



**BIDS AND AWARDS COMMITTEE II**

**Supplemental/Bid Bulletin No. 1**

**Modernization of the Natural History and Center for Tropical Biodiversity Studies  
Museum of the University of the Philippines Los Baños (UPLB)  
Bid Ref. No. GPG-B2-2019-550 Nego  
(Previous Bid Ref. Nos. GPG-B2-2019-223 and GPG-B2-2019-483 Rebid)**

**Approved Budget for the Contract: ₱ 9,201,181.09**

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents.

**A. AMENDMENTS TO THE BIDDING DOCUMENTS:**

FROM	TO
<b>SECTION II. INSTRUCTION TO INVITED SUPPLIERS (IIS)/PROPOSAL DATA SHEET (PDS)</b>	
<b>(a) Eligibility Documents</b>	
<p>vi. Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project (<u>Annex I-A</u>).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving repair and rehabilitation of offices/buildings.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> <li>(a) Constructor's Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u></li> <li>(b) Owner's Certificate of Acceptance, <u>or</u></li> <li>(c) Owner's Certificate of Completion</li> </ul> <p>However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. Provided,</p>	<p>vi. Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project (<b>Revised Annex I-A</b>).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving repair and rehabilitation of offices/buildings.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <ul style="list-style-type: none"> <li>(a) Constructor's Performance Evaluation System (CPES) Final Rating which must be Satisfactory, <u>or</u></li> <li>(b) Owner's Certificate of Acceptance, <u>or</u></li> <li>(c) Owner's Certificate of Completion</li> </ul> <p>However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. Provided, Bidder</p>

Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per <b>Annex I-B</b> .	submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per <b>Annex I-B</b> .
<b>(b) Technical Documents</b>	
vii. Certificate of Performance Evaluation per <u>Annex VI</u> with a rating of at least "SATISFACTORY", issued by bidder's Single Largest Completed Contract Client per submitted <u>Annex I-A</u> ;	vii. Certificate of Performance Evaluation per <b>Revised Annex VI</b> with a rating of at least "SATISFACTORY", issued by bidder's Single Largest Completed Contract Client per submitted <b>Revised Annex I-A</b> ;
<b>B.3. Documents Comprising the Proposal: Financial Component</b>	
The SECOND ENVELOPE shall contain the financial components of the Proposal as follows: <ul style="list-style-type: none"> <li>• Financial Proposal Form (Annex VIII)</li> <li>• Bill of Quantities (Annex VIII-A)</li> <li>• Unit Cost Analysis (Sample Format Only) (Annex VIII-B)</li> </ul> Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.	The SECOND ENVELOPE shall contain the financial components of the Proposal as follows: <ul style="list-style-type: none"> <li>• Financial Proposal Form (Annex VIII)</li> <li>• Bill of Quantities (Annex VIII-A) <b>(With Revised Page 76 of 76)</b></li> <li>• Unit Cost Analysis (Sample Format Only) (Annex VIII-B)</li> </ul> Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.
<b>E. POST QUALIFICATION</b>	
1.5 Purchase Orders/Contracts for Single Largest Completed Contract listed per submitted <u>Annex I-A</u> ;	1.5 Purchase Orders/Contracts for Single Largest Completed Contract listed per submitted <b>Revised Annex I-A</b> ;
<b>SECTION IV. PROPOSAL FORMS</b>	
<u>Annex I-A</u> Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project	<b><u>Revised Annex I-A</u></b> Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the total ABC of the project
<u>Annex VI</u> Certificate of Performance Evaluation	<b><u>Revised Annex VI</u></b> Certificate of Performance Evaluation
<u>Annex IX-A</u> <u>Page 76 of 76</u> Bill of Quantities	<b><u>Annex VIII-A</u></b> <b><u>Revised Page 76 of 76</u></b> Bill of Quantities

Bidders are advised to use and submit **Revised Annex I-A, Revised Annex VI and Annex VIII-A Revised Page 76 of 76** together with other required documents for the bid opening on **05 December 2019, Thursday, 1:00 PM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 28<sup>th</sup> day of November 2019 in Makati City.

Reviewed and approved by:

-ON LEAVE-

**CHRISTABELLE P. EBRIEGA**

Chair, Bids and Awards Committee II

-OB/SEMINAR-

**ATTY. MARIA GUEDELIA C. GUESE**

Vice Chair

**(Sgd)MYRA CHITELLA T. ALVAREZ**

Alternate Vice Chair

**(Sgd)JOEL S. RODRIGUEZ**

Member

**(Sgd)DAVID A. INOCENCIO**

Member

**(Sgd)ATTY. MITZELL ARTHUR R. MAGDAONG**

Alternate Member

**Concurred by:**

**(Sgd)JOHN BENVERS A. MALABANAN**

Provisional BAC Member – UPLB

**REVISED ANNEX I-A**

**(BIDDER'S COMPANY LETTERHEAD)**

**MODERNIZATION OF THE NATURAL HISTORY AND CENTER FOR TROPICAL  
BIODIVERSITY STUDIES MUSEUM OF THE UNIVERSITY OF THE  
PHILIPPINES LOS BAÑOS (UPLB)**

**Bid Ref. No. GPG-B2-2019-550 Nego**

(Previous Bid Reference Nos. GPG-B2-2019-223 and GPG-B2-2019-483 Rebid)

**Approved Budget for the Contract (ABC) ₱ 9,201,181.09**

**Statement of Single Largest Completed Contract Similar to this Project,  
Equivalent to at Least Fifty Percent (50%) of the ABC**

NAME OF THE CONTRACT	CONTRACT DURATION AND NATURE OF WORK	OWNER'S NAME AND ADDRESS	CONTRACTOR'S ROLE (whether sole contractor, subcontractor, or partner in a JV and percentage of participation)	TOTAL CONTRACT VALUE AT AWARD	DATE OF COMPLETION OR ESTIMATED COMPLETION TIME	DATE OF CONTRACT OR NOTICE TO PROCEED

For purposes of this project, similar contracts shall refer to contracts involving **repair and rehabilitation of offices / buildings**.

Copy of any of the following documents must be attached to this Statement:

- 1) Constructor's Certificate of Performance Evaluation System (CPES) Final Rating which must be Satisfactory rating, or
- 2) Owner's Certificate of Acceptance, or
- 3) Owner's Certificate of Completion

However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. Provided, Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per **Annex I-B**.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
**Name & Signature of Authorized Representative**

\_\_\_\_\_  
**Position**

\_\_\_\_\_  
**Date**

**Revised Annex VI**

**(Bidder's Client's Company Letterhead)**

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**CERTIFICATE OF PERFORMANCE EVALUATION**

Issued by Bidder's *Single Largest Completed Contract* Client as indicated in the submitted Revised Annex I-A

*"Must Show a rating of at least Satisfactory"*

This is to certify that (NAME OF BIDDER), has contracted and performed with our company/agency the (Name of CONTRACT/WORKS).

Based on our evaluation, we give (NAME OF BIDDER), a rating of;

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

level of performance throughout the term of the contract based on the following performance criteria

- 1) Quality of service delivered;
- 2) Time management;
- 3) Management and suitability of personnel;
- 4) Contract administration and management; and
- 5) Provision of regular progress reports.

This Certification shall form part of the Technical Documentary Requirements in line with (Name of Bidder) participation in **Modernization of the Natural History and Center for Tropical Biodiversity Studies Museum of the University of the Philippines Los Baños (UPLB)**

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 2019 in \_\_\_\_\_, Philippines

\_\_\_\_\_  
Name of Company (Bidder's Client)

\_\_\_\_\_  
Full Name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative

Tel. No./Fax

E-mail Address

<b>PLEASE USE THIS BID FORM DO NOT RE-TYPE OR ALTER</b>	<b>ANNEX VIII-A Revised Page 76 of 76</b>
<b>PHILIPPINE INTERNATIONAL TRADING CORPORATION</b>	
<b>BILL OF QUANTITIES</b>	
<b>MODERNIZATION OF THE NATURAL HISTORY AND CENTER FOR TROPICAL BIODIVERSITY STUDIES MUSEUM OF THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)</b>	
<b>Bid Ref. No. GPG-B2-2019-550 Nego</b> (Previous Bid Reference Nos. GPG-B2-2019-223 and GPG-B2-2019-483 Rebid)	
<b>(Prices must be VAT inclusive)</b>	
<b>INSTRUCTION TO THE BIDDER: Indicate cost per line item. DO NOT LEAVE ANY BLANK. INDICATE "0" OR "-" IF ITEM IS BEING OFFERED FOR FREE. "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED"</b>	
<b>Description</b>	<b>FINANCIAL BID PRICE (PhP)</b>
<b>I. TOTAL OF I TO VI</b>	
<b>II. OVERHEAD/MISCELLANEOUS</b>	
<b>III. OTHER COST, MATERIALS NECESSARY TO COMPLETE THE PROJECT</b>	
<b>IV. AS BUILT PLANS</b>	
<b>V. CONTRACTOR'S PROFIT</b>	
<b>VI. GRAND TOTAL</b>	
<b>BIDDER'S UNDERTAKING</b>	
<p>I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.</p> <p>I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.</p>	
_____ Bidder/Name of Company	
_____ Printed Name and Signature of Company Authorized Representative	
_____ Date	

<b>PITC JOINT BIDS AND AWARDS COMMITTEE</b>	
<b>REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS</b>	
<b>Name of Company:</b>	
<b>Project:</b>	<b>MODERNIZATION OF THE NATURAL HISTORY AND CENTER FOR TROPICAL BIODIVERSITY STUDIES MUSEUM OF THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)</b>
<b>Bid Ref. No.</b>	<b>GPG-B2-2019-550 Nego</b> (Prev. Bid Ref. Nos. GPG-B2-2019-223 and GPG-B2-2019-483 Rebid)
<b>APPROVED BUDGET FOR THE CONTRACT: ₱ 9,201,181.09</b>	
<b>Ref. No.</b>	<b>Particulars</b>
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>	
<b>A. ELIGIBILITY DOCUMENTS</b>	
	<b>CLASS "A" DOCUMENTS</b>
12.1. A.(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
12.1. A.(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;  In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.
12.1. A.(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum No. 46-2018.
12.1. A.(iv)	Copy of each of the following Audited Financial Statements for <b>2018</b> and <b>2017</b> (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income)  Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
	<b><u>OR</u></b>  <b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u></b>  * Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.  <b>In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.</b>

12.1.A.(v)	Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid <b>(Annex I)</b> .	
12.1. A.(vi)	<p>Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the ABC <b>(Revised Annex I-A)</b>.</p> <p>For purposes of this project, similar contracts shall refer to contracts involving repair and rehabilitation of offices/buildings.</p> <p><u>Any</u> of the following documents must be attached to <b>Revised Annex I-A</b>.</p> <ul style="list-style-type: none"> <li>a) Constructor's Performance Evaluation Summary (CPES) Final Rating which must be Satisfactory rating, <u>or</u></li> <li>b) Owner's Certificate of Acceptance, <u>or</u></li> <li>c) Owner's Certificate of Completion</li> </ul> <p><u>However</u>, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. Provided, Bidder submits a duly notarized Affidavit that it has no similar experience on the Contract being bid per <b>Annex I-B</b></p>	
12.1 A.(vii)	Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category of C or D and Minimum Size Range "Small B." The PCAB license must indicate "PCAB registered contractor for Government Projects."	
12.1 A.(viii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (Annex II), in accordance with ITB Clause 5.5.</p> <p>The NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project/s.</li> </ol>	
<b>CLASS "B" DOCUMENTS (For Joint Venture)</b>		
12.1. A.(ix)	<p><b>Valid Joint Venture Agreement (JVA).</b></p> <p>The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture.</p> <ol style="list-style-type: none"> <li>1) Each JV partner, must submit the following: <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for</li> </ul> </li> </ol>	



	<p>cooperatives;</p> <p>(ii) Valid and current Business/Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor’s / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p> <p>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p> <p>(iv) Copy of each of the following Audited Financial Statements for <b>2018</b> and <b>2017</b> (in comparative form or separate reports):</p> <p style="padding-left: 40px;">(a) Independent Auditor’s Report;</p> <p style="padding-left: 40px;">(b) Balance Sheet (Statement of Financial Position); and</p> <p style="padding-left: 40px;">(c) Income Statement (Statement of Comprehensive Income)</p> <p>Each of the above statements <b>must have stamped “received”</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p><b><u>OR</u></b></p> <p><b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex “A” in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u></b></p> <p>2) Submission of the following items by any of the Joint Venture Partners constitute compliance :</p> <p style="padding-left: 40px;">a) Statement of All Ongoing Contracts (Annex I), and</p> <p style="padding-left: 40px;">b) Statement of Single Largest Completed Contract (<b><u>Revised Annex I-A</u></b>)</p> <p style="padding-left: 40px;">c) Duly signed NFCC</p> <p>3) Entities forming themselves into a Joint Venture shall likewise <u>submit an additional PCAB license</u> to act in the capacity of such joint venture / consortium.</p>	
<b>B. TECHNICAL DOCUMENTS</b>		
12.1.B.(ii)	Conformed and signed Technical Proposal Form <b>ANNEX III.</b>	
12.1.B.(iii)	Conformed and signed Summary of Scope of Work <b>ANNEX III-A.</b>	
12.1.B.(iv)	Conformed and signed Summary of Materials and Finishes <b>ANNEX III-B.</b>	
12.1.B.(v)	Notarized Affidavit of Undertaking ( <b>Annex III-C</b> ) for the Project’s Technical Plans	

12.1.B.(vi)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> <li>1) Organizational chart for the contract to be bid.</li> <li>2) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience with attached Bio Data per <b>Annex IV</b>;</li> </ol> <p>Required personnel:</p> <ol style="list-style-type: none"> <li>a) Licensed Architect with five (5) years experience in General Building</li> <li>b) Licensed Civil Engineer with five (5) years experience in General Building</li> <li>c) Professional Electrical Engineer with five (5) years experience in General Building</li> <li>d) Licensed Master Plumber with five (5) years experience in General Building</li> <li>e) Construction and Safety Health Officer with five (5) years experience in General Building</li> </ol> <ol style="list-style-type: none"> <li>3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership and/or certification of availability of equipment from the equipment lessor/vendor for the duration of the project;</li> </ol> <p>Required equipment:</p> <ol style="list-style-type: none"> <li>a) Bagger concrete mixer</li> <li>b) Welding machine</li> <li>c) Bar cutter</li> <li>d) Concrete vibrator</li> <li>e) Various hand and Power tools</li> <li>f) Plate compactor</li> <li>g) Demolition Hammer</li> <li>h) Metal scaffolding</li> <li>i) Fusion Welder</li> </ol> <ol style="list-style-type: none"> <li>4) Additional documents to include: <ol style="list-style-type: none"> <li>a) Construction Method</li> <li>b) Construction Schedule – (In S-Curve and PERT / CPM)</li> <li>c) Manpower Schedule – (In Gantt Chart or any format)</li> <li>d) Equipment Utilization Schedule – (In Gantt Chart or any format)</li> </ol> </li> </ol>	
12.1.B.(vii)	Certificate of Site Inspection issued by University of the Philippines Los Baños (UPLB) ( <b>Annex V</b> )	
12.1.B.(viii)	Certificate of Performance Evaluation ( <b>Revised Annex VI</b> ) showing a rating <u>at least Satisfactory</u> , issued by the Bidder's client of the single largest completed contract of similar nature per submitted Annex I-A	
12.1.B.(ix)	<p>Proof of Authority of the designated representative/s for purposes of this bidding.</p> <ol style="list-style-type: none"> <li>1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; <b>or</b></li> </ol>	
	<ol style="list-style-type: none"> <li>2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.</li> </ol>	

	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
12.1.B. (x)	Omnibus Sworn Statements using the form prescribed. <b>(Annex VII)</b>	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
	(h) Did not pay any form of consideration	

**ENVELOPE 2: FINANCIAL COMPONENT**

13.1	Completed and signed Financial Bid Forms		
	<b>Annex VIII</b>	Financial Proposal Form	
	<b>Annex VIII-A</b>	Bill of Quantities	
	<b>Annex VIII-B</b>	Unit Cost Analysis (Sample Format Only)	
	<b><u>Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.</u></b>		

***Note: In case of inconsistency between the checklist of requirements for bidders and the provisions in the Instruction to Bidders, Instruction to Bidders shall prevail.***