



**BIDS AND AWARDS COMMITTEE II**

**Supplemental/Bid Bulletin No. 1**

**Renovation of Various Laboratories and Training Facilities of the University of the Philippines Los Baños – College of Veterinary Medicine (UPLB – CVM)**

**Bid Ref. No. GPG-B2-2019-301**

**Approved Budget for the Contract: ₱ 31,608,310.40**

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents.

**A. AMENDMENTS TO THE BIDDING DOCUMENTS:**

FROM	TO
<b>SECTION III. BID DATA SHEET (BDS)</b>	
<b>(a) Eligibility Documents</b>	
<p>viii. Duly signed Certificate of Net Financial Contracting Capacity (Annex II), in accordance with ITB Clause 5.5.</p> <p>The NFCC, computation must be equal to the ABC of the project/s. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS.</li> <li>The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>The detailed computation must be shown using the required formula provided above.</li> </ol>	<p>viii. Duly signed Certificate of Net Financial Contracting Capacity (<b>Revised Annex II</b>), in accordance with ITB Clause 5.5.</p> <p>The NFCC, computation must be equal to the ABC of the project/s. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS.</li> <li>The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>The detailed computation must be shown using the required formula</li> </ol>

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Bidders are advised to use and submit **Revised Annex II** together with other required documents for the bid opening on **28 August 2019, Wednesday, 3:00 PM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 20<sup>th</sup> day of August 2019 in Makati City.

Reviewed and approved by:

**(Sgd)CHRISTABELLE P. EBRIEGA**  
Chair, Bids and Awards Committee II

**(Sgd)ATTY. MARIA GUDELIA C. GUESE**  
Vice Chair

**(Sgd)MYRA CHITELLA T. ALVAREZ**  
Member

**(Sgd)JOEL S. RODRIGUEZ**  
Member

**(Sgd)DAVID A. INOCENCIO**  
Member

**Concurred by:**

**DR. REMIL L. GALAY**  
Provisional BAC Member – UPLB - CVM

**(BIDDER'S COMPANY LETTERHEAD)**

**RENOVATION OF VARIOUS LABORATORIES AND TRAINING FACILITIES OF  
THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS – COLLEGE OF  
VETERINARY MEDICINE (UPLB – CVM)**

**Bid Ref. No. GPG-B2-2019-301**

**Approved Budget for the Contract (ABC) ₱ 31,608,310.40**

**CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY**

**(Please show figures at how you arrived at the NFCC)**

This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** \_\_\_\_\_ (₱ \_\_\_\_\_) which is at least equal to the total ceiling price we are bidding. The amount is computed as follows:

<b>CA</b>	=	Current Assets	₱
<b>Less:</b>			
<b>CL</b>	=	Current Liabilities	₱
		<b>Sub-Total 1</b>	₱
			X 15
		<b>Sub-Total 2</b>	₱
<b>Less:</b>			
<b>C</b>	=	value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract for this Project	₱
		<b>NFCC</b>	₱

Issued this \_\_\_\_\_ day of \_\_\_\_\_, **2019**.

\_\_\_\_\_  
**Name & Signature of Authorized Representative**

\_\_\_\_\_  
**Position**

\_\_\_\_\_  
**Date**

**Note:**

1. *The phrase “the values of the bidder’s Current Assets and Current Liabilities” refers to the values of the current assets and liabilities reflected in the submitted Annual Income Tax Return and Audited Financial Statements filed through the BIR’s Electronic Filing and Payment System (eFPS).*
2. *The Value of all outstanding or uncompleted contracts refers to those listed in Annex I.*
3. *The detailed computation must be shown using the required formula provided above.*
4. *The NFCC computation must at least be equal to the total ABC of the project.*

<b>PITC JOINT BIDS AND AWARDS COMMITTEE</b>	
<b>REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS</b>	
<b>Name of Company:</b>	
<b>Project:</b>	<b>RENOVATION OF VARIOUS LABORATORIES AND TRAINING FACILITIES OF THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS – COLLEGE OF VETERINARY MEDICINE</b>
<b>Bid Ref. No.</b>	<b>GPG-B2-2019-301</b>
<b>APPROVED BUDGET FOR THE CONTRACT: ₱ 31,608,310.40</b>	
<b>Ref. No.</b>	<b>Particulars</b>
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>	
<b>A. ELIGIBILITY DOCUMENTS</b>	
	<b>CLASS "A" DOCUMENTS</b>
12.1. A.(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
12.1. A.(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;  In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.
12.1. A.(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum No. 46-2018.
12.1. A.(iv)	Copy of each of the following Audited Financial Statements for <b>2018</b> and <b>2017</b> (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
	<b><u>OR</u></b>  <b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u></b>  * Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.  <b>In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.</b>

12.1.A.(v)	Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid <b>(Annex I)</b> .
12.1. A.(vi)	Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the ABC <b>(Annex I-A)</b> . For purposes of this project, similar contracts shall refer to contracts involving construction/renovation of laboratory /hospital facilities. <u>Any</u> of the following documents must be attached to Annex I-A. a) Constructor's Performance Evaluation Summary (CPES) Final Rating which must be Satisfactory rating, <u>or</u> b) Owner's Certificate of Acceptance, <u>or</u> c) Owner's Certificate of Completion
12.1 A.(vii)	Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category of C or D and Minimum Size Range "Small B." The PCAB license must indicate "PCAB registered contractor for Government Projects."
12.1 A.(viii)	Duly signed Certificate of Net Financial Contracting Capacity <b>(Revised Annex II)</b> , in accordance with ITB Clause 5.5. The NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II. NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.  <b>Notes:</b> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project/s.
<b>CLASS "B" DOCUMENTS (For Joint Venture)</b>	
12.1. A.(ix)	<b>Valid Joint Venture Agreement (JVA).</b> The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture. 1) Each JV partner, must submit the following: (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local

	<p>government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p> <p>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p> <p>(iv) Copy of each of the following Audited Financial Statements for <b>2018</b> and <b>2017</b> (in comparative form or separate reports):</p> <p style="padding-left: 40px;">(a) Independent Auditor's Report;</p> <p style="padding-left: 40px;">(b) Balance Sheet (Statement of Financial Position); and</p> <p style="padding-left: 40px;">(c) Income Statement (Statement of Comprehensive Income)</p> <p>Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p><b><u>OR</u></b></p> <p><b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv) Eligibility Documents.</u></b></p> <p>2) Submission of the following items by any of the Joint Venture Partners constitute compliance :</p> <p style="padding-left: 40px;">a) Statement of All Ongoing Contracts (Annex I), and</p> <p style="padding-left: 40px;">b) Statement of Single Largest Completed Contract (Annex I-A)</p> <p style="padding-left: 40px;">c) Duly signed NFCC</p> <p>3) Entities forming themselves into a Joint Venture shall likewise <u>submit an additional PCAB license</u> to act in the capacity of such joint venture / consortium.</p>	
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**B. TECHNICAL DOCUMENTS**

	<p>Bid Security must be issued in favour of the Philippine International Trading Corporation, in any of the following forms:</p> <p>1) Bid Securing Declaration <b>per Annex III</b>;</p> <p>2) Cash or Cashier's / Manager's Check equivalent to at least 2% of the ABC;</p> <p>3) Bank Guarantee / Bank draft or irrevocable LC equivalent to at least 2% of the ABC <b>or</b></p> <p>4) Surety bond callable upon demand equivalent to at least 5% of the ABC.</p>																														
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12.1.B.(i)	<p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>(a) The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank.</li> <li>(b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or</li> <li>(c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following: <ul style="list-style-type: none"> <li>(1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u></li> <li>(2) Callable upon demand</li> <li>(3) <b><u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u></b> <ul style="list-style-type: none"> <li>▪ <b>IF A BIDDER:</b> <ul style="list-style-type: none"> <li>i. withdraws its bid during the period of bid validity specified in ITB Clause 17;</li> <li>ii. does not accept the correction of errors pursuant to ITB Clause 27.3(b);</li> <li>iii. has a finding against the veracity of any documents submitted as stated in ITB Clause 28.2; or</li> <li>iv. submission of eligibility requirements containing false information or falsified documents;</li> <li>v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;</li> <li>vi. allowing the use of one's name, or using the name of another for purposes of public bidding;</li> <li>vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;</li> <li>viii. refusal or failure to post the required performance security within the prescribed time;</li> <li>ix. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</li> <li>x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</li> <li>xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</li> <li>xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</li> </ul> </li> <li>▪ <b>IF THE SUCCESSFUL BIDDER:</b> <ul style="list-style-type: none"> <li>xiii. fails to sign the contract in accordance with ITB Clause 32; or</li> <li>xiv. fails to furnish performance security in accordance with ITB Clause 33</li> </ul> </li> </ul> </li> </ul> </li> </ul>	
12.1.B.(ii)	Completed and signed Technical Bid Form <b>ANNEX IV.</b>	



12.1.B.(iii)	Notarized Affidavit of Undertaking ( <b>Annex IV-A</b> ) for the Project's Summary Specifications, Technical Specifications and Technical Plans and Drawings	
12.1.B.(iv)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> <li>1) Organizational chart for the contract to be bid.</li> <li>2) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience with attached Bio Data per <b>Annex V</b>;</li> </ol> <p>Required personnel:</p> <ol style="list-style-type: none"> <li>a) Licensed Architect with minimum five (5) years experience in General Building</li> <li>b) Licensed Civil Engineer with minimum five (5) years experience in General Building</li> <li>c) Professional Electrical Engineer with minimum five (5) years experience in General Building</li> <li>d) Licensed Master Plumber with minimum five (5) years experience in General Building</li> <li>e) Construction and Safety Health Officer with minimum five (5) years experience in General Building</li> </ol> <ol style="list-style-type: none"> <li>3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project;</li> </ol> <p>Required equipment:</p> <ol style="list-style-type: none"> <li>a) Bagger concrete mixer</li> <li>b) Welding machine</li> <li>c) Bar cutter</li> <li>d) Concrete vibrator</li> <li>e) Various hand and power tools</li> <li>f) Plate compactor</li> <li>g) Demolition Hammer</li> <li>h) Metal scaffolding</li> <li>i) Fusion Welder</li> </ol> <ol style="list-style-type: none"> <li>4) Additional documents to include: <ol style="list-style-type: none"> <li>a) Construction Method</li> <li>b) Construction Schedule – (In S-Curve and PERT / CPM)</li> <li>c) Manpower Schedule – (In Gantt Chart or any format)</li> <li>d) Equipment Utilization Schedule – (In Gantt Chart or any format)</li> </ol> </li> </ol>	
12.1.B.(v)	Certificate of Site Inspection issued by College of Veterinary Medicine - University of the Philippines los Baños (CVM - UPLB) ( <b>Annex VI</b> )	
12.1.B.(vi)	Certificate of Performance Evaluation ( <b>Annex VII</b> ) showing a rating <u>at least Satisfactory</u> , issued by the Bidder's client of the single largest completed contract of similar nature per submitted Annex I-A	
12.1.B.(vii)	<p>Proof of Authority of the designated representative/s for purposes of this bidding.</p> <ol style="list-style-type: none"> <li>1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; <b>or</b></li> </ol>	

	2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.	
	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
12.1.B. (viii)	Omnibus Sworn Statements using the form prescribed. <b>(Annex VIII)</b>	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
	(h) Did not pay any form of consideration	

**ENVELOPE 2: FINANCIAL COMPONENT**

13.1	Completed and signed Financial Bid Forms		
	<b>Annex IX</b>	Financial Bid Form	
	<b>Annex IX-A</b>	Bill of Quantities Item 1	
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<b><u>Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file</u></b>			

***Note: In case of inconsistency between the checklist of requirements for bidders and the provisions in the Instruction to Bidders, Instruction to Bidders shall prevail.***