



INVITATION TO BID

SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF)

APPROVED BUDGET FOR THE CONTRACT - ₱ 1,160,000.00

Bid Reference No. MPG-B1-2019-320

1. The **Philippine International Trading Corporation (PITC)** and the **Philippine Air Force (PAF)** intend to apply the sum of **PESOS: One Million One Hundred Sixty Thousand and 00/100 only (P1,160,000.00) (VAT Inclusive)** being the Approved Budget for the Contract (ABC) to payment under the contract for **Supply and Delivery of Forty (40) Units Brand New Laptop Computer for the Philippine Air Force (PAF)**, more particularly describe as follows:

Description	Qty	ABC ₱ (VAT Inclusive)		Funding Source	Bid Security in any of the following forms:	Cost/Price of Bid Documents (cash payment only) (₱)
		Unit Price	Total Price			
Laptop Computer	40 Units	29,000.00	1,160,000.00	PITC CR No. 0616 dated 17 May 2019	<ul style="list-style-type: none"> Bid Securing Declaration Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC Bank Guarantee/ Bank draft or Irrevocable LC* equivalent to at least 2% of the ABC Surety bond callable upon demand equivalent to at least 5% of the ABC 	1,000.00

**Must be issued by a Local Universal or Local Commercial Bank.*

- Bids received in excess of the ABC shall be automatically rejected at Bid opening.
- PITC and PAF now invite Bids from authorized Philippine IT Suppliers, Dealers or Reseller for the Laptop Computer (hereafter referred to as GOODS).
- The bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Required Delivery Period:** Within Thirty (30) Calendar Days upon receipt of Notice to Proceed.
Delivery Place: 4211th SMS, 420th SW, Clark Air Base, Pampanga
- A prospective Bidder should have completed **within the last five (5) years** from the date of submission and receipt of bids at least a single contract similar to the contract to be bid amounting to at least **fifty percent (50%)** of the ABC of the project.
"Similar" contract shall mean **IT Equipment**
- Open competitive bidding procedures will be conducted using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.
- The Invitation to Bid and Bidding Documents may be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and **PITC website at www.pitc.gov.ph**. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.



9. The complete set of bidding documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but no later than 4:00 pm upon payment of a non-refundable fee as indicated above. The bidding documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the bid documents.

10. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays, starting 25 July 2019	BAC I Secretariat c/o Ms. Jane C. Arcilla at 4/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	02 August 2019, 3:00 PM	5/F Conference Room, NDC Bldg, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
3. Submission and Opening of Bidding Documents	16 August 2019, 1:00 PM <i>*Late bids shall not be accepted*</i>	5/F Conference Room, NDC Bldg, 116 Tordesillas Street, Salcedo Village, 1227 Makati City

11. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Jane C. Arcilla at the 4/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting **25 July 2019** at tel. No. 818-1479 to 81 loc. 382. However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

PITC BIDS AND AWARDS COMMITTEE I