



BIDS AND AWARDS COMMITTEE I

Supplemental/Bid Bulletin No. 2

SUPPLY AND DELIVERY OF THIRTY-FOUR (34) UNITS BRAND NEW UTILITY TRUCK FOR THE PHILIPPINE NATIONAL POLICE (PNP)

Bid Ref. No. GPG-B1-2020-474 Rebid
(Previous Bid Reference No. GPG-B1-2018-384)

Approved Budget for the Contract: ₱132,600,000.00

This **Supplemental/Bid Bulletin No. 2** is hereby issued to further clarify, modify and amend the provisions in the Bidding Documents and response to clarification from prospective bidder/s for the aforementioned project.

A) AMENDMENT TO BIDDING DOCUMENTS

FROM	TO
Section I. Invitation to Bid	
2. .xxx... Delivery Period: Within <u>One Hundred Twenty (120)</u> calendar days upon receipt of Notice to Proceed	2. .xxx... Delivery Period: Within <u>One Hundred Fifty (150)</u> calendar days upon receipt of Notice to Proceed
Section VI. Schedule of Requirements	
Schedule of Requirements Item 1: Delivery Date Within <u>one hundred twenty (120)</u> calendar days from receipt of Notice to Proceed	Schedule of Requirements (Revised) Item 1: Delivery Date Within <u>One Hundred Fifty (150)</u> calendar days from receipt of Notice to Proceed

B) REPLY TO QUERIES

MAN AUTOMOTIVE CONCESSIONAIRES CORPORATION (MACC) LETTER DATED 12 NOVEMBER 2020
<p>...XXX...</p> <p>1. As indicated on the other requirements of the Technical Bid Form, the approved delivery period is within one hundred twenty (120) calendar days from receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later. We would like to request to extend the delivery lead time from 120 calendar days to two hundred ten (210) calendar days. This is to enlighten you the reasons for the adjustments in delivery:</p>

1. As we all know the effect of the COVID-19 pandemic on all the businesses worldwide, we have already communicated to Volkswagen Brazil this tender and as they have said, their production schedule are very affected because of limited workforces and shorter time work schedule.
2. International trade is one of the channels of contagion of the economic crisis that strongly affect Latin America and the shipment of goods are also affected.
3. The release of shipment from the Bureau of Customs here in PH takes a couple of weeks or even a month.
4. We need a couple of months to assemble the units. The mounting of the bodies including the conduct of the quality checks, certain modifications and pre-delivery inspection to complete.

As stated in this Supplemental/Bid Bulletin No. 2 the delivery period is hereby amended as follows:

PNP REPLY

FROM	TO
Delivery Period: Within <u>One Hundred Twenty (120)</u> calendar days upon receipt of Notice to Proceed.	Delivery Period: Within <u>One Hundred Fifty (150)</u> calendar days upon receipt of Notice to Proceed.

2. We would also want to clarify some of the specifications of the PNP's NAPOLCOM resolution Number 2010-204 / NAPOLCOM Resolution No. 2007-065.

a) Item number 2.5: TIRES – 9.00 x 20, not less than 14 ply rating or better.

If acceptable to PNP, we would like to offer a better tire which is 11R22.5 with 16 ply rating. The advantages of 11R22.5 tires are economic, high availability in the market, higher weight rating, generates lesser heat and does not accumulate water in the hub if there's flood or if the vehicle passed through a river

b) Item number 65: 2.14.2: 1 center-mounted rear view mirror

The purpose of center-mounted rear view mirror is for the driver to be able to see the back portion of the truck and this will be available if the cabin of the truck has a rear window. If acceptable to PNP, requesting to omit this specification as this will be unusable in which the model we are going to offer and suits the specification of NAPOLCOM does not have a rear window on the cab.

...XXX...

PITC/PNP REPLY

- a) Request granted. As indicated in the Napolcom Specifications, the specifications for the tires is as follows: "9.00x20, not less than 14 Ply Rating or better".
- b) Request denied.

Please use the attached **Section VI. Schedule of Requirements (Revised)** together with all other required documents for the Bid Opening on **24 November 2020, Tuesday, 3:00PM**. Please use the revised checklist of requirements as reference.

This **Supplemental/Bid Bulletin 2** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 17 November 2020 in Makati City.

Reviewed and Approved by:

(SGD) CHRISTABELLE P. EBRIEGA
Chair, Bids and Awards Committee - I

(SGD) MYRA CHITELLA T. ALVAREZ
Vice Chair

(SGD) JOEL S. RODRIGUEZ
Member

(SGD) ATTY. MITZELL ARTHUR R. MAGDAONG
Member

(SGD) ATTY. ROXANNE MARIE Q. CRUZ
Member

Concurred by:

(SGD) PCOL. WILSON D. SOLIBA
BAC Provisional Member – PNP

(SGD) PMAJ. JIL ECHZYL T. DAEP
Alternate BAC Provisional Member - PNP

Section VI. Schedule of Requirements (Revised)

Item	Description	Delivery Date
1.	Supply and Delivery of Thirty-four (34) Units Brand New Utility Truck for the Philippine National Police	Within one hundred fifty (150) calendar days from receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later.
2.	Section VII. Technical Specifications	To be submitted during Bid Opening
3.	Bidder's Statement of Reference	To be submitted during Bid Opening
4.	List of items indicating Brand and Model Number and the corresponding Product Brochure and/or Technical Data Sheet for the Cab and Chassis AND Technical Drawings for the Body and Frame of the item being offered showing compliance to the required technical specifications. Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.	To be submitted during Bid Opening
5.	Valid and current ISO Certification in the name of the manufacturer of the Utility Truck issued by an Independent Certifying Agency. The ISO Certification must cover the manufacture/design or production of the utility truck. Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.	To be submitted during Bid Opening
6.	For Manufacturers: Certification that the manufacturer has been in the business of manufacturing the item being offered for the last ten (10) years OR For First Tier Distributors: Valid and Current Certificate of Distributorship (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding. If not issued by manufacturer, must also submit certification/ document linking bidder to the	To be submitted during Bid Opening

Item	Description	Delivery Date
	<p>manufacturer.</p> <p>Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.</p>	
7.	<p>Notarized List of Authorized Service Center/s in the Philippines at least one (1) each in Luzon, Visayas AND Mindanao (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PNP and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.</p>	To be submitted during Bid Opening
8.	<p>Certificate of Performance Evaluation with a rating of at least Very Satisfactory issued by the Single Largest Completed Contract Client of the bidder.</p> <p>Certification shall be based on the following parameters:</p> <ol style="list-style-type: none"> a. Timely delivery b. Compliance to specifications and Performance c. Warranty d. After Sales 	To be submitted during Bid Opening
9.	<p>For Foreign Manufacturers:</p> <ol style="list-style-type: none"> a) Valid and Current Written Appointment of the Philippine-based company (as local representative of foreign Manufacturer) issued by the foreign manufacturer. <p>The written appointment must include detailed scope of responsibility of the local representative. In case the foreign Manufacturer allow payment to be received on their behalf by their local representative company, the Written Appointment shall include an express provision authorizing said local representative company to receive/accept such payment.</p> <ol style="list-style-type: none"> b) Secretary's Certificate (for Corporation) or Special Power of Attorney (for Sole Proprietor) of the Philippine Company indicating the name and specimen signature of the authorized 	To be submitted during Bid Opening

Item	Description	Delivery Date
	<p>representative/s of the Philippine company who transact with PITC (as Philippine based Representative) including address, telephone number, fax number and email address;</p> <p>c) Notarized Affidavit of Undertaking to submit the SEC Certificate of Registration and/or the authorization or License issued by the appropriate government agency per GPPB Resolution No. 25-2019, dated 30 October 2019 within ten (10) calendar days from receipt of the Notice of Award</p>	
10.	Omnibus Sworn Statements (Revised) using the form prescribed.	To be submitted during Bid Opening
11.	Bid Form and Price Schedule(s)	To be submitted during Bid Opening
12.	<p>Certification for the following:</p> <ul style="list-style-type: none"> • That it has no overdue deliveries or unperformed services intended for PITC and PNP. • That it did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid. 	To be submitted during Post Qualification
13.	Submission of Countertrade Undertaking	To be submitted during Post Qualification
14.	<p>Supplier shall submit the following documents as proof of existence of the Authorized Service Centers, to wit:</p> <ul style="list-style-type: none"> • Business or Mayor’s Permit of the authorized company’s (manufacturer) service centers. • Pictures of the location or area of the authorized company’s (manufacturer) service center. • Proof of engagement by the company of the authorized service centers at least five (5) years, such as but not limited to Memorandum of Agreement, Contract or Certification. 	To be submitted during Post Qualification
15	<p>Additional Items to be Delivered for Each Vehicle</p> <ul style="list-style-type: none"> • The vehicle supplied shall include a “10-pound Fire Extinguisher” intended for use in a motor vehicle • Two (2) pcs Early Warning Device 	To be submitted upon Delivery together with the Utility Trucks

Item	Description	Delivery Date
16	<p>Operations/Maintenance Manual</p> <ul style="list-style-type: none"> Supplier shall be provided User's Manual in English for each unit upon delivery to PNP 	To be submitted upon Delivery together with the Utility Trucks
17	<p>Warranty</p> <ol style="list-style-type: none"> Three (3) years or 100,000 kms whichever comes first Anti-Corrosion / Rust Proofing for the Body and Frame should have a Life span of not less than three (3) years. <p>Warranty shall cover full replacement of defective items, including labor, spare parts and materials, free of charge.</p> <p>During the warranty period, the response time for technical repair/ assistance requests is within two (2) working days after receipt of Notice/Advice for Service/Repair.</p>	Warranty shall commence from the issuance of Certificate of Acceptance
18	<p>LTO Registration</p> <p>Supplier shall be responsible for the Three (3) years LTO Registration (Government Plate)</p>	To be submitted if Awarded the Contract
19	<p>Insurance</p> <p>One (1) year Comprehensive Insurance and two (2) succeeding years of TPL Insurance</p>	To be submitted if Awarded the Contract
20	<p>Availability of Spare Parts</p> <ul style="list-style-type: none"> Notarized Certification on the Availability of Spare Parts for (5) years from final acceptance. <p>Supplier to provide technical personnel for after sales service and repairs as required by the PNP.</p>	To be submitted if Awarded the Contract
21	<p>Training/ Product Orientation</p> <p>Conduct Training/Product Orientation to maximum of seventy-five (75) PNP personnel for one (1) day at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. All expenses shall be borne by the supplier.</p>	To be conducted if Awarded the Contract
22	<p>Notarized List of Company's (Manufacturer's) Authorized Service Centers</p> <p>Authorized Service Center refers to a dealership and/or service center wherein said service centers bears the same brand name as that of the vehicle supplied by the supplier, capable of providing services and spare parts</p>	To be submitted if Awarded the Contract

Item	Description	Delivery Date
	<p>in accordance with the supplier's/manufacturer's industry standards and requirement.</p> <p>An "Authorized Service Center" is an office capable of servicing and providing required manufacturer's spare parts for the vehicle in its location.</p> <p>The Authorized Service Center must be operational for at least five (5) years after the Award of the Contract.</p> <ul style="list-style-type: none"> • The Service Center should have the following Basic Service Requirements to wit; <ul style="list-style-type: none"> a) Services <ul style="list-style-type: none"> • Overhauling and Repair of engine • Repair of Brake System • Under chassis repair • Replacement of worn-out parts • Painting • Air-conditioning servicing and repair • Auto electrical works • Other mechanical works b) Inventory of Basic Supplies and Replacement of Fast Moving Parts <ul style="list-style-type: none"> • Tire • Brake Pad • Oil Filter • Air Cleaner b) Inventory of Collision Parts <ul style="list-style-type: none"> • Bumper • Headlights • Hood • Side Mirror • Wiper 	
23	<p>Notarized Certification of the Existence of Supplier's authorized mobile service teams that are available on call to perform after sales services.</p> <p>The authorized mobile services team must be operational active for at least five (5) years after the award of the contract.</p>	To be submitted if Awarded the Contract
24	<p>Licenses and Permits</p> <p>Supplier shall be responsible for securing the required permits/licenses, if any for the importation and delivery of the items to the site.</p>	To be submitted if Awarded the Contract

Item	Description	Delivery Date
25	As one of documentary requirements for payment (as applicable), submit certified true copy of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec.05,1990/Administrative Order No. 200 dated Nov. 20,1990. For locally purchased materials, the BIR registered sales invoice of the seller is applicable.	Documentary requirement for Payment

The performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project.

I hereby certify to comply and deliver all the above requirements.

_____	_____	_____
Name of Company/Bidder	Signature Over Printed Name of Representative	Date

Checklist of Technical and Financial Documents

(Revised)

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
OR
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
And
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
In case or recently expired Mayor’s / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.
And
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
and
- (f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
Or

Original copy of Notarized Bid Securing Declaration; **and**

(h) **Technical Requirements**

- 1) Duly Complied **Section VI. Schedule of Requirements (Revised)**
- 2) Duly Complied **Section VII. Technical Specifications**
- 3) Bidder's Statement of Reference
- 4) **List of items indicating Brand and Model Number and the corresponding Product Brochure and/or Technical Data Sheet for the Cab and Chassis AND Technical Drawings for the Body and Frame** of the item being offered showing compliance to the required technical specifications.

Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.

- 5) **Valid and current ISO Certification in the name of the manufacturer** of the Utility Truck issued by an Independent Certifying Agency. The ISO Certification must cover the manufacture/design or production of the utility truck.

Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders

- 6) **FOR MANUFACTURERS:** Certification that the manufacturer has been in the business of manufacturing the item being offered for the last ten (10) years

OR

FOR FIRST TIER DISTRIBUTORS: Valid and Current Certificate of Distributorship (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding.

If not issued by manufacturer, must also submit certification/ document linking bidder to the manufacturer.

Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.

- 7) **Notarized List of Authorized Service Center/s in the Philippines at least one (1) each in Luzon, Visayas AND Mindanao** (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).

In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the PNP and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.

- 8) **Certificate of Performance Evaluation** with a rating of at least Very Satisfactory issued by the Single Largest Completed Contract Client of the bidder.

Certification shall be based on the following parameters:

- a. Timely delivery
- b. Compliance to specifications and Performance
- c. Warranty
- d. After Sales

9) FOR FOREIGN MANUFACTURERS:

- a) Valid and Current Written Appointment of the Philippine-based company (as local representative of foreign Manufacturer) issued by the foreign Bidder

The written appointment must include detailed scope of responsibility of the local representative. In case the foreign Manufacturer allow payment to be received on their behalf by their local representative company, the Written Appointment shall include an express provision authorizing said local representative company to receive/accept such payment.

- b) Secretary's Certificate (for Corporation) or Special Power of Attorney (for Sole Proprietor) of the Philippine Company indicating the name and specimen signature of the authorized representative/s of the Philippine company who transact with PITC (as Philippine based Representative) including address, telephone number, fax number and email address;
- c) Notarized Affidavit of Undertaking to submit the SEC Certificate of Registration and/or the authorization or License issued by the appropriate government agency per GPPB Resolution No. 25-2019, dated 30 October 2019 within ten (10) calendar days from receipt of the Notice of Award

And

- (i) **Original duly signed Omnibus Sworn Statement (OSS);**
and as applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (j) The Supplier's audited financial statements for **2019** and **2018** (in comparative form or separate reports):
- a) **Independent Auditor's Report;**
 - b) **Balance Sheet (Statement of Financial Position); and**
 - c) **Income Statement (Statement of Comprehensive Income)**

Each of the above statements **must have stamped "received"** by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

And

- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
- or**
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
- or**
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished **Bid Form; and**
- (b) Original of duly signed and accomplished **Price Schedule(s).**