



PITC

**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF BRAND NEW HOSPITAL MECHANICAL BED, 3 CRANKS,
WITH COMPLETE ACCESSORIES AND BRAND NEW ADULT WHEELCHAIR FOR THE
DEPARTMENT OF HEALTH-CENTER FOR HEALTH DEVELOPMENT I

BID REF. NO. GPG-B1-2020-009
27 February 2020, 5th Floor Conference Room

There being a quorum, Chair convened the meeting at 10:20am

In attendance are:

FOR PITC BAC-I
Christabelle P. Ebriega, Chairperson
Atty. Ma. Gudelia C. Guese, Vice-Chair
Myra Chitella T. Alvarez, Alternate Vice-Chair
David A. Inocencio, Member
Joel S. Rodriguez, Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

FOR PROPONENT – DOH-CHD1
As per attached attendance sheet

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Supply and Delivery of Brand new Hospital Mechanical Bed, 3 Cranks, with Complete Accessories and Brand New Adult Wheelchair for the Department of Health-Center for Health Development I. After which, Chair introduced the BAC members and the DOH-CHD1 Representative/s.
- Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:
 - 1) Medical Gallery Trading Co.
 - 2) Manna Shameyn Enterprises
 - 3) Berovar Marketing, Inc.
 - 4) Avila Medical and Hospital Supplies
- Chair stated that there are two (2) items involved in this project. Bidders may bid for one or both items.
- Chair informed that to be able to participate in this bid project, the prospective Bidder should have completed a contract similar nature within the last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar contract shall mean Hospital Equipment.
- At the same time, this bid project is open to authorized Manufacturers, Distributors, Dealers or Reseller who must be Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;

- Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE 1 – ELIGIBILITY & TECHNICAL DOCUMENTS

Class "A" Eligibility Documents	Chair's Instructions
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p>
Audited Financial Statements for 2018 and 2017	<p>Submission will be the 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.</p>
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>

<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started</p>	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to check the box pertaining to the item being bid for; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
<p>Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.</p>	<ul style="list-style-type: none"> • A form is again provided; • Bidders to check the box pertaining to the item being bid for; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. End User's Acceptance 2. Copy of Official Receipt; 3. Sales Invoice with Collection Receipt <i>(They go together)</i>
<p>Net Financial Contracting Capacity (NFCC)</p>	<p>For NFCC</p> <ul style="list-style-type: none"> • A form is provided for as Annex II-A; • Bidders to check the box pertaining to the item being bid for. <p>As the sample form was flashed on the screen, Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank as classified by the Bangko Sentral ng Pilipinas.</p> <p>FOR COMMITTED LINE OF CREDIT (CLC) - A sample form is provided for as Annex II-B;</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p>Class "B" Documents (For Joint Ventures)</p>	<p>Since Bidders will not join as a Joint Venture, Chair skipped to discuss this portion but just in case the requirements for Joint Venture can be found in <i>Bid Data Sheet, ITB Clause 12.1, pages 34 to 35 of the Bidding Documents.</i></p>
<p>Technical Documents</p>	<p>Chair 's Instructions</p>
<p>Annex IV Bid Security</p>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p>a. Bid Securing Declaration</p> <ul style="list-style-type: none"> • A form is provided for as Annex IV. • Bidders to check the box pertaining to the item being bid for. <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p>

	<p>The other forms of Bid Security are:</p> <p>b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p>c. Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR</p> <p>d. Surety Bond callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (c.3) (i) to (xiv) of the Bid Data Sheet.</p>
<p>Completed and signed Technical Bid Form</p> <p>Annex V-A1 – for item no. 1 (4 pages) Annex V-B1 – for item no. 2 (4 pages)</p>	<p>As the Technical Bid Form for Item 1 was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • Each item has its own Technical Bid Form; • There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter"; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance"; • Bidders to indicate the Brand and Model Number of the following: For Item 1: Hospital Mechanical Bed, 3 Cranks For Item 2: Adult Wheelchair • All pages must be signed by the authorized representative of the Bidder. <p>Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Chair informed the Bidders that the Committee will issue a Bid Bulletin to revise the page 1 of Technical Bid Form for Item 2 as per Annex V-B1 for minor correction in the paging.</p> </div>
<p>Terms of Reference of DOH-CHD1 Annex V-A2 – for item no. 1 Annex V-B2 – for item no. 2</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes.
<p>Product Brochure or Technical Data Sheet</p>	<p>Bidders to submit a Product Brochure or Technical Data Sheet (Hard copies) of the items being offered showing compliance to the technical specifications.</p> <div style="border: 1px solid black; padding: 5px;"> <p>For Item 1: Hospital Mechanical Bed, 3 Cranks For Item 2: Adult Wheelchair</p> </div> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>

<p>For Manufacturers:</p>	<p>Submission of a Certification that they manufacture the product. Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex V-D; • Transpose the form in Manufacturer's Letterhead; • Provide all the information called for; • Signed by the Manufacturer's Authorized Representative.
<p>For Distributors:</p>	<p>Submission of a valid and current Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject to this bidding.</p> <p>THE CERTIFICATE MUST INDICATE/INCLUDE THE FOLLOWING:</p> <ol style="list-style-type: none"> a) That the unit being offered is brand new, not a refurbished or a recondition model; b) That supplies, parts and accessories of the items being offered shall be available for at least five (5) years after expiration of the warranty period. <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Chair informed the Bidders that the Committee will also issue a Bid Bulletin to include the provision that if the Certificate of Distributorship is not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer.</p> </div> <p>Again, if not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>
<p>Annex VI Certificate of Performance Evaluation</p>	<p>Chair's Instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex VI; • the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client/s; • Bidders to check the box pertaining to the item being bid for; • The rating should be at least VERY SATISFACTORY; AND • Provide all the information called for and the form must be signed by the Bidder's Client Authorized Representative
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ol style="list-style-type: none"> a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney; b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VII Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p>

Chair advised Bidders to use the form that PITC provided in this Bidding Document.

The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.

Bidders to check the box pertaining to the item being bid for.

On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.

All blanks must be filled up, appropriate boxes must be ticked off.

On the Authority of the Designated Representative, the portion: Name, Title and Specimen Signature must be filled up.

All statements from "a" to "h" must be complete.

The last page must be signed by the authorized representative and notarized.

Bidder's Query	Committee's Reply
We are Sole Proprietor, we do not need to attach the form for the Corporation?	
	You're referring to the second box for Corporation?
	You don't need to fill that up because that's not applicable to you.
	If you are going to scan or photocopy the form just put "Not Applicable" but if you are going to retype it you need not retype that particular portion but make sure that you don't omit any statement.

ENVELOPE 2 – FINANCIAL ENVELOPE

Financial Bid Form

Annex VIII-A – For Item no. 1
Annex VIII-B – For Item no. 2

Envelope 2 will contain the Financial Bid of the Bidders. Chair's instructions are as follows:

- **Each Item** has its own Financial Bid Form;
- Bidder has to indicate the bid amount both in figures and in words in the Financial Bid Form;
- Bidder must fill out all line items. If an item is to be given free, bidder must indicate "0";
- Forms to be signed by the bidder's authorized representative

Chair emphasized that the Financial Bid Form **for each item** should be placed in **separate sealed envelope**.

Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.

- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
Where will we bring the samples? Here or in DOH?	
	Chair: we will indicate in the Notice where the sample should be delivered for presentation purposes.
	<p>For item no. 1 can you do it within fifty (50) calendar days all 80 units?</p> <p>Because later on if you are Awarded the Contract you cannot ask for extension just because the items will be coming abroad.</p> <p>The key in participating in Government Bidding is the bidders preparedness, your documents should be checked, you should verify the requirements if indeed you already have the prototype or if you have delivered a similar model.</p> <p>And just a reminder that the prototype sample you will present should be <u>exactly the same model</u> of what you will deliver.</p>
	You have a period to raise your concerns, the deadline for asking/raising concerns is until March 17 , you have 10 calendar days prior to the submission of bids to submit your questions but since you already have concerns you have to raise it right away so we can issue a Bid Bulletin.
Can we request for an extension?	
	The Delivery Period?
Yes.	
	You have to put it in writing sir and please also include the reason for extension.
	we will not reply to you individually, our reply will be in the form of Supplemental Bid Bulletin which will be posted in PhilGEPS and PITC website so it is your responsibility to check the site from time to time if we issue any Notice or Bid Bulletin.
	And remember that if in case there will be changes in any of the requirement and we revised a form please us the revised forms do not just correct the old form on your own you have to use the revised forms we issue in a Bid Bulletin,
	If there are no other questions, we will wait for your letter.
	Thank you and good luck.

OTHER MATTERS:

- Bidder must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Chair would like the prospective bidders to take special note to the Additional Requirement for whoever will be declared Single/Lowest Calculated Bid a presentation of the following:

For Item no. 1 – Actual brand/model being offered **WITH** complete accessories within seven (7) calendar days after receipt of Notice of Single/Lowest Calculated Bid.

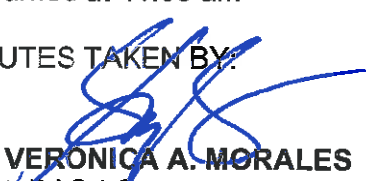
For Item no. 2 – Actual brand/model being offered within seven (7) calendar days after receipt of Notice of Single/Lowest Calculated Bid.

BID SCHEDULE:

- Bidder can send queries/concerns until **17 March 2020** (Tuesday)
- The Bid Opening is scheduled on **27 March 2020** (Friday, 1:00pm)

Adjourned at 11:05 am

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
Head, BAC-I Secretariat
LMC

APPROVED BY:


CHRISTABELLE P. EBRIEGA
Chairperson, BAC-I



ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-009)
SUPPLY AND DELIVERY OF BRAND NEW HOSPITAL MECHANICAL BED, 3 CRANKS, WITH COMPLETE ACCESSORIES AND BRAND NEW ADULT WHEELCHAIR
FOR THE DEPARTMENT OF HEALTH-CENTER FOR HEALTH DEVELOPMENT I (DOH-CHD-1)
 27 February 2020, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F		1) Elena E. Romero	F	
2) Atty. Ma. Gudeila C. Guese	F		2) Katrina B. Alba	F	
3) Myra Chitella T. Alvarez	F		3) Jinky C. Apolinar	F	
4) David A. Inocencio	M		4) Rhoneil O. Bautista	M	
5) Joel S. Rodriguez	M		5) Maria Victoria S. Castillo	F	
6) Irene G. Alayon	F		6) Erika April C. Guycoa	F	
7) Atty. Mitzell Arthur R. Magdaong	M		7) Kriss Ann S. Hizon	F	
8) Dr. Edwin V. Monis	M		8) Fe B. Irenea	F	
			9) Verna Liza DV. Maramot	F	
			10) Gel Cyrell Y. Tallada	F	
			Secretariat		
			1) Ma Veronica A. Morales	F	
			2) Jane C. Arcilla	F	
			3) Ana DG. Asprec	F	
			4) Ma Teresa S. Eilma	F	
			5) Mirasol S. Ninobla	F	
			6) Ma. Irissa G. Ordillano	F	
			Observer/s		
			1)		
			2)		
			(COA)		

End-Users

1) Erwin M. Bacfig, Jr. M
 2) _____
 3) _____
 4) _____
 5) _____
 6) _____

Account Officer

1) Elena E. Romero F
 2) Jojo Delfin O. Morillo M



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY AND DELIVERY OF BRAND NEW HOSPITAL MECHANICAL BED, 3 CRANKS, WITH COMPLETE ACCESSORIES AND BRAND : NEW ADULT WHEELCHAIR FOR THE DEPARTMENT OF HEALTH-CENTER FOR HEALTH DEVELOPMENT (DOH-CHD-1)

Bid Reference No. : GPG-B1-2020-009

Time / Date & Venue : 27 February 2020, 10:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
	MICHELLE R. CUA	F	1 MEDICAL GALLERY TRADING Co 1357 RAJAL AVE., SPA. CRUZ MANILA	(02) 8781-7137 09174597000	medicalgallerytradingco@yahoo.com		10:15	/mduffy
	RAMON RAMIL SERRANO	M	MANILA SHAMPOO P.M. SOL DORS (S) VESTIBULO CENTRO. TAGLIGU CITY	09178951769	manuashampon@gmail.com		10:22	8

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act.

PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY AND DELIVERY OF BRAND NEW HOSPITAL MECHANICAL BED, 3 CRANKS, WITH COMPLETE ACCESSORIES AND BRAND NEW ADULT WHEELCHAIR FOR THE DEPARTMENT OF HEALTH-CENTER FOR HEALTH DEVELOPMENT (DOH-CHD-1)

Bid Reference No. : GPG-B1-2020-009

Time / Date & Venue : 27 February 2020, 10:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
For Individuals (Not representing any Company)
• Any valid government-issued ID with picture and signature

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
101	IVY P. SAXSON	F	Saxon Marketing Inc. Sta. Cruz Manila 1526 Rizal Avenue	09174062200	ivy.saxson.beroson@gmail.com		10:30	<i>[Signature]</i>

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.

[Handwritten signature]



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project

SUPPLY AND DELIVERY OF BRAND NEW HOSPITAL MECHANICAL BED, 3 CRANKS, WITH COMPLETE ACCESSORIES AND BRAND NEW ADULT WHEELCHAIR FOR THE DEPARTMENT OF HEALTH-CENTER FOR HEALTH DEVELOPMENT (DOH-CHD-1)

Bid Reference No.

: GPG-B1-2020-009

Time / Date & Venue

: 27 February 2020, 10:00 A.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PTIC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

NO ID - NO ENTRY
For Company Personnel
• Valid Company ID with picture and signature
• For Individuals (not representing any Company)
• Any valid government-issued ID with picture and signature

PLEASE PRINT LEGIBLY

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./s	TIME-IN	BIDDER'S SIGNATURE
	Luis Gabriel Iglesias	M	Avila Medical and Hospital Supplies 1910 Great Ave. Sto Cruz, Manila	242-3783	avilamedicaland hospital@supplies.com you@av.com		10:59	

By signing on this form, I/we hereby give consent to PTIC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PTIC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.

Page 3 of 3