



## *Request for Expression of Interest*

### PROCUREMENT OF ARCHITECTURAL AND ENGINEERING CONSULTANCY SERVICES FOR THE STRUCTURAL EVALUATION FOR THE RETROFITTING DESIGN AND PROJECT MANAGEMENT FOR THE RETROFITTING OF THE ATRIUM OF MAKATI CONDOMINIUM CORPORATION (AMCC) BUILDING

**BID REFERENCE NO. GPG-B1-2020-012**

**APPROVED BUDGET FOR THE CONTRACT: ₱8,700,000.00**

1. The **Philippine International Trading Corporation (PITC)** and the **Atrium of Makati Condominium Corporation (AMCC)** intend to apply the sum of **PESOS: Eight Million Seven Hundred Thousand & 00/100 (₱8,700,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *PROCUREMENT OF ARCHITECTURAL AND ENGINEERING CONSULTANCY SERVICES FOR THE STRUCTURAL EVALUATION FOR THE RETROFITTING DESIGN AND PROJECT MANAGEMENT FOR THE RETROFITTING OF THE ATRIUM OF MAKATI CONDOMINIUM CORPORATION (AMCC) BUILDING*.

Description	TOTAL ABC (₱) (VAT Inclusive)	Funding Source	Bid Security* in any of the following forms:	Cost/Price of Bid Documents (cash payment only) (₱)
PROCUREMENT OF ARCHITECTURAL AND ENGINEERING CONSULTANCY SERVICES FOR THE STRUCTURAL EVALUATION FOR THE RETROFITTING DESIGN AND PROJECT MANAGEMENT FOR THE RETROFITTING OF THE ATRIUM OF MAKATI CONDOMINIUM CORPORATION (AMCC) BUILDING:				
Phase I Structural Evaluation for the Retrofitting Design	3,480,000.00	PITC Collection Receipt No. 0888 dated 09 September 2019 and Collection Receipt No. 1178 dated 31 January 2020	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank Draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	8,700.00
Phase II Project Management for the Retrofitting	5,220,000.00			
TOTAL ABC	₱ 8,700,000.00			

\*Must be issued by a Local Universal or Local Commercial Bank.

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

2. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
3. **PITC** and **AMCC** now calls Consulting Firms for the Submission of Expression of Interest and Eligibility Documents for the *PROCUREMENT OF ARCHITECTURAL AND ENGINEERING CONSULTANCY SERVICES FOR THE STRUCTURAL EVALUATION FOR THE RETROFITTING DESIGN AND PROJECT MANAGEMENT FOR THE RETROFITTING OF THE ATRIUM OF MAKATI CONDOMINIUM CORPORATION (AMCC) BUILDING*. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

4. Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Prospective bidders must have completed within the last five (5) years a contract of similar nature.

“Similar nature” shall mean **Structural Integrity Assessment of Buildings and/or Project Management in Construction, Structural Assessment, Retrofitting**

6. Bidding activities timelines are scheduled as follows:

ACTIVITIES	TIME	VENUE
1. Posting of Request for Expression of Interest	<u>starting 28 February 2020, Friday</u>	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2. Preliminary Conference	<u>6 March 2020, Friday, 4:00 PM</u>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3. Submission of Expression of Interest and Eligibility Documents and Opening of Eligibility Documents	<u>13 March 2020, Friday, 9:00AM</u>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
4. Pre-Bid Conference for Shortlisted Bidders <b>(Open only to short listed bidders)</b>	<u>30 March 2020, Monday, 2:00PM</u>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
5. Submission and Opening of Technical and Financial Bid <b>(Open only to short listed bidders)</b>	<u>15 April 2020, Wednesday, 4:00PM</u>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
6. Oral Presentation of the Methodology and Work Plan of the Shortlisted Bidder <b>(Open only to short listed bidders)</b>	<u>22 April 2020, Wednesday, 3:00PM</u>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

7. A complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00 AM - 4:00 PM) but not later than the Submission of Technical and Financial Documents. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that shortlisted bidders shall pay the applicable fee for the Bidding Documents not later than the Submission of Technical and Financial Documents. For the Preliminary Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

8. Interested bidders may obtain further information regarding the Bidding Documents from the BAC I Secretariat c/o Ms. Ana DG. Asprec at the **5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City** during office hours (8:00 AM - 4:00 PM) but not later than 4:00 PM starting **28 February 2020** at tel. no. 8818-9801 loc. 308. However, any queries relative to the Bidding Documents and the project requirements can only be made by the bidders not later than ten (10) calendar days prior to the Submission and Opening of Technical and Financial Bids.

9. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest and Eligibility Documents and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). Only the top five (5) Consultants **with a rating of at least seventy (70) points** will be invited to submit their technical and financial proposal. Details of the rating scheme for shortlisting shall be as follows:

<b>CRITERIA</b>	<b>POINTS</b>
Years in Business	20
Number of Ongoing and Completed Projects (Structural Analysis for the Past 5 Years)	30
Number of On-going & / Completed Projects (Similar Projects) Government or Private	
Current Workload relative to Capacity	25
Qualification of Key Personnel	25
<b>TOTAL POINTS</b>	<b>100%</b>

10. A notice of Eligibility and Shortlisting indicating therein the schedule for the submission of Technical and Financial Documents shall be issued.
11. Technical Documents of **Shortlisted Bidders** shall be evaluated based on the **Quality Cost Based Evaluation/Selection (QCBE/S)** using the following formula:

<b>PLAN OF APPROACH AND METHODOLOGY</b>	
<b>1. Understanding of Objectives</b>	<b>10</b>
<b>2. Experience in Managing Projects (Quality of Methodology)</b>	<b>30</b>
a) Planning and Defining Scope	2
b) Activity Planning and Sequencing	5
c) Resource Planning	3
d) Controlling Quality	5
<b>3. Work Programme</b>	<b>30</b>
a) Activity Schedule	2
b) Team Organization	5
c) Staff Matrix	3
d) Staffing Schedule	3
e) Estimate of Staff Months	2
<b>4. Proposal Presentation</b>	<b>30</b>
a) Clarity	10
b) Completeness	10
c) Graphics / Visual Aid	5
d) Ability to Answer Queries	5
<b>TOTAL</b>	<b>100</b>

12. The Procuring Entity shall evaluate bids using the **Quality Cost Based Evaluation/Selection (QCBE/S)**. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided to short-listed bidders.
13. The project must be completed within **One Hundred Twenty (120) calendar days** after receipt of the Notice to Proceed, inclusive of mobilization Period.

Phase	Completion Period
Phase I Structural Evaluation for the Retrofitting Design	Within One Hundred Twenty (120) calendar days after receipt of the Notice to Proceed
Phase II Project Management for the Retrofitting	Within the procurement process for the retrofitting phase until the end of the retrofitting and restoration period.

14. PITC reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.

**(Sgd)PITC, Bids & Awards Committee I**

*Posting of Request for Expression of Interest and Bidding Documents on **28 February 2020**  
@ PhilGEPS, PITC Bulletin Board and PITC Website [www.pitc.gov.ph](http://www.pitc.gov.ph)*