



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE VIA ZOOM VIDEO CONFERENCE
SUPPLY AND DELIVERY OF BRAND NEW VARIOUS FIREFIGHTING
PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR THE BUREAU
OF FIRE PROTECTION – REGION III
BID REF. NO. GPG-B1-2020-065
20 October 2020, 5th Floor Conference Room**

There being a quorum, Chair convened the meeting at 1:45pm

In attendance are:

FOR PITC BAC-I (via ZOOM)
Christabelle P. Ebriega, Chairperson
Myra T. Alvarez, Vice-Chair
Atty. Roxanne Marie Q. Cruz, Member
Joel S. Rodriguez, Member
Atty. Mitzell Arthur R. Magdaong, Member
Atty. Mark Brian Dela Cruz, Alternate Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

FOR PROPONENT – BFP-NHQ (via ZOOM)
Michael Diwa BFP
Orlando Occasion

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of Brand New various Firefighting Personal Protective Equipment (PPE) for the Bureau of Fire Protection – Region III. After which, Chair introduced the BAC members and the -- Representative/s.
- Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference via zoom; namely:
 - 1) Oliveros Protective Equipment and Maritime Supplies - Karla O. Lavarias
 - 2) Palmer – Asia Inc. - Kristine V. Reynoso
- Chair stated that there are three (3) items involved in this project. Bidders may bid for one, some or all items.
- Chair informed that to be able to participate in this bid project, the prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least twenty five percent (25%) of the ABC of the item being bid. "Similar" contract shall mean Firefighting Personal Protective Equipment.
- At the same time, this bid project is open to Philippine Eligible Manufacturers, Suppliers or Distributors of Firefighting Personal Protective Equipment (PPE) (hereafter referred to as GOODS) who must be Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;

- Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid that should be in Separate Folder per Item (in 3 copies) because each Item has a separate Financial Bid Form.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

Class "A" Eligibility Documents	Chair's Instructions
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidder must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Bidder that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidder to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2019 and 2018	<p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ol style="list-style-type: none"> a) Independent Auditor's Report; b) Balance Sheet; and c) Income Statements <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>

Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started	Chair's instructions to the Bidder with respect to this document is: <ul style="list-style-type: none"> • Form "Annex I" is already provided in the Bidding Documents. Bidder to use Annex I; • Check the box pertaining to the Item no. being bid for; • Bidder to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.	<ul style="list-style-type: none"> • A form is again provided; • Bidders to check the box pertaining to the Item no. being bid for; • Bidder to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. End User's Acceptance; 2. Copy of Official Receipt; 3. Sales Invoice with Collection Receipt (<i>They go together</i>)
Net Financial Contracting Capacity (NFCC)	<p>For NFCC</p> <ul style="list-style-type: none"> • A form is provided for as Annex II; • Bidders to check the box pertaining to the Item being bid for; <p>As the sample form was flashed on the screen, Chair's instructions are for the Bidder to supply the necessary details as required. A formula is already provided for the Bidder to come up with the NFCC.</p> <p>The NFCC must be at least equal to the total ABC of the Item being bid for.</p> <p>In case Bidder does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p><u>FOR COMMITTED LINE OF CREDIT (CLC)</u> - A sample form is provided for as Annex II-A;</p> <p>CLC must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank.</p> <p>Chair reminded the Bidder that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
Class "B" Documents (For Joint Ventures)	Since Bidder expressed that they will not bid as a Joint Venture, Chair skipped this portion, but stated that just in case they decides to enter into Joint Venture, the requirements are found in Bid Data Sheet Clause 12.1 pages 36 to 38 of the Bidding Documents.

Technical Documents	Chair 's Instructions								
<p>Annex IV Bid Security</p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration</p> <ul style="list-style-type: none"> - A form is provided for as Annex IV; - Bidders to check the box pertaining to the Item no/s. being bid. <p>Bidder should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidder to photocopy the form or scan it, and then have the authorized representative sign the form and have it notarized.</p> <p>The other forms of Bid Security are the following, there must be separate Bid Security if Bidder is Bidding for more than one Item:</p> <p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p>c. Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d. Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidder will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidder to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p>								
<p>Duly signed and completed Technical Bid Form For Item 1 – Annex V-A For Item 2 – Annex V-B For Item 3 – Annex V-C</p>	<p>As the Technical Bid Form was flashed on the screen, Chair emphasized that each item has its own Technical Bid Form.</p> <p>Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidder's to specify the brand and model number being offered: <table border="1" data-bbox="794 1637 1270 1756"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Firefighter's Helmet</td> </tr> <tr> <td>2</td> <td>Firefighter's Boots</td> </tr> <tr> <td>3</td> <td>Firefighter's Gloves</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Bidder to put the word "Comply" on all the line item under the column "Bidder's Statement of Compliance"; • All pages must be signed by the company's authorized representative. <p>Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p>	Item no.	Description	1	Firefighter's Helmet	2	Firefighter's Boots	3	Firefighter's Gloves
Item no.	Description								
1	Firefighter's Helmet								
2	Firefighter's Boots								
3	Firefighter's Gloves								

<p>Technical Specifications For Item 1 – Annex V-A1 For Item 2 – Annex V-B1 For Item 3 – Annex V-C1</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes. 								
<p>Reference Drawing of BFP-Region III For Item 1 – Annex V-A2 For Item 2 – Annex V-B2 For Item 3 – Annex V-C2</p>									
<p>Product Brochure and/or Technical Data Sheet of the equipment</p>	<p>Bidders to submit a Product Brochure and/or Technical Data Sheet of the equipment being offered showing compliance to the technical specifications and features of the following equipment:</p> <table border="1" data-bbox="727 510 1449 622"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Firefighter's Helmet</td> </tr> <tr> <td>2</td> <td>Firefighter's Boots</td> </tr> <tr> <td>3</td> <td>Firefighter's Gloves</td> </tr> </tbody> </table>	Item no.	Description	1	Firefighter's Helmet	2	Firefighter's Boots	3	Firefighter's Gloves
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<p>For Manufacturer:</p>	<p>Submission of a copy of valid and current Certification that the manufacturer has been in the business of manufacturing Firefighting Personal Protective Equipment subject, sample per Annex V-D. Chair's Instruction are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex V-D; • Transpose the form in Manufacturer's Letterhead; • Check the box pertaining to the item no/s. being bid; • Provide all the required information; • Signed by the manufacturer's authorized representatives. 								
<p>For Distributor/ Supplier:</p>	<p>Submission of a copy of valid and current of Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the Firefighting Personal Protective Equipment subject of this bidding.</p> <table border="1" data-bbox="722 1106 1444 1223"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Firefighter's Helmet</td> </tr> <tr> <td>2</td> <td>Firefighter's Boots</td> </tr> <tr> <td>3</td> <td>Firefighter's Gloves</td> </tr> </tbody> </table> <p>If not issued by manufacturer, must also submit certification/ document linking bidder to the manufacturer.</p> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders</p>	Item no.	Description	1	Firefighter's Helmet	2	Firefighter's Boots	3	Firefighter's Gloves
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2	Firefighter's Boots								
3	Firefighter's Gloves								
<p>Valid and current ISO 19001:2018</p>	<p>Bidders to submit a valid and current ISO 19001:2018 Certification of the Manufacturer issued by an independent certifying agency. The ISO Certification must cover the manufacture/design or production of the following:</p> <table border="1" data-bbox="719 1592 1441 1709"> <thead> <tr> <th>Item no.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Firefighter's Helmet</td> </tr> <tr> <td>2</td> <td>Firefighter's Boots</td> </tr> <tr> <td>3</td> <td>Firefighter's Gloves</td> </tr> </tbody> </table> <p>Again, If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>	Item no.	Description	1	Firefighter's Helmet	2	Firefighter's Boots	3	Firefighter's Gloves
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<p>Annex VI Certificate of Performance Evaluation</p>	<p>Chair's Instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex VI; • The form must be in the company letterhead of Bidder's Single Largest Completed Contract Client; • The rating should be at least VERY SATISFACTORY; AND • Provide all the information called for and the form must be signed by the Bidder's Client Authorized Representative 								

<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney; b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VII Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>Bidders to check the box pertaining to the item no/s. being bid for.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative. Notarization is required for this OSS.</p>

ENVELOPE 2 – FINANCIAL ENVELOPE

<p>Financial Bid Form For Item no. 1 – Annex VIII-A For Item no. 2 – Annex VIII-B For Item no. 3 – Annex VIII-C</p>	<p>Envelope 2 will contain the Financial Bid of the Bidders. Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidders has to indicate the bid amount both in figures and in words in the Financial Bid Form; • Bidders must fill out all line items. If an item is to be given free, Bidders must indicate "0"; • Forms to be signed by the bidder's authorized representative <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Chair emphasized that the Financial Bid Form for each Item should be placed in separate sealed envelope, because if any of the requirement were declared "Failed" the Committee cannot proceed with the opening of Financial Bid.</p>
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- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
Oliveros: regarding the testing of the items, where will it be tested? Or BFP will be in-charge for the testing? Or will it be tested by a third party?	
	BFP: there will be third party testing centers
	Chair: I think, it is specified in the Terms of Reference.
Okay, thank you.	
	No more questions?
None ma'am.	
	Chair: Anyway, the Bid Opening is scheduled on November 4 and the last day for asking question is on October 26 (Monday), that is the deadline. You need not wait until the last day to raise your question, you may raise it early enough and we will not respond to your question directly, we will respond in a Bid Bulletin which will be posted in PhilGEPS and PITC website.
	We encourage you to submit your questions thru email because of the social distancing concerns. So, you may email your letters to PITC to the email provided in the Bidding Documents.
	Thank you very much for your participation, please review your documents well and good luck.

OTHER MATTERS:

- Bidder must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.

- Chair emphasized the additional requirement if declared Single/Lowest Calculated Bid a presentation of prototype / sample of the following:

FOR ITEM NO. 1:

- (a) To submit at least one (1) prototype/sample of the item being bid in any color indicated in the Technical Specifications of BFP-Region III within seven (7) calendar days after receipt of Notice to Present Sample for Post Qualification, Physical Inspection and Reference During Delivery.
- (b) The prototype/sample to be submitted during post-qualification must be the same or similar to the product being offered.
- (c) The submission shall also be covered by a certification with test result issued by any of the qualified testing Laboratory or Certifying Body/Agency such as but not limited to UL, FM, TUV and other qualified certifying bodies with ISO 17025 certification of the country of origin declaring that the product to be supplied has complied with the reference NFPA or EN standards for structural firefighting.

Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders

FOR ITEM NO. 2:

- (a) To submit one (1) pair prototype/sample of men's size 9' for US or its equivalent in European Country for **PHYSICAL INSPECTION** (may include destructive procedures) within seven (7) calendar days after receipt of Notice to Present Sample for Post Qualification, Physical Inspection and Reference During Delivery.
- (b) The prototype/sample to be presented during post-qualification must be the same or similar to the product being offered.
- (c) The submission shall also be covered by a certification with test result issued by any of the qualified testing Laboratory or Certifying Body/Agency such as but not limited to UL, FM, TUV and other qualified certifying bodies with ISO 17025 certification declaring that the product to be supplied has complied with the reference NFPA, ASTM or EN or ISO standards for structural firefighting.

FOR ITEM NO. 3:

- (a) To submit the following within seven (7) calendar days after receipt of notice Single/Lowest Calculated Bid for post qualification, physical inspection and reference during delivery
 1. At least one (1) representative prototype/sample (or as required by testing laboratory).
 2. One (1) meter swatch materials for the outer shell and inner linings).
 3. One (1) set of parts/ components.
- (b) The prototype/sample to be presented during post-qualification must be the same or similar to the product being offered.
- (c) The submission shall also be covered by a certification with test result issued by any of the qualified testing Laboratory or Certifying Body/Agency such as but not limited to UL, FM, TUV or other qualified certifying bodies with ISO 17025 certification declaring that the product to be supplied has complied with the reference standard of NFPA or EN or ISO standards for structural firefighting.

- **For questions/clarifications through Email:**

CHAIR

Bids and Awards Committee I

Philippine International Trading Corporation (PITC)

5th Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

Email: chairbac1@pitc.gov.ph

Telefax: 8892-2149

Note: Maximum size of email with attachment is six (6) MB only

BID SCHEDULE:

- Bidder can send queries/concerns until **26 October 2020** (Monday)
- The Bid Opening is scheduled on **04 November 2020** (Wednesday, 1:00pm)

ADJOURNMENT:

- There are no other matters discussed, the pre-bid conference was adjourned at 2:25pm

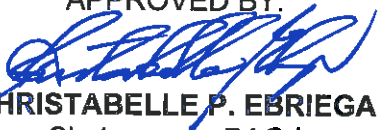
MINUTES TAKEN BY:



ATTY. MARIA GUDELIA C. GUESE

Head, BAC-I Secretariat
LMC

APPROVED BY:



CHRISTABELLE P. EBRIEGA
Chairperson, BAC-I

BAC1 Secretariat

From: OPEMS SALES MAIL <sales@opems1109.com>
Sent: Monday, 19 October 2020 9:41 am
To: BAC1 Secretariat
Cc: sales@opems1109.com
Subject: Re: Supply and Delivery of Brand New Fire Fighting PPE for REGION III
Attachments: EAO DRIVERS LICENSE AND TIN ID.pdf; KOL COMPANY ID.pdf

Hi Sir/Ma'am,

Thank you for the acknowledgment.

NAME OF PROJECT: SUPPLY AND DELIVERY OF BRAND NEW VARIOUS FIRE FIGHTING PPE FOR THE BUREAU OF FIRE PROTECTION (BFP) - REGION III

BID REFERENCE: GPG-B1-2020-065

ACTIVITY: PRE-BID CONFERENCE

COMPANY NAME: OLIVEROS PROTECTIVE EQUIPMENT AND MARITIME SUPPLIES

ADDRESS: UNIT 309 ONE BEATRIZ TOWER, NO. 4 LAUAN ST., PROJECT 3, QUEZON CITY

NAME OF REPRESENTATIVES:

- 1. Edna A. Oliveros**
- 2. Karla O. Lavarias**

CONTACT NOS: 7791-1808 / 7968-6464 / 0917-812-2928

E-MAIL ADDRESS: sales@opems1109.com

Please see attached file for the proof of identity.

Thank you.

Respectfully yours,

Karla O. Lavarias

OLIVEROS PROTECTIVE EQUIPMENT AND MARITIME SUPPLIES (OPEMS)

Unit 308-309 One Beatriz Tower, No. 4 Lauan St., Project 3, Quezon City

(02) 7791-1808 / 7968-6464 / 0917-538-1845

WEBSITE: OPEMSONLINE.COM

From: BAC1 Secretariat

Sent: Monday, October 19, 2020 9:30 AM

To: OPEMS SALES MAIL

Subject: RE: Supply and Delivery of Brand New Fire Fighting PPE for REGION III

Hi Sir/Madam,

May we request a copy of Proof of Identity of your representatives e.g. Company Id/SSS/Passport

Ty

BAC Sec

From: OPEMS SALES MAIL <sales@opems1109.com>
Sent: Monday, 19 October 2020 9:28 am
To: BAC1 Secretariat <bac1secretariat@pitc1973.onmicrosoft.com>
Cc: sales@opems1109.com
Subject: Supply and Delivery of Brand New Fire Fighting PPE for REGION III

Dear Sir/Madam,

Good day!

We are sending this e-mail to inform your good office that we are interested to join the pre-bid *tomorrow, October 20*, for the Supply and Delivery of Brand New Fire Fighting PPE for Region III. In line with this, may we request for the link so we can join the zoom meeting?

COMPANY NAME: **Oliveros Protective Equipment and Maritime Supplies**

REPRESENTATIVE/S:

1. Edna A. Oliveros
2. Karla O. Lavarias

Should there be any additional information needed, please feel free to call us at 7791-1808. Thank you.

Respectfully yours,

Karla O. Lavarias

OLIVEROS PROTECTIVE EQUIPMENT AND MARITIME SUPPLIES (OPEMS)

Unit 308-309 One Beatriz Tower, No. 4 Luanan St., Project 3, Quezon City

(02) 7791-1808 / 7968-6464 / 0917-538-1845

WEBSITE: OPEMSONLINE.COM

BAC1 Secretariat

From: Kristine Reynoso <kreynoso@palmer-asia.com>
Sent: Monday, 19 October 2020 10:22 am
To: BAC1 Secretariat; vevillanueva@pitc.gov.ph
Cc: 'Leilani L. Tungol'
Subject: PALMER ASIA INC. - Request for Zoom link and password
Attachments: ID Kristine.pdf; Company ID AND GOV'T ID M' LANI.pdf

Dear Sir / Madam,

Good day.

This is to request Zoom link Password for tomorrow's pre bid conference with details as follow:

Name of Project: Supply and Delivery of Brand New Various Firefighting Personal Protective Equipment (PPE) for the Bureau of Fire Protection – Region III
Bid Reference No.: GPG-B1-2020-065
Activity: Pre-Bid Conference
Company Name: **PALMER – ASIA INC.**
Address: 33 EDSA Bangkal, Makati City
Name of Representative: Kristine V. Reynoso / Leilani L. Tungol
Contact Nos.: 8847-5555 loc. 816 / 09171581982
Email add: kreynoso@palmer-asia.com

Enclosed also are the proof of identity of the authorized attendees for this pre-bid conference.

Thank you and hoping for your favorable response.

Best regards,

Kristine V. Reynoso

 **PALMER-ASIA INC.**

No.33 EDSA Bangkal Makati City
Metro Manila, Philippines
Tel. No.: (632)833-2957; 833-2955 loc. 816
Fax No.:(632)729-1478
Email: kreynoso@palmer-asia.com
Website: www.palmer-asia.com



ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-065) - VIA ZOOM VIDEO CONFERENCE
SUPPLY AND DELIVERY OF BRAND NEW VARIOUS FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR THE BUREAU OF FIRE PROTECTION - REGION III
20 October 2020, 1:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F	(Chairperson)	1) Elena E. Romero	F	(Team Coordinator)
2) Myra Chitella T. Alvarez	F	(Vice-Chairperson)	2) Katrina B. Alba	F	(Member)
3) Atty. Roxanne Marie Q. Cruz	F	(Member)	3) Jinky C. Apolinar	F	(Member)
4) Joel S. Rodriguez	M	(Member)	4) Rhoneil O. Bautista	M	(Member)
5) Atty. Mitzell Arthur R. Magdaong	M	(Member)	5) Maria Victoria S. Castillo	F	(Member)
6) Atty. Mark Brian A. Dela Cruz	M	(Alternate Member)	6) Erika April C. Guycoa	F	(Member)
7) CINSP Armando R. Occasion	M	(Provisional Member)	7) Kriss Ann S. Hizon	F	(Member)
			8) Fe B. Irene	F	(Member)
			9) Gel Cyrell Y. Tallada	F	(Member)
			10) Jacky C. Crispino	M	(Member)
End-Users					
1) INSP Virginia P. Josen	F	TWG Member (Goods)	Secretariat		
2)			1) Atty. Maria Gudelia C. Guese	F	(Head)
3)			2) Jane C. Arcilla	F	(Member)
4)			3) Ana DG. Asprec	F	(Member)
5)			4) Ma Teresa S. Elima	F	(Member)
6)			5) Mirasol S. Ninobla	F	(Member)
			6) Ma. Irissa G. Ordillano	F	(Member)
Account Officer			7) Vivian E. Villanueva	F	(Member)
1) Kriss Ann S. Hizon	F		Observers		
2)			1)		(COA)
			2)		



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY AND DELIVERY OF BRAND NEW VARIOUS IGHTING PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR THE BFP-R3

Bid Reference No. : GPG-B1-2020-065

Time / Date & Venue : 20 October 2020, 1:00 P.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
For Individuals (Not representing any Company)
• Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
	KARLA D. LAVARIAS	F	OLIVEROS PROTECTIVE EQUIPMENT AND MARITIME SUPPLIES					
	KRISTINE V. REYNOSO	F	PRIMER ASIA INC.					

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.