



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 1**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-ENVIRONMENTAL MANAGEMENT BUREAU (DENR-EMB) TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

**Bid Reference No.: GPG-B1-2020-426**

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to clarification from prospective bidders for the aforementioned project.

**A) AMENDMENT TO BIDDING DOCUMENTS:**

<b>FROM</b>					
<b>SECTION I. INVITATION TO BID</b>					
...XXX...					
Lot No.	Description	Qty.	ABC (P) PER SET (VAT Inclusive)	TOTAL ABC (P) PER LOT (VAT Inclusive)	<u>Cost/Price of Bid Documents</u> (cash payment only) (P)
...XXX...					
<b>TO</b>					
...XXX...					
Lot No.	Description	Qty.	ABC (P) PER SET (VAT Inclusive)	TOTAL ABC (P) PER LOT (VAT Inclusive)	<u>Cost/Price of Bid Documents</u> <u>(Cash payment OR Bank Transfer/Deposit)</u> (P)
...XXX...					

FROM	TO																						
<b>SECTION I. INVITATION TO BID</b>																							
<p>8. The complete set of Bidding Documents may be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee as indicated above for the Bidding Documents not later than the submission of their bids.</p> <p>For bidders who will bid for multiple lots, pursuant to the GPPB Guidelines in the Sale of the Bidding Documents, the cost of the Biding Documents shall correspond to the sum of the ABC of lot/s being bid.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Approved Budget for the Contract</th> <th style="text-align: center;">Cost of Bidding Documents (in Philippine Peso)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">More than 10 Million up to 50 Million</td> <td style="text-align: center;">25,000.00</td> </tr> <tr> <td style="text-align: center;">More than 50 Million up to 500 Million</td> <td style="text-align: center;">50,000.00</td> </tr> </tbody> </table>	Approved Budget for the Contract	Cost of Bidding Documents (in Philippine Peso)	More than 10 Million up to 50 Million	25,000.00	More than 50 Million up to 500 Million	50,000.00	<p>8. <b>The complete set of Bidding Documents may be acquired by interested bidders from Monday to Friday between 9:00AM to 2:00PM upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td style="text-align: center;"><b>Monday</b></td> <td style="text-align: center;"><b>Jane Arcilla / Veronica Morales</b></td> </tr> <tr> <td style="text-align: center;"><b>Tuesday</b></td> <td style="text-align: center;"><b>Veronica Morales</b></td> </tr> <tr> <td style="text-align: center;"><b>Wednesday</b></td> <td style="text-align: center;"><b>Jane Arcilla / Veronica Morales</b></td> </tr> <tr> <td style="text-align: center;"><b>Thursday</b></td> <td style="text-align: center;"><b>Irissa Ordillano</b></td> </tr> <tr> <td style="text-align: center;"><b>Friday</b></td> <td style="text-align: center;"><b>Irissa Ordillano</b></td> </tr> </tbody> </table> <p>It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.</p> <p>Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:</p> <p>1) <b>Cash Payment</b></p> <p style="padding-left: 40px;">PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM</p> <p style="text-align: center;">OR</p> <p>2) <b>Bank Transfer/Deposit</b></p> <p style="padding-left: 40px;">Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at <a href="mailto:myette.elima@pitc1973.onmicrosoft.com">myette.elima@pitc1973.onmicrosoft.com</a>. Thereafter, proof of payment must be emailed back to the BAC Secretariat</p> <p>For bidders who will bid for multiple lots, pursuant to the GPPB Guidelines in the Sale of the Bidding Documents, the cost of the Biding Documents shall correspond to the sum of the ABC of lot/s being bid.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Approved Budget for the Contract</th> <th style="text-align: center;">Cost of Bidding Documents (in Philippine Peso)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">More than 10 Million up to 50 Million</td> <td style="text-align: center;">25,000.00</td> </tr> <tr> <td style="text-align: center;">More than 50 Million up to 500 Million</td> <td style="text-align: center;">50,000.00</td> </tr> </tbody> </table>	<b>Monday</b>	<b>Jane Arcilla / Veronica Morales</b>	<b>Tuesday</b>	<b>Veronica Morales</b>	<b>Wednesday</b>	<b>Jane Arcilla / Veronica Morales</b>	<b>Thursday</b>	<b>Irissa Ordillano</b>	<b>Friday</b>	<b>Irissa Ordillano</b>	Approved Budget for the Contract	Cost of Bidding Documents (in Philippine Peso)	More than 10 Million up to 50 Million	25,000.00	More than 50 Million up to 500 Million	50,000.00
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<b>SECTION III. BID DATA SHEET (BDS)</b>					
<b>12.1 (b) TECHNICAL DOCUMENTS</b>					
<b>FROM</b>	<b>TO</b>				
(ii) Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <u>Annex V-A</u>	(ii) Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <b><u>Revised Annex V-A</u></b>				
(ix) <u>For Fabricator/Manufacturer:</u> Duly signed and completed Bidder's Certification on Product Development attached as Annex V-F.	(ix) <b><u>For Fabricator/Manufacturer/Distributor:</u></b> Duly signed and completed Bidder's Certification on Product Development attached as Annex V-F.				
(xi) Certificate of Performance Evaluation ( <u>Annex VI</u> ) from the Single Largest Completed Contract (SLCC) Client that the products similar to the item to be bid has performed Very Satisfactory within the past five (5) years.	(xi) Certificate of Performance Evaluation ( <b><u>Revised Annex VI</u></b> ) from the Single Largest Completed Contract (SLCC) Client that the products similar to the item to be bid has performed Very Satisfactory within the past five (5) years.				
<b>13.1 FINANCIAL DOCUMENTS</b>					
<p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached as</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">LOT 1: 21 SETS</td> <td style="width: 50%; text-align: center;">ANNEX VIII-A</td> </tr> </table> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	LOT 1: 21 SETS	ANNEX VIII-A	<p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached as</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">LOT 1: 21 SETS</td> <td style="width: 50%; text-align: center;"><b><u>Revised Annex VIII-A</u></b></td> </tr> </table> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	LOT 1: 21 SETS	<b><u>Revised Annex VIII-A</u></b>
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<b>TECHNICAL BID FORM</b>					
<p><u>Annex V-A</u> – Technical Bid Form (Page 3 of 7)</p> <p><u>c.</u> Presentation/Demonstration and test run of one (1) brand new biodegradable waste shredder and one (1) brand new composter within fifteen (15) calendar days upon issuance of Notice of Lowest Calculated Bid to confirm compliance to required capabilities and features. The post qualification shall be conducted in the manufacturer or bidder's facility in the Philippines.</p> <p>All incidental and other expenses for the machine testing shall be at the expense of the supplier.</p> <p><u>d.</u> The Prototype will be tested in accordance with the DENR-EMB Post Qualification Checklist attached as Annex V-C</p>	<p><b><u>Revised Annex V-A</u></b> – Technical Bid Form (Page 3 of 7)</p> <p><u>a.</u> Presentation/Demonstration and test run of one (1) brand new biodegradable waste shredder and one (1) brand new composter within fifteen (15) calendar days upon issuance of Notice of Lowest Calculated Bid to confirm compliance to required capabilities and features. The post qualification shall be conducted in the manufacturer or bidder's facility in the Philippines.</p> <ul style="list-style-type: none"> <li>• All incidental and other expenses for the machine testing shall be at the expense of the supplier.</li> </ul> <p><u>b.</u> The Prototype will be tested in accordance with the DENR-EMB Post Qualification Checklist attached as Annex V-C.</p>				

<b>SECTION VI. BIDDING FORMS</b>					
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Continuation...  <u>Annex V-A</u> – Technical Bid Form (Page 3 of 7)  <u>e.</u> Bidder must provide adequate supply of inoculants/ enzymes/ additives worth one (1) year based on the utilized volume/quantity during the actual test run.  <u>f.</u> Bidder to rectify any deficiencies in the Prototype sample within fifteen (15) calendar days from receipt of Notice to Rectify. Bidder has one (1) chance to rectify.  <u>g.</u> If the equipment passes the qualification, it will form part of the delivery.	Continuation...  <u>Revised Annex V-A</u> – Technical Bid Form (Page 3 of 7)  <u>c.</u> Bidder must provide adequate supply of inoculants/ enzymes/ additives worth one (1) year based on the utilized volume/quantity during the actual test run.  <u>d.</u> Bidder to rectify any deficiencies in the Prototype sample within fifteen (15) calendar days from receipt of Notice to Rectify. Bidder has one (1) chance to rectify.  <u>e.</u> If the equipment passes the qualification, it will form part of the delivery.				
<u>Annex VI</u> – Certificate of Performance Evaluation  <u>[To be issued by the Bidder's Single Largest Completed Contract/s per submitted Annex I-A]</u>	<u>Revised Annex VI</u> – Certificate of Performance Evaluation  <u>[To be issued by the Bidder's Client Specified in Annex I-A (Single Largest Completed Contract) with a rating of at least Very Satisfactory on the performance of the product supplied/delivered by the prospective bidder]</u>				
Financial Bid Form  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">LOT 1: 21 SETS</td> <td style="width: 50%; text-align: center;"><u>Annex VIII-A</u></td> </tr> </table>	LOT 1: 21 SETS	<u>Annex VIII-A</u>	Financial Bid Form  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">LOT 1: 21 SETS</td> <td style="width: 50%; text-align: center;"><u>Revised Annex VIII-A</u></td> </tr> </table>	LOT 1: 21 SETS	<u>Revised Annex VIII-A</u>
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**B) REPLIES TO BIDDER'S QUERIES:**

<b>QUERY FROM SUKI TRADING CORPORATION DATED 07 JULY 2020</b>	
...XXX...	
We would like to request for clarification and further instruction on the following content of the Bid Document:	
<b>QUERY #1</b>	On DENR-EMB, Terms of Reference Annex V-B, Page 2 of 12, Technical Specification Number 1.f;  We would like to request for clarification whether the specified 12HP Diesel Engine is water-cooled or air-cooled or either, whichever is compatible to the machine.
<b>BAC / DENR-EMB</b>	Based on the Technical Specification for the Biodegradable Water Shredder (BWS) in the Terms of Reference (TOR), it was clearly and simply stated that such BWS must be powered by a diesel-driven engine, minimum 12 HP.  No specifications as to whether such diesel engine is water-cooled or air-cooled. It is up to the prospective bidder to choose and adopt which is more appropriate and whichever is compatible to the machine in the context of producing a machine that will give the desired output versus the cost of production on their end.

**QUERY FROM MARIÑAS TECHNOLOGIES INCORPORATED DATED 11 JULY 2020**

In relation to the Pre-Bid Conference conducted last July 7, 2020, we from Mariñas Technologies Inc. has raised clarification and questions on the following specifications given below:

<b>QUERY #1</b>	<p>Annex V-B, DENR TERMS OF REFERENCE</p> <p>4. Technical Specifications for Biodegradable Waste Shredder</p> <p>e. Mobility: must be equipped with a pair of pneumatic tires</p> <p>Clarifications:</p> <p>1. What is the specific size of the pneumatic tire?</p>
<b>BAC / DENR-EMB</b>	<p>Based on the Technical Specifications for the Biodegradable Waste Shredder (BWS) in the Terms of Reference (TOR), it must be equipped with a pair of pneumatic tires.</p> <p>No specification as to the size of the pair of pneumatic tires. It is up to the prospective bidder to adopt which is more appropriate taking into consideration that the tire's load carrying capacity is related and is a function of its size, its construction, and the actual air pressure used.</p>
<b>QUERY #2</b>	<p>g. Safety: Must be equipped with emergency stop button with alarm and light indicator</p> <p>Clarifications:</p> <p>1. Can we use Lever type emergency stop instead of button type?</p> <p>2. Is the alarm for machine malfunction?</p>
<b>BAC / DENR-EMB</b>	<p>1. No. Based on the Technical Specifications, it was clearly stated that it must be equipped with <b>emergency stop button</b> with alarm and light indicator</p> <p>2. Yes. The alarm serves as a machine malfunction indicator and must ensure a quick response to it.</p>

**QUERY FROM RU FOUNDRY AND MACHINE SHOP CORPORATION DATED 10 JULY 2020**

...XXX...

**I. GENERAL QUESTIONS:**

<b>QUERY #1</b>	<p>Are there required supporting documents for the Statement of Ongoing and Completed Government and Private Contracts?</p>
<b>BAC / DENR-EMB</b>	<p>No need to attach contracts, etc. on Bid Submission date, just list and provide the required details per Annex I provided. However, documents will be required to be presented during Post-Qualification of bidder declared as Single / Lowest Calculated Bid.</p>

<b>QUERY #2</b>	Since the general design for the machines to be used for the project is given, has the end-user successfully executed this kind of composting project in the past already using this design? As part of benchmarking [for proven good practices], has the end-user considered existing government composting projects by the Department of Agriculture and the technology used thereat? Kindly note that the DA had been doing composting projects since 2009 for biomass shredder, and together with the rotary composter since 2015.
<b>DENR-EMB</b>	No.
<b>II. DENR-EMB TERMS OF REFERENCE</b>	
<b>A – BIODEGRADABLE WASTE SHREDDER:</b>	
<b>QUERY #3</b>	Input Capacity: minimum loading rate of 250 kg  The required minimum loading rate is below the capacity of a 12Hp power source which can generate up to 3 to 4 tons per hour of shredded municipal waste. What is the purpose of this? Is this not a waste of power?
<b>DENR-EMB</b>	This is not a waste of power. The 12Hp power source will sustain the shredding of the biodegradable municipal waste (BMW) to attain shredded materials not exceeding 1 cm. in size.
<b>QUERY #4</b>	Can the end-user provide the detailed technical specifications for the shredding chamber?  - Since the shredding chamber is the main component of the machine and the entire system as a whole, would the end-user consider specifying that the chamber be casted? This would guarantee that the chamber is sturdy and could withstand the different wastes it would process.”
<b>DENR-EMB</b>	No.
<b>QUERY #5</b>	Power source: diesel-driven engine, minimum 12HP  Can the minimum requirement for the power source be reduced to a 7Hp or 8Hp diesel engine? This unit can produce a minimum input capacity of 1 ton per hour, which is still higher than the required 250kg.”  This will be more advantageous to the government because the shredder can provide a higher shredding efficiency of at least 90%
<b>DENR-EMB</b>	No.
<b>QUERY #6</b>	What is the required AMTEC Test Report? (e.g. Shredder coupled with engine or engine only)
<b>DENR-EMB</b>	Shredder coupled with engine

<b>II. DENR-EMB TERMS OF REFERENCE</b>	
<b>B – COMPOSTER</b>	
<b>QUERY #7</b>	Will the design for the composter be provided by the end-user?
<b>DENR-EMB</b>	No.
<b>QUERY #8</b>	Is there an existing operational unit for this design and will the bidders be able to see it?"
<b>DENR-EMB</b>	No.
<b>QUERY #9</b>	Which part of the composter revolves during the composting process? Is it the drum or shafting?"
<b>DENR-EMB</b>	The Drum
<b>QUERY #10</b>	Power Source: Electric Motor with minimum five (5) HP In relation to question no. 3, if the part of the composter that rotates is the drum, the power source (electric motor) requirement will only be a minimum of 1 Hp with an addition of a gearbox
<b>BAC / DENR-EMB</b>	The specifications of Power Source remain the same.
<b>QUERY #11</b>	Can the end-user provide the detailed technical specifications for the composting chamber? - Can a range for the value of the required minimum thickness be provided? (e.g. 1.0 to 1.5mm)
<b>BAC / DENR-EMB</b>	No, request denied.
<b>QUERY #12</b>	What is the required revolution per minute for the composter?
<b>DENR-EMB</b>	None. The Technical Specifications states: Power: Electric Motor with a minimum five (5) HP, 220v, 60hz, single phase with speed reducer 1:10 type 120.
<b>QUERY #13</b>	If another design is available, can a bidder submit a bid for such a design if the required output can be attained?
<b>DENR-EMB</b>	No
<b>QUERY #14</b>	Can the end-user provide the detailed technical specifications for the required enzyme injection system pipelines? Will the design be provided? Is there a specific type of enzyme/inoculant that is required?
<b>DENR-EMB</b>	No

<b>QUERY #15</b>	<p>Output: One (1) batch must be able to produce commercial-grade compost (min NPK formula 5/5/5). Note: Bidder will submit confirmatory analysis result from Fertilizer and Pesticides Authority (FPA)</p> <ul style="list-style-type: none"> <li>- Please note that though the project requires the bidder to supply inoculants/enzymes/additives good for one (1) year production, the output will depend on the substrates that the beneficiaries will use/introduce in the production of the compost. Why is the bidder required to submit a confirmatory analysis result from FPA? From which batch of output should this test be done?</li> <li>- Also, the min NPK formula of 5/5/5 required will be dependent on the additives that the beneficiaries will introduce after the decomposing process which is beyond the coverage of the project, which is only for the supply, delivery, installation, testing and commissioning of solid waste management equipment consisting of a brand new biodegradable waste shredder and brand new composter</li> </ul>
<b>DENR-EMB</b>	<p>The bidder is required to submit a confirmatory analysis report from the FPA to validate that indeed a commercial grade compost (min. NPK formula of 5/5/5) is attained. LGU beneficiaries of these composters will help their constituents especially the farmers in their livelihood. From which batch of output should the test be done is not our area of concern for as long as a confirmatory analysis report be presented as a requirement during the post-qualification process</p>
<b>QUERY #16</b>	<p>What is the AMTEC Test required?</p>
<b>BAC/DENR-EMB</b>	<p>AMTEC Test for Composter coupled with motor. Please refer to Post Qualification Checklist for Composter per Annex V-C.</p>

Please use the attached **Revised Annex V-A, Revised Annex VI and Revised Annex VIII-A** together with all other required documents for the Bid Opening on **24 July 2020, Friday, 1:00 PM.** Please use the **Revised Checklist** of requirements as reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 17<sup>th</sup> of July 2020 in Makati City.

**(Sgd) CHRISTABELLE P. EBRIEGA**  
Chair, Bids and Awards Committee - I

**(Sgd) ATTY. MARIA GUDELIA C. GUESE**  
Vice Chair

**MYRA CHITELLA T. ALVAREZ**  
Member

**DAVID A. INOCENCIO**  
Member

**(Sgd) JOEL S. RODRIGUEZ**  
Member

**(Sgd) ATTY. MITZELL ARTHUR R. MAGDAONG**  
Alternate Member

Concurred by:

**(Sgd) ENGR. NOLAN B. FRANCISCO**  
BAC Provisional Member – DENR-EMB

**ENGR. EDWIN ROMMEL NAVALUNA**  
Alternate BAC Member – DENR-EMB





**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**REVISED ANNEX V-A (page 2 of 7)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

**Bid Reference No.: GPG-B1-2020-426**

<b>Please Indicate Lot No/s. being bid</b>	
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**TECHNICAL BID FORM**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPIN

**INSTRUCTION TO THE SUPPLIER:** Indicate **"COMPLY"** (per line number) under Supplier's Statement of Compliance if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF **"FAILED"**.

<b>Line No:</b>	<b>PROJECT REQUIREMENTS</b>	<b>Bidder's Statement of Compliance</b>
3)	<b>PLEASE INDICATE THE BRAND NAME AND MODEL NUMBER BEING OFFERED:</b>	
3.1	<b>BIODEGRADABLE WASTE SHREDDER</b>	
3.2	<b>COMPOSTER</b>	
<b>Line No:</b>	<b>OTHER REQUIREMENTS</b>	<b>Bidder's Statement of Compliance</b>
4)	Bidder has no overdue deliveries or unperformed services intended for <b>PITC</b> and <b>DENR-EMB</b> .	
5)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the <b>GOODS</b> subject of the bid.	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print) / Date**





**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**REVISED ANNEX V-A (page 5 of 7)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

**Bid Reference No.: GPG-B1-2020-426**

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**TECHNICAL BID FORM**

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
9)	<p><b>Delivery conditions:</b></p> <ul style="list-style-type: none"> <li>• All deliveries must be done in the presence of Inspection Team consisting of                             <ul style="list-style-type: none"> <li>a) Maximum of Two (2) DENR-EMB Representatives</li> <li>b) Maximum of Two (2) PITC Representatives</li> </ul> </li> <li>• The supplier must inform PITC Account Officer at least seven (7) calendar days prior to the delivery of equipment at various delivery sites. Failure to give due notice shall be ground for non-acceptance of delivery</li> <li>• During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery sites. All costs including delivery and assembly, handling and other related expenses shall be borne by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the supplier.</li> </ul> <p>All expenses relative to delivery, installation, testing, commissioning, inspection and acceptance shall be for the account of the supplier including round trip airfare (as applicable), inland transportation, board and lodging, per diem and other incidental charges.</p>	
10)	<p><b>Testing and Acceptance Procedures</b></p> <ul style="list-style-type: none"> <li>• Successful use of actual equipment passing the minimum capacity and output without technical problems.</li> <li>• Per DENR-EMB Acceptance Checklist attached as <b>Annex V-D</b></li> </ul> <p>All expenses relative to testing, installation, commissioning, inspection and acceptance shall be for the account of the supplier.</p>	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_

**Name of Company (in print)**

\_\_\_\_\_

**Signature of Company Authorized Representative**

\_\_\_\_\_

**Name & Designation (in print) / Date**



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**REVISED ANNEX V-A (page 7 of 7)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

**Bid Reference No.: GPG-B1-2020-426**

<b>Please Indicate Lot No/s. being bid</b>	
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**TECHNICAL BID FORM**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

**INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

<b>Line No.</b>	<b>REQUIREMENTS IF AWARDED THE CONTRACT</b>	<b>Bidder's Statement of Compliance</b>
15)	<b>Certificate of After Sales Service and Availability of Spare Parts</b> Certificate of After Sales Service and Availability of Spare Parts for the next ten (10) years after expiration of the warranty period.	
16)	<b>License/Permits PER EQUIPMENT</b> Supplier shall be responsible for securing the required permits/licenses, if any, for the importation and delivery of the items to the site.	
17)	<b>Proof of Payment of Taxes</b> As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print) / Date**

**(Bidder's Client's Company Letterhead)**

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**CERTIFICATE OF PERFORMANCE EVALUATION**

*[To be issued by the Bidder's Client specified in Annex I-A (Single Largest Completed Contract) with a rating of at least Very Satisfactory on the performance of the product supplied / delivered by the prospective bidder]*

This is to certify that           (NAME OF BIDDER)           has supplied our company/agency with           (NAME OF PRODUCT/S)          . Based on our evaluation on timely delivery, compliance to specifications and performance, warranty and after sales service, we give           (NAME OF BIDDER)           a rating of:

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

This Certification shall form part of the Technical Documentary Requirements in line with           (Name of Bidder)           participation for the **Supply, Delivery, Installation, Testing and Commissioning of Eight (8) Lots Solid Waste Management Equipment consisting of Brand New Biodegradable Waste Shredder and Brand New Composter for the Department of Environment and Natural Resources-Environmental Management Bureau (DENR-EMB) to support Local Government Units (LGUs) in the Manila Bay Region and Other Selected LGUs.**

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ in \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Name of Company (Bidder's Client)

\_\_\_\_\_  
Full Name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Tel. No./Fax

\_\_\_\_\_  
E-mail Address



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**REVISED ANNEX VIII-A**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**Financial Bid Form**

(PRICES MUST BE INCLUSIVE OF VAT)

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DENR-EMB TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

**Bid Reference No.: GPG-B1-2020-426**

**LOT 1: TWENTY-ONE (21) SETS**

PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION

Description	Qty	ABC (VAT Inclusive)		FINANCIAL BID (VAT Inclusive)	
		PER SET	TOTAL	PER SET	TOTAL
Brand New Biodegradable Waste Shredder and Brand New Composter for the following: 17 sets for Metro Manila, 1 set for Antique, 1 set for Aklan, 1 set for Davao del Norte, 1 set for Davao del Sur	21 SETS	1,000,000.00	21,000,000.00		

**TOTAL BID PRICE (Amount in Words):**

**Notes:**

- The bid must **not exceed ABC** per set
- Do not leave any blanks. **Indicate "0"** if the item being offered is for free.
- The Total ABC of this project is inclusive of ALL REQUIREMENTS for the Project
- The financial bid is inclusive of all taxes, duties, transportation costs, delivery charges and all costs relative to the supply, delivery, installation, testing and commissioning requirements for this project.
- The bidder shall assume all risks until the goods have been delivered at the site and accepted by DENR-EMB /PITC.

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items. I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award. Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print) / Date**

**PITC BIDS AND AWARDS COMMITTEE I**  
**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company:

Project:

**SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF EIGHT (8) LOTS SOLID WASTE MANAGEMENT EQUIPMENT CONSISTING OF BRAND NEW BIODEGRADABLE WASTE SHREDDER AND BRAND NEW COMPOSTER FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-ENVIRONMENTAL MANAGEMENT BUREAU (DENR-EMB) TO SUPPORT LOCAL GOVERNMENT UNITS (LGUs) IN THE MANILA BAY REGION AND OTHER SELECTED LGUs**

Bid Ref. No.

**Bid Reference No.: GPG-B1-2020-426**

Ref. No.	Particulars
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>	
<b>12.1 (a)</b>	<b>ELIGIBILITY DOCUMENTS</b>
	<b>CLASS "A" DOCUMENTS</b>
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
(ii)	Valid and current Business/Mayor's Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas.  In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt for as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted prior to payment.
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.
(iv)	Copy of each of the following Audited Financial Statements for <b>2018 and 2017</b> (in comparative format or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income)  Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions;
OR	<b>Submission of valid and current Certificate of PHILGEPS Registration (Platinum Membership*) in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents</b>  *Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of Certificate of PHILGEPS Registration (Platinum Membership).
(v)	Statement of the prospective bidder's all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b> ;

(vi)	<p>Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC of the lot being bid (<b>Annex I-A</b>).</p> <p>Similar contract shall mean “<b>Industrial Equipment</b>”.</p>	
(vii)	<p>Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol> <p><b>OR</b></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit. (See sample Bank Form per <b>Annex II-A</b>).</p>	
	<p><b>Class “B” Document: (For Joint Venture)</b></p>	
	<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><b>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</b></p> <p>a) <b>For Joint Ventures, Bidder to submit either:</b></p> <ol style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (<b>Annex III</b>)</li> </ol> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p>	

	<p>b) <b><u>Local JV Partner</u></b></p> <p>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.</p> <p>(ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas.</p> <p>In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted prior to payment.</p> <p>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p>	
	<p><b><u>Foreign JV Partner</u></b></p> <p>(i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based. (If not in English, must be translated to English pursuant to Clause 11 of the Instructions to Bidders);</p> <p>(ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR.</p> <p><b>Note: The partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and Audited Financial Statements [as per Section 23.1 (b), of the 2016 Revised IRR of RA 9184.</b></p> <p><b><u>OR</u></b></p> <p>Submission of valid and current <b>Certificate of PHILGEPS Registration (Platinum Membership*)</b> together with Annex A.</p> <p><b>*Note:</b> Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of <b>Certificate of PHILGEPS Registration (Platinum Membership)</b> In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p><b>For Local JV Partner:</b> Audited Financial Statements for <b>2018 AND 2017</b>(stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration</p> <p><b>For Foreign JV Partner:</b> Corporate Financial Statement or Annual Report for <b>2018 OR 2017</b>.</p> <p>In case the JV Partners opt to submit their Class "A" Documents, the <b>Certificate of PHILGEPS Registration (Platinum Membership)</b> shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>"GPPB Circular 07-2017 dated 31 July 2017"</i>.</p> <p><b><i>For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></b></p>	

<b>b)</b>	<b>TECHNICAL DOCUMENTS</b>						
<b>(i)</b>	<b>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</b>						
	1) Bid Securing Declaration per <b>Annex IV</b> ; 2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC; 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; <b>OR</b> 4) Surety bond callable upon demand equivalent to at least 5% of the ABC						
	<b>Lot No.</b>	<b>Description</b>	<b>Qty</b>	<b>ABC ₱ (VAT Inclusive)</b>		<b>BID SECURITY</b>	
				<b>Per Set</b>	<b>Total Price</b>	<b>2% of ABC</b>	<b>5% of ABC</b>
	<b>1</b>	Brand New Biodegradable Waste Shredder and Brand New Composter for the following: <ul style="list-style-type: none"> <li>• 17 sets for Metro Manila</li> <li>• 1 set for Antique</li> <li>• 1 set for Aklan</li> <li>• 1 set for Davao del Norte</li> <li>• 1 set for Davao del Sur</li> </ul>	21 sets	1,000,000.00	21,000,000.00	420,000.00	1,050,000.00
<b>2</b>	Brand New Biodegradable Waste Shredder and Brand New Composter for the following: <ul style="list-style-type: none"> <li>• 12 sets for Bataan</li> <li>• 6 sets for Tarlac</li> </ul>	18 sets	1,000,000.00	18,000,000.00	360,000.00	900,000.00	
<b>3</b>	Brand New Biodegradable Waste Shredder and Brand New Composter for Bulacan	24 sets	1,000,000.00	24,000,000.00	480,000.00	1,200,000.00	
<b>4</b>	Brand New Biodegradable Waste Shredder and Brand New Composter for Nueva Ecija	30 sets	1,000,000.00	30,000,000.00	600,000.00	1,500,000.00	

5	Brand New Biodegradable Waste Shredder and Brand New Composter for Pampanga	22 sets	1,000,000.00	22,000,000.00	440,000.00	1,100,000.00
6	Brand New Biodegradable Waste Shredder and Brand New Composter for Cavite	23 sets	1,000,000.00	23,000,000.00	460,000.00	1,150,000.00
7	Brand New Biodegradable Waste Shredder and Brand New Composter for Laguna	30 sets	1,000,000.00	30,000,000.00	600,000.00	1,500,000.00
8	Brand New Biodegradable Waste Shredder and Brand New Composter for Rizal	14 sets	1,000,000.00	14,000,000.00	280,000.00	700,000.00

b)

**Separate Bid Security per Lot**

**Notes:**

1. The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.
2. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
3. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
  1. Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
  2. Callable upon demand
  3. **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
    - **IF A BIDDER:**
      - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
      - (ii) does not accept the correction of errors pursuant to ITB Clause 28.3(b);

(i)	<p>(iii) has a finding against their veracity as stated in ITB Clause 29.2; or  (iv) submission of eligibility requirements containing false information or falsified documents;  (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;  (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;  (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;  (viii) refusal or failure to post the required performance security within the prescribed time;  (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;  (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;  (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or  (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <ul style="list-style-type: none"> <li>• <b>IF THE SUCCESSFUL BIDDER:</b> <ul style="list-style-type: none"> <li>(xiii) fails to sign the contract in accordance with ITB Clause 32; or</li> <li>(xiv) fails to furnish performance security in accordance with ITB Clause 33</li> </ul> </li> </ul>	
(ii)	Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <b>Revised Annex V-A</b> .	
(iii)	Duly signed/conformed DENR-EMB Terms of Reference. Bidder must use, accomplish and submit the Terms of Reference attached as <b>Annex V-B</b>	
(iv)	Duly signed/conformed Post Qualification Checklist as <b>Annex V-C</b>	
(v)	Duly signed/conformed Acceptance Checklist as <b>Annex V-D</b>	
(vi)	<p><b><u>For Fabricator/Manufacturer:</u></b> Certification that the Bidder is a Manufacturer/Fabricator per <b>Annex V-E</b>.</p> <p><b><u>For Distributors:</u></b> Valid and current Certificate of Distributorship issued by the fabricator/manufacturer of the product authorizing the bidder to sell/distribute the equipment. If not directly issued by fabricator/manufacturer to the bidder, bidder must also submit other certifications linking the fabricator/manufacturer to the bidder.</p> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</i></p>	
(vii)	Guarantee letter from the manufacturer and local distributor to ensure availability of supplies, parts and accessories, for at least ten (10) years after expiration of the warranty period and the supply of concentrated inoculants/ enzymes / additives.	

(viii)	<b>For Fabricator/Manufacturer/Distributor:</b> Duly signed and completed Bidder's Certification on Product Development attached as <b>Annex V-F</b> .	
(ix)	Duly Signed and Notarized Affidavit of Site Inspection ( <b>Annex V-G</b> ) <ul style="list-style-type: none"> <li>• Lot 1: Two (2) for Metro Manila, One (1) for Antique, One (1) for Davao del Norte and One (1) for Davao del Sur</li> <li>• Lot 2: One (1) for Bataan and One (1) for Tarlac</li> <li>• Lot 3: Two (2) for Bulacan</li> <li>• Lot 4: Two (2) for Nueva Ecija</li> <li>• Lot 5: Two (2) for Pampanga</li> <li>• Lot 6: Two (2) for Cavite</li> <li>• Lot 7: Two (2) for Laguna</li> <li>• Lot 8: Two (2) for Rizal</li> </ul>	
(x)	List of Authorized Service Centers: <p>a) <b>For Lot 1:</b> At least One (1) in Luzon, One (1) in Visayas and One (1) in Mindanao</p> <p>b) <b>For Lots 2 to 8:</b> At least One (1) in Luzon</p> <p>(with available spare parts, indicating address, telephone &amp; fax numbers, email address).</p>	
(xi)	Certificate of Performance Evaluation ( <b>Revised Annex VI</b> ) from the Single Largest Completed Contract (SLCC) Client that the products similar to the item to be bid has performed Very Satisfactory within the past five (5) years.	
(xii)	Proof of Authority of the bidder's authorized representative/s: <p>a) <b>FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney.</p> <p>b) <b>FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(xiii)	<b>Omnibus Sworn Statements using the form prescribed. (Annex VII)</b> <ul style="list-style-type: none"> <li>(a) Authority of the designated representative</li> <li>(b) Non-inclusion in blacklist or under suspension status</li> <li>(c) Authenticity of Submitted Documents</li> <li>(d) Authority to validate Submitted Documents</li> <li>(e) Disclosure of Relations</li> <li>(f) Compliance with existing labor laws and standards</li> <li>(g) Bidders Responsibilities</li> <li>(h) Did not pay any form of consideration</li> </ul>	



<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>																	
13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form																
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The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.																	

**Note:**

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.