



BIDS AND AWARDS COMMITTEE I

Supplemental/Bid Bulletin No. 1

SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) LOT CONSISTING OF NINETY-THREE (93) SETS STAINLESS STEEL SIGNAGE FOR VARIOUS NATIONAL CHILD DEVELOPMENT CENTER (NCDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Bid Reference No.: GPG-B1-2020-109

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents.

A) AMENDMENT TO BIDDING DOCUMENTS:

FROM	TO								
SECTION III. BID DATA SHEET (BDS)									
12.1 (b) TECHNICAL DOCUMENTS									
(ii) Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <u>Annex V-A</u> ;	(ii) Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as Revised Annex V-A ;								
(iv) Duly signed/conformed Signage and Logo Specifications attached as <u>Annex V-A2</u> ; ...XXX...	(iv) Duly signed/conformed Signage and Logo Specifications attached as Revised Annex V-A2 ; ...XXX...								
(vii) Duly signed / conformed National Child Development Center Perspective attached as <u>Annex V-A5</u> ;	(vii) Duly signed / conformed National Child Development Center Perspective attached as Revised Annex V-A5 ;								
FROM	TO								
SECTION VI. BIDDING FORMS									
TECHNICAL BID FORM									
<u>Annex V-A</u> – Technical Bid Form (Page 1 of 4) Page 2, Line No. 4	Revised Annex V-A – Technical Bid Form (Page 1 of 4) Page 2, Line No. 4								
<table border="1"> <thead> <tr> <th align="center">Line No:</th> <th align="center">ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)</th> </tr> </thead> <tbody> <tr> <td align="center">4)</td> <td> <p>Present a prototype / sample for each required signage within fifteen (15) calendar days after receipt of Notice of LCB/SCB as follows:</p> <ul style="list-style-type: none"> Stainless Steel Cutout Letters for "National Child Development Center"; Stainless Sheet Logo for "Early Childhood Care & Development"; and Stainless Steel Cut out Letters for "ECCD COUNCIL". <p>The prototype must be in accordance with the required technical specifications per Annex V-A1 Terms of Reference, conformed Signage and Logo Specifications per Annex V-A2 and the conformed National Child Development Center Perspective per Annex V-A5.</p> <p>The SCB/LCB will only be allowed to replace/rectify deficiencies noted in the prototype up to a maximum of two (2) times within fifteen (15) calendar days after the receipt Notice to Replace/Rectify.</p> <p>The prototype once approved/accepted shall be considered as part of items to be delivered.</p> </td> </tr> </tbody> </table>	Line No:	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)	4)	<p>Present a prototype / sample for each required signage within fifteen (15) calendar days after receipt of Notice of LCB/SCB as follows:</p> <ul style="list-style-type: none"> Stainless Steel Cutout Letters for "National Child Development Center"; Stainless Sheet Logo for "Early Childhood Care & Development"; and Stainless Steel Cut out Letters for "ECCD COUNCIL". <p>The prototype must be in accordance with the required technical specifications per Annex V-A1 Terms of Reference, conformed Signage and Logo Specifications per Annex V-A2 and the conformed National Child Development Center Perspective per Annex V-A5.</p> <p>The SCB/LCB will only be allowed to replace/rectify deficiencies noted in the prototype up to a maximum of two (2) times within fifteen (15) calendar days after the receipt Notice to Replace/Rectify.</p> <p>The prototype once approved/accepted shall be considered as part of items to be delivered.</p>	<table border="1"> <thead> <tr> <th align="center">Line No:</th> <th align="center">ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)</th> </tr> </thead> <tbody> <tr> <td align="center">4)</td> <td> <p>Present a prototype / sample for each required signage within seven (7) calendar days after receipt of Notice to Present Sample as follows:</p> <ul style="list-style-type: none"> Stainless Steel Cutout Letters for "National Child Development Center"; Stainless Sheet Logo for "Early Childhood Care & Development"; and Stainless Steel Cut out Letters for "ECCD COUNCIL". <p>The prototype must be in accordance with the required Technical Specifications per Annex V-A1 Terms of Reference, conformed Signage and Logo Specifications per Revised Annex V-A2 and the conformed National Child Development Center Perspective per Revised Annex V-A5.</p> <p>The SCB/LCB will only be allowed to replace/rectify deficiencies noted in the prototype one (1) time within five (5) calendar days after the receipt Notice to Replace/Rectify.</p> <p>Brand new prototype/sample once approved/accepted may be considered as part of items to be delivered.</p> </td> </tr> </tbody> </table>	Line No:	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)	4)	<p>Present a prototype / sample for each required signage within seven (7) calendar days after receipt of Notice to Present Sample as follows:</p> <ul style="list-style-type: none"> Stainless Steel Cutout Letters for "National Child Development Center"; Stainless Sheet Logo for "Early Childhood Care & Development"; and Stainless Steel Cut out Letters for "ECCD COUNCIL". <p>The prototype must be in accordance with the required Technical Specifications per Annex V-A1 Terms of Reference, conformed Signage and Logo Specifications per Revised Annex V-A2 and the conformed National Child Development Center Perspective per Revised Annex V-A5.</p> <p>The SCB/LCB will only be allowed to replace/rectify deficiencies noted in the prototype one (1) time within five (5) calendar days after the receipt Notice to Replace/Rectify.</p> <p>Brand new prototype/sample once approved/accepted may be considered as part of items to be delivered.</p>
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...XXX...	...XXX...								
<u>Annex V-A2</u> – Signage and Logo Specifications	Revised Annex V-A2 – Signage and Logo Specifications								

FROM	TO
<p><u>Annex V-A5</u> – National Child Development Center Perspective</p> <p style="text-align: center;">NATIONAL CHILD DEVELOPMENT CENTER PERSPECTIVE (For Reference Only)</p>	<p>Revised Annex V-A5 – National Child Development Center Perspective</p> <p style="text-align: center;">NATIONAL CHILD DEVELOPMENT CENTER PERSPECTIVE</p>

Please use the attached **Revised Annex V-A, Revised Annex V-A2 and Revised Annex V-5** together with all other required documents for the Bid Opening on **26 October 2020, Monday, 3:00PM**. Please use the revised checklist of requirements as reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 16th of October 2020 in Makati City.

Reviewed and Approved by:

(SGD)CHRISTABELLE P. EBRIEGA
Chair, Bids and Awards Committee - I

MYRA CHITELLA T. ALVAREZ
Vice Chair

(SGD)JOEL S. RODRIGUEZ
Member

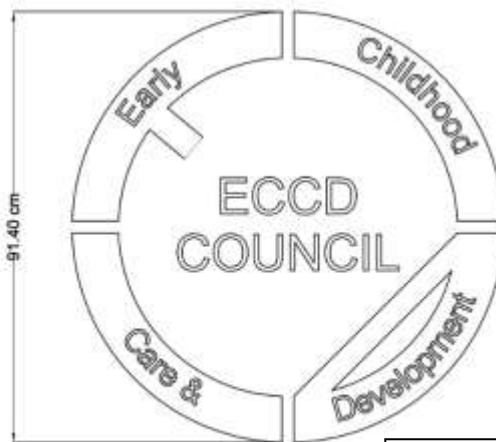
(SGD)ATTY. MITZELL ARTHUR R. MAGDAONG
Member

(SGD)ATTY. ROXANNE MARIE Q. CRUZ
Member

Concurred by:

(SGD)NECITAS LARGO
BAC Provisional Member – ECCDC

SIGNAGE AND LOGO SPECIFICATIONS



Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

**NATIONAL CHILD DEVELOPMENT CENTER
PERSPECTIVE**



Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company:	_____	
Project:	SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) LOT CONSISTING OF NINETY THREE (93) SETS STAINLESS STEEL SIGNAGE FOR VARIOUS NATIONAL CHILD DEVELOPMENT CENTER (NCDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)	
Bid Ref. No.	GPG-B1-2020-109	
APPROVED BUDGET FOR THE CONTRACT: ₱ 10,050,231.00		
Ref. No.	Particulars	
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS		
12.1 (a)	<i>ELIGIBILITY DOCUMENTS</i>	
	CLASS "A" DOCUMENTS	
12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS</u>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted prior to payment.	
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018	
(iv)	Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	

<p style="text-align: center;">OR</p>	<p>Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</p> <p>In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July</i></p>	
<p>(v)</p>	<p>Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);</p>	
<p>(vi)</p>	<p>Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the lot being bid (Annex I-A)</p> <p>“Similar contract” shall mean <i>signages or metal works</i>.</p> <p><u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u></p> <ul style="list-style-type: none"> (a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s 	
<p>(vii)</p>	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Audited Financial Statements. 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p><u>OR</u></p> <p>Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit (Annex II-B)</p>	

	<p>Class “B” Document: (For Joint Venture)</p>	
	<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p>a) For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none"> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III) <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p> <p>b) Each JV Partner, must also submit the following:</p> <p><u>Local JV Partner</u></p> <ul style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and Current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; <p>In cases of recently expired Mayor’s/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement</p> <ul style="list-style-type: none"> (iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018 (iv) Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports): <ul style="list-style-type: none"> (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	

Foreign JV Partner

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018
- (iii) Corporate Financial Statement or Annual Report for 2018 or 2017.

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.**

*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for 2018 or 2017.

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*

TECHNICAL DOCUMENTS

Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

Item No.	Description	ABC (₱) (VAT Inclusive)		Bid Security:	
		ABC per Area	Total Price	2% of ABC	5% of ABC
One (1) lot consisting of 93 sets Stainless Steel Signage as follows:					
1	North Luzon Area	2,793,338.00	10,050,231.00	201,004.62	502,511.55
2	South Luzon Area	890,096.00			
3	Visayas Area	3,744,015.00			
4	Mindanao Area	2,622,782.00			

Notes:

- (a) The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (c) Should bidder opt to submit a Surety Bond as Bid Security the surety bond must conform with the following:
 - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
 - (2) Callable upon demand
 - (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
 - **IF A BIDDER:**
 - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
 - (ii) does not accept the correction of errors pursuant to ITB Clause(b);
 - (iii) has a finding against their veracity as stated in ITB Clause 29.2; or
 - (iv) submission of eligibility requirements containing false information or falsified documents;
 - (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
 - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
 - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
 - (viii) refusal or failure to post the required performance security within the prescribed time;
 - (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
 - (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;
 - (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or

	<p>(xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ IF THE SUCCESSFUL BIDDER:</p> <p>(xiii) fails to sign the contract in accordance with ITB Clause 32; or (xiv) fails to furnish performance security in accordance with ITB Clause 33.</p>	
(ii)	Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as Revised Annex V-A	
(iii)	Duly signed/conformed Terms of Reference attached as Annex V-A1	
(iv)	Duly signed/conformed Signage and Logo Specifications attached as Revised Annex V-A2	
(v)	Duly signed/conformed Delivery / Installation Sites attached as Annex V-A3	
(vi)	Duly signed / conformed Delivery/ Installation Instructions and Acceptance Procedure per Annex V-A4	
(vii)	Duly signed / conformed National Child Development Center Perspective attached as Revised Annex V-A5	
(viii)	Valid and current ISO in the name of the manufacturer/fabricator issued by an independent certifying agency	
(ix)	Certificate of Performance Evaluation (Annex VI) with a rating of at least Very Satisfactory, issued by the Single Largest Completed Contract Client of the bidder per Annex I-A;	
(x)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <p>(a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney.</p> <p>(b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(xi)	<p>Omnibus Sworn Statements using the form prescribed. (Annex VII)</p> <p>(a) Authority of the designated representative (b) Non-inclusion in blacklist or under suspension status (c) Authenticity of Submitted Documents (d) Authority to validate Submitted Documents (e) Disclosure of Relations (f) Compliance with existing labor laws and standards (g) Bidders Responsibilities (h) Did not pay any form of consideration</p>	
	ENVELOPE 2: FINANCIAL DOCUMENTS	
13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached Annex VIII and Detailed Financial Bid Form attached as Annex VIII-A . The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	

Note:

1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.