



BIDS AND AWARDS COMMITTEE I

SUPPLEMENTAL BID BULLETIN NO. 1

**SUPPLY AND DELIVERY OF ONE (1) LOT BRAND NEW KM450 SPARE PARTS
FOR THE GENERAL HEADQUARTERS, ARMED FORCES
OF THE PHILIPPINES (GHQ, AFP)**

Bid Ref. No. MPG-BI-2018-218

Approved Budget for the Contract - ₱ 2,444,724.04

This **Supplemental Bid Bulletin No. 1** is being issued to clarify, modify and amend items/specifications in the Bidding Documents:

| Submission and Opening of Bids: | | | | | | | | | |
|--|--|--------------------|------------|--------------------------|--|--------------------------|-----------------------------------|---------------------------|---|
| 12 July 2018 (Thursday), 11:00 AM | | | | | | | | | |
| FROM | TO | | | | | | | | |
| Section I. Invitation to Bid | | | | | | | | | |
| 5. Required delivery period: Within ninety (90) calendar days after receipt of Notice to Proceed or opening of L/C whichever comes later. | 5. Required delivery period: Within one hundred twenty (120) calendar days after receipt of Notice to Proceed or opening of L/C whichever comes later. | | | | | | | | |
| Section III. Bid Data Sheet (BDS) | | | | | | | | | |
| B. Technical Documents | | | | | | | | | |
| ii. Completed and signed Technical Bid Form and other Technical Documents | ii. Completed and signed Technical Bid Form and other Technical Documents | | | | | | | | |
| <table border="1"> <tr> <td>Annex V-A</td> <td>Technical Bid Form</td> </tr> <tr> <td>Annex V-A1</td> <td>Technical Specifications</td> </tr> </table> | Annex V-A | Technical Bid Form | Annex V-A1 | Technical Specifications | <table border="1"> <tr> <td>Revised Annex V-A</td> <td>Revised Technical Bid Form</td> </tr> <tr> <td>Revised Annex V-A1</td> <td>Revised Technical Specifications</td> </tr> </table> | Revised Annex V-A | Revised Technical Bid Form | Revised Annex V-A1 | Revised Technical Specifications |
| Annex V-A | Technical Bid Form | | | | | | | | |
| Annex V-A1 | Technical Specifications | | | | | | | | |
| Revised Annex V-A | Revised Technical Bid Form | | | | | | | | |
| Revised Annex V-A1 | Revised Technical Specifications | | | | | | | | |
| Section V. Special Conditions of the Contract (SCC) | | | | | | | | | |
| <p>10.2 <u>Documentary Requirements for L/C Payments Made Directly to Foreign Supplier:</u></p> <p>The supplier's Proforma Invoice and payment for L/C opening charges must be issued/made to PITC within seven (7) working days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days prior upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of Notice to Proceed.</p> <p>US\$ L/C payments shall be based on the dollar exchange rate at the time of L/C opening. All bank charges within and outside the Philippines including opening charges shall be for the account of the beneficiary/supplier.</p> | <p>10.2 <u>Documentary Requirements for L/C Payments Made Directly to Foreign Supplier:</u></p> <p>The supplier's Proforma Invoice and payment for L/C opening charges must be issued/made to PITC within seven (7) working days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days prior upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of Notice to Proceed.</p> <p>US\$ L/C payments shall be based on the dollar exchange rate at the time of L/C opening. All bank charges within and outside the Philippines including opening charges shall be for the account of the beneficiary/supplier.</p> | | | | | | | | |



L/C can be drawn upon submission of the following documents issued in the name of the GHQ, AFP:

- A. On Contract Signature: Fifteen percent (15%) of the Contract Price shall be paid within sixty (60) days from signing of Contract and upon submission of the following documents:
1. Duly signed and notarized Contract
 2. Bank Guarantee amounting to 15% of the contract price valid until the goods delivered.
- B. On Delivery: Sixty-five percent (65%) of the Contract Price shall be paid within sixty (60) days after the date of receipt of the Goods and upon submission of the following documents:
1. 2/3 Original Clean on Board Bill of Lading or Copy of the Airway Bill (AWB) consigned to PITC. Notify: GHQ, AFP marked "Freight Prepaid";
 2. Commercial/Supplier's Invoice issued in the name of GHQ, AFP (original and duplicate);
 3. Certificate of Origin in triplicate;
 4. Packing List issued in the name of GHQ, AFP (original and duplicate);
 5. Original Warranty/Guaranty Certificate/s issued in the name of GHQ, AFP for minimum of one (1) year from date of final acceptance (full replacement for defective items); Warranty should indicate the Lot Numbers of the Goods;
 6. "All risk" insurance coverage at 110% of LC value from seller's warehouse (original), issued by an internationally accredited and reputable insurance company of bidder's choice, as may be approved by PITC. All cost of insurance shall be for the account of the supplier;
 7. Certificate issued by PITC stating that a certified true copy of each of the above documents (2 up to 6) together with 1/3 Original Bill of Lading (B/L) or copy of Airway Bill (AWB) were sent to PITC via express courier within ten (10) calendar days after B/L or AWB date;
 8. Original Delivery Receipt duly signed by GHQ, AFP authorized representative and countersigned by PITC representative or tally-in sheet issued by GHQ, AFP authorized representative and countersigned by PITC representative;
- C. On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the following documents:

L/C can be drawn upon submission of the following documents issued in the name of the GHQ, AFP:

1. 2/3 Original Clean on Board Bill of Lading or Copy of the Airway Bill (AWB) consigned to PITC. Notify: GHQ, AFP marked "Freight Prepaid";
2. Commercial/Supplier's Invoice issued in the name of GHQ, AFP (original and duplicate);
3. Certificate of Origin in triplicate;
4. Packing List issued in the name of GHQ, AFP (original and duplicate);
5. Original Warranty/Guaranty Certificate/s issued in the name of GHQ, AFP for minimum of one (1) year from date of final acceptance (full replacement for defective items); Warranty should indicate the Lot Numbers of the Goods;
6. "All risk" insurance coverage at 110% of LC value from seller's warehouse (original), issued by an internationally accredited and reputable insurance company of bidder's choice, as may be approved by PITC. All cost of insurance shall be for the account of the supplier;
7. Certificate issued by PITC stating that a certified true copy of each of the above documents (2 up to 6) together with 1/3 Original Bill of Lading (B/L) or copy of Airway Bill (AWB) were sent to PITC via express courier within ten (10) calendar days after B/L or AWB date;
8. Original Delivery Receipt duly signed by GHQ, AFP authorized representative and countersigned by PITC representative or tally-in sheet issued by GHQ, AFP authorized representative and countersigned by PITC representative;
9. Proof of payment of Philippine taxes/duties for the importation of the items paid by the GHQ, AFP.
10. Original Certificate of Acceptance duly signed by the GHQ, AFP TIAC and countersigned by PITC representative.
11. A special bank guarantee or Standby Letter of Credit issued by a commercial bank with correspondent bank in the Philippines equivalent to five percent (5%) retention money valid for one (1) year from date of acceptance;
12. Proof of payment of Philippine taxes/duties for the importation of the items paid by the GHQ, AFP.



| | |
|---|---------------------------|
| <ol style="list-style-type: none"> 1. Proof of payment of Philippine taxes/duties for the importation of the items paid by the GHQ, AFP. 2. Original Certificate of Acceptance duly signed by the GHQ, AFP TIAC and countersigned by PITC representative. 3. A special bank guarantee or Standby Letter of Credit issued by a commercial bank with correspondent bank in the Philippines equivalent to five percent (5%) retention money valid for one (1) year from date of acceptance. | |
| Section VI. Bidding Forms | |
| Annex V-A | Revised Annex V-A |
| Annex V-A1 | Revised Annex V-A1 |

Below are the responses to KIA Motors Corp. per letter dated 22 May 2018 and is now re-printed as part of this Supplemental Bid Bulletin No. 1:

| QUERY FROM KIA MOTORS CORP. | PITC/GHQ, AFP RESPONSE |
|---|--|
| 1. May we request to adjust the delivery period from 90 calendar days to 120 calendar days due to some unavailability of parts on our inventory as of the moment. It requires a couple of weeks to prepare the next batch of parts being procured as shown in the Technical Specifications. | Request granted as stated in this Supplemental Bid Bulletin No. 1. |
| 2. Under SCC Clause 10.2 payment – A “One Time Payment” is requested for this project. | Request granted as stated in this Supplemental Bid Bulletin No. 1. |
| 3. May we request for the extension of bid opening at least two (2) weeks from the original bid opening date considering that the official holidays in Korea wherein government and private offices will be closed. | Submission and Opening of Bid is on 12 July 2018 (Thursday), 11:00 AM as stated in this Supplemental Bid Bulletin No. 1. |
| 4. Under Bidding Forms Annex V-A1 Technical Specifications, Engine Stop part number should be “Q65056330”. | Request granted as stated in this Supplemental Bid Bulletin No. 1. |

This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Contents of the Bidding Documents shall remain as is per PITC/GHQ, AFP Response. Bidders are advised to use the **Revised Annex V-A, to include Revised Annex V-A1** and refer to the **Revised Checklist of Requirements** and submit together with the required documents for the Submission and Opening of Bids scheduled on 12 July 2018, 11:00 AM.

Issued this 2nd day of July 2018 in Makati City.



(Sgd)
ATTY. MA. VICTORIA C. MAGCASE
Chairperson

- on-leave -
ATTY. MARIA GUEDELIA C. GUESE
Vice-Chairperson

(Sgd)
CHRISTABELLE P. EBRIEGA
Member

(Sgd)
DAVID A. INOCENCIO
Member

(Sgd)
MYRA CHITELLA T. ALVAREZ
Member

Concurred by:

COL FERNANDO V FELIPE PA
GHQ, AFP-Provisional Member

(PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC-1)

Received by : (PLS SIGN) _____

Bidder's Name: (PLS PRINT) _____

Date : _____



AFP Vision 2028: A World-Class Armed Forces, Source of National Pride

AFPMCC TS-SP-42-TLTC-2018-01



HEADQUARTERS
ARMED FORCES OF THE PHILIPPINES MUNITIONS CONTROL CENTER
AFP TECHNICAL WORKING GROUP for ORDNANCE (MOBILITY)
Camp General Emilio Aguinaldo, Quezon City



AFPMCC TS-SP-42-TLTC-2018-01

JUN 05 2018

Technical Specifications

Spare Parts for Truck, Light, Troop/Cargo Carrier, 1 ¼ Ton
(Interim)

| Technical Data | | Requirements |
|--|-------------|-------------------------|
| 1. Description | Part Number | Manufacturer's Standard |
| 1.1. Flywheel assy | Q65049651 | 10 ea |
| 1.2. Cover Assy Clutch | Q65050960 | 20 ea |
| 1.3. Disc Assy, Clutch | Q65050961 | 25 ea |
| 1.4. Cylinder Assy Release | Q65051273 | 25 ea |
| 1.5. Turbo Charger Assy | Q65049967 | 4 ea |
| 1.6. Handle Inner (Door) | 60423823 | 20 ea |
| 1.7. Element Assy | Q65050430 | 150 ea |
| 1.8. Canvas Assy | Q65055830 | 2 ea |
| 1.9. V Belt Assy w/o Winch | Q65050071-1 | 50 ea |
| 1.10. Fuel Gauge Assy | Q65056715 | 10 ea |
| 1.11. Gauge Assy, Temperature | Q65056720 | 10 ea |
| 1.12. Gauge Assy, Oil Pressure | Q65056725 | 10 ea |
| 1.13. Gauge Assy, Voltage | Q65056730 | 10 ea |
| 1.14. Transfer Assy | Q65051360 | 2 ea |
| 1.15. Transmission Assy | Q65051000 | 2 ea |
| 1.16. Bearing Clutch Release | Q65051005 | 12 ea |
| 1.17. Shoe & Lining Assy, Front | Q65051726 | 54 ea |
| 1.18. Shoe & Lining Assy, Rear | Q65051828 | 55 ea |
| 1.19. Wheel Cylinder, FRT LH | Q65051728-1 | 12 ea |
| 1.20. Wheel Cylinder, FRT RH | Q65051728-2 | 12 ea |
| 1.21. Bearing | 60454001 | 12 ea |
| 1.22. Seal Oil | 60412140 | 50 ea |
| 1.23. Seal, Hub Oil | 60409056 | 50 ea |
| 1.24. Universal Joint and Shaft Assy, RH | Q65051720-1 | 4 ea |
| 1.25. Shaft, RH | 1056531 | 4 ea |
| 1.26. Shock Absorber, Front | 60413031 | 20 ea |
| 1.27. Shock Absorber, Rear | 60410016 | 20 ea |
| 1.28. Cable Assy, Engine Stop | Q65056330 | 10 ea |
| 1.29. Cable Assy, Speedometer | Q65051901 | 5 ea |
| 1.30. Switch, Combination | Q65056661 | 5 ea |
| 1.31. Relay Assy | Q65036011 | 6 ea |
| 1.32. Element Fuel Filter | Q65050322 | 150 ea |
| 1.33. Cable, Accelerator | Q65050717 | 10 ea |
| 1.34. Master Cylinder Assy, Clutch | Q65051302 | 10 ea |
| 1.35. Wheel Assy | Q65052502-2 | 6 ea |

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Page 1 of 2

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



Revised Annex V-A1
(Page 2 of 2)


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AFPMCC TS-SP-42-TLTC-2018-01

| | | |
|---|-----------|--------|
| 1.36. Radiator assy | Q65050612 | 5 ea |
| 1.37. Relay Assy(24V 20/10A) | Q65056409 | 5 ea |
| 1.38. Relay Assy(24V 15A) | 60384817 | 5 ea |
| 1.39. Valve, Check | 60420043 | 4 ea |
| 1.40. Propeller Shaft Assy, Rear | Q65051990 | 5 ea |
| 1.41. Propeller Shaft Assy, Rear(T/M- T/F) | Q65051970 | 5 ea |
| 1.42. Universal Joint Assy(FRT Axle~T/F) | 60408003 | 5 ea |
| 1.43. Pump Assy Steering | Q65052260 | 5 ea |
| 1.44. Element Oil Filter | Q65049571 | 150 ea |

Prepared by:


Isagani M Maliwanag
 SSg PAF
 Chief Platforms, Br, SAD


JEFFERSON S PALACI
 CPT (CE) PA
 Technical Officer, AFP TWG Ordnance (Mobility)

APPROVED BY:


ALEJANDRO C MANALO JR
 Colonel (MNSA) PA
 Chairperson, AFP TWG for Ordnance (Mobility)

NOTED BY:


NOELITO C ALBANO
 Brigadier General AFP
 Commander, AFPMCC

| |
|--|
| <u>Conforme:</u> |
| _____ |
| Bidder's Company Name |
| _____ |
| Signature of Authorized Representative |
| _____ |
| Designation |
| _____ |
| Date |



PITC BIDS AND AWARDS COMMITTEE I

REVISED CHECKLIST OF REQUIREMENTS

Name of Company : _____

Project: **SUPPLY AND DELIVERY OF ONE (1) LOT BRAND NEW KM450 SPARE PARTS FOR THE GENERAL HEADQUARTERS, ARMED FORCES OF THE PHILIPPINES (GHQ, AFP)**

Bid Ref No.: **MPG-BI-2018-218**

Approved Budget (ABC): **₱ 2,444,724.04**

| Per Bid Docs Item No. | Particulars | |
|-----------------------|------------------------------|--|
| | CERTIFICATION ON ELIGIBILITY | |

ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS

In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

ELIGIBILITY (CLASS "A" DOCUMENTS)

| | | |
|--------------|---|--|
| 12.1 a (i) | Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; | |
| 12.1 a (ii) | Valid and current Business/Mayor's Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement; | |
| 12.1 a (iii) | Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR; | |
| 12.1 a (iv) | Copy of Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions. | |

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above.

*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2017 and 2016 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.

In case the bidder opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017"

| | | |
|--------------|--|--|
| 12.1 a.1 (v) | Statement of all ongoing government and private contracts including contract awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I); | |
|--------------|--|--|



| | |
|----------------------|---|
| <p>12.1 a.1 (vi)</p> | <p>Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from the date of submission and receipt of bids amounting to at least twenty five Percent (25%) of the ABC of the project. (Annex I-A)</p> <p>“Similar contract” shall mean Spare Parts for KM450 and KM250.</p> <p>Any of the following documents must be attached in Annex I-A:</p> <ul style="list-style-type: none"> • Copy of End User’s Acceptance; or • Copy of Official Receipt/s; or • Copy of Sales Invoice with Collection Receipt/s |
|----------------------|---|

| <p>12.1 a.1 (vii)</p> | <p>Duly signed Certificate of NFCC (Annex II-A) in accordance with ITB Clause 5.5 or Committed Line of Credit (Annex II-B)</p> <table border="1" data-bbox="402 607 1265 719"> <thead> <tr> <th>ABC</th> <th>NFCC must at least equal to (Php)</th> <th>Committed Line of Credit (Php)</th> </tr> </thead> <tbody> <tr> <td>2,444,724.04</td> <td>2,444,724.04</td> <td>244,472.40</td> </tr> </tbody> </table> <p><i>*Customs Duties and taxes for the account of GHQ, AFP.</i> <i>**Must be issued by a Local Universal or Local Commercial Bank.</i></p> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II-A.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The phrase “the values of the bidder’s current assets and current liabilities” shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above 4. The NFCC computation must at least be equal to the ABC of the project | ABC | NFCC must at least equal to (Php) | Committed Line of Credit (Php) | 2,444,724.04 | 2,444,724.04 | 244,472.40 |
|-----------------------|---|--------------------------------|-----------------------------------|--------------------------------|--------------|--------------|------------|
| ABC | NFCC must at least equal to (Php) | Committed Line of Credit (Php) | | | | | |
| 2,444,724.04 | 2,444,724.04 | 244,472.40 | | | | | |

| | |
|-----------------------|--|
| <p>12.1 b.1 (vii)</p> | <p>OR</p> <p>b. Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (Annex II-B)</p> |
|-----------------------|--|

a.2 ELIGIBILITY DOCUMENTS FOR FOREIGN MANUFACTURERS AND ITS PHILIPPINE BASED REPRESENTATIVE

a.2.1 For Foreign Manufacturers

| | |
|-------------------------|--|
| <p>12.1 a.2.1 (i)</p> | <p>Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;</p> |
| <p>12.1 a.2.1 (ii)</p> | <p>Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;</p> |
| <p>12.1 a.2.1 (iii)</p> | <p>Corporate Financial Statements or Annual Report for 2017 or 2016.</p> |



OR

Submission of valid and current **PhilGEPS Certificate of Registration and Membership (Platinum Registration*)** in lieu of items (i), (ii), and (iii) above.

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Financial Statements or Annual Report for 2017 or 2016 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.

In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*

12.1 a.2.1 (iv) Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. **(Annex I)**;

12.1 a.2.1 (v) Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids amounting to at least twenty five percent (25%) of the ABC of this project. **(Annex I-A)**

“Similar contract” shall mean Spare Parts for KM450 and KM250.

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A

- (a) Copy of End User’s Acceptance; or
- (b) Copy of Official Receipt/s; or
- (c) Copy of Sales Invoice with Collection Receipt/s

12.1 a.2.1 (vi) Duly signed Certificate of NFCC **(Annex II-A)** in accordance with ITB Clause 5.5 or committed Line of Credit **(Annex II-B)**

| ABC (PhP) | NFCC must be at least equal to (PhP) | Committed Line of Credit (PhP) |
|--------------|--------------------------------------|--------------------------------|
| 2,444,724.04 | 2,444,724.04 | 244,472.40 |

*Customs Duties and Taxes for the account of GHQ, AFP.

** Must be issued by a Local Universal or Local Commercial Bank.

- a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in **Annex II-A**.

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Notes:

- 1. The phrase “the values of the bidder’s current assets and current liabilities” shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements.
- 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.
- 3. The detailed computation must be shown using the required formula provided above.
- 4. The NFCC computation must at least be equal to the ABC of the project.

OR

- b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit **MUST BE MACHINE VALIDATED. (Annex II-B)**



CLASS “B” DOCUMENTS (For Joint Venture)

a) For Joint Ventures, Bidder to submit either:

- (i) **Joint Venture Agreement (JVA)** in case the joint venture is already in existence, **OR**
- (ii) **Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III)** in case the joint venture is not yet in existence.

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]

The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.

b) For Joint Venture partner must submit the following:

Local JV Partner

- (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
- (ii) Valid and Current Business/Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;

In case of recently expired Mayor’s/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;

- (iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
- (iv) Copy of Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports):
 - (a) Independent Auditor’s Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

Foreign JV Partner

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
- (iii) Corporate Financial Statement or Annual Report for 2017 or 2016.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*)** together with Annex A.

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for 2017 and 2016 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for 2017 or 2016.

In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “GPPB Circular 07-2017 dated 31 July 2017”

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

TECHNICAL DOCUMENTS

12.1. Bid security in any of the following forms:

- b (i) 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

| Description | Qty | ABC (PhP) (DAP) | Bid Security (Php) | |
|---------------------------|-------|--------------------|--------------------|------------|
| | | | 2% of ABC | 5% of ABC |
| Various KM450 Spare Parts | 1 lot | 2,444,724.04 | 48,894.48 | 122,236.20 |

* *Customs Duties and Taxes for the account of GHQ, AFP*
 ** *Must be issued by a Local Universal or Local Commercial Bank.*

Notes:

- (a) The Cashier’s/Manager’s Check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
 - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
 - (2) Callable upon demand
 - (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
 - **IF A BIDDER:**
 - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
 - (ii) does not accept the correction of errors pursuant to ITB Clause 28.3(b);
 - (iii) has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or
 - (iv) submission of eligibility requirements containing false information or falsified documents;

| | | | | | | |
|-------------------------|---|------------------|-----------------------------------|-------------------|---|--|
| | <ul style="list-style-type: none"> (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding. (vi) allowing the use of one's name, or using the name of another for purposes of public bidding; (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; (viii) refusal or failure to post the required performance security within the prescribed time; (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor; (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason. <p>▪ IF THE SUCCESSFUL BIDDER:</p> <ul style="list-style-type: none"> (xiii) fails to sign the contract in accordance with ITB Clause 32; or (xiv) fails to furnish performance security in accordance with ITB Clause 33. | | | | | |
| <p>12.1.b (ii)</p> | <p>Completed and signed Technical Bid Form and other Technical Documents:</p> <table border="1" data-bbox="359 1146 1168 1227"> <tr> <td>Annex V-A</td> <td>Revised Technical Bid form</td> </tr> <tr> <td>Annex V-A1</td> <td>Revised Technical Specifications</td> </tr> </table> | Annex V-A | Revised Technical Bid form | Annex V-A1 | Revised Technical Specifications | |
| Annex V-A | Revised Technical Bid form | | | | | |
| Annex V-A1 | Revised Technical Specifications | | | | | |
| <p>12.1.b (iii)</p> | <p>Hard copy or print of Technical Manual or Part List/ Catalogue indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items. All other pages of the catalogue may be submitted in electronic copy. Technical Manual or Part List indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items.</p> <p>Internet downloads may be included to supplement the information contained in the original brochures.</p> | | | | | |
| <p>12.1.b (iv)</p> | <p>For Manufacturer: Certification that the Bidder is the Manufacturer of the item being bid for. (Annex V-B)</p> <p>For Distributorship/Dealership/Resellership: Valid and Current Certificate of Distributorship/ Dealership/Resellership of the item offered, issued by the principal or manufacturer of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p> | | | | | |
| <p>12.1.b (v)</p> | <p>Valid and Current ISO Registration Certificate (or equivalent) issued by an independent certifying agency in the name of the manufacturer of the item.</p> | | | | | |
| <p>12.1.b (vi)</p> | <p>Certification of Filing or Non-Filing of Cases (Annex V-C).</p> | | | | | |



| | |
|---|---|
| <p>12.1.b (vii)</p> | <p>Proof of Authority of the designated representative/s for purposes of the bidding.</p> <p>a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p> <p>b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.</p> <p>Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding</p> |
| <p>12.1.b (ix)</p> | <p>Omnibus Sworn Statement (Annex VI).</p> <p>(a) Authority of the designated representative with corresponding proof of authorization;</p> <p>(b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality;</p> <p>(c) Authenticity of Submitted Documents;</p> <p>(d) Authority to Validate Submitted Documents;</p> <p>(e) Disclosure of Relations;</p> <p>(f) Compliance with existing labor laws and standards;</p> <p>(g) Bidders Responsibilities;</p> <p>(h) Did Not Pay Any Form of Consideration</p> |
| <p>ENVELOPE 2: FINANCIAL COMPONENT</p> | |
| <p>13.1 (a)</p> | <p>Completed and signed Financial Bid Forms Annex VII</p> <p>Detailed Financial Bid Form Annex VII-A</p> |

Note:

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.