



**BIDS AND AWARDS COMMITTEE II**

**Supplemental/Bid Bulletin No. 2  
CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN)  
TENNIS COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD)**

**Bid Ref. No. GPG-B2-2019-096**

**Approved Budget for the Contract: ₱ 50,038,491.15**

This **Supplemental/Bid Bulletin No. 2** is being issued to further clarify, modify and amend the provisions in the Bidding Documents for the aforementioned project.

**A) AMENDMENT TO BIDDING DOCUMENTS:**

FROM	TO
<b>SECTION III. BID DATA SHEET (BDS)</b>	
<b>12.1 B. TECHNICAL DOCUMENTS</b>	
...XXX... ii. Conformed and signed Technical Bid Form ( <u>Annex IV</u> ) ...XXX...	...XXX... ii. Conformed and signed Technical Bid Form ( <b>Revised Annex IV</b> ) ...XXX...
...XXX... iii. Notarized Affidavit of Undertaking ( <u>Annex IV-B</u> ) for the Terms of Reference and Technical Plans as contained in the CD. ...XXX...	...XXX... iii. Notarized Affidavit of Undertaking ( <b>Revised Annex IV-B</b> for the Terms of Reference <b>including Addendum (Annex IV-A1)</b> and Technical Plans as contained in the CD. ...XXX...
<b>SECTION VI</b>	
<b>BIDDING FORMS</b>	
<u>Annex IV</u> - Technical Bid Form  <u>Annex IV - B</u> – Notarized Affidavit of Undertaking for the Terms of Reference and Technical Plans	<u>Revised Annex IV</u> - Technical Bid Form  <b>Revised Annex IV - B</b> – Notarized Affidavit of Undertaking for the Terms of Reference and Technical Plans  <b>To include:</b>  <b>Addendum to the Terms of Reference (Annex IV-A1)</b>

Please use the attached **Revised Annex IV and Revised Annex IV-B** together with all other required documents for the Bid Opening on **09 September 2019, Monday, 10:00AM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin 2** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly. For guidance and information of all concerned.

Issued this 28<sup>th</sup> August 2019\_in Makati City.

Reviewed and Approved by:

**(SGD) CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee - II

**(SGD) ATTY. MA. GUDELIA C. GUESE**  
Vice Chairman

**MYRA CHITELLA T. ALVAREZ**  
Member

**(SGD) DAVID A. INOCENCIO**  
Member

**Concurred by:**

**(SGD) JOEL S. RODRIGUEZ**  
Member

**(SGD) RICHMON M. PANCHO**  
BAC Provisional Member – UP- DILIMAN

CONSTRUCTION OF UP DILIMAN TENNIS COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD)  
 BID BULLETIN NO. 1  
 BIDBULL1.doc 8/27/19

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**ADDENDUM TO TERMS OF REFERENCE (TOR)**

PROJECT : CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES TENNIS COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD)

LOCATION : UP Diliman Campus, Quezon City

OWNER : UNIVERSITY OF THE PHILIPPINES

Enclosed herewith are further instructions, clarifications, modifications and/or additions to the plans and specifications for the bidding of the above project.

**1.0 SCOPE OF WORK**

Additional line item in scope of work.

Description	Qty	Unit	Terms of Reference/Specifications
Tennis Courts	1	LOT	Shall be two (2) star category in International Tennis Federation (ITF), upon completion of the project, the contractor shall secure the ITF recognition for the courts.
Certification and Accreditation	1	LOT	Contractor shall shoulder all cost associated with acquiring necessary certification and accreditation from the International Tennis Federation (ITF).
Access Road	1	LOT	Access road finish layer shall be in gravel bed with concrete curbs on both sides. Sidewalk intended to be finished on one side only as shown in the drawings.

**2.0 Site Inspection**

Certificate of Site Inspection can be obtained through the Office of Design and Planning Initiatives (ODPI) during Office hours Monday-Friday (8:00AM-5:00PM) only.

Prospective bidders shall notify ODPI through their Administrative Officer if they will conduct a site inspection.

Name: Samuel Revilla  
 Meeting Place: Room 210 Vidal A. Tan Hall, Quirino Ave. UP Diliman, Quezon City  
 Email: ovpd.odpi@up.edu.ph  
 Contact Number: 981 8500 Local 3191

Requested by:  BRIAN IMMANUEL B. RABE Senior Engineering Assistant ODPI	Approved by:  ENRICO B. TABAFUNDA Director ODPI
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PHILIPPINE INTERNATIONAL TRADING CORPORATION

TECHNICAL BID FORM

CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN) TENNIS  
COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD )

Bid Ref. No. GPG-B2-2019-096

Approved Budget for the Contract (ABC) ₱ 50,038,491.15

**INSTRUCTION TO THE BIDDER:** Indicate "COMPLY" (on every line) under Bidder's Statement of Compliance if bidder can meet the required technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES" OR "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

No.	Technical Requirements	Bidder's Statement of Compliance
1.	Construction of University of the Philippines (UP) Diliman Tennis Courts and Clubhouse (including Access Road)  Per UP <b>Terms of Reference</b> (Annex IV-A) as of March 18, 2019 <b>including Addendum (Annex IV-A1)</b> to the Terms of Reference and Technical Plans as provided in the CD.	
2.	Completion of works is within <b>365 calendar days</b> from receipt of the Notice of Site Possession.  Project Site: <b>UNIVERSITY OF THE PHILIPPINES - DILIMAN</b>	

**BIDDER'S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.  
I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the Bid Documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.  
Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM**

**CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN) TENNIS  
COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD )**

**Bid Ref. No. GPG-B2-2019-096**

**Approved Budget for the Contract (ABC) ₱ 50,038,491.15**

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No.	Equipment	Qty	Brand and Model No.
<b>3. Please specify brand name and model number of the following items being offered</b>			
3.a	Exhaust Fans	9 sets	
3.b	Ceiling Fans	3 sets	
3.c	FCU 1 (CS; 4HP)	1 set	
3.d	FCU 2 (CS; 4HP)	1 set	
3.e	FCU 3 (WM; 2.5HP)	1 set	
3.f	FCU 4 (WM; 2 HP)	1 set	
3.g	FCU 5 (WM; 2HP)	1 set	
<b>3.h</b>	<b>LED Floodlight</b>	<b>48 set</b>	

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\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN) TENNIS  
COURTS AND CLUBHOUSE (INCLUDING ACCESS ROAD )**

**Bid Ref. No. GPG-B2-2019-096  
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No.	Other Requirements	Bidder’s Statement of Compliance
4.	Bidder has no overdue deliveries or unperformed services intended for the PITC and UP Diliman	
5.	Bidder did not participate as a consultant in the preparation of the design or technical specifications of the Project subject of the bid.	
<b>Additional Requirements during Post Qualification if declared as Lowest/Single Calculated Bidder</b>		
6.	Valid and current PRC License/s or relevant Certificate/s of the Contractor’s Design Team and Contractor’s Personnel to be assigned to the project.	
<b>Requirements if awarded the contract</b>		
7.	Contractor to submit pictures/photos before, during and after construction of items of work especially the embedded items.	
8.	All Materials to be used must be compliant with the Product Quality Standards set by the Bureau of Philippine Standards – DTI and Department of Public Works and Highways (DPWH)	
9.	All Materials to be used in the project must be presented for approval by the <b>UP Office of Design and Planning Initiatives</b> prior to its installation.	

**BIDDER’S UNDERTAKING**

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Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM

CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN) TENNIS COURTS  
AND CLUBHOUSE (INCLUDING ACCESS ROAD )

Bid Ref. No. GPG-B2-2019-096

Approved Budget for the Contract (ABC) ₱ 50,038,491.15

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No.	Requirements if awarded the contract	Bidder's Statement of Compliance
10.	Submission of Warranty Security in favor of the <b>Construction of University of the Philippines Diliman (UP DILIMAN )Tennis Courts and Clubhouse (including Access Road)</b> . To cover warranty from structural defects for fifteen (15) years from date of Certificate of Acceptance.	
11.	Sitework- Landscape Maintenance (1 year maintenance with 6 mos. Warranty)	
12.	Replacement of Plants/Trees	
13	Joint inspection to be conducted by UP-Diliman and PITC Representatives on Progress Billing and upon Completion of works prior to its acceptance.  Inspection Team shall be composed of Two (2) PITC representatives and Two (2) UP-Diliman Representatives.  All expenses relative to inspection and acceptance shall be for the account of the Contractor including round trip airfare, inland transportation, board and lodging and per diem.	
14.	Applicable Permits and Licenses	
15.	As built Plan signed by a Licensed Engineer/Architect	

**BIDDER'S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

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Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**



**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
TECHNICAL BID FORM  
CONSTRUCTION OF UNIVERSITY OF THE PHILIPPINES DILIMAN (UP DILIMAN) TENNIS COURTS  
AND CLUBHOUSE (INCLUDING ACCESS ROAD )**

**Bid Ref. No. GPG-B2-2019-096  
Approved Budget for the Contract (ABC) ₱ 50,038,491.15**

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<b>No.</b>	<b>Requirements if awarded the contract</b>	<b>Bidder's Statement of Compliance</b>
16)	The Contractor shall employ the following key personnel with qualifications as detailed in the Terms of Reference Annex IV-A. a. Project Manager b. General Foreman c. Project Architect d. Project Electrical Engineer e. Project Mechanical Engineer f. Project Sanitary Engineer/Master Plumber g. Project Quality Assurance/Control Engineer h. Project Geodetic Engineer i. Registered Nurse j. Occupational Safety and Health Practitioner k. Other Key Personnel as required by the existing government law and department orders applicable. Personnel with multiple expertise and qualifications with at most three (3) different positions mentioned above are allowed as long as he/she can provide necessary documentation in support of his/her qualifications such as appropriate licenses, certificate of training, accreditation , and the like should be submitted separately for each position.	

**BIDDER'S UNDERTAKING**

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Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**(BIDDER'S COMPANY LETTERHEAD)**

**AFFIDAVIT OF UNDERTAKING FOR THE PROJECT'S TERMS OF REFERENCE  
INCLUDING ADDENDUM AND TECHNICAL PLANS**

I/We, \_\_\_\_\_, of legal age, after having been duly sworn in accordance with law, hereby depose and state that:

1. I/We am/are the bidder/s in the Project: **Construction of University of the Philippines - Diliman (UP DILIMAN) Tennis Courts and Club House (including Access Road)**.
2. I/We declare that I have read each and every page of the above-stated **Terms of Reference including Addendum and Technical Plans** which we acknowledge to have received in PDF file, in a formatted CD on \_\_\_\_\_ (Date)\_\_\_\_\_.
3. I/We understand that having issued this Affidavit of Undertaking, we conform to the **Construction of University of the Philippines Diliman (UP DILIMAN) Tennis Courts and Club House (including Access Road)** and that, in the event that the contract for the Project is awarded to us, we undertake to complete and accomplish our obligations in accordance with, among other terms and conditions, the said Technical Specifications.
4. This Affidavit forms part of our Technical Bid for the above-mentioned Project.
5. I/We are executing this Affidavit to attest to the truth of the foregoing facts.

**IN WITNESS WHEREOF**, we have hereunto set our hands and affix my/our signature/s on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, in \_\_\_\_\_ City.

\_\_\_\_\_  
**(Name of Affiant/Bidder's Authorized Representative)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position in the Company

\_\_\_\_\_  
Date

**BEFORE ME**, appear the person/s of \_\_\_\_\_  
presenting the above **Affidavit of Undertaking**, who is/are personally known to  
me or identified by me through competent evidence of identity as defined by the  
Notarial Rules as the person/s who signed the document and in my presence  
taken an oath or affirmation before me as to such document.

**WITNESS MY HAND AND SEAL**, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, in \_\_\_\_\_.

**Notary Public**

Doc. No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of 20 \_\_\_\_.

**PITC JOINT BIDS AND AWARDS COMMITTEE**

**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

<b>Name of Company:</b>	<b>University of the Philippines System</b>
<b>Project:</b>	<b>Construction of University of the Philippines Diliman (UP DILIMAN) Tennis Courts and Clubhouse (including Access Road)</b>
<b>Bid Ref. No.</b>	<b>GPG-B2-2019-096</b>

**APPROVED BUDGET FOR THE CONTRACT: ₱ 50,038,491.15**

Ref. No.	Particulars
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**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

*IN ACCORDANCE WITH CLAUSE 19.4 OF THE INSTRUCTION TO BIDDERS, THE BID DOCUMENTS, EXCEPT FOR UNAMENDED PRINTED LITERATURE, SHALL BE SIGNED, AND EACH AND EVERY PAGE THEREOF SHALL BE INITIALED, BY THE DULY AUTHORIZED REPRESENTATIVE/S OF THE BIDDER.*

**A. ELIGIBILITY DOCUMENTS**

	<b>CLASS "A" DOCUMENTS</b>
12.1. A.(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
12.1. A.(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.
12.1. A.(iii)	Valid and Current Tax Clearance per Executive Order 398, and Revenue Memorandum Order NO. 46-2018, as finally reviewed and approved by the BIR
12.1. A.(iv)	Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
	<p><b><u>OR</u></b>  <b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u></b></p> <p>* Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.</p> <p><b>In case the bidder opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.</b></p>

12.1.A.(v)	Statement of all ongoing government and private contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid <b>(Annex I)</b> .	
12.1. A.(vi)	Statement of Single Largest Completed Contract similar to the project to be bid equivalent to at least fifty (50%) of the ABC <b>(Annex I-A)</b> . For purposes of this project, similar contracts shall refer to contracts involving construction of sports and recreational facilities. <u>Any</u> of the following documents must be attached to Annex I-A. a) Constructor's Performance Evaluation Summary (CPES) Final Rating which must be Satisfactory rating, <u>or</u> b) Owner's Certificate of Acceptance, <u>or</u> c) Owner's Certificate of Completion	
12.1 A.(vii)	Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification/Category in General Building/General Engineering with Minimum License Category B and Minimum Size Range "Medium A." The PCAB license must indicate "PCAB registered contractor for Government Projects."	
12.1 A.(viii)	Duly signed Certificate of Net Financial Contracting Capacity <b>(Annex II)</b> , in accordance with ITB Clause 5.5. The NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.	

**CLASS "B" DOCUMENTS (For Joint Venture)**

12.1. A.(ix)	<p><b>Valid Joint Venture Agreement (JVA).</b> The JVA must specify which Partner/Company of the JV shall be designated as Authorized Representative. It must also clearly state the Name of the Officer/s designated as the Authorized Representative/s of the Joint Venture.</p> <p>1) Each JV partner, must submit the following:</p> <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</li> <li>(iii) Valid and Current Tax Clearance per Executive Order 398, and Revenue Memorandum Order NO. 46-2018</li> <li>(iv) Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative form or separate reports): <ul style="list-style-type: none"> <li>(a) Independent Auditor's Report;</li> <li>(b) Balance Sheet (Statement of Financial Position); and</li> <li>(c) Income Statement (Statement of Comprehensive Income)</li> </ul> </li> </ul> <p>Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p><b><u>OR</u></b> <b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex "A" in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents.</u></b></p>	
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- 2) Submission of the following items by any of the Joint Venture Partner constitute compliance :
- Statement of All Ongoing Contracts (Annex I), and
  - Statement of Single Largest Completed Contract (Annex I-A)
  - Duly signed NFCC
- 3) Entities forming themselves into a Joint Venture shall likewise submit an additional PCAB license to act in the capacity of such joint venture / consortium.

**TECHNICAL DOCUMENTS**

Bid Security must be issued in favour of the Philippine International Trading Corporation, in any of the following forms:

- Bid Securing Declaration **per Annex III**;
- Cash or Cashier's / Manager's Check equivalent to at least 2% of the ABC;
- Bank Guarantee / Bank draft or irrevocable LC equivalent to at least 2% of the ABC **or**
- Surety bond callable upon demand equivalent to at least 5% of the ABC.

Description	Qty	ABC inclusive of Vat (₱)	Bid Security	
			2% of ABC	5% of ABC
Construction of University of the Philippines Diliman (UP DILIMAN) Tennis Courts and Clubhouse (including) Access Road	1 Lot	50,038,491.15	1,000,769.82	2,501,924.56

**Notes:**

- The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank.
- The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank; or
- Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
  - Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
  - Callable upon demand
  - Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**

▪ **IF A BIDDER:**

- withdraws its bid during the period of bid validity specified in ITB Clause 17;
- does not accept the correction of errors pursuant to ITB Clause 27.3(b);
- has a finding against the veracity of any documents submitted as stated in ITB Clause 28.2; or
- submission of eligibility requirements containing false information or falsified documents;
- submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
- allowing the use of one's name, or using the name of another for purposes of public bidding;
- withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
- refusal or failure to post the required performance security within the prescribed time;
- refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
- any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;

12.1.B.(i)

	<ul style="list-style-type: none"> <li>xi. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</li> <li>xii. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</li> </ul> <p>▪ <b>IF THE SUCCESSFUL BIDDER:</b></p> <ul style="list-style-type: none"> <li>xiii. fails to sign the contract in accordance with ITB Clause 32; or</li> <li>xiv. fails to furnish performance security in accordance with ITB Clause 33</li> </ul>	
12.1.B.(ii)	Conformed and signed Technical Bid Form <b>Revised Annex IV.</b>	
12.1.B.(iii)	Notarized Affidavit of Undertaking ( <b>Revised Annex IV-B</b> ) for the Terms of Reference <b>including Addendum (Annex IV-A1)</b> to the Terms of Reference. and Project's Technical Plans as contained in the CD.	
12.1.B.(iv)	<p>Project Requirements, which shall include the following:</p> <ol style="list-style-type: none"> <li>1) Organizational chart for the contract to be bid.</li> <li>2) List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience with attached Bio Data per <b>Annex V</b>; <ol style="list-style-type: none"> <li>a) <b>Project Manager</b> <ul style="list-style-type: none"> <li>• Licensed Civil Engineer or Architect;</li> <li>• With at least ten (10) years professional experience in the construction industry; and,</li> <li>• Shall render full time services for this Project until its completion and turn-over, as required by the contract</li> </ul> </li> <li>b) <b>General Foreman</b> <ul style="list-style-type: none"> <li>• At least High School graduate;</li> <li>• With at least five (5) years of experience as foreman in construction industry; and,</li> <li>• Shall render full-time services for this Project until its completion and turn-over.</li> </ul> </li> <li>c) <b>Project Architect</b> <ul style="list-style-type: none"> <li>• A licensed Architect;</li> <li>• With at least five (5) years professional experience in the construction industry; and,</li> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract</li> </ul> </li> <li>d) <b>Project Electrical Engineer</b> <ul style="list-style-type: none"> <li>• A licensed Professional Electrical Engineer;</li> <li>• With at least five (5) years professional experience in the construction industry; and,</li> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract.</li> </ul> </li> <li>e) <b>Project Mechanical Engineer</b> <ul style="list-style-type: none"> <li>• A licensed Professional Mechanical Engineer;</li> <li>• With at least five (5) years professional experience in the construction industry; and</li> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract.</li> </ul> </li> <li>f) <b>Project Sanitary Engineer/Master Plumber</b> <ul style="list-style-type: none"> <li>• A licensed Sanitary Engineer/Master Plumber;</li> <li>• With at least five (5) years professional experience in the construction industry; and</li> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract</li> </ul> </li> <li>g) <b>Project Quality Assurance/Control Engineer</b> <ul style="list-style-type: none"> <li>• A licensed Engineer;</li> <li>• With at least five (5) years of experience in construction supervision; and,</li> </ul> </li> </ol> </li> </ol>	

	<ul style="list-style-type: none"> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract.</li> </ul> <p><b>h) Project Geodetic Engineer</b></p> <ul style="list-style-type: none"> <li>• A licensed Geodetic Engineer;</li> <li>• With at least five (5) years of experience in construction supervision; and,</li> <li>• Shall render services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p><b>i) Registered Nurse</b></p> <ul style="list-style-type: none"> <li>• A licensed Nurse</li> <li>• With at least two (2) years of experience in construction industry;</li> <li>• A Nurse shall be available 24/7</li> </ul> <p><b>j) Occupational Safety and Health Practitioner</b></p> <ul style="list-style-type: none"> <li>• Shall be a duly accredited Occupational Safety and Health Practitioner by the Department of Labor and Employment;</li> <li>• Shall have at least three (3) years of experience in the construction industry; and,</li> <li>• Shall render full-time services for this Project until its completion and turn-over.</li> </ul> <p><b>k) Other Key Personnel</b> as required by the existing government law and department orders applicable- Personnel with multiple expertise and qualifications with at most three (3) different positions mentioned above are allowed as long as he/she can provide the necessary documentation in support of his/her qualifications such as appropriate licenses, certificate of training, accreditation, and the like should be submitted separately for each position.</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>➤ Designation of key personnel to more than one of the above stated fields/professions is not allowed</li> <li>➤ The Contractor may assign other support personnel from those listed, for the optimal performance of the Project Construction Team. The support personnel shall undertake the required day-to-day site or office-related activities of the Contractor</li> <li>➤ <b>Full-time services</b> means the personnel involved shall render minimum of 8 hours a day or 40 hours a week and shall be available upon request by the Project Owner.</li> </ul> <p>3) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project;</p> <ul style="list-style-type: none"> <li>a) Back Hoe</li> <li>b) Pay Loader</li> <li>c) Dump Truck</li> <li>d) Road Grader</li> <li>e) Compactor / Pneumatic Roller</li> <li>f) Concrete Mixer</li> <li>g) Concrete Vibrator</li> <li>h) Power Trowel</li> </ul> <p>4) Additional documents to include:</p> <ul style="list-style-type: none"> <li>a) Construction Method</li> <li>b) Construction Schedule – (In S-Curve and PERT / CPM)</li> <li>c) Manpower Schedule – (In Gantt Chart or any format)</li> <li>d) Equipment Utilization Schedule – (In Gantt Chart or any format)</li> </ul>	
12.1.B.(v)	Certificate of Site Inspection issued by University of the Philippines Diliman (UP-Diliman <b>(Annex VI)</b> )	



12.1.B.(vi)	Certificate of Performance Evaluation ( <b>Annex VII</b> ) showing a rating <u>at least Satisfactory</u> , issued by the Bidder's client of the single largest completed contract of similar nature per submitted Annex I-A	
12.1.B.(vii)	Proof of Authority of the designated representative/s for purposes of this bidding. 1) <u>Duly notarized Special Power of Attorney</u> - For sole proprietorship if owner opts to designate a representative/s; <b>or</b>	
	2) <u>Duly notarized Secretary's Certificate</u> evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.	
12.1.B.(viii)	Omnibus Sworn Statements using the form prescribed. ( <b>Annex VIII</b> )	
	(a) Authority of the designated representative	
	(b) Non-inclusion in blacklist or under suspension status	
	(c) Authenticity of Submitted Documents	
	(d) Authority to validate Submitted Documents	
	(e) Disclosure of Relations	
	(f) Compliance with existing labor laws and standards	
	(g) Bidders Responsibilities	
	(h) Did not pay any form of consideration	

**ENVELOPE 2: FINANCIAL COMPONENT**

13.1.A	Completed and signed Financial Bid Forms		
	<b>Annex IX</b>	Financial Bid Form	
	<b>Annex IXA</b>	Bill of Quantities	
	Bidder to submit soft copy (in CD/DVD) and printed copy of the following together with the Financial Bid Form;		
	<ol style="list-style-type: none"> <li>1) Cost Estimate Form per <b>Annex IX-B</b></li> <li>2) Unit Price Analysis per <b>Annex IX-C</b></li> <li>3) Detailed estimates including summary sheet indicating the unit prices of construction materials, labor rates, equipment rentals and indirect costs used in coming up with the bid</li> <li>4) Cash flow by quarter</li> <li>5) Payment schedule.</li> </ol>		

**Note: In case of inconsistency between the checklist of requirements for bidders and the provisions in the Instruction to Bidders, Instruction to Bidders shall prevail.**