



BIDS AND AWARDS COMMITTEE II

Supplemental/Bid Bulletin No. 1

RENOVATION OF VARIOUS LABORATORIES AND TRAINING FACILITIES OF THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS – COLLEGE OF VETERINARY MEDICINE (UPLB – CVM)

Bid Ref. No. GPG-B2-2020-272 2nd Rebid (Previous Bid Ref. Nos. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid)

Approved Budget for the Contract: ₱31,608,310.40

This Supplemental/Bid Bulletin No. 1 is being issued to further clarify, modify and amend the provisions in the Bidding Documents.

A) SCHEDULE FOR THE SUBMISSION AND OPENING OF BIDS:

03 September 2020, Thursday, 1:00 PM*

*Late Bids shall not be accepted.

QUERIES FROM BIDDERS:

Please be advised that the last day for raising queries or clarifications relative to the project shall be on 24 August 2020 at 4:00 PM. No further questions will be entertained thereafter.

B) AMENDMENT TO BIDDING DOCUMENTS:

Table with 6 columns: ITEM NO, DESCRIPTION, ABC (₱) (VAT Inclusive), Funding Source, Forms of Bid Security, Cost of Bid Document. It is divided into 'FROM' and 'TO' sections.

FROM	TO										
SECTION I. INVITATION TO BID											
<p>4. Prospective Bidders should have completed a single contract similar to the project, equivalent to at least fifty percent (50%) of the ABC of the lot being bid for adjusted to current prices using the National Statistics Office consumer price index.</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory/hospital facilities.</p> <p><u>However</u>, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.</p>	<p>4. Prospective Bidders should have completed a single contract similar to the project, equivalent to at least fifty percent (50%) of the ABC of the lot being bid for adjusted to current prices using the National Statistics Office consumer price index.</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory/hospital facilities.</p>										
<p>9. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.</p> <p>However, bidders who have participated in the previous bidding can secure the Invitation to Bid and Bidding Documents free of charge from the BAC II Secretariat c/o Ms. Irene G. Alayon at the 3/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City upon presentation of original copy of Official Receipt.</p> <p>It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.</p> <p>For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents.</p>	<p>9. The complete set of Bidding Documents may be acquired by interested bidders from Monday to Friday between 9:00AM to 2:00PM upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="text-align: center;">Monday</td> <td style="text-align: center;">Jane C. Arcilla</td> </tr> <tr> <td style="text-align: center;">Tuesday</td> <td style="text-align: center;">Irene G. Alayon</td> </tr> <tr> <td style="text-align: center;">Wednesday</td> <td style="text-align: center;">Jane C. Arcilla</td> </tr> <tr> <td style="text-align: center;">Thursday</td> <td style="text-align: center;">Ludy T. Concepcion</td> </tr> <tr> <td style="text-align: center;">Friday</td> <td style="text-align: center;">Ludy T. Concepcion</td> </tr> </tbody> </table> <p>It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.</p> <p>Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:</p> <p>1) Cash Payment</p> <p>PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM;</p> <p>OR</p>	Monday	Jane C. Arcilla	Tuesday	Irene G. Alayon	Wednesday	Jane C. Arcilla	Thursday	Ludy T. Concepcion	Friday	Ludy T. Concepcion
Monday	Jane C. Arcilla										
Tuesday	Irene G. Alayon										
Wednesday	Jane C. Arcilla										
Thursday	Ludy T. Concepcion										
Friday	Ludy T. Concepcion										

2) Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Irene G. Alayon at bac2secretariat@pitc.gov.ph. Thereafter, proof of payment must be emailed back to the BAC Secretariat

However, bidders who previously bought bidding documents for Bid Reference Nos. GPG-B2-2019-485 Rebid and GPG-B2-2019-301 may acquire the Bidding Documents free of charge upon presentation of official receipt.

FROM

SECTION I. INVITATION TO BID

9. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	TIME	VENUE
Submission and Opening of Bid Documents*	02 April 2020, Thursday, 1:00PM <i>*Late Bids shall not be accepted.</i>	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

TO

9. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	TIME	VENUE/MODE
Submission of Bid Documents*	03 September 2020, Thursday, 1:00 PM	3/FNDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Bid Opening		Via Video conference**

**Late Bids shall not be accepted.*

****Only two (2) representatives per bidder shall be allowed to participate in the Zoom Conference.**

In line with the precautionary health measures being adopted by the agency, interested bidders may join the Bid Opening via video-conference (Zoom) and advised to send their request for Zoom Link Password to the bac2secretariat@pitc.gov.ph with the following information together with proof of identity of the attendee **a day before** the scheduled conference.

Name of Project
Bid Reference No.
Activity
Company Name
Address
Name of Representative
Contact Nos.
Email Address
Scanned or Photo of Proof of Identity (please attach):

However, only bidders who purchased the bidding documents may join the **Opening of Bids** and send their request for Zoom Link Password to the ba2secretariat@pitc.gov.ph with the above information together with proof of identity of the attendee **a day before** the scheduled conference. **Only the pre-registered representatives/personnel/s shall be allowed to attend during zoom meeting.**

FROM	TO
SECTION III. BID DATA SHEET (BDS)	
12.1 (a) ELIGIBILITY DOCUMENTS	
<p>vi. Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory/hospital facilities.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> (a) Constructor’s Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u> (b) Owner’s Certificate of Acceptance, <u>or</u> (c) Owner’s Certificate of Completion <p><u>However</u>, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. Provided, Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per Annex I-B.</p>	<p>vi. Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory/hospital facilities.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> (a) Constructor’s Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u> (b) Owner’s Certificate of Acceptance, <u>or</u> (c) Owner’s Certificate of Completion

12.1 (b) TECHNICAL DOCUMENTS

- viii. Omnibus Sworn Statements using the form prescribed. (Annex VIII)
- (a) Authority of the designated representative
 - (b) Non-inclusion in blacklist or under suspension status
 - (c) Authenticity of Submitted Documents
 - (d) Authority to validate Submitted Documents
 - (e) Disclosure of Relations
 - (f) Compliance with existing labor laws and standards
 - (g) Bidders Responsibilities
 - (h) Did not pay any form of consideration

- viii. Omnibus Sworn Statements using the form prescribed. (Revised Annex VIII)
- (a) Authority of the designated representative
 - (b) Non-inclusion in blacklist or under suspension status
 - (c) Authenticity of Submitted Documents
 - (d) Authority to validate Submitted Documents
 - (e) Disclosure of Relations
 - (f) Compliance with existing labor laws and standards
 - (g) Bidders Responsibilities
 - (h) Did not pay any form of consideration

FROM

SECTION III. BID DATA SHEET (BDS)

Clause 20.4

...xxx...

TO	:	THE BIDS AND AWARDS COMMITTEE II PHILIPPINE INTERNATIONAL TRADING CORPORATION
FROM	:	_____
		<i>(Name of Bidder in Capital Letters)</i>
ADDRESS:		_____
		<i>(Address of Bidder in Capital Letters)</i>
PROJECT:		Renovation of Various Laboratories and Training Facilities of the University of the Philippines Los Baños – College of Veterinary Medicine (UPLB – CVM)
BID REF NO:		GPG-B2-2020-272 2 nd Rebid (Prev. Bid Ref. Nos. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid)
		<i>(In Capital Letters, Indicate the Phrase):</i>
		“DO NOT OPEN BEFORE: 02 April 2020, Thursday, 1:00 PM”

TO

...xxx...

TO	:	THE BIDS AND AWARDS COMMITTEE II PHILIPPINE INTERNATIONAL TRADING CORPORATION
FROM	:	_____
		<i>(Name of Bidder in Capital Letters)</i>
ADDRESS:		_____
		<i>(Address of Bidder in Capital Letters)</i>
PROJECT:		Renovation of Various Laboratories and Training Facilities of the University of the Philippines Los Baños – College of Veterinary Medicine (UPLB – CVM)
BID REF NO:		GPG-B2-2020-272 2 nd Rebid (Prev. Bid Ref. Nos. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid)
		<i>(In Capital Letters, Indicate the Phrase):</i>
		“DO NOT OPEN BEFORE: 03 September 2020, Thursday, 1:00 PM”

FROM	TO
SECTION III. BID DATA SHEET (BDS)	
Clause 21	
The address for submission of bids is Philippine International Trading Corporation, Ground Floor, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City. The deadline for submission of bids: <u>02 April 2020, Thursday, 1:00 PM</u>	The address for submission of bids is <u>3/F</u> Philippine International Trading Corporation, Ground Floor, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City. The deadline for submission of bids: <u>03 September 2020, Thursday, 1:00 PM</u>
Clause 24.1	
The place of bid opening is Philippine International Trading Corporation, <u>5th Floor</u> Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City. The date and time of bid opening is on <u>25 March 2020, Wednesday, 2:00PM.</u>	The place of bid opening is Philippine International Trading Corporation Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City. The date and time of bid opening is on <u>03 September 2020, Thursday, 1:00 PM via Video Conference (ZOOM)</u>
SECTION VI. BIDDING FORMS	
<u>Affidavit of No Similar Experience on the Contract Being Bid (Annex I-B)</u>	<u>DELETED</u>
Omnibus Sworn Statements (<u>Annex VIII</u>)	Omnibus Sworn Statements (<u>Revised Annex VIII</u>)

Please use the attached **Revised Annex VIII** together with all other required documents for the Bid Opening on **3 September 2020, Thursday, 1:00PM.** Please use the revised checklist of requirements as reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 20th day of August in Makati City.

Reviewed and Approved by:

(SGD)CHRISTABELLE P. EBRIEGA
Chair, Bids and Awards Committee - II

(SGD)ATTY. MARIA GUEDELIA C. GUESE
Vice Chair

MYRA CHITELLA T. ALVAREZ
Member

DAVID A. INOCENCIO
Member

(SGD)JOEL S. RODRIGUEZ
Member

ATTY. MITZELL ARTHUR R. MAGDAONG
Member

(SGD)DR. REMIL L. GALAY
Provisional BAC Member – UPLB-CVM

REVISED ANNEX VIII

(Page 1 of 4)

Renovation of Various Laboratories and Training Facilities of the University of the Philippines Los Baños – College of Veterinary Medicine (UPLB – CVM)

Bid Ref. No. GPG-B2-2020-272 2nd Rebid

(Prev. Bid Ref. Nos. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid)

Approved Budget for the Contract (ABC) ₱ 31,608,310.40

OMNIBUS SWORN STATEMENTS

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I/We, _____, of legal age, with _____ residence at _____, after having been duly sworn to in accordance with law and in compliance with the bidding requirements as contained in the Instruction to Bidders /Bid Data Sheet for the bidding of the **Renovation of Various Laboratories and Training Facilities of the University of the Philippines Los Baños – College of Veterinary Medicine (UPLB – CVM)** per Bid Ref. No. GPG-B2-2020-272 2nd Rebid (Previous Bid Ref. Nos. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid), do hereby certify under oath as follows:

(a)

AUTHORITY OF THE DESIGNATED REPRESENTATIVE

(Please check appropriate box and fill up blanks)

Sole Proprietorship

That I am the sole proprietor of <company name/name of supplier> with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ and as owner and sole proprietor, I have the full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding.

Name: _____
Title: _____
Specimen Signature: _____

- OR -

That I am the duly authorized representative of the owner/sole proprietor of <company name/name of supplier> with business address at _____; Telephone No. _____, with Fax No. _____ and e-mail address _____ as shown in the attached Special Power of Attorney, and granted full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding:

Name: _____
Title: _____
Specimen Signature: _____

Note: Please attach a Special Power of Attorney, if not the Sole Proprietor/Owner.

Corporation, Partnership, Cooperative

That I/we am/are the duly authorized representative/s of <company name>, located at _____, with Telephone No. _____; Fax No. _____ and e-mail address, _____, as shown in the attached Secretary’s Certificate issued by the corporation or the members of the joint venture, and granted full power and authority to execute and perform any and all acts necessary and/or to represent our company in the bidding, including signing all negotiation documents and other related documents such as the contracts:

- 1) Name: _____ Title: _____ Specimen Signature: _____
- 2) Name: _____ Title: _____ Specimen Signature: _____

Note: Please attach duly executed Secretary’s Certificate.

(b)

NON-INCLUSION IN THE BLACKLIST NOR UNDER SUSPENSION STATUS BY ANY AGENCY OR GOVERNMENT INSTRUMENTALITY

That the firm I/We represent is not blacklisted or barred/suspended from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financial institution whose blacklisting rules have been recognized by the Government Procurement Policy Board.

(c)

AUTHENTICITY OF SUBMITTED DOCUMENTS

That each of the documents submitted by our company in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

(d)

AUTHORITY TO VALIDATE SUBMITTED DOCUMENTS

The undersigned duly authorized representative of the Applicant, for and in behalf of the Applicant, hereby submits this Letter of Authorization in relation with Application to apply for Eligibility and to Bid for the subject contract to be bid.

In connection thereat, all public official, engineer, architect, surety company, bank institution or other person, company or corporation named in the eligibility documents and statements are hereby requested and authorized to furnish the Chairman, PITC Bids & Awards Committee I or her duly authorized representative/s any information necessary to verify the correctness and authenticity of any item stated in the said documents and statements or regarding our competence and general reputation.

I/We hereby give consent and give authority to the Chairman of **PITC Bids and Awards Committee II** or her duly authorized representative, to verify the authenticity and correctness, of any or all of the documents and statements submitted herein; and that I/we hereby hold myself liable, criminally or civilly, for any misrepresentation or false statements made therein which shall be ground for outright disqualification and/or ineligibility, and inclusion of my/our company among the contractors blacklisted from participating in future biddings of **Philippine International Trading Corporation**.

(e)

DISCLOSURE OF RELATIONS

That for and in behalf of the Bidder, I/We hereby declare that the sole proprietor or proprietress/ all officers and members of the partnership or cooperative/ all officers, directors, and controlling stockholders of the corporation/ all partners and members of the Joint Venture are not related by consanguinity or affinity up to the third civil degree with the **Head of the Procuring Entity**, members of the **Board of Directors**, the **President**, **Officers** or **Employees** having direct access to information that may substantially affect the result of the bidding such as, but not limited to, the **members of the PITC BAC**, the **members of the TWG of PITC**, the **PITC BAC Secretariat**, the **head of the end-user unit**, and the **project consultants**. It is fully understood that the existence of the aforesaid relation by consanguinity or affinity of the Bidder with the aforementioned Officers of the Corporation shall automatically disqualify the Bid.

(f)

COMPLIANCE WITH EXISTING LABOR LAWS AND STANDARDS

That our company diligently abides and complies with existing labor laws and standards.

(g)

BIDDER'S RESPONSIBILITIES

- 1) That I/we have taken steps to carefully examine all of the bidding documents;
- 2) That I/we acknowledge all conditions, local or otherwise affecting the implementation of the contract;
- 3) That I/we made an estimate of the facilities available and needed for the contract to be bid, if any;
- 4) That I/we will inquire or secure Supplemental /Bid Bulletins issued for this project;
- 5) That the submission of all bidding requirements shall be regarded as acceptance of all conditions of bidding and all requirements of authorities responsible for certifying compliance of the contract;
- 6) That I have complied with our responsibility as provided for in the bidding documents and all Supplemental /Bid Bulletins;
- 7) That failure to observe any of the above responsibilities shall be at my own risk and
- 8) That I agree to be bound by the terms and conditions stated in the Conditions of the Contract for this project.

(h)

DID NOT PAY ANY FORM OF CONSIDERATION

That I/we did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20__ at _____, Philippines.

**Bidder's Authorized Representative
Signature over Printed Name**

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice) _____ issued _____ at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*mgcg/rev/07-11-2016

PITC JOINT BIDS AND AWARDS COMMITTEE	
CHECKLIST OF REQUIREMENTS FOR BIDDERS	
Name of Company:	
Project:	RENOVATION OF VARIOUS LABORATORIES AND TRAINING FACILITIES OF THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS – COLLEGE OF VETERINARY MEDICINE
Bid Ref. No.	GPG-B2-2020-272 2nd Rebid (Prev. Bid Ref. No. GPG-B2-2019-301 and GPG-B2-2019-485 Rebid)
APPROVED BUDGET FOR THE CONTRACT: ₱ 31,608,310.40	
Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
A. ELIGIBILITY DOCUMENTS	
CLASS "A" DOCUMENTS	
12.1. A.(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
12.1. A.(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.
12.1. A.(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005.
12.1. A.(iv)	Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
	<u>OR</u> <u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u> * Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration. In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.
12.1.A.(v)	Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex I).

12.1. A.(vi)	<p>Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the ABC (Annex I-A).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory/hospital facilities.</p> <p><u>Any</u> of the following documents must be attached to Annex I-A.</p> <ol style="list-style-type: none"> a) Constructor's Performance Evaluation Summary (CPES) Final Rating which must be Satisfactory rating, <u>or</u> b) Owner's Certificate of Acceptance, <u>or</u> c) Owner's Certificate of Completion 	
12.1 A.(vii)	<p>Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category of C or D and Minimum Size Range "Small B." The PCAB license must indicate "PCAB registered contractor for Government Projects."</p>	
12.1 A.(viii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (Annex II), in accordance with ITB Clause 5.5.</p> <p>The NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project/s. 	
CLASS "B" DOCUMENTS (For Joint Venture)		
12.1. A.(ix)	<p>Valid Joint Venture Agreement (JVA).</p> <p>The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture.</p> <ol style="list-style-type: none"> 1) Each JV partner, must submit the following: <ol style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement. (iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005. (iv) Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): <ol style="list-style-type: none"> (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and 	

(c) Income Statement (Statement of Comprehensive Income)

Each of the above statements **must have stamped “received”** by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

OR

Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex “A” in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.

- 2) Submission of the following items by any of the Joint Venture Partners constitute compliance :
 - a) Statement of All Ongoing Contracts (Annex I), and
 - b) Statement of Single Largest Completed Contract (Annex I-A)
 - c) Duly signed NFCC
- 3) Entities forming themselves into a Joint Venture shall likewise submit an additional PCAB license to act in the capacity of such joint venture / consortium.

B. TECHNICAL DOCUMENTS

Bid Security must be issued in favour of the Philippine International Trading Corporation, in any of the following forms:

- a) Bid Securing Declaration **per Annex III**;
- b) Cash or Cashier’s / Manager’s Check equivalent to at least 2% of the ABC;
- c) Bank Guarantee / Bank draft or irrevocable LC equivalent to at least 2% of the ABC **or**
- d) Surety bond callable upon demand equivalent to at least 5% of the ABC.

Item No	Description	ABC inclusive of Vat (₱)	Bid Security	
			2% of ABC	5% of ABC
One (1) Lot consisting of the Renovation of the following:				
1.	Virology Laboratory	31,608,310.40	632,166.21	1,580,415.52
2.	Pathology Laboratory			
3.	Pharmacology Laboratory			
4.	Antibody Production Facility			
5.	Public Health			
6.	Parasitology Laboratory			
7.	Molecular Biology Laboratory			

12.1.B.(i)

Notes:

- (a) The Cashier’s/Manager’s check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or
- (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
 - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must

	<p><u>be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u></p> <p>(2) Callable upon demand</p> <p>(3) <u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u></p> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ul style="list-style-type: none"> i. withdraws its bid during the period of bid validity specified in ITB Clause 17; ii. does not accept the correction of errors pursuant to ITB Clause 27.3(b); iii. has a finding against the veracity of any documents submitted as stated in ITB Clause 28.2; or iv. submission of eligibility requirements containing false information or falsified documents; v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; vi. allowing the use of one's name, or using the name of another for purposes of public bidding; vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; viii. refusal or failure to post the required performance security within the prescribed time; ix. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification; x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor; xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason. ▪ IF THE SUCCESSFUL BIDDER: <ul style="list-style-type: none"> xiii. fails to sign the contract in accordance with ITB Clause 32; or xiv. fails to furnish performance security in accordance with ITB Clause 33 	
12.1.B.(ii)	Completed and signed Technical Bid Form ANNEX IV .	
12.1.B.(ii)	Notarized Affidavit of Undertaking (Annex IV-A) for the Project's Summary Specifications, Technical Specifications and Technical Plans and Drawings	
12.1.B.(vi)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> 1) Organizational chart for the contract to be bid. 2) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience with attached Bio Data per Annex V; <ol style="list-style-type: none"> a) Licensed Architect with five (5) years experience in General Building b) Licensed Civil Engineer with five (5) years experience in General Building c) Professional Electrical Engineer with five (5) years experience in General Building d) Licensed Sanitary Engineer with five (5) years experience in General Building 	

	<ul style="list-style-type: none"> e) Professional Mechanical Engineer with five (5) years experience in General Building f) Construction and Safety Health Officer with five (5) years experience in General Building <p>3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership and/or certification of availability of equipment from the equipment lessor/vendor for the duration of the project;</p> <ul style="list-style-type: none"> a) Hydro pressure Testing Equipment b) Concrete Mixer c) Jackhammer d) Bar Cutter e) Welding Machine f) Demolition Hammer g) Metal Scaffolding h) Fusion Welder i) Various Hand & Power Tools j) Stand-by Genset <p>4) Additional documents to include:</p> <ul style="list-style-type: none"> a) Construction Method b) Construction Schedule – (In S-Curve and PERT / CPM) c) Manpower Schedule – (In Gantt Chart or any format) d) Equipment Utilization Schedule – (In Gantt Chart or any format) 	
12.1.B.(vi)	Certificate of Site Inspection issued by University of the Philippines Los Baños (UPLB) (Annex VI)	
12.1.B.(vii)	Certificate of Performance Evaluation (Annex VII) showing a rating <u>at least Satisfactory</u> , issued by the Bidder's client of the single largest completed contract of similar nature per submitted Annex I-A	
12.1.B.(viii)	Proof of Authority of the designated representative/s for purposes of this bidding.	
	1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; or	
	2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.	
	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
12.1.B.(ix)	Omnibus Sworn Statements using the form prescribed. (Revised Annex VIII)	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
(g) Bidders Responsibilities		

	(h) Did not pay any form of consideration	
ENVELOPE 2: FINANCIAL COMPONENT		
13.1.A	Completed and signed Financial Bid Forms	
	Annex IX	Financial Bid Form
	Annex IX-A	Bill of Quantities Item 1
	Annex IX-B	Bill of Quantities Item 2
	Annex IX-C	Bill of Quantities Item 3
	Annex IX-D	Bill of Quantities Item 4
	Annex IX-E	Bill of Quantities Item 5
	Annex IX-F	Bill of Quantities Item 6
	Annex IX-G	Bill of Quantities Item 7
	Annex IX-H	Unit Cost Analysis (Sample Format Only)
<u>Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.</u>		
<i>Note: In case of inconsistency between the checklist of requirements for bidders and the provisions in the Instruction to Bidders, Instruction to Bidders shall prevail.</i>		