC of each lot being bid; OR</p> <p>(b) At least two (2) completed contracts similar to the contract to be bid and the aggregate contract amounts must at least be equivalent to twenty-five percent (25%) of the ABC. The largest of these similar contracts must be at least equivalent to twelve and a half percent (12.5%) of the ABC.</p> <p>“Similar Contract” shall mean consumer products / grocery items Any of the following documents must be attached to Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s (c) Copy of Sales Invoice with Collection Receipt/s</p>																																																			
12.1.(vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity Computation per Annex II-A or Committed Line of Credit (Annex II-B)</p> <table border="1" data-bbox="371 801 1342 1366"> <thead> <tr> <th>Lot No.</th> <th>Description</th> <th>ABC ₱ (VAT Inclusive) (₱)</th> <th>NFCC (₱)</th> <th>CLC (₱)</th> </tr> </thead> <tbody> <tr> <td colspan="5">FAMILY PACKS CONSISTING OF (Detailed list of the items will be found in the Technical Bid Form):</td> </tr> <tr> <td colspan="5">1) One (1) stackable storage box, hard plastic that would fit in items stated below;</td> </tr> <tr> <td colspan="5">2) Hygiene Kit;</td> </tr> <tr> <td colspan="5">3) Sleeping Kit; and</td> </tr> <tr> <td colspan="5">4) Kitchenwares/Dinnerwares for the following:</td> </tr> <tr> <td>1</td> <td>Family Packs for OCD Regions I, II, III, CAR and IV-A</td> <td>41,021,000.00</td> <td>41,021,000.00</td> <td>4,102,100.00</td> </tr> <tr> <td>2</td> <td>Family Packs for OCD Regions IV-B, V, VI, VII and VIII</td> <td>41,021,000.00</td> <td>41,021,000.00</td> <td>4,102,100.00</td> </tr> <tr> <td>3</td> <td>Family Packs for OCD Regions IX, X, XI, XII and ARMM</td> <td>41,021,000.00</td> <td>41,021,000.00</td> <td>4,102,100.00</td> </tr> <tr> <td>4</td> <td>Family Packs for OCD CARAGA and Central Office</td> <td>34,749,105.00</td> <td>34,749,105.00</td> <td>3,474,910.50</td> </tr> </tbody> </table>	Lot No.	Description	ABC ₱ (VAT Inclusive) (₱)	NFCC (₱)	CLC (₱)	FAMILY PACKS CONSISTING OF (Detailed list of the items will be found in the Technical Bid Form):					1) One (1) stackable storage box, hard plastic that would fit in items stated below;					2) Hygiene Kit;					3) Sleeping Kit; and					4) Kitchenwares/Dinnerwares for the following:					1	Family Packs for OCD Regions I, II, III, CAR and IV-A	41,021,000.00	41,021,000.00	4,102,100.00	2	Family Packs for OCD Regions IV-B, V, VI, VII and VIII	41,021,000.00	41,021,000.00	4,102,100.00	3	Family Packs for OCD Regions IX, X, XI, XII and ARMM	41,021,000.00	41,021,000.00	4,102,100.00	4	Family Packs for OCD CARAGA and Central Office	34,749,105.00	34,749,105.00	3,474,910.50	
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CLASS "B" DOCUMENTS (FOR JOINT VENTURE)																																																				
	<p><i>The participating entities entering a Joint Venture Agreement are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JA as the JV is deemed as one bidder.</i></p> <p>1. For Joint Ventures, Bidder to submit either :</p> <p>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</p> <p>(ii) Copy of Protocol / Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)</p>																																																			



1) Each JV Partner, must also submit the following:

Local JV Partner

- (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
- (ii) Valid and current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located **OR** the equivalent document for Exclusive Economic Zones or Areas.
In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;
- (iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
- (iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):
 - (a) Independent Auditor's Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

Foreign JV Partner

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
- (iii) Corporate Financial Statement or Annual Report for 2018 or 2017.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.**

*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for 2018 or 2017.

In case the JV Partners opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Registration) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017"

For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (Annex I)



b) TECHNICAL DOCUMENTS –

- (i) Bid security shall be issued in favor of the **PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)**, in any of the following forms:
- Bid Securing Declaration per **Annex IV**;
 - Cash and Cashier's/Manager's Check equivalent to at least 2% of the ABC of each lot being bid;
 - Bank Guarantee/Bank draft or Irrevocable LC equivalent to at least 2% of the ABC of each lot being bid; **OR**
 - Surety bond callable upon demand equivalent to at least 5% of the ABC of each lot being bid.

Lot No.	Description	Qty	ABC ₱ (VAT Inclusive)		Bid Security (P)	
			Price/ Pack	Total	2% of ABC	5% of ABC
FAMILY PACKS CONSISTING OF (Detailed list of the items will be found in the Technical Bid Form): 1) One (1) stackable storage box, hard plastic that would fit in items stated below; 2) Hygiene Kit; 3) Sleeping Kit; and 4) Kitchenwares/Dinnerwares for the following:						
1	Family Packs for OCD Regions I, II, III, CAR and IV-A	3,800 packs	10,795.00	41,021,000.00	820,420.00	2,051,050.00
2	Family Packs for OCD Regions IV-B, V, VI, VII and VIII	3,800 packs	10,795.00	41,021,000.00	820,420.00	2,051,050.00
3	Family Packs for OCD Regions IX, X, XI, XII and ARMM	3,800 packs	10,795.00	41,021,000.00	820,420.00	2,051,050.00
4	Family Packs for OCD CARAGA and Central Office	3,219 packs	10,795.00	34,749,105.00	694,982.10	1,737,455.25

Notes:

- Separate Bid Security Per Line Item
- The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.
- The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
 - 4.1 Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.



4.2 Callable upon demand

4.3 **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**

▪ **IF A BIDDER:**

- (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
- (ii) does not accept the correction of errors pursuant to ITB Clause 28.3(b);
- (iii) fails to submit the requirements within the prescribed period or finding against their veracity as stated in ITB Clause 29.2; or
- (iv) submission of eligibility requirements containing false information or falsified documents;
- (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
- (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
- (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
- (viii) refusal or failure to post the required performance security within the prescribed time;
- (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
- (x) Any documented attempt by the bidder to unduly influence the outcome of the bidding in his favor;
- (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
- (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.

▪ **IF THE SUCCESSFUL BIDDER:**

- (xiii) fails to sign the contract in accordance with ITB Clause **Error! Reference source not found.**; or
- (xiv) fails to furnish performance security in accordance with ITB Clause **Error! Reference source not found.**



12.1 (b) (ii)	Completed and signed Technical Bid Form and other Technical Documents	
	Revised Annex V	Technical Bid Form
	Annex V-A1	Technical Specifications of Each Component of the Family Pack
	Annex V-A2	Test and Acceptance Procedures
	Annex V-A3	Detailed Description of Storage Box
	Annex V-A4	Visual Inspection Checklist for Family Pack Component Items and Storage Box
12.1 (b) (iii)	For the Mosquito Net, Valid and Current Certificate of Distributorship / Dealership / Resellership of the Long Lasting Insecticidal Net (LLIN), issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If not issued by manufacturer, must also submit certification/document linking bidder to the manufacturer of the said item.	
12.1 (b) (iv)	Bidder's Affidavit of Undertaking To Conform to the Project Requirements (Revised Annex V-B).	
12.1 (b) (v)	Proof of Authority of the designated representative/s for purposes of this	
	<ol style="list-style-type: none"> 1. Duly notarized Special Power of Attorney - For sole proprietorship if owner opts to designate a representative/s; or 2. Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture. Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s. 	
12.1 (b) (vi)	Omnibus Sworn Statement (Annex VI)	
	(a) Authority of the designated representative	
	(b) Non-Inclusion In The Blacklist Nor Under Suspension Status By Any Agency Or Government Instrumentality	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
(h) Did not pay any Form of Consideration		
12.1 (b) (vii)	Submit One (1) complete set of Family Pack with the required items duly contained in the specified Storage Box	
	<ol style="list-style-type: none"> 1. All items including the storage box submitted, form part of the Technical Bid and therefore MUST conform to the required specifications as per the bidding documents. HOWEVER, the NDRRMC and OCD logos, plastic and tape seals will be required only during the delivery phase by the awarded supplier. 2. All items in the Family Pack must be properly packed, labeled and sealed by the Manufacturer in accordance with its standards and must further conform to the required specifications for this project. 	

**ENVELOPE 2: FINANCIAL DOCUMENTS**

Completed and signed Financial Bid Form and Detailed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form and Detailed Financial Bid Form hereto attached as follows:

13.1
(b)

Financial Bid Form/ Annex No.	Lot No.	Description	Qty	ABC ₱ (VAT Inclusive)	
				Price	Total
Annex VII- A (FBF) Annex VII-A1 (DFBF)	1	Family Packs for OCD Regions I, II, III, CAR and IV-A	3,800 packs	10,795.00	41,021,000.00
Annex VII- B (FBF) Annex VII-B1 (DFBF)	2	Family Packs for OCD Regions IV-B, V, VI, VII and VIII	3,800 packs	10,795.00	41,021,000.00
Annex VII- C (FBF) Annex VII-C1 (DFBF)	3	Family Packs for OCD Regions IX, X, XI, XII and ARMM	3,800 packs	10,795.00	41,021,000.00
Annex VII- D (FBF) Annex VII-D1 (DFBF)	4	Family Packs for OCD CARAGA and Central Office	3,219 packs	10,795.00	34,749,105.00

NOTE:

In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.