



BIDS AND AWARDS COMMITTEE I

SUPPLEMENTAL BID BULLETIN NO. 2

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT
BRAND NEW AIR-CONDITIONING UNITS
FOR THE PHILIPPINE ARMY (PA)**

Bid Reference No. MPG-B1- 2019-269

Approved Budget for the Contract – ₱ 11,201,919.54

This **Supplemental Bid Bulletin No. 2** is being issued in response to the request for clarification from Sentine Industrial & Building Solution per letter dated 09 October 2020 and received by the PITC BAC on same date for the information of all prospective bidders.

A. AMENDMENT TO BIDDING DOCUMENTS

SUBMISSION AND OPENING OF BIDS: 21 OCTOBER 2020, 1:00PM

SECTION III. BID DATA SHEET

12.1. b. TECHNICAL DOCUMENTS

FROM	TO				
<p>(ii) Completed and signed:</p> <table border="1"> <tr> <td align="center"><u>Annex V</u></td> <td>Technical Bid Form (4 pages)</td> </tr> </table> <p>xxx...</p> <p>(iii) xxx...</p> <p>(iv) For Manufacturers: Certification that Bidder is a Manufacturer. (Annex V-C)</p> <p>For Suppliers/Dealers/Distributors/Resellers: Valid and Current Certificate of Distributorship/Dealership/Resellership of the item offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p> <p>(v) List of Authorized Service Center/s within Metro Manila (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PA and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p> <p>(vi) xxx...</p>	<u>Annex V</u>	Technical Bid Form (4 pages)	<p>(ii) Completed and signed:</p> <table border="1"> <tr> <td align="center">Revised Annex V</td> <td>Technical Bid Form (4 pages) <i>(To delete portion in the Line No.6 and 8)</i></td> </tr> </table> <p>xxx...</p> <p>(iii) xxx...</p> <p>(iv) For Manufacturers: Certification that Bidder is a Manufacturer. (Annex V-C)</p> <p>For Suppliers/Dealers/Distributors/Resellers: Valid and Current Certificate of Distributorship/Dealership/Resellership of the item offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p> <p>(v) Duly notarized Certificate for Availability of Parts for five (5) years in the Philippines.</p> <p>(vi) List of Authorized Service Center/s located at Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PA and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p> <p>(vii) Copy of valid and current ISO 9001:2015 Registration Certificate (or latest ISO Standards for Air-conditioning) issued by an independent certifying agency in the name of the manufacturer of the item.</p>	Revised Annex V	Technical Bid Form (4 pages) <i>(To delete portion in the Line No.6 and 8)</i>
<u>Annex V</u>	Technical Bid Form (4 pages)				
Revised Annex V	Technical Bid Form (4 pages) <i>(To delete portion in the Line No.6 and 8)</i>				



<p>(vii) xxx...</p> <p>(viii) xxx...</p> <p>(ix) Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the <u>members</u> of the joint venture.</p> <p>Provided that in the case of <u>unincorporated</u> joint venture, each member shall submit a separate <u>Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.</u></p> <p>(x) xxx...</p>	<p>(viii) Duly Signed and Notarized Affidavit of Site Inspection (Annex VI)</p> <p>(ix) Certificate of Performance Evaluation (Annex VII) with a rating of at least Very Satisfactory, issued by the Single Largest Completed Contract Clients of the bidder per Annex I-A;</p> <p>(x) Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the partners of the joint venture.</p> <p>Provided that in the case of joint venture, each member shall submit a separate Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding. If one of the partners is a sole proprietorship, the owner as reflected in the DTI Registration Certificate must sign personally.</p> <p>(xi) Omnibus Sworn Statement (Annex VIII).</p> <p>(a) Authority of the designated representative with corresponding proof of authorization;</p> <p>(b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality;</p> <p>(c) Authenticity of Submitted Documents;</p> <p>(d) Authority to Validate Submitted Documents;</p> <p>(e) Disclosure of Relations;</p> <p>(f) Compliance with existing labor laws and standards;</p> <p>(g) Bidders Responsibilities;</p> <p>(h) Did Not Pay Any Form of Consideration</p>
<p>xxx... ITB Clause 15.1</p> <p>Financial Bid Form per <u>Annex IX</u></p>	<p>xxx... ITB Clause 15.1</p> <p>Financial Bid Form per Revised Annex IX</p> <p><i>(To correct table)</i></p>



SECTION V. SPECIAL CONDITION OF CONTRACT

FROM	TO
<p>xxx... GCC Clause 10.2</p> <p>xxx...</p> <p>Documentary requirements for payment are as follows:</p> <p>(i) xxx... (ii) xxx... (iii) Original Warranty/Guaranty Certificate/s:</p> <p>For Item No. 1. 2HP, Aircon, (Split Type): Warranty Certificate shall issued in the name of PA <u>minimum of two (2) year for technical and maintenance support from date of final acceptance.</u> <u>-12 Months warranty for Parts</u> <u>-12 Months warranty for Labor/Services</u> <u>-48 Months warranty service for Compressor</u> <u>-Availability of Parts for 5 years in the Philippines duly notarized.</u></p> <p>For Item No. 2. 2HP, Aircon, (Window Type): Warranty Certificate shall issued in the name of PA <u>minimum of five (5) year for technical and maintenance support from date of final acceptance.</u> <u>-12 Months warranty for Parts</u> <u>-12 Months warranty for Labor/Services</u> <u>-60 Months warranty service for Compressor</u> <u>-Availability of Parts for 5 years in the Philippines duly notarized.</u></p> <p>xxx...</p>	<p>xxx... GCC Clause 10.2</p> <p>xxx...</p> <p>Documentary requirements for payment are as follows:</p> <p>(i) xxx... (ii) xxx... (iii) Original Warranty/Guaranty Certificate/s:</p> <p>For Item No. 1. 2HP, Aircon, (Split Type): Warranty Certificate shall issued in the name of PA of the following from date of final acceptance: -12 Months warranty for Parts, -12 Months warranty for Labor/Services; and -48 Months warranty service for Compressor</p> <p>For Item No. 2. 2HP, Aircon, (Window Type): Warranty Certificate shall issued in the name of PA of the following from date of final acceptance: -12 Months warranty for Parts, -12 Months warranty for Labor/Services; and -48 Months warranty service for Compressor</p> <p>xxx...</p>
<p>xxx... GCC Clause 17.3</p> <p>For this particular bidding, the warranty requirement is for item 1: <u>minimum of 2 years</u> and for Item 2: <u>minimum of five (5) years on the technical and maintenance support</u> from date of final acceptance of delivery in full (full replacement for defectives items).</p> <p>xxx...</p>	<p>xxx... GCC Clause 17.3</p> <p>For this particular bidding, the warranty requirements are the following is from date of final acceptance of delivery in full (full replacement for defectives items):</p> <p>For item 1: -12 Months warranty for Parts, -12 Months warranty for Labor/ Services; and -48 Months warranty service for Compressor</p> <p>For Item 2: -12 Months warranty for Parts, -12 Months warranty for Labor/ Services; and -48 Months warranty service for Compressor</p> <p>xxx...</p>

Bidders must use the **Revised Annex V, Revised Annex IX** together with the other required documents in the submission and opening of bids on **21 October 2020, 1:00PM**. Please refer to the **Revised Checklist of Requirements**.



B. REPLY TO QUERIES:

QUERIES FROM SENTINE INDUSTRIAL & BUILDING SOLUTION per letter dated 09 October 2020 and received by the PITC BAC on same date	
QUERY 1:	<i>“Good Day! Ask ko lang po regarding sa under Bid Ref. No. MPG-B1-2019-269 base po sa page 79 of Bid Documents may mga areas po na provincial po ask ko lang po kung possible po ba na within Metro Manila or nearest dito lang po ang salihan namin or kailangan po ba na lahat ng nabanggit na area and when po pwedeng magconduct of survey or visit and yung contact number and person po na pwedeng mag assist.”</i>
PITC / PA RESPONSE:	Based on the statements of the Technical Bid Form and Technical Specifications including the areas for the installation, commissioning and testing. For the schedule of survey/inspection/visit, please coordinate with CPT LOUIE M OCAMPO. Contacted : CPT LOUIE M OCAMPO Contact No. : 0915-468-3794

This **Supplemental Bid Bulletin No. 2** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 08th day of October 2020 in Makati City.

Reviewed and Approved by:

(SGD)CHRISTABELLE P. EBRIEGA
Chairperson, Bids and Awards Committee – I

(SGD)MYRA CHITELLA T. ALVAREZ
Vice Chair

(SGD)JOEL S. RODRIGUEZ
Member

(SGD)ATTY. ROXANNE MARIE Q. CRUZ
Member

ATTY. MITZELL ARTHUR R. MAGDAONG
Member

ATTY. MARK BRIAN A. DELA CRUZ
Alternate Member

Concurred by:

(SGD)MGEN GLENN CRUZ AFP
Provisional Member- PA



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Revised Annex V
(page 1 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF
ONE (1) LOT BRAND NEW AIR-CONDITIONING UNITS
FOR THE PHILIPPINE ARMY (PA)
Bid Reference No. MPG-B1- 2019-269
Approved Budget for the Contract: ₱ 11,201,919.54**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONAL

TO THE BIDDER: Indicate “COMPLY” if Bidder’s Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.

Line No.	Technical Specifications	Bidder’s Statement of Compliance
1.	One (1) Lot Brand New Air-Conditioning Units per OACE6 Technical Specifications (Annex V-A)	
2.	Packaging Requirements: Original Manufacturer’s Package	

PLEASE SPECIFY THE BRAND AND MODEL NUMBER BEING OFFERED

a) 2HP, Aircon, (Split Type) :

b) 2HP, Aircon, (Window Type) :

Other Requirements

3.	Bidder has no overdue deliveries or unperformed services intended for PITC and the PHILIPPINE ARMY (PA).	
4.	Bidder did not participate as Consultant to the PHILIPPINE ARMY (PA) or PITC relative to this procurement project.	

BIDDER’S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Revised Annex V
(page 2 of 4)

PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1)
LOT BRAND NEW AIR-CONDITIONING UNITS
FOR THE PHILIPPINE ARMY (PA)
Bid Reference No. MPG-B1- 2019-269
Approved Budget for the Contract: ₱ 11,201,919.54

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONAL

TO THE BIDDER: Indicate "COMPLY" if Bidder's Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
6.	<p>Delivery:</p> <ul style="list-style-type: none"> • Delivery Period: Within sixty (60) calendar days after receipt of Notice to Proceed • Installation Period: Within 30 calendar days upon receipt of Notice to Install. Note: Installation Sites per Annex V-B • Delivery Place: GS Warehouse, Supply Battalion, LSG, ASCOM, Camp Aguinaldo, Quezon City. • All delivery/ies must be done in the presence of PA and PITC authorized representative/s. PITC representative/s shall attend delivery attestation only once, otherwise, transportation and other incidental expenses of PITC representative/s incurred in succeeding deliveries shall be for the account of the Supplier and shall be deducted accordingly against payment. • The Supplier shall be responsible in unloading the items from the container to the designated warehouse of the PA. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier. 	

BIDDER'S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print) / Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Revised Annex V
(page 3 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE
(1) LOT BRAND NEW AIR-CONDITIONING UNITS
FOR THE PHILIPPINE ARMY (PA)
Bid Reference No. MPG-B1- 2019-269
Approved Budget for the Contract: ₱ 11,201,919.54**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONAL

TO THE BIDDER: Indicate "COMPLY" if Bidder's Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
6.	<p>Continuation.....</p> <ul style="list-style-type: none"> • The supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery of goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery. ▪ Other than the delivery schedule/quantities stated. Partial deliveries are allowed. ▪ Delivery made for "safekeeping" purposes is NOT ALLOWED. • All expenses related to the delivery, inspection and acceptance shall be for the account of the supplier. 	
7.	<p>Operating Manual, Service Manual and Parts Manual per Unit:</p> <ul style="list-style-type: none"> ▪ Bidder must provide ONE (1) COPY for air-conditioning unit upon delivery. 	
8.	<p>Original Warranty/Guaranty Certificate/s: For Item No. 1. 2HP, Aircon, (Split Type): Warranty Certificate shall issued in the name of PA of the following from date of final acceptance: -12 Months warranty for Parts, -12 Months warranty for Labor/Services; and -48 Months warranty service for</p>	

BIDDER'S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.
I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Revised Annex V
(page 4 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE
(1) LOT BRAND NEW AIR-CONDITIONING UNITS
FOR THE PHILIPPINE ARMY (PA)**

Bid Reference No. MPG-B1- 2019-269

Approved Budget for the Contract: ₱ 11,201,919.54

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONAL

TO THE BIDDER: Indicate "COMPLY" if Bidder's Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
8.	<p>Continuation.....</p> <p>For Item No. 2. 2HP, Aircon, (Window Type): Warranty Certificate shall issued in the name of PA of the following from date of final acceptance: -12 Months warranty for Parts, -12 Months warranty for Labor/Services; and -60 Months warranty service for Compressor</p>	
9.	<p>Replacement of Defective Items:</p> <ul style="list-style-type: none"> ▪ Within thirty (30) calendar days from receipt of Notice to Replace from PITC, the supplier shall replace any newly delivered unit found defective that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications. 	
10.	Supplier is responsible for acquiring all licenses, permits, clearances to bring in the products to the Philippines, including registration as applicable.	
11.	<p>Proof of Payment of Duties/Taxes</p> <p>Proof of Payment of Philippine taxes/duties for imported components/parts or BIR registered invoices for local purchase of raw materials.</p>	

BIDDER'S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)/ Date

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.**

PHILIPPINE INTERNATIONAL TRADING CORPORATION FINANCIAL BID FORM SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT BRAND NEW AIR-CONDITIONING UNITS FOR THE PHILIPPINE ARMY (PA) Bid Reference No. MPG-B1- 2019-269 Approved Budget for the Contract – ₱ 11,201,919.54 PRICE MUST BE INCLUSIVE OF VAT (BID PRICE MUST NOT EXCEED ABC PER ITEM)					
PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPI					
Description	Qty	ABC (Php)		Financial Bid (Php)	
		Unit Price	Total Price	Unit Price	Total Bid Price
One (1) Lot Brand New Air-Conditioning Units consisting of the following:					
1) 2HP, Aircon, (Split Type)	114 units	45,546.55	5,192,307.70		
2) 2HP, Aircon, (Window Type)	231 units	26,015.64	6,009,612.84		
GRAND TOTAL			11,201,919.54		
Total Bid Price (Amount in Words):					
Notes: <ul style="list-style-type: none"> • The Financial Bid includes taxes, all cost relative to supply and delivery • The bidder shall shoulder all transportation costs, delivery charges and shall assume all risks until the goods have been delivered at the site and accepted by PA/PITC. • DO NOT LEAVE ANY BLANK. INDICATE "0" IF ITEM IS BEING OFFERED FOR FREE. "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED" 					
BIDDER'S UNDERTAKING					
I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby bid to (supply/deliver/perform) the above-described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract is prepared and signed, this Bid is binding on us.					
_____ Name of Company (in print)					
_____ Signature of Company Authorized Representative					
_____ Name & Designation (in print)					
_____ Date					



PITC BIDS AND AWARDS COMMITTEE I

REVISED CHECKLIST OF REQUIREMENTS

Name of Company : _____

Project : **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT BRAND NEW AIR-CONDITIONING UNITS FOR THE PHILIPPINE ARMY (PA)**

Ref No. : **MPG-B1- 2019-269**

Approved Budget (ABC) : **₱ 11,201,919.54**

Per Bid Docs Item No.	Particulars
CERTIFICATION ON ELIGIBILITY	
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
A. ELIGIBILITY (CLASS “A” DOCUMENTS)	
i.	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
ii.	Valid and Current Business/Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;
iii.	Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by BIR;
iv.	Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports):
	(a) Independent Auditor’s Report;
	(b) Balance Sheet (Statement of Financial Position); and
	(c) Income Statement (Statement of Comprehensive Income)
	Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.



<p>OR</p> <p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</p> <p>In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p>									
<p>v.</p>	<p>Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);</p>								
<p>vi.</p>	<p>Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC (Annex I-A).</p> <p>“Similar contract” shall mean Supply and Delivery of Air-conditioning units.</p> <p><u>Any of the following documents must be submitted / attached corresponding to listed completed largest contracts per Annex I-A:</u></p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s</p>								
<p>vii.</p>	<p>Duly signed Certificate of NFCC (Annex II-A) or Committed Line of Credit (Annex II-B)</p> <table border="1" data-bbox="320 1393 1257 1630"> <thead> <tr> <th>Description</th> <th>ABC</th> <th>NFCC must at least equal to</th> <th>CLC (10% of the ABC)</th> </tr> </thead> <tbody> <tr> <td>Spare Parts for the Maintenance of Thirty-Nine (39) units 2 ½ Ton Trucks M35</td> <td>11,201,919.54</td> <td>11,201,919.54</td> <td>1,120,192.26</td> </tr> </tbody> </table>	Description	ABC	NFCC must at least equal to	CLC (10% of the ABC)	Spare Parts for the Maintenance of Thirty-Nine (39) units 2 ½ Ton Trucks M35	11,201,919.54	11,201,919.54	1,120,192.26
Description	ABC	NFCC must at least equal to	CLC (10% of the ABC)						
Spare Parts for the Maintenance of Thirty-Nine (39) units 2 ½ Ton Trucks M35	11,201,919.54	11,201,919.54	1,120,192.26						



Class “B” Documents (For Joint Venture)	
a)	<p>For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none">(I) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or(II) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)(III) In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the Notice of Award. [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184] <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p>
b)	<p>Each JV partner, must also submit the following:</p> <ul style="list-style-type: none">(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;(ii) Valid and current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;(iii) Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by BIR.(iv) Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports):<ul style="list-style-type: none">a) Independent Auditor’s Report;b) Balance Sheet (Statement of Financial Position); andc) Income Statement (Statement of Comprehensive Income).Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.



OR

Submission of valid and current **Certificate of PHILGEPS Registration (Platinum Membership)*) together with Annex A.**

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PHILGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (Annex I).

B. TECHNICAL DOCUMENTS

i. Bid security must be issued in favor of the **PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)** in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC in the amount PhP 224,038.39;
- 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC in the amount PhP 224,038.39; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC in the amount PhP 560,096.98.

Note:
* Must be issued by a Local Universal or Local Commercial Bank.

ii. Completed and signed Technical Bid Form and other Technical Documents:

Revised Annex V	Technical Bid Form (4 pages)
Annex V-A	Technical Specification (2 pages)
Annex V-B	Distribution of Air Conditioning Units (2 pages)



iii.	<p>Product Brochure and/or Technical Data Sheet of the brand/model of the following item/s being offered showing compliance to the technical specifications.</p> <p>Internet downloads may be included to supplement the information contained in the original brochures.</p> <p>Note: If not in English, must be subject to requirement per clause 11 of the Instructions of Bidders</p>	
iv.	<p>For Manufacturers: Certification that Bidder is a Manufacturer. (Annex V-C)</p> <p>For Suppliers/Dealers/Distributors/Resellers: Valid and Current Certificate of Distributorship/Dealership/Resellership of the item offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p>	
v.	<p>Duly notarized Certificate for Availability of Parts for five (5) years in the Philippines.</p>	
vi.	<p>List of Authorized Service Center/s located at Luzon, Visayas and Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PA and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>	
vii.	<p>Copy of valid and current ISO 9001:2015 Registration Certificate (or latest ISO Standards for Air-conditioning) issued by an independent certifying agency in the name of the manufacturer of the item.</p>	
viii.	<p>Duly Signed and Notarized Affidavit of Site Inspection (Annex VI)</p>	
ix.	<p>Certificate of Performance Evaluation (Annex VII) with a rating of at least Very Satisfactory, issued by the Single Largest Completed Contract Clients of the bidder per Annex I-A;</p>	
x.	<p>Proof of Authority of the designated representative/s for purposes of the bidding.</p> <ul style="list-style-type: none"> a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the partners of the joint venture. <p>Provided that in the case of joint venture, each member shall submit a separate Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding. If one of the partners is a sole proprietorship, the owner as reflected in the DTI Registration Certificate must sign personally.</p>	



xi.	Omnibus Sworn Statement (Annex VIII) a. Authority of the Designated representative corresponding with above proof of authority b. Non-inclusion in blacklist or under suspension status c. Authenticity of submitted documents d. Authority to validate submitted documents e. Disclosure of Relations f. Compliance with existing labor laws and standards g. Bidders Responsibilities h. Did not pay any form of consideration	
ENVELOPE 2: FINANCIAL COMPONENT		
13.1	Completed and signed Financial Bid Form per Revised Annex IX	
Note: <ol style="list-style-type: none"> 1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail. 2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents Checklist. 		