



**INVITATION TO BID**

**SUPPLY AND DELIVERY OF FOUR (4) UNITS BRAND NEW ASIAN UTILITY VEHICLE (AUV) FOR TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

**Bid Reference No: GPG-B1-2020-085  
Approved Budget for the Contract: ₱ 5,400,000.00**

1. The **Philippine International Trading Corporation (PITC)** and the **Technical Education and Skills Development Authority (TESDA)** intend to apply the sum Pesos : **Five Million Four Hundred Thousand & 00/100 only (₱ 5,400,000.00)** of the following being the Approved Budget for the Contract (ABC) to payments under the contract for each lot below.

Description	Qty.	Total ABC (₱) (VAT Inclusive)		Cost/Price of Bid Documents (Cash Payment OR Cash Deposit) (₱)
		Unit Price	Total Price	
Brand New Asian Utility Vehicle (AUV), Automatic Transmission with Engine Displacement not exceeding 2000cc	4 units	1,350,000.00	5,400,000.00	5,000.00
<b>Funding Source: PITC CR No. 1117 dated December 13, 2019</b>				
<b>Bid Security:</b>				
<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit** equivalent to at least 2% of the ABC</li> <li>• Surety bond *callable upon demand equivalent to at least 5% of the ABC</li> </ul>				
Notes:				
* Only those issued and confirmed by a Local Universal or Local Commercial Bank				
** Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond				

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

**A) Cash Payment**

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM.

**OR**

**B) Cash Deposit**

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at [myette.elima@pitc1973.onmicrosoft.com](mailto:myette.elima@pitc1973.onmicrosoft.com). Thereafter, proof of payment must be emailed back to the BAC Secretariat.

2. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
3. **PITC** and **TESDA** now invite bids from authorized Philippine Automotive Dealers/Supplier/Distributor for the Supply and Delivery of Four (4) Units Brand New Asian Utility Vehicle (AUV)- (hereafter referred to as GOODS).
4. A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC.

**“Similar contract” shall mean Motor Vehicles**

5. The Brand of the Asian Utility Vehicle (AUV) being offered must have been in the Philippine Market for the last **twenty (20) years**.
6. **Delivery Period:** Within thirty (30) calendar days upon receipt of Notice to Proceed.
7. **Delivery Place:** Technical Education and Skills Development Authority (TESDA)  
Central Office, East Service Road, SLEX, Fort Bonifacio Taguig
8. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

9. The complete set of Bidding Documents may be acquired by interested bidders from Monday to Friday between 9:00AM to 2:00PM upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:

Monday	Jane Arcilla/ Veronica Morales
Tuesday	Veronica Morales
Wednesday	Jane Arcilla / Veronica Morales
Thursday	Irissa Ordillano
Friday	Irissa Ordillano

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.

The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

10. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) Sale of Bidding Documents	8:00 AM to 4:00 PM only Mondays to Fridays Starting 20 August 2020	3/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	27 August 2020 Thursday, 1:00PM	Via Videoconference** (ZOOM)
3) Submission of Bids	On or before 17 September 2020, Thursday, 10:00 am	3/F, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City <b>OR</b> Via Electronic Mail* *(please refer to the Advisory attached as Section X of the Bidding Documents)
4) Opening of Bids	17 September 2020, Thursday, 10:00 am <i>Late Bids shall not be accepted.</i>	Via Video conference**

\*\*Only two (2) representatives or personnel per bidder shall be allowed to participate in the Zoom Conference.

#### For Pre-Bid Conference and Bid Opening

In line with the precautionary health measures being adopted by the agency, interested bidders may join the Pre-Bid Conference and Bid Opening via video-conference (Zoom) and advised to send their request for Zoom Link Password to the [bac1secretariat@pitc1973.onmicrosoft.com](mailto:bac1secretariat@pitc1973.onmicrosoft.com) with the following information together with proof of identity of the attendee **a day before** the scheduled conference.

<b>Name of Project</b>
<b>Bid Reference</b>
<b>Activity</b>
<b>Company Name</b>
<b>Address</b>
<b>Name of Representative [maximum of two (2)]</b>
<b>Contact Nos.</b>
<b>E-mail Address</b>
<b>Scanned or Photo of Proof of Identity ( pls. attach)</b>

However, only bidders who purchased the bidding documents may join the **Opening of Bids** and advised to send their request for Zoom Link Password to the **[bac1secretariat@pitc1973.onmicrosoft.com](mailto:bac1secretariat@pitc1973.onmicrosoft.com)** with the above information together with proof of identity of the attendee **a day before** the scheduled conference.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder. Only the pre-registered representatives/personnel/s shall be allowed to attend during the zoom meeting.

11. Interested bidders may obtain further information from the BAC Secretariat *by sending their queries via e-mail at [chairbac1@pitc.gov.ph](mailto:chairbac1@pitc.gov.ph) starting **20 August 2020**. However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.*
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

#### **(SGD) PITC, Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on **20 August 2020** @ PhilGEPS, PITC Bulletin Board*