



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF
IP-PBX SYSTEM FOR THE PROFESSIONAL REGULATION
COMMISSION (PRC) – CENTRAL OFFICE
BID REF. NO. GPG-B1-2020-223
27 February 2020, 5th Floor Conference Room**

There being a quorum, Vice-Chair convened the meeting at 9:15am

In attendance are:

FOR PITC BAC-I
Christabelle P. Ebriega, Chairperson
Atty. Maria Gudella C. Guese, Vice-Chair and Presiding Officer
Myra T. Alvarez, Member
David A. Inocencio, Member
Joel S. Rodriguez, Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

FOR PROPONENT – PRC
As per attached attendance sheet

HIGHLIGHTS OF PROCEEDINGS:

- Vice-Chair welcomed everyone to the pre-bid conference for the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX System for the Professional Regulation Commission (PRC) – Central Office. After which, Vice-Chair introduced the BAC members and the PRC Representative/s.
- Vice-Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:

1) Faxcable , Inc.	5) PLDT
2) Telecommunications & Computer Tech., Inc.	6) I-connect Systems Integration
3) Mara Linux Business Solution	7) Pronet Systems
4) Revlv Solutions, Inc.	8) Ivalue Tech. Corp.
- Vice-Chair briefed the prospective bidder that PITC is a government corporation under Department of Trade and Industry who have been engaged as procurement agent of PRC, PITC is the procuring entity for PRC (End-users) and for the winning Bidder, the Contract is with PITC not with PRC.
- Vice-Chair informed that to be able to participate in this bid project, the prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

 "Similar" contract shall refer to contracts pertaining to the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX.
- At the same time, this bid project is open to eligible Information and Communication Technology Contractors/ Telecommunication Contractor for the Supply, Delivery, Installation, Testing and Commissioning of IP-PBX System for the Professional Regulation Commission who must be Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging citizens of the Philippines.

- Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Vice-Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE 1 – ELIGIBILITY & TECHNICAL DOCUMENTS

Class "A" Eligibility Documents	Vice-Chair's Instructions
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit valid and current Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Vice-Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Vice-Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2018 and 2017	<p>Submission will be the 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.</p>
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>

<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started</p>	<p>Vice-Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
<p>Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.</p>	<ul style="list-style-type: none"> • A form is again provided; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. End User's Acceptance 2. Copy of Official Receipt; 3. Sales Invoice with Collection Receipt (<i>They go together</i>)
<p>Net Financial Contracting Capacity (NFCC)</p>	<p><u>For NFCC</u> - A form is provided for as Annex II-A;</p> <p>As the sample form was flashed on the screen, Vice-Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank as classified by Bangko Sentral ng Pilipinas.</p> <p><u>FOR COMMITTED LINE OF CREDIT (CLC)</u> - A sample form is provided for as Annex II-B;</p> <p>Vice-Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p> <p>Vice-Chair also stated that the credit line shall be available from the date of Bid Submission.</p>
<p>Class "B" Documents (For Joint Ventures)</p>	<p>Since Bidders will not join as a Joint Venture, Vice-Chair skipped to discuss this portion but just in case the requirements for Joint Venture can be found in <i>Bid Data Sheet, ITB Clause 12.1, pages 34 to 35 of the Bidding Documents.</i></p>
<p>Technical Documents</p>	<p>Vice-Chair's Instructions</p>
<p>Annex IV Bid Security</p>	<p>Vice-Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration - A form is provided for as Annex IV.</p> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Vice-Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>The other forms of Bid Security are:</p>

	<p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p>c. Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d. Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Vice-Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (c.3) (i) to (xiv) of the Bid Data Sheet.</p>
<p>Annex V Technical Bid Form</p>	<p>As the Technical Bid Form was flashed on the screen Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance"; • Bidders to specify the Brand and Model Number of the following equipment: <ol style="list-style-type: none"> 1) IP-PBX Hardware IP-PBX Software 2) Entry Level IP Phones 3) Executive IP-Phones 4) Operator Console 5) POE Switches • All three (3) pages must be signed by the authorized representative of the Bidder. <p>Vice-Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p>
<p>Annex V-A Duly signed/conformed Terms of Reference of PRC</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all six (6) pages.
<p>Product Brochure and Technical Data Sheet of the equipment/software</p>	<p>Bidders to submit a Product Brochure and Technical Data Sheet of the equipment/software being offered showing compliance to the technical specifications and features of the following equipment:</p> <ol style="list-style-type: none"> 1) IP-PBX Hardware 2) IP-PBX Software 3) Entry Level IP Phones 4) Executive IP-Phone 5) Operator Console <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>
<p>Valid and current certification from the IP-PBX System Manufacturer/Principal</p>	<p>Submission of a valid and current certification from the IP-PBX System Manufacturer/Principal that the supplier/bidder is a</p>

	certified distributor and authorize to Bid, Sell, Support and Maintain the IP-PBX System.
List of at least two (2) Manufacturer's Certified Trained Technical personnel including their credentials who will install, configure/program/test and commission the IP-PBX system.	Bidder shall submit a list of at least two (2) Manufacturer's Certified Trained Technical personnel including their credentials who will install, configure/program/test and commission the IP-PBX system.
Name/s of the licensed Professional Electronics Engineer/s including their credentials who will supervise the installation and commissioning of the IP-PBX system.	Bidder shall submit the name/s of the licensed Professional Electronics Engineer/s including their credentials who will supervise the installation and commissioning of the IP-PBX system.
List of installed/maintained and commissioned IP-PBX system in the Philippines with same brand of the IP-PBX system being offered.	Bidder shall submit list of installed/maintained and commissioned IP-PBX system in the Philippines with same brand of the IP-PBX system being offered.
Certificate of Site Inspection	<p>Submission of a Certificate of Site Inspection issued by PRC authorized representative.</p> <p>Contact Person PRC Head Office: Name: Mr. Peter Reterba Contact Number: 5310-1046 Time: 8:00am – 5:00pm (Monday to Friday)</p> <p>Vice-Chair reminded the Bidders that the Contact Person provided will only guide the Bidders during the Site Inspection and if Bidders will have any questions Bidders need to raise it to the PITC BAC in writing.</p> <p>All concerns/clarifications should be raised in writing which can be sent through email, fax or personal delivery.</p>
Valid and current ISO 9001:2015 Certificate or Equivalent for the Brand of IP-PBX System	Copy of valid and current ISO 9001:2015 Certificate or Equivalent for the Brand of IP-PBX System (Hardware and Software) offered.
List of manufacturer's/branch offices/ sales offices	<p>Bidders to submit a List of manufacturer's/branch offices/ sales offices in the following:</p> <ol style="list-style-type: none"> 1) Any country in Western Europe 2) US/Canada ; AND 3) Japan
Annex VI Certificate of Performance Evaluation	<p>The Committee wants to make sure that the Bidders has a good record with his client. As such, Bidders has to go back to the client which they identified in Annex I-A as the completed contract client/s.</p> <p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least <u>VERY SATISFACTORY</u>.</p> <p>Vice-Chair emphasized that the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client/s.</p>
Proof of Authority of the Designated Representative	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ol style="list-style-type: none"> a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney;

b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.

In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.

Once again, Vice-Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.

However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.

Annex VII
Omnibus Sworn Statement (OSS)

Vice-Chair informed that the OSS is standard in all government biddings.

Vice-Chair advised Bidders to use the form that PITC provided in this Bidding Document.

The form must be copied verbatim. But to be sure that nothing is missed out, Vice-Chair suggested that the form just be scanned or photocopied and then filled up.

On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.

All blanks must be filled up, appropriate boxes must be ticked off.

On the Authority of the Designated Representative, the portion: Name, Title and Specimen Signature must be filled up.

All statements from "a" to "h" must be complete.

The last page must be signed by the authorized representative and notarized.

ENVELOPE 2 – FINANCIAL ENVELOPE

Annex VIII
Financial Bid Form

Envelope 2 will contain the Financial Bid of the Bidders. Vice-Chair's instructions are as follows:

- There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"
- Bidder has to indicate the bid amount both in figures and in words in the Financial Bid Form;
- Bidder must fill out all line items. If an item is to be given free, bidder must indicate "0";
- Forms to be signed by the bidder's authorized representative

Vice-Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.

- The Vice-Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
PLDT: in the Committed Line of Credit does it need to be Machine validated?	
	Vice-Chair: No, there's no need for that.
Revolved: the SEC Registration Certificate its four pages is it okay to attach the first page only?	
	Only the SEC Certificate, but its safe for you to put everything.
Without the attachment?	
	Don't you have PhilGEPS?
We have.	
	Vice-Chair: then its okay if you have PhilGEPS.
PLDT: Terms of Reference no. (2) letter (b) One (1) unit ISDN PRI module?	
	PRC: I think this is a whole set, its not just a system.
	PRC: That's hardware.
So, it's a module?	
	PRC: Yes.
	Vice-Chair: to clarify your question, you asked if the (b) one unit ISDN PRI is a module equal to hardware, and PRC said "yes" its hardware.
	<p>Vice-Chair: you are not limited to today to ask/raise your concerns/clarifications, but I encourage you specially those new Company that if you have any clarifications in any of the requirement you need to raise that in writing within the period allowed by Law, meaning until March 06 only.</p> <p>March 6 is the deadline, it doesn't mean that you can only send your letter on March 6, you can submit your letters even this afternoon because questions can be sent through email, fax or personal delivery.</p> <p>Just ensure to indicate the Bid Reference No. and the Project Title in your letter and Again, we will not answer your questions individually our reply will be through a Bid Bulletin which will be posted in PhilGEPS and PITC website.</p> <p>And it will be your responsibility to check the PhilGEPS and PITC website from time to time if we issue any Notices or Supplemental Bid Bulletin.</p>
	If in case, you will participate, please pay for the Bidding Documents way ahead the Bid Opening date because our BAC Secretariat does not accept late Bids and Bids who have not yet been paid. So, don't be late, No OR no Receipt of the Bid Submission.
	<p>Vice-Chair: there's a new provision issued by GPPB, if the deadline of Submission of Bids was declared holiday due to a Calamity for Example (Taal Volcano Eruption), the deadline shall be the next working day, same time.</p> <p>And for example, the Submission of Bids is Friday and it was declared as Holiday, the next working day is Monday, then you need to submit your Bids on Monday.</p>
	No more questions?

Also, in the Terms of Reference no. (1) color graphics display, yan din po ba ang backlit display?	
	PRC: No, we prefer colored. If you have issue or concerns with that requirement you may raise it in writing so we can evaluate.
	PRC: but as of today, we prefer colored.
	Vice-Chair: it is clear that it is not equivalent to a backlit but as stated by Engineer if you have any concerns with that please raise it in writing. Please raise everything in writing until the deadline, Do not raise your concerns during Bid Opening or during Post-qualification or Contract Implementation.
I-connect: the Terms of Reference IP-PBX Hardware no. (2) the IP PBX shall be type-approved by the NTC and by ISDN trunk provider TELCO, would like to know which Telecom would this be?	
	PRC: Our current providers are PLDT and Eastern.
	Vice-Chair: any other questions?
Mara Linux: also in the TOR, no (1) the IP-PBX System shall be 100% non-blocking? What do you mean by that?	
	PRC: this one was provided by the Electronics Engineering so we will check but I think this is with regards to the simultaneous usage.
	PRC: but we will still check of what is the meaning of 100% non-blocking.
	Vice-Chair: Sir, you need to raise that in writing even if you raise it today we need you to put your concerns in writing officially and our reply to your question will be through Bid Bulletin.
Telecommunications: I want to clarify the requirement for (b) 1 unit ISDN PRI and in letter (g) 1 EI Trunk (programmable for DID, DOD, IDD, NDD) is that Additional line interface sa ISDN?	
I think letter (g) is only a feature of letter (b) because it has the same line interface	
	PRC: It's just that our requirement is the whole system is capable to 100 IP phone and then the landline. But please raise it in writing and we will clarify it, because some of our Technical Specification was provided by the board because we always prefer to the professionals.
	Vice-Chair: if its still not clear with you ma'am you may raise it in writing.
IValue: in addition to the questions I think the (b) and (g) is type of trunks, our question is the ISDN and EI is a two different trunk but the DID, IDD, NDD are the features of the both (g) and (b), so are we providing two?	
But it is redundant if you require two trunks with same features.	
	PRC: Okay sir, we will clarify it.
	Vice-Chair: we need you to raise that in writing sir, so we can clarify that particular requirement through a Bid Bulletin.

	Vice-Chair: Any other concerns?
Since you mention that you have two existing providers, do you also need two ISDN?	
	PRC: No, we mentioned our existing provider is because if ever your existing is compatible only with Eastern or with PLDT then that will be okay, but if you will come with another Telecom the we will have a problem.
Just a follow up, you have two providers Eastern and PLDT and you have the same ISDN?	
	PRC: No, we are direct line.
You don't have existing?	
	PRC: We don't have existing IP-PBX.
Next question is the requirement for (f) 50 ports minimum auto attendant, is that minimum? The ISDN have 30 channels meaning 30 incoming and outgoing that it can handle	
So, the 50 ports you are requiring is minimum, it means you put 50 persons that will answer only for the 30 channels?	
	GPG-TWG: Maybe because there's a requirement for Additional EI Trunk.
So we will also provide EI Trunk?	
	PRC: we will also clarify that sir.
	Vice-Chair: Sir, we will also expect your letter.
	Vice-Chair: you need to determine that the specifications of the equipment/software required by PRC can be seen in the Product Brochure and Technical Data Sheet, so if there's a requirement that are not included in your brochure you should raise it in writing so we can do something about it.
In the Technical Specifications for IP-PBX Features, no. (5) Call Quality, can those requirements not be available?	
	PRC: Don't you have alternative or corresponding requirement for this?
We have.	
	PRC: because as much as possible we don't want to just remove the requirement but if you have an alternative or equivalent requirement you may raise it in writing so we can answer if its acceptable.
	Vice-Chair: So you're raising concerns about the specifications and if ever there will be any changes in any of the requirement and we revised any of the forms please use the revised forms. Do not just correct the old form, use the Revised Form we will issue through Bid Bulletin.
	Vice-Chair: All Bidders that I require to raise questions in writing, if you will not raise it in writing it will not be considered, even if you raised it today but you don't raise in writing meaning PRC won't change or clarify any of those requirements.
Lastly, In the TOR, on the first page you require (d) 3 units Executive IP Phone but on the next page you require (4) units Executive IP Phone	
	Vice-Chair: We will issue a Bid Bulletin sir to also clarify that requirement.

	Address all your questions to the PITC BAC details can be found in Sec. III, Bid Data Sheet, ITB Clause 10, page 32 of 97 in the Bidding Documents.
	We will wait for you letters, thank you for your participation.

OTHER MATTERS:

- Bidder must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Chair suggest that Bidders can put everything in writing and not wait for the last minute to ask/raise questions. Which can be sent by email or fax. The details can be found in the Bid Data Sheet.

BID SCHEDULE:

- Bidder can send queries/concerns until **06 March 2020** (Friday)
- The Bid Opening is scheduled on **17 March 2020** (Tuesday, 3:00pm)

Adjourned at 10:10 am

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
 Head, BAC-I Secretariat
 LMC

REVIEWED BY:


ATTY. MARIA GUDELIA C. GUESE
 Vice-Chair, BAC-I

APPROVED BY:


CHRISTABELLE P. EBRIEGA
 Chairperson, BAC-I



ATTENDANCE SHEET

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)
PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-223)
 27 February 2020, 9:00 A.M., 5F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F		1) Elena E. Romero	F	
2) Atty. Ma. Gudelia C. Guese	F		2) Katrina B. Alba	F	
3) Myra Chitella T. Alvarez	F		3) Jinky C. Apolinar	F	
4) David A. Inocencio	M		4) Rhonell O. Bautista	M	
5) Joel S. Rodriguez	M		5) Maria Victoria S. Castillo	F	
6) Irene G. Alayon	F		6) Erika April C. Guycoa	F	
7) Atty. Mitzell Arthur R. Magdaong	M		7) Kriss Ann S. Hizon	F	
8) Aldrich Lunag	M		8) Fe B. Irena	F	
			9) Verna Liza DV. Maramot	F	
			10) Gel Cyrell Y. Tallada	F	
			11) Jacky C. Crispino	M	
			Secretariat		
			1) Ma Veronica A. Morales	F	
			2) Jane C. Arcilla	F	
			3) Ana DG. Asprec	F	
			4) Ma Teresa S. Elima	F	
			5) Mirasol S. Ninobla	F	
			6) Ma. Irissa G. Ordillano	F	
			Observers		
			1) _____		
			2) _____		
					(COA)

End-Users
 1) Engr. Edgar Allan A. Rochal
 2) Peter D. Reterba
 3) _____
 4) _____
 5) _____
 6) _____

Account Officer
 1) Gel Cyrell Y. Tallada
 2) _____



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)

Bid Reference No. : GPG-B1-2020-223

Time / Date & Venue : 27 February 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
101	ZOILO MORALES	M	1) FFXCABLE INC. BIG LUNA MENCHES ST. ADDITION HILLS, MANDALUYONG	72382825	zmorales.fcja@gmail.com		7:45 am	
102	JOSE V. REYES	M	SAME	SAME			7:45	
103	Karina Perez	F	1) ITOT - Telecommunications & Computer Tech. Inc. 52 O.M. Guadalupe Ave. Kenkern Ct. Mandaluyong City	0933 862 4335	perezio.karina@gmail.com		8:25	
	DAVIN CAPPAL KARINA PEREZ	M M	2) NMDA LINK BUSINESS SOL. PACIFIC CITY / KAPITAYAN STA 1025 & ST. JAYT 103	09976 001911	deokanapala@gmail.com		10:40	

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act.

PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)

Bid Reference No. : GPG-B1-2020-223

Time / Date & Venue : 27 February 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
	CARLOS ANSELMO JENNIFER A. PENTHAYO	M F	RENU SOLUTIONS INC. MAKATI CITY RENU SOLUTIONS INC. MAKATI CITY UNIT 24M BANGGALANG CORPORATE TOWER 252 SANATOR GIVE PUYA AVE. MAKATI	4449 011851663 0919574440	ccounselm@gmail.com jennpenrayg@renu.net		8:55 8:55	OBAN Pentayg
	JANE ROSE BELLA John Leongson	F M	PLPT Bldg. Ramon Cuyugan Bldg. Makati City	07899364255	johnleongson@plpt.com.ph		8:57	Jubalon
	ARMAND MANDAP	M	-CONNECT SYSTEMS INTEGRATION PASCAL CITY 4780 C3 WAREHOUSE, ORTIGAS AVE EXT. P. SANTIAGO ST. PASIG	0905270880	armand@i-con.net.ph.com		8:58	Arman

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)

Bid Reference No. : GPG-B1-2020-323

Time / Date & Venue : 27 February 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
	MARK ANTHONY S. KENDAL	MALE (7)	MARK ANIT PRONET SYSTEMS / WEST AVENUE DUBON CITY	0935-7187418	markrandal37@gmail.com	9:24	9:24AM	<i>[Signature]</i>

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act.

PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)

Bid Reference No. : GPG-B1-2020-323

Time / Date & Venue : 27 February 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
For Individuals (not representing any Company)
• Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO.'s	TIME-IN	BIDDER'S SIGNATURE
	REN REEBARD / IVALE ARBORANS	M	CONFERORS BUILDING MARIKINA NATIVE TECH CORP. 2ND FLR. CONFERORS BLDG. GIL FORT MARIKINA	8 819 0514	reconfer@conferors.com		9:15	<i>(Signature)</i>

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act.

PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF PABX SYSTEM FOR THE PROFESSIONAL REGULATION COMMISSION (PRC)

Bid Reference No. : GPG-B1-2020-223

Time / Date & Venue : 27 February 2020, 9:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
• Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
13	DAZ, RAYMOND		MAGLE CITY WARABBS INC. MARIA LINDA	02-7580876	raymond@warabbs.com.ph		8:00	<i>[Signature]</i>

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act.

PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.

Page 5 of 5