



**BIDS AND AWARDS COMMITTEE I**

**SUPPLEMENTAL BID BULLETIN NO. 1**

**SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW  
KM450 SPARE PARTS FOR THE PHILIPPINE NAVY (PN)**

**Bid Reference No. MPG-BI-2019-125**

**Approved Budget for the Contract – Php 6,730,769.23**

This **Supplemental Bid Bulletin No. 1** is being issued to schedule the Submission and Opening of Bids, to further clarify, modify and amend the provisions in the Bidding Documents as discussed during the Pre-Bid Conference held last 10 April 2019 and in response to clarifications from prospective bidder for the aforementioned project.

**A. AMENDMENT TO THE BIDDING DOCUMENTS:**

<b>SUBMISSION AND OPENING OF BIDS ON : 21 MAY 2019, 11:00 AM</b>	
<b>FROM</b>	<b>TO</b>
<b>Section I. Invitation to Bid (ITB)</b>	
xxx.. 5. Required delivery period and delivery sites: Within <u>ninety (90) calendar days</u> after receipt of Notice to Proceed or opening of L/C whichever comes later.  However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC Opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.  xxx..	xxx.. 5. Required delivery period and delivery sites: Within <b>one hundred twenty (120) calendar days</b> after receipt of Notice to Proceed or opening of L/C whichever comes later.  However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC Opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.  xxx..



**Section III. Bid Data Sheet (BDS)**

ITB Clause		ITB Clause	
12.1	<p>a. ELIGIBILITY DOCUMENTS</p> <p>a.1 ELIGIBILITY FOR LOCAL BIDDER xxx..</p> <p>a.2 ELIGIBILITY FOR FOREIGN <u>MANUFACTURERS</u> xxx..</p>	12.1	<p>a. ELIGIBILITY DOCUMENTS</p> <p>a.1 ELIGIBILITY FOR LOCAL BIDDER xxx..</p> <p>a.2 ELIGIBILITY FOR FOREIGN <b>BIDDERS AND ITS PHILIPPINE-BASED REPRESENTATIVE</b> xxx..</p>
12.1	<p>b. TECHNICAL DOCUMENTS</p> <p>(i) xxx..</p> <p>(ii) xxx..</p> <p>(iii) xxx..</p> <p>(iv) xxx..</p> <p><u>(v)</u> Valid and Current ISO Registration Certificate (or equivalent) issued by an independent certifying agency in the name of the manufacturer of the item.</p> <p><u>(vi)</u> <u>Certificate of Pre-Inspection issued by the Commanding Officer of the Motor Transport and Maintenance Battalion, Marine Barracks Rudiardo Brown, Fort Bonifacio, Taguig City;</u></p> <p><u>(vii)</u> Certificate of Sample Item Verification issued by the Commanding Officer of: a. Motor Transport and Maintenance Battalion; OR b. Logistics Officer of Motor Transport and Maintenance Battalion</p>	12.1	<p>b. TECHNICAL DOCUMENTS</p> <p>(i) xxx..</p> <p>(ii) xxx..</p> <p>(iii) xxx..</p> <p>(iv) xxx..</p> <p><b>(v) Duly Notarized authorization of the Philippine Based Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address;</b></p> <p><b>(vi) Valid and current Written Appointment of the Philippine based company (as local representative of foreign bidder) issued by the foreign bidder.</b></p> <p><b>The written appointment must include detailed scope of responsibility of the local representative.</b></p> <p><b>Deleted</b></p> <p><b>(vii) Valid and current ISO Registration Certificate (or equivalent) issued by an independent certifying agency in the name of the manufacturer of the item.</b></p> <p><b>(viii) Certificate of Sample Item Verification issued by the Commanding Officer of:</b> a. Motor Transport and Maintenance Battalion; OR b. Logistics Officer of Motor Transport and Maintenance Battalion</p>



<p><u>(viii)</u> Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.</p> <p>Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.</p> <p><u>(ix)</u> Omnibus Sworn Statement (Annex VI).</p> <p>(a) Authority of the designated representative with corresponding proof of authorization;</p> <p>(b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality;</p> <p>(c) Authenticity of Submitted Documents;</p> <p>(d) Authority to Validate Submitted Documents;</p> <p>(e) Disclosure of Relations;</p> <p>(f) Compliance with existing labor laws and standards;</p> <p>(g) Bidders Responsibilities;</p> <p>(h) Did Not Pay Any Form of Consideration</p>	<p><b>(ix)</b> Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.</p> <p>Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.</p> <p><b>(x)</b> Omnibus Sworn Statement (Annex VI).</p> <p>(a) Authority of the designated representative with corresponding proof of authorization;</p> <p>(b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality;</p> <p>(c) Authenticity of Submitted Documents;</p> <p>(d) Authority to Validate Submitted Documents;</p> <p>(e) Disclosure of Relations;</p> <p>(f) Compliance with existing labor laws and standards;</p> <p>(g) Bidders Responsibilities;</p> <p>(h) Did Not Pay Any Form of Consideration</p>
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**Section V. Special Conditions of Contract (SCC)**

<p>10.2 xxx.. Documentary Requirements for LC Payments Made Directly to Foreign Supplier: xxx.. LC can be drawn upon submission of the following documents issued in the name of the Philippine Navy. (a) <u>On Contract Signature: Fifteen percent (15%) of the Contract Price shall be paid within sixty (60) days from signing of Contract and upon submission of the following documents:</u> xxx.. (b) <u>On Delivery: Sixty-five percent (65%) of the Contract Price shall be paid within sixty (60) days after the date of receipt of the Goods and upon submission of the following documents:</u> xxx.. (c) <u>On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the following documents:</u> xxx..</p>	<p>10.2 xxx.. Documentary Requirements for LC Payments Made Directly to Foreign Supplier: xxx.. LC can be drawn upon submission of the following documents issued in the name of the Philippine Navy. (a) <b>deleted</b> xxx.. (b) <b>deleted</b> xxx.. (c) <b>deleted</b> xxx.. <b>1. 2/3 Original Clean on Board Bill of Lading or Copy of the Airway Bill (AWB) consigned to Philippine Navy marked "Freight Prepaid",</b> <b>2. Commercial/Supplier's Invoice issued in the name of Philippine Navy (original and duplicate);</b> <b>3. Certificate of Origin in triplicate;</b> <b>4. Packing List issued in the name of Philippine Navy (original and duplicate);</b> <b>5. Original Warranty/Guaranty Certificate/s issued in the name of the Philippine Navy minimum one (1) year from date of final acceptance (full replacement for defective items); Warranty should indicate the Lot Numbers of the Goods.</b> <b>6. "All risk" insurance coverage at 110% of L/C value from seller's warehouse to Philippine Navy warehouse (original), issued by an internationally accredited and reputable insurance company of bidder's choice. All cost of insurance shall be for the account of the supplier;</b> <b>7. Certificate issued by PITC stating that a certified true copy of each of the above documents (2 up to 6) together with 1/3 Original Bill of Lading (B/L) or Copy of Airway Bill (AWB) were sent to PITC via express courier within ten (10) calendar days after B/L or AWB date;</b></p>
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			<p>8. Original Delivery Receipt duly signed by Philippine Navy authorized representative and countersigned by PITC representative or tally-in sheet issued by Philippine Navy authorized representative and countersigned by PITC representative;</p> <p>9. Original Certificate of Acceptance duly signed by the Philippine Navy TIAC and countersigned by PITC representative;</p> <p>10. Proof of payment of Philippine taxes/duties for the importation of the items paid by Philippine Navy;</p> <p>11. A special bank guarantee or Standby Letter of Credit issued by a commercial bank with correspondent bank in the Philippines equivalent to 5% retention money valid for one (1) year from date of acceptance.</p>
16.1	<p>INSPECTION AND TESTING:</p> <p>a) xxx..</p> <p>b) xxx..</p> <p>c) xxx..</p> <p>d) The delivered items will be subjected to <u>functional and visual inspections</u> as to the required Technical Specifications to be conducted by the PITC/PN Technical Inspection and Acceptance Committee Team.</p> <p>e) xxx..</p>	16.1	<p>INSPECTION AND TESTING:</p> <p>a) xxx..</p> <p>b) xxx..</p> <p>c) xxx..</p> <p>d) The delivered items will be subjected to <b>visual inspection</b> as to the required Technical Specifications to be conducted by the PITC/PN Technical Inspection and Acceptance Committee Team.</p> <p>e) xxx..</p>

**Section VI. Bidding Forms**

Annex V-A (Technical Bid Form)			Revised Annex V-A (Technical Bid Form)		
Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance	Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
xxx..			xxx..		
5.	<p>Delivery:</p> <ul style="list-style-type: none"> <li>Delivery Period: Within <u>ninety (90) calendar days</u> after receipt of Notice to Proceed or opening of L/C whichever is later; provided, however, if payment is through is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.</li> </ul> <p>xxx..</p>		5.	<p>Delivery:</p> <ul style="list-style-type: none"> <li>Delivery Period: Within <b>one hundred twenty (120) calendar days</b> after receipt of Notice to Proceed or opening of L/C whichever is later; provided, however, if payment is through is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.</li> </ul> <p>xxx..</p>	
xxx..			xxx..		



## B. REPLIES TO QUERIES OF BIDDERS:

Below are the queries/requests for consideration/clarification sent by the prospective bidder, which have been answered by the Philippine Navy (PN) and PITC Bids and Awards Committee I.

**KIA MOTORS CORPORATION** in its letter dated 10 April 2019, received by BAC on 12 April 2019.

<p><b>Query 1:</b></p>	<p><b>ITB Clause 12.1 (vi) / Section IX Checklist of Requirements – Certificate of Pre-Inspection issued by the Commanding Officer of MTMBN</b></p> <p><i>May we request that this requirement be deleted since the Office of the Motor Transport and Maintenance Battalion does not issue this kind of Certificate.</i></p>
<p><b>PN/PITC's Reply:</b></p>	<p><b>Request granted.</b></p> <p><b>Please refer to Sec. III BDS and Revised Checklist of Requirements of this Bid Bulletin.</b></p>
<p><b>Query 2:</b></p>	<p><b>ITB Clause 12.1 (vi) / Section IX Checklist of Requirements – NFCC or Committed Line of Credit</b></p> <p><i>Which company shall issue the Committed Line of Credit? Hyundai Motors Corporation and Kia Motors Corporation, or Kia Motors Corporation is enough to issue the CLC?</i></p>
<p><b>PN/PITC's Reply:</b></p>	<p><b>Anyone but if foreign bank, to be confirmed by a Local Universal or Commercial Bank.</b></p>
<p><b>Query 3:</b></p>	<p><b>Section IX Checklist of Requirements a2.2 For Philippine-Based Representative of the Foreign Manufacturer</b></p> <p><i>Can we just submit the Certificate of PhilGEPS Registration (Platinum Membership) of the Philippine-Based Representative in lieu of the Registration Certificate from the Security and Exchange Commission (SEC) and Valid and Current Business/Mayor's Permit Requirement?</i></p>
<p><b>PN/PITC's Reply:</b></p>	<p><b>Yes.</b></p>
<p><b>Query 4:</b></p>	<p><b>Class "B" Document (For Joint Venture)</b></p> <p><i>May we clarify if the Protocol/Undertaking of Agreement to enter into Joint Venture should be attached with the copies of Certificate of PhilGEPS Registration (Platinum Membership) PhilGEPS Platinum and Secretary's Certificate (Board Resolution) of both Kia Motors Corporation and Hyundai Motors Corporation.</i></p>
<p><b>PN/PITC's Reply:</b></p>	<p><b>Yes, provided that all documents submitted to PhilGEPS as per Annex A should all be updated and valid at the time of Bid Opening.</b></p>
<p><b>Query 5:</b></p>	<p><b>SCC 10.2 Documentary Requirements for LC Payment</b></p> <p><i>Can we request that this transaction shall be paid One Time Payment without following the SCC clause 10.2. This is our standard procedure as far as terms of payment is concerned.</i></p>
<p><b>PN/PITC's Reply:</b></p>	<p><b>Request granted.</b></p> <p><b>Please refer to Sec. V SCC of this Bid Bulletin.</b></p>



<b>Query 6:</b>	<b>SCC Clause 16.1 Inspection and Testing (d)</b>  <i>Since this is a spare parts project, the functional testing is not applicable. May we request that this requirement must not be included.</i>
<b>PN/PITC's Reply:</b>	<b>Request granted.</b>  <b>Please refer to Sec. V SCC of this Bid Bulletin.</b>
<b>Query 7:</b>	<i>Since we are joining this bidding recently as Joint Venture (Kia Motors and Hyundai Motors) and we have to prepare and review the documents that will be coming from South Korea considering the newly positioned officers of Kia Motors and Hyundai Motors, may we request you to extend the Submission and Opening of Bids from April 30, 2019 to May 21, 2019.</i>
<b>PN/PITC's Reply:</b>	<b>Request granted.</b>  As stated in this Supplemental Bid Bulletin.
<b>Query 8:</b>	<i>May we also request the delivery period to be adjusted from Ninety (90) calendar days to One Hundred Twenty (120) calendar days to accommodate the short period given to us in producing the spare parts from the LC Opening or Receipt of NTP whichever comes later.</i>
<b>PN/PITC's Reply:</b>	<b>Request granted.</b>  <b>Please refer to Sec. I ITB and Technical Bid Form per Revised Annex V-A (Line No. 5, Page 2 of 4) of this Bid Bulletin.</b>

Bidders are advised to use and submit the **Technical Bid Form per Revised Annex V-A** together with the other required documents for the Bid Opening on **21 May 2019, 11:00 AM**. Also, please use the **Revised Checklist of Requirements** as reference.

This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 26<sup>th</sup> day of April 2019 in Makati City.

Reviewed and Approved by:

**CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee – I

**(SGD) ATTY. MA. GUDELIA C. GUESE**  
Vice Chairperson

**(SGD) MYRA CHITELLA T. ALVAREZ**  
Member

**(SGD) DAVID A. INOCENCIO**  
Member





**(SGD) JOEL S. RODRIGUEZ**  
Member

**VIVIAN E. MONSANTO**  
Alternate Member

**Concurred by:**

**(SGD) CPT RODEL V PASCUA (M) PN**  
PN Provisional Member

**(PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC-I)**

Received by : (PLS SIGN) \_\_\_\_\_

Bidder's Name: (PLS PRINT) \_\_\_\_\_

Date : \_\_\_\_\_





**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.**

Revised Annex V-A  
(page 1 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450  
SPARE PARTS FOR THE PHILIPPINE NAVY (PN)  
Bid Ref. No. MPG-BI-2019-125**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONAL  
**TO THE BIDDER: Indicate “COMPLY” if Bidder’s Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.**

Line No.	Technical Specifications	Bidder’s Statement of Compliance
1.	One (1) Lot Various Brand New KM450 Spare Parts Technical Specifications– List of Spare Parts and Corresponding Part Number per Annex V-A1	
2.	Packaging Requirements: Original Manufacturer’s Package	
Line No.	Other Requirements	Bidder’s Statement of Compliance
3.	Bidder has no overdue deliveries or unperformed services intended for the Philippine Navy (PN) and PITC.	
4.	Bidder did not participate as a Consultant to the Philippine Navy (PN) or PITC relative to this procurement project.	

**BIDDER’S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.**

Revised Annex V-A  
(page 2 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450  
SPARE PARTS FOR THE PHILIPPINE NAVY (PN)  
Bid Ref. No. MPG-BI-2019-125**

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**TO THE BIDDER: Indicate "COMPLY" if Bidder's Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
5.	<p><b>Delivery:</b></p> <ul style="list-style-type: none"> <li>• Delivery Period: Within <b>one hundred twenty (120) calendar days</b> after receipt of Notice to Proceed or opening of L/C whichever is later; provided, however, if payment is through is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.</li> <li>• Delivery Place: Marine Barracks Rudiardo Brown, Taguig City</li> <li>• All delivery/ies must be done in the presence of PN and PITC authorized representative/s. All expenses relative to the inspection and acceptance shall be for the account of the Supplier. Expenses shall include but not limited to air transportation, accommodation and incidental expenses. There will be Two (2) representatives from PITC and Four (4) from PN who will attend the delivery and inspection per delivery site.</li> </ul>	

**BIDDER'S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.  
I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.  
Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.**

Revised Annex V-A  
(page 3 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450  
SPARE PARTS FOR THE PHILIPPINE NAVY (PN)  
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**TO THE BIDDER:** Indicate “COMPLY” if Bidder’s Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder’s Statement of Compliance
5.	<p><i>Continuation....</i></p> <p><b>Delivery:</b></p> <ul style="list-style-type: none"> <li>• The Supplier shall be responsible in unloading the items from the container to the designated warehouse of the PN. All costs related to porter services, handling and other related expenses shall be borne by the Supplier. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier.</li> <li>• The supplier must inform PITC account officer at least seven (7) days prior to the delivery of goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery. <ul style="list-style-type: none"> <li>▪ Other than the delivery schedule / quantities stated, NO partial deliveries are allowed. Only Complete deliveries will be accepted.</li> <li>▪ Delivery made for “safekeeping” purposes is NOT ALLOWED.</li> <li>▪ All expenses related to the delivery, inspection and acceptance shall be for the account of the supplier</li> </ul> </li> </ul>	
6.	<p><b>Warranty:</b></p> <ul style="list-style-type: none"> <li>▪ Shall be issued in favor of the PHILIPPINE NAVY (PN) with a validity period minimum of one (1) year from date of final acceptance.</li> </ul>	

**BIDDER’S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.**

Revised Annex V-A  
(page 4 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450  
SPARE PARTS FOR THE PHILIPPINE NAVY (PN)  
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**TO THE BIDDER: Indicate "COMPLY" if Bidder's Statement of Compliance meets the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

Line No.	Additional Requirements to be provided by the Bidder, If Awarded the Contract	Bidder's Statement of Compliance
7.	<b>Replacement of Defective Items:</b> <ul style="list-style-type: none"> <li>Within forty-five (45) calendar days from receipt of Notice to Replace from PITC, the supplier shall replace any newly delivered unit found defective that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications.</li> </ul>	
8.	Supplier is responsible for acquiring all licenses, permits, clearances to bring in the products to the Philippines, including registration as applicable.	

**BIDDER'S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date



**PITC BIDS AND AWARDS COMMITTEE I**  
**REVISED CHECKLIST OF REQUIREMENTS**

Name of Company : \_\_\_\_\_

Project : **SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450 SPARE PARTS FOR THE PHILIPPINE NAVY (PN)**

Ref No. **MPG-BI-2019-125**

Approved Budget for the Contract (ABC): **₱ 6,730,769.23**

Per Bid Docs Item No.	Particulars	
	CERTIFICATION ON ELIGIBILITY	

**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

**ELIGIBILITY (CLASS “A” DOCUMENTS )**

**a.1 ELIGIBILITY DOCUMENTS FOR LOCAL BIDDER**

12.1 a.1 (i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
12.1 a.1 (ii)	Valid and current Business/Mayor’s Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;  In case of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;	
12.1 a.1 (iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;	
12.1 a.1 (iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income).  Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	

**OR**

Submission of valid and current **PhilGEPS Certificate of Registration and Membership (Platinum Registration\*)** together with **Annex A** in lieu of items (i), (ii), (iii) and (iv) above.

\*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.

In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*



12.1 a.1 (v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b> ;							
12.1 a.1 (vi)	<p>Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the ABC of the item being bid for <b>(Annex I-A)</b></p> <p>“Similar nature” shall mean <b>Spare Parts for KM450 or KM250</b>.</p> <p>Any of the following documents must be attached in <b>Annex I-A</b>:</p> <ul style="list-style-type: none"> <li>• Copy of End User’s Acceptance; or</li> <li>• Copy of Official Receipt/s; or</li> <li>• Copy of Sales Invoice with Collection Receipt/s</li> </ul>							
12.1 a.1 (vii)	<p>Duly signed Certificate of NFCC <b>(Annex II-A)</b> in accordance with ITB Clause 5.5 or Committed Line of Credit <b>(Annex II-B)</b></p> <table border="1" data-bbox="229 797 1362 913"> <thead> <tr> <th data-bbox="229 797 614 869">ABC (PhP) DAP</th> <th data-bbox="614 797 986 869">NFCC must be at least equal to (PhP)</th> <th data-bbox="986 797 1362 869">Committed Line of Credit (PhP)</th> </tr> </thead> <tbody> <tr> <td data-bbox="229 869 614 913">6,730,769.23</td> <td data-bbox="614 869 986 913">6,730,769.23</td> <td data-bbox="986 869 1362 913">673,076.92</td> </tr> </tbody> </table> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in <b>Annex II-A</b>.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. The phrase “the values of the bidder’s current assets and current liabilities” shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project</li> </ol> <p><b>OR</b></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line</p>	ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)	6,730,769.23	6,730,769.23	673,076.92	
ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)						
6,730,769.23	6,730,769.23	673,076.92						
<b>a.2 ELIGIBILITY DOCUMENTS FOR FOREIGN BIDDERS</b>								
<b>a.2.1 For Foreign Bidder</b>								
a.2.1 (i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;							
a.2.1 (ii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;							
a.2.1 (iii)	Corporate Financial Statement or Annual Report for 2018 or 2017.							





<p><b>OR</b></p> <p>Submission of valid and current <b>PhilGEPS Certificate of Registration and Membership (Platinum Registration*)</b> together with <b>Annex A</b> in lieu of items (i), (ii), (iii) and (iv) above.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</p> <p>In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p>							
a.2.1 (iv)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b>						
a.2.1 (v)	Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the ABC of the item being bid for <b>(Annex I-A)</b>  “Similar nature” shall mean <b>Spare Parts for KM450 or KM250.</b>  Any of the following documents must be attached in <b>Annex I-A:</b> <ul style="list-style-type: none"> <li>• Copy of End User’s Acceptance; or</li> <li>• Copy of Official Receipt/s; or</li> <li>• Copy of Sales Invoice with Collection Receipt/s</li> </ul>						
a.2.1 (vi)	<p>Duly signed Certificate of NFCC <b>(Annex II-A)</b> in accordance with ITB Clause 5.5 or Committed Line of Credit <b>(Annex II-B)</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th style="width: 33%;">ABC (PhP) DAP</th> <th style="width: 33%;">NFCC must be at least equal to (PhP)</th> <th style="width: 33%;">Committed Line of Credit (PhP)</th> </tr> </thead> <tbody> <tr> <td>6,730,769.23</td> <td>6,730,769.23</td> <td>673,076.92</td> </tr> </tbody> </table> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in <b>Annex II-A.</b></p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. The phrase “the values of the bidder’s current assets and current liabilities” shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project</li> </ol>	ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)	6,730,769.23	6,730,769.23	673,076.92
ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)					
6,730,769.23	6,730,769.23	673,076.92					





	<p><b>OR</b>                  b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. <b>(Annex II-B)</b></p>	
<p><b>Class “B” Document: (For Joint Venture)</b></p>		
	<p><b><u>Class “B” Document: (For Joint Venture)</u></b></p> <p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p><b>1) For Joint Ventures, Bidder to submit either:</b></p> <ul style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b></li> </ul> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture</u></b></p> <p><b>2) Each JV Partner, must also submit the following:</b></p> <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas.</li> </ul> <p>In case of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p>	



	<p>(iii) Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;</p> <p>(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):</p> <p style="padding-left: 40px;">(a) Independent Auditor’s Report;</p> <p style="padding-left: 40px;">(b) Balance Sheet (Statement of Financial Position); and</p> <p style="padding-left: 40px;">(c) Income Statement (Statement of Comprehensive Income).</p> <p>Each of the above statements must have stamped (received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	
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**Foreign JV Partner**

12.1 b. 2 (i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;	
12.1 b. 2 (ii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	
12.1 b. 2 (iii)	Corporate Financial Statement or Annual Report for 2018 or 2017.	

**OR**

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration\*) together with Annex A.**

\*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submission of Platinum Registration, bidders are required to submit the valid and current documents including:

**For Local JV Partner:** Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.

**For Foreign JV Partner:** Corporate Financial Statement of Annual Report for 2018 or 2017.

***For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (Annex I).***



**TECHNICAL DOCUMENTS**

12.1. b Bid security must be issued in favor of the **PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)** in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier's/Manager's Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee/Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

Description	Qty	ABC (PhP) (DAP)*	Bid Security (PhP)**	
			2% of ABC*	5% of ABC*
Various KM450 Spare Parts	1 lot	6,730,769.23	134,615.38	336,538.46

\*Customs Duties and Taxes for the account of PN

\*\*Must be issued by a Local Universal or Local Commercial Bank

**Notes:**

- (a) The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
  - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
  - (2) Callable upon demand
  - (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
    - **IF A BIDDER:**
      - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
      - (ii) does not accept the correction of errors pursuant to ITB Clause 28.3(b);
      - (iii) has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or
      - (iv) submission of eligibility requirements containing false information or falsified documents;
      - (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
      - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
      - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;



	<p>(viii) refusal or failure to post the required performance security within the prescribed time;</p> <p>(ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</p> <p>(x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</p> <p>(xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</p> <p>(xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p><b>▪ IF THE SUCCESSFUL BIDDER:</b></p> <p>(xiii) fails to sign the contract in accordance with ITB Clause 32; or</p> <p>(xiv) fails to furnish performance security in accordance with ITB Clause 33.</p>					
<p>12.1. b (ii)</p>	<p>Completed and signed <b>Technical Bid Form and other Technical Documents:</b></p> <table border="1" data-bbox="375 936 1209 1055"> <tr> <td data-bbox="375 936 614 1010">Revised Annex V-A</td> <td data-bbox="614 936 1209 1010">Technical Bid Form (4 pages)</td> </tr> <tr> <td data-bbox="375 1010 614 1055">Annex V-A1</td> <td data-bbox="614 1010 1209 1055">Technical Requirements (5 pages)</td> </tr> </table>	Revised Annex V-A	Technical Bid Form (4 pages)	Annex V-A1	Technical Requirements (5 pages)	
Revised Annex V-A	Technical Bid Form (4 pages)					
Annex V-A1	Technical Requirements (5 pages)					
<p>12.1. b (iii)</p>	<p>Hard copy or print of Technical Manual or Part List/ Catalogue indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items. All other pages of the catalogue may be submitted in electronic copy. Technical Manual or Part List indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items.</p>					
<p>12.1. b (iv)</p>	<p><b>For Manufacturer:</b> Certification that the Bidder is a Manufacturer of the item being bid for (<b>Annex V-B</b>).</p> <p><b>For Distributorship/Dealership/Resellership:</b> Valid and Current Certificate of Distributorship/ Dealership/Resellership of the item offered, issued by the Original Equipment Manufacturer (OEM) of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p>					
<p>12.1. b (v)</p>	<p>Duly Notarized authorization of the Philippine Based Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address;</p>					
<p>12.1. b (vi)</p>	<p>Valid and current <b>Written appointment of the Philippine based company</b> (as local representative of foreign bidder) issued by the foreign bidder.</p> <p>The written appointment must include detailed scope of responsibility of the local representative.</p>					
<p>12.1. b (vii)</p>	<p>Valid and Current <b>ISO Registration Certificate</b> (or equivalent) issued by an independent certifying agency in the name of the manufacturer of the item.</p>					
<p>12.1. b (viii)</p>	<p>Certificate of Sample Item Verification issued by the Commanding Officer of:</p> <p>a. Motor Transport and Maintenance Battalion; OR</p> <p>b. Logistics Officer of Motor Transport and Maintenance Battalion</p>					



12.1. b (ix)	<p>Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.</p> <p>Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.</p>	
12.1.b (x)	<p>Omnibus Sworn Statement (<b>Annex VI</b>).</p> <p>(a) Authority of the designated representative with corresponding proof of authorization;</p> <p>(b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality;</p> <p>(c) Authenticity of Submitted Documents;</p> <p>(d) Authority to Validate Submitted Documents;</p> <p>(e) Disclosure of Relations;</p> <p>(f) Compliance with existing labor laws and standards;</p> <p>(g) Bidders Responsibilities;</p> <p>(h) Did not Pay Any Form of Consideration</p>	
<b>ENVELOPE 2: FINANCIAL COMPONENT</b>		
13.1 (a)	<p>Completed and signed Financial Bid Forms <b>Annex VII</b></p> <p>Detailed Financial Bid Form <b>Annex VII-A</b></p>	

**Note:**

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.