



PHILIPPINE INTERNATIONAL TRADING CORPORATION

National Development Company (NDC) Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City

SUPPLY AND DELIVERY OF COMPUTERS FOR THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE AND FIELD OFFICES

Bid Reference No.: GPG-B1-2020-304

Approved Budget for the Contract: P 139,540,000.00

- The *Philippine International Trading Corporation (PITC)* and *Department of Social Welfare and Development (DSWD)*, through the **General Appropriation Act (GAA) FY 2018** (PITC CR NO. TL-0373 dated 15 Jan 2019) intends to apply the sum of the following lots being the ABC to payments under the contract for the lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

LOT NO.	Description	QTY	ABC (₱)		Cost / Price of Bid Documents (cash payment or cash deposit) (₱)
			Unit price	Total Amt	
1.	Ultrabook Computers	296 units	90,000.00	26,640,000.00	25,000.00
2.	Laptop Computers	650 units	60,000.00	39,000,000.00	25,000.00
3.	Desktop Computers	715 units	60,000.00	42,900,000.00	25,000.00
4.	Workstations	310 units	100,000.00	31,000,000.00	25,000.00

*Bidders may bid for one, some or all lots.

- The **Philippine International Trading Corporation (PITC)** and **DSWD** now invite bids from authorized Philippine Distributor/Reseller/Dealer of Information Technology (IT) Equipment for the above Procurement Project. (hereafter referred to as GOODS/SERVICES). Delivery of the Goods is required as follows:

Delivery Period	Distribution List and Delivery Place
Within Sixty (60) calendar days upon receipt of Notice to Proceed	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE AND FIELD OFFICES See Annex I - Section II: Distribution List and Section III: Delivery Place.

- Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Similar shall mean **“Information Technology (IT) Equipment”**

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
5. Bidding is restricted to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizen or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizen, pursuant to RA No. 5183.
6. Prospective Bidders may obtain further information from the assigned BAC Secretariat per schedule at 3rd Floor, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City and inspect the Bidding Documents at the address given below **from Monday to Friday between 9:00AM to 2:00PM. However, any queries relative to the contents of the bid documents and the project requirements can only be made by supplier not later than ten (10) calendar days prior to the Submission and Opening of Bids.**

**Chair Bids and Awards Committee I
Philippine International Trading Corporation**

Email: chairbac1@pitc.gov.ph

Note: Maximum size of email with attachment is six (6) MB only

7. A complete set of Bidding Documents may be acquired by interested Bidders **starting 20 November 2020 (Friday)** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in a non-refundable amount fee.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees **through electronic means (bac1secretariat@pitc1973.onmicrosoft.com).**

Please look for the following BAC Secretariat from the above-mentioned address:

Monday	Jane Arcilla / Vivian Villanueva
Tuesday	Irissa Ordillano / Vivian Villanueva
Wednesday	Jane Arcilla / Vivian Villanueva
Thursday	Irissa Ordillano
Friday	Irissa Ordillano

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

a. Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 02:00PM.

OR

b. Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat.

For bidders who will bid for multiple lots, pursuant to the GPPB Guidelines in the Sale of Bidding Documents, the cost of the Bidding Documents shall correspond to the sum of the ABC of lot/s being bid.

Approved Budget for the Contract	Cost of Bidding Documents (in Philippine Peso)
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

8. The Philippine International Trading Corporation (PITC) will hold a **Pre-Bid Conference** on **27 November 2020, Friday, 11:00AM** through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.

Bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and who will prepare the documents for the bidder.

9. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below,

**Philippine International Trading Corporation
3/F, NDC Building, 116 Tordesillas St.
Salcedo Village, 1227 Makati City**

on or before **17 DECEMBER 2020, 1:00PM (THURSDAY)**. Late bids shall not be accepted.

10. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
11. Bid opening shall be on **17 DECEMBER 2020, 1:00PM (THURSDAY)** at the given address below

**Philippine International Trading Corporation
5/F, NDC Building, 116 Tordesillas St.
Salcedo Village, 1227 Makati City**

In line with the precautionary health measures being adopted by the agency, interested bidders may join the **Pre-Bid Conference** and **Bid Opening** via video conference (Zoom) and advised to send their request for Zoom Link Password to the bac1secretariat@pitc1973.onmicrosoft.com with the following information together with proof of identity of the attendee a day before the scheduled conference.

1. Name of Project
2. Bid Reference No.
3. Activity
4. Company Name
5. Address
6. Name of Representative [maximum of two (2)]
7. Contact Nos.
8. E-mail Address (to which all communications from the Bids and Awards Committee shall be sent)
9. Scanned or Photo of Proof of Identity (Company ID or any Gov't issued ID)

Only two (2) pre-registered representatives/personnel/s per company shall be allowed to attend the **Pre-Bid Conference** and **Bid Opening** during zoom meeting.

12. The **Philippine International Trading Corporation (PITC)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For further information/clarifications, please refer to:

BAC Chair
Bids and Awards Committee I
Philippine International Trading Corporation

E-mail Address: chairbac1@pitc.gov.ph

14. You may visit the following websites:

For downloading of Bidding Documents: www.pitc.gov.ph

20 NOVEMBER 2020

(SGD.)CHRISTABELLE P. EBRIEGA
Chairperson
Bids and Awards Committee I