



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF IP-PBX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC) – CENTRAL OFFICE

**Bid Reference No.: GPG-B1-2020-457 REBID
(Previous Bid Reference – GPG-B1-2020-223)**

Approved Budget for the Contract: ₱ 2,870,585.76

1. The **Philippine International Trading Corporation (PITC)** and the **Professional Regulation Commission (PRC)** intend to apply the sum of Pesos: Two Million Eight Hundred Seventy Thousand Five Hundred Eighty Five Pesos and 76/100 (₱ 2,870,585.76) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX System for the Professional Regulation Commission (PRC) – Central Office. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

Description	Qty	Total ABC (₱) (VAT Inclusive)	Cost/Price of Bid Documents (₱)
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF IP-PBX SYSTEM	1 lot	2,870,585.76	3,000.00 (cash OR cash deposit only)
Funding Source	Bid Security: (In any of the following forms)		
TL-2018-144 dated 08 October 2018	<ul style="list-style-type: none">• Bid Securing Declaration• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*• Surety bond callable upon demand to at least 5% of the ABC**		

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance company duly certified by the Insurance Commission as authorized to issue such bond

2. PITC and PRC now invite bids from eligible Information and Communication Technology Contractors/ Telecommunication Contractor for the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX System for the Professional Regulation Commission (hereafter referred to as GOODS).
3. Delivery and Installation Period: within sixty (60) calendar days upon receipt of Notice to Proceed.

Delivery Place: PRC Central Office, P. Paredes St., Sampaloc Manila, 1008, Metro Manila.

4. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

“Similar” contract shall refer to contracts pertaining to the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX.

5. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

6. The complete set of Bidding Documents may be acquired by interested bidders from Monday to Friday between 9:00AM to 2:00PM upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:

Monday	Jane Arcilla / Vivian Villanueva
Tuesday	Irissa Ordillano / Vivian Villanueva
Wednesday	Jane Arcilla / Vivian Villanueva
Thursday	Irissa Ordillano
Friday	Irissa Ordillano

7. It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

- 1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM;

OR

- 2) Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat

8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) Sale of Bidding Documents	9:00 AM to 2:00 PM only Mondays to Fridays starting 28 October 2020	3/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	04 November 2020 Wednesday, 4:00 PM	Via Zoom Video conference**
3) Submission of Bid Documents*	26 November 2020, Thursday, 4:00 PM	3/F, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
4) Bid Opening	26 November 2020, Thursday, 4:00 PM	Via Zoom Video conference**

**Late Bids shall not be accepted.*

In line with the precautionary health measures being adopted by the agency, interested bidders may join the Pre-Bid Conference via video-conference (Zoom) and advised to send their request for Zoom Link Password to the **bac1secretariat@pitc1973.onmicrosoft.com** with the following information together with proof of identity of the attendee **a day before** the scheduled conference.

1. Name of Project
2. Bid Reference
3. Activity
4. Company Name
5. Address
6. Name of Representative/s [maximum of two (2)]
7. Contact Nos.
8. Email Address (to which all communications from the Bids and Awards Committee shall be sent)
9. Scanned Copy or Photo of Proof of Identity of the Representative/s (e.g. Company ID/Passport/SSS ID) (pls attach):

However, only bidders who purchased the bidding documents may join the **Opening of Bids** and send their request for Zoom Link Password to the **bac1secretariat@pitc1973.onmicrosoft.com** with the above information together with proof of identity of the attendee **a day before** the scheduled conference.

For the **Pre-Bid Conference**, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and who will prepare the documents for the bidder. **Only the two (2) pre-registered representatives/personnel/s shall be allowed to attend during zoom meeting.**

- Interested bidders may obtain further information from the BAC Secretariat *by sending their queries via e-mail at bac1secretariat@pitc1973.onmicrosoft.com starting 4 November 2020. However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.*
- PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd)PITC, Bids & Awards Committee I

Posting of Invitation to Bid and Bidding Documents on 28 October 2020 @ PhilGEPS, PITC Bulletin Board