



BIDS AND AWARDS COMMITTEE II

Supplemental/Bid Bulletin No. 1

Construction of Center for Agri-Fisheries and Biosystems Mechanism for the University of the Philippines Los Baños (UPLB)

Bid Ref. No. GPG-B2-2019-224

Approved Budget for the Contract: ₱ 5,210,181.82

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents.

A. AMENDMENTS TO THE BIDDING DOCUMENTS:

FROM	TO
SECTION III. BID DATA SHEET (BDS)	
(b) Technical Documents	
ii. Completed and signed Technical Bid Form (Annex IV)	ii. Completed and signed Technical Bid Form <u>(Revised Annex IV)</u>
13.1	
Bidder's must use, accomplish, sign and submit the following forms: <ul style="list-style-type: none"> • Financial Bid Form (Annex IX) • Bill of Quantities (Annex IX-A) • Unit Cost Analysis (Sample Format Only) (Annex IX-B) 	Bidder's must use, accomplish, sign and submit the following forms: <ul style="list-style-type: none"> • Financial Bid Form (Annex IX) • Bill of Quantities (Annex IX-A) • Unit Cost Analysis (Sample Format Only) (Annex IX-B) <u>Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.</u>
SECTION VI. BIDDING FORMS	
Technical Bid Form (Annex IV)	Technical Bid Form <u>(Revised Annex IV)</u>

Bidders are advised to use and submit **Revised Annex IV** together with other required documents for the bid opening on **28 August 2019, Wednesday, 2:00 PM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 20th day of August 2019 in Makati City.

Reviewed and approved by:

(Sgd)CHRISTABELLE P. EBRIEGA
Chair, Bids and Awards Committee II

(Sgd)ATTY. MARIA GUEDELIA C. GUESE
Vice Chair

(Sgd)MYRA CHITELLA T. ALVAREZ
Member

(Sgd)JOEL S. RODRIGUEZ
Member

(Sgd)DAVID A. INOCENCIO
Member

Concurred by:

JOHN BENVERS A. MALABANAN
Provisional BAC Member – UPLB

PLEASE USE THIS BID FORM
DO NOT RETYPE OR ALTER

REVISED ANNEX IV
Page 1 of 3

PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM

**CONSTRUCTION OF CENTER FOR AGRI-FISHERIES AND BIOSYSTEMS MECHANISM
FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)**

Bid Ref. No. GPG-B2-2019-224

Approved Budget for the Contract (ABC) ₱ 5,210,181.82

INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (on every line) under Bidder's Statement of Compliance if bidder can meet the required technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES" OR "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Technical Requirements	Bidder's Statement of Compliance
1. Construction of Center for Agri-Fisheries and Biosystems Mechanism for the University of the Philippines Los Baños (UPLB) (a) Per Summary of Scope of Work: (Annex IV-A) (b) Per Summary of Materials and Finishes: (Annex IV-B) (c) Per Technical Plans: as provided in the CD	
2. Completion of works is within one hundred eighty (180) calendar days from receipt of the Notice of Site Possession . Project Site: Pili Drive, College of Engineering and Agro-Industrial Technology (CEAT), University of the Philippines Los Baños (UPLB) Campus	

BIDDER'S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Printed Name and Signature of Company Authorized Representative

Date

PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM

**CONSTRUCTION OF CENTER FOR AGRI-FISHERIES AND BIOSYSTEMS MECHANISM
FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)**

Bid Ref. No. GPG-B2-2019-224

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Other Requirements	Bidder's Statement of Compliance
3. Bidder has no overdue deliveries or unperformed services intended for the PITC and UPLB.	
4. Bidder did not participate as a consultant in the preparation of the design or technical specifications of the Project subject of the bid.	
Requirements if awarded the contract	Bidder's Statement of Compliance
5. Contractor to submit pictures/photos before, during and after construction of items of work especially the embedded items.	
6. All Materials to be used must be compliant with the Product Quality Standards set by the Bureau of Philippine Standards – DTI and Department of Public Works and Highways (DPWH)	
7. All Materials to be used in the project must be presented for approval by the UPLB Authorized Representatives prior to its installation.	

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REVISED ANNEX IV
Page 3 of 3

PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL BID FORM

**CONSTRUCTION OF CENTER FOR AGRI-FISHERIES AND BIOSYSTEMS MECHANISM
FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB)**

Bid Ref. No. GPG-B2-2019-224

Approved Budget for the Contract (ABC) ₱ 5,210,181.82

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Requirements if awarded the contract	Bidder's Statement of Compliance
8. Submission of Warranty Security in favor of the Construction of Center for Agri-Fisheries and Biosystems Mechanism for the University of the Philippines Los Baños – To cover warranty from structural defects for fifteen (15) years from date of Certificate of Acceptance.	
9. Applicable Permits and Licenses	
10. As built Plan signed by a Licensed Engineer/Architect	
11. The Contractor shall employ the following key personnel: a) Licensed Architect b) Licensed Civil Engineer c) Registered Electrical Engineer d) Licensed Sanitary Engineer e) Construction and Safety Health Officer	

BIDDER'S UNDERTAKING

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.
I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.
Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Printed Name and Signature of Company Authorized Representative

Date

PITC JOINT BIDS AND AWARDS COMMITTEE	
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS	
Name of Company:	
Project:	Construction of Center for Agri-Fisheries and Biosystems Mechanism for the University of the Philippines Los Baños (UPLB)
Bid Ref. No.	GPG-B2-2019-224
APPROVED BUDGET FOR THE CONTRACT: ₱ 5,210,181.82	
Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
A. ELIGIBILITY DOCUMENTS	
CLASS "A" DOCUMENTS	
12.1. A.(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
12.1. A.(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.
12.1. A.(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum No. 46-2018.
12.1. A.(iv)	Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): <ul style="list-style-type: none"> (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
	<u>OR</u> <u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u> * Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration. In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.
12.1.A.(v)	Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (Annex I).

12.1. A.(vi)	<p>Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the ABC (Annex I-A).</p> <p>For purposes of this project, similar contracts shall refer to contracts involving construction of offices/buildings.</p> <p><u>Any</u> of the following documents must be attached to Annex I-A.</p> <ol style="list-style-type: none"> a) Constructor's Performance Evaluation Summary (CPES) Final Rating which must be Satisfactory rating, <u>or</u> b) Owner's Certificate of Acceptance, <u>or</u> c) Owner's Certificate of Completion 	
12.1 A.(vii)	<p>Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category of C or D and Minimum Size Range "Small B." The PCAB license must indicate "PCAB registered contractor for Government Projects."</p>	
12.1 A.(viii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (Annex II), in accordance with ITB Clause 5.5.</p> <p>The NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project/s. 	
CLASS "B" DOCUMENTS (For Joint Venture)		
12.1. A.(ix)	<p>Valid Joint Venture Agreement (JVA).</p> <p>The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture.</p> <ol style="list-style-type: none"> 1) Each JV partner, must submit the following: <ol style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; <p>In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p> 	

- (iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;
- (iv) Copy of each of the following Audited Financial Statements for **2018** and **2017** (in comparative form or separate reports):
 - (a) Independent Auditor's Report;
 - (b) Balance Sheet (Statement of Financial Position); and
 - (c) Income Statement (Statement of Comprehensive Income)

Each of the above statements **must have stamped "received"** by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

OR

Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.

- 2) Submission of the following items by any of the Joint Venture Partners constitute compliance :
 - a) Statement of All Ongoing Contracts (Annex I), and
 - b) Statement of Single Largest Completed Contract (Annex I-A)
 - c) Duly signed NFCC
- 3) Entities forming themselves into a Joint Venture shall likewise submit an additional PCAB license to act in the capacity of such joint venture / consortium.

B. TECHNICAL DOCUMENTS

Bid Security must be issued in favour of the Philippine International Trading Corporation, in any of the following forms:

- 1) Bid Securing Declaration **per Annex III**;
- 2) Cash or Cashier's / Manager's Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee / Bank draft or irrevocable LC equivalent to at least 2% of the ABC **or**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC.

Description	Qty.	ABC inclusive of Vat	Cashier's / Manager's Check and Bank Guarantee/ Bank Draft or Irrevocable LC equivalent to at least 2% of the ABC	Surety Bond callable upon demand equivalent to at least 5% of the ABC
Construction of Center for Agri-Fisheries and Biosystems Mechanism for the University of the Philippines Los Baños	1 lot	5,210,181.82	104,203.64	260,509.09

12.1.B.(i)	<p>Notes:</p> <ul style="list-style-type: none"> (a) The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank. (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following: <ul style="list-style-type: none"> (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u> (2) Callable upon demand (3) <u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ul style="list-style-type: none"> i. withdraws its bid during the period of bid validity specified in ITB Clause 17; ii. does not accept the correction of errors pursuant to ITB Clause 27.3(b); iii. has a finding against the veracity of any documents submitted as stated in ITB Clause 28.2; or iv. submission of eligibility requirements containing false information or falsified documents; v. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; vi. allowing the use of one's name, or using the name of another for purposes of public bidding; vii. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; viii. refusal or failure to post the required performance security within the prescribed time; ix. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification; x. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor; xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason. ▪ IF THE SUCCESSFUL BIDDER: <ul style="list-style-type: none"> xiii. fails to sign the contract in accordance with ITB Clause 32; or xiv. fails to furnish performance security in accordance with ITB Clause 33 	
12.1.B.(ii)	Completed and signed Technical Bid Form <u>REVISED ANNEX IV.</u>	

12.1.B.(iii)	Conformed and signed Summary of Scope of Work ANNEX IV-A.	
12.1.B.(iv)	Conformed and signed Summary of Materials and Finishes ANNEX IV-B.	
12.1.B.(v)	Notarized Affidavit of Undertaking (Annex IV-C) for the Project's Technical Plans	
12.1.B.(vi)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> 1) Organizational chart for the contract to be bid. 2) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience with attached Bio Data per Annex V; <p>Required personnel:</p> <ol style="list-style-type: none"> a) Licensed Architect with five years experience in Building Construction b) Licensed Civil Engineer with five years experience in Building Construction c) Registered Electrical Engineer with five years experience in Building Construction d) Licensed Sanitary Engineer with five years experience in Building Construction e) Construction and Safety Health Officer with five years experience in Building Construction <ol style="list-style-type: none"> 3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project; <p>Required equipment:</p> <ol style="list-style-type: none"> a) Bagger concrete mixer b) Welding machine c) Bar cutter d) Concrete vibrator e) Various hand and Power tools f) Vibratory Plate compactor g) Cut-off machine h) Metal scaffolding <ol style="list-style-type: none"> 4) Additional documents to include: <ol style="list-style-type: none"> a) Construction Method b) Construction Schedule – (In S-Curve and PERT / CPM) c) Manpower Schedule – (In Gantt Chart or any format) d) Equipment Utilization Schedule – (In Gantt Chart or any format) 	
12.1.B.(vii)	Certificate of Site Inspection issued by University of the Philippines Los Baños (UPLB) (Annex VI)	
12.1.B.(viii)	Certificate of Performance Evaluation (Annex VII) showing a rating <u>at least Satisfactory</u> , issued by the Bidder's client of the single largest completed contract of similar nature per submitted Annex I-A	

12.1.B. (ix)	Proof of Authority of the designated representative/s for purposes of this bidding.		
	1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; or		
	2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.		
	3) Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.		
12.1.B. (x)	Omnibus Sworn Statements using the form prescribed. (Annex VIII)		
	(a) Authority of the designated representative		
	(b) Non-inclusion in blacklist or under suspension status		
	(c) Authenticity of Submitted Documents		
	(d) Authority to validate Submitted Documents		
	(e) Disclosure of Relations		
	(f) Compliance with existing labor laws and standards		
	(g) Bidders Responsibilities		
	(h) Did not pay any form of consideration		
ENVELOPE 2: FINANCIAL COMPONENT			
13.1	Completed and signed Financial Bid Forms		
	Annex IX	Financial Bid Form	
	Annex IX-A	Bill of Quantities	
	Annex IX-B	Unit Cost Analysis (Sample Format Only)	
	<u>Including digital copy stored in Universal Serial Bus (USB) flash drive, or CD/DVD in Excel file.</u>		
Note: In case of inconsistency between the checklist of requirements for bidders and the provisions in the Instruction to Bidders, Instruction to Bidders shall prevail.			