



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 1  
SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE  
SUGAR REGULATORY ADMINISTRATION (SRA)**

**Bid Ref. No. GPG-B1-2019-509 2<sup>nd</sup> Rebid**  
(Previous Bid Reference No. GPG-B1-2019-202 and GPG-B1-2019-404 Rebid)

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents for the aforementioned project.

**A. AMENDMENT TO THE BIDDING DOCUMENT**

<b>SECTION III. BID DATA SHEET (BDS) 12.1 (b) Technical Documents</b>																					
<b>FROM</b>	<b>TO</b>																				
(ii) Duly signed, conformed and completed Technical Bid Form and other Technical Documents. <table border="1" style="margin-top: 10px;"> <tr><td>Annex V-A</td><td>Technical Bid Form</td></tr> <tr><td>Annex V-A1</td><td>Terms of Reference and Training Plan</td></tr> <tr><td>Annex V-A2</td><td>Deployment Sites</td></tr> <tr><td>Annex V-A3</td><td>Actual Field Performance Test for Tractors</td></tr> <tr><td>Annex V-A4</td><td>SRA Logo</td></tr> </table>	Annex V-A	Technical Bid Form	Annex V-A1	Terms of Reference and Training Plan	Annex V-A2	Deployment Sites	Annex V-A3	Actual Field Performance Test for Tractors	Annex V-A4	SRA Logo	(ii) Duly signed, conformed and completed Technical Bid Form and other Technical Documents. <table border="1" style="margin-top: 10px;"> <tr><td><b><u>Revised Annex V-A</u></b></td><td>Technical Bid Form</td></tr> <tr><td><b><u>Revised Annex V-A1</u></b></td><td>Terms of Reference and Training Plan</td></tr> <tr><td>Annex V-A2</td><td>Deployment Sites</td></tr> <tr><td>Annex V-A3</td><td>Actual Field Performance Test for Tractors</td></tr> <tr><td>Annex V-A4</td><td>SRA Logo</td></tr> </table>	<b><u>Revised Annex V-A</u></b>	Technical Bid Form	<b><u>Revised Annex V-A1</u></b>	Terms of Reference and Training Plan	Annex V-A2	Deployment Sites	Annex V-A3	Actual Field Performance Test for Tractors	Annex V-A4	SRA Logo
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**B. REPLIES TO BIDDER'S QUERRIES:**

<b>FILHOLLAND CORPORATION</b>										
<b>Query 1</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">SRA SPECIFICATION</th> <th style="text-align: center;">REQUEST FOR ADJUSTMENT</th> <th style="text-align: center;">REASON</th> </tr> </thead> <tbody> <tr> <td>Lifting Capacity: 3250 kg. Minimum</td> <td>Lifting Capacity: Adjust to 2900 kg. minimum</td> <td> <ul style="list-style-type: none"> <li>• 2900 kg. Minimum. Lifting capacity is more than enough to carry implements needed in sugarcane plantation.</li> <li>• The heaviest implement used are the sugarcane planters w/ fertilizer applicator in which its maximum weight does not exceed 2000 kg including cane points, fertilizer and the 3 operators.</li> </ul> </td> </tr> <tr> <td>PTO Power/type: 95-100 HP/ Independent</td> <td>PTO Power/type: Adjust to 90 HP or 67.14 Kw minimum</td> <td> <ul style="list-style-type: none"> <li>• The minimum PTO power required for a power harrow for sugarcane is just 60HP, therefore the 90HP is more than enough (see attached power harrow brochure).</li> </ul> </td> </tr> </tbody> </table> <p style="margin-top: 5px;">Note: Previously during the first posting, we already wrote this request and the PTC BAC committee reply to us by granting our appeal. Please see attached <i>Supplemental Bid Bulletin</i> and revised "Terms of Reference" for details.</p>	SRA SPECIFICATION	REQUEST FOR ADJUSTMENT	REASON	Lifting Capacity: 3250 kg. Minimum	Lifting Capacity: Adjust to 2900 kg. minimum	<ul style="list-style-type: none"> <li>• 2900 kg. Minimum. Lifting capacity is more than enough to carry implements needed in sugarcane plantation.</li> <li>• The heaviest implement used are the sugarcane planters w/ fertilizer applicator in which its maximum weight does not exceed 2000 kg including cane points, fertilizer and the 3 operators.</li> </ul>	PTO Power/type: 95-100 HP/ Independent	PTO Power/type: Adjust to 90 HP or 67.14 Kw minimum	<ul style="list-style-type: none"> <li>• The minimum PTO power required for a power harrow for sugarcane is just 60HP, therefore the 90HP is more than enough (see attached power harrow brochure).</li> </ul>
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<b>SRA/PITC Reply 1</b>	<p>a) Request Granted, specifications for Lifting Capacity has been adjusted to 2900-2250kg., please refer to Revised Terms of Reference (<b>Revised Annex V-A1</b>)</p> <p>b) Request Granted, specifications for PTO Power//Type has been adjusted to to 90-100hp/independent, please refer to Revised Terms of Reference (<b>Revised Annex V-A1</b>)</p>									
<b>QUERY 2</b>	<p>FILHOLLAND would also like to request the kind consideration of the committee to accept notarized certification from our manufacturer allowing the predecessor brands "Ford, Ford-New Holland" and at present "New Holland" presence in the Phillipines for 25 years.</p>									
<b>SRA/PITC Reply 2</b>	<p>Your request for the predecessor brand is granted, however, for the presence of the Tractor Brand or its predecessor Brand in the local market for 30 years remain the same. (Please refer to Revised Terms of Reference – <b>Revised Annex V-A1</b>).</p>									
<b>QUERY 3</b>	<p>May we also inform the procuring entity/SRA and the end-user that the current ABC is too low for Tractors 118-120 HP, therefore we would like to suggest to raise the budget to at least 3,850,000.00 so that the government will be able to acquire a quality and reliable equipment for the end-user.</p>									
<b>SRA/PITC Reply 3</b>	<p>Request Denied, Approved Budget of the Contract (ABC) of this project remain the same.</p>									

Please use the following forms (attached) together with all other required documents for the Bid Opening on **19 November 2019, Tuesday 3:00pm.**

- 1) Revised Annex V-A- Technical Bid Form
- 2) Revised Annex V-A1 –Terms of Reference and Training Plan

Please use the **Revised Checklist of Requirements** as reference.

This **Supplemental/Bid Bulletin 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this **7<sup>th</sup> November 2019** in Makati City.

Reviewed and Approved by:

**(SGD) CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee - I

**(SGD) ATTY. MA. GUDELIA C. GUESE**  
Vice Chairman

**(SGD) MYRA CHITELLA T. ALVAREZ**  
Member

**(SGD) DAVID A. INOCENCIO**  
Member

**(SGD) JOEL S. RODRIGUEZ**  
Member

**Concurred by:**

**(SGD) ATTY. IGNACIO SANTILLANA**  
BAC Provisional Member-SRA

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex V-A (Page 1 of 6)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION  
SUPPLY AND DELIVERY OF 25 UNITS BRAND NEW TRACTORS (120HP) FOR THE SUGAR  
REGULATORY ADMINISTRATION (SRA)**

**Bid Reference No. GPG-B1-2019- 509 2<sup>nd</sup>Rebid**  
(Previous Bid Ref. No. GPG-B1-2019-202 and GPG-B1-2019-404)

**Approved Budget of the Contract – Php 73,750,000.00**

**TECHNICAL BID FORM**

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPP

**INSTRUCTION TO THE SUPPLIER:** Indicate **"COMPLY"** (per line number) under **Supplier's Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

<b>Line No:</b>	<b>Project Requirements</b>	<b>Bidder's Statement of Compliance</b>
1)	Supply and Delivery of 25 units Brand New Tractor (120HP) as per SRA Terms of Reference dated <b>06 November 2019 (as per Revised Annex V-A1)</b>	

<b>Description</b>	<b>Brand and Model Number being Offered:</b>
Brand New Tractor (120HP)	_____

<b>Line No:</b>	<b>Project Requirements</b>	<b>Bidder's Statement of Compliance</b>
2)	Bidder has no overdue deliveries or unperformed services intended for PITC and SRA.	
3)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid.	
4)	A Notarized Affidavit from the Manufacturer that the Tractor Brand or it's predecessor brand must be available in the local market for the last Thirty (30) years prior to the bidding and provided that the brand being offered and the predecessor brand are owned by the same company,	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

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**Name & Designation (in print)**

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**Date**

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**Revised Annex V-A (page 2 of 6)**

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Line No:	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/LOWEST CALCULATED BID (SCB/LCB)	Bidder's Statement of Compliance
5)	<p><b>Presentation of Prototype Sample</b></p> <p>To present representative/prototype sample within fifteen (15) calendar days from receipt of Notice to Present Sample for post qualification/product demonstration purposes.</p> <p>Prototype/sample must be: Brand new unit to be used for product demonstration, which at the option of the Supplier may be part of the delivery.</p> <p>Prototype shall be subjected to Actual Field Performance Test For Tractors (please see attached <b>Annex V-A3</b>)</p> <p>The prototype sample to be submitted during post qualification must be identical to the unit being bid for. The Tractor shall be subjected to functional</p>	

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Line No:	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
6)	With reflectorized SRA Logo minimum 4" diameter – two sides of the Tractor per <b>Annex V-A4</b> .	
7)	<b>Delivery Period :</b> within 120 calendar days upon receipt of Notice to Proceed	
8)	<b>Deployment Sites</b> please see attached <b><u>Annex V-A2</u></b>	
9)	<b>Warranty Period:</b> Two years on parts and services	
10)	<b>Training:</b> Supplier must provide Tractor operation and maintenance training to the recipients in Luzon and Mindanao, maximum 5 days, maximum of 3 personnel per recipient in accordance to the Training Plan as per Terms of Reference ( <b>Revised Annex V-A1</b> ) page 3.	

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
11)	The delivered Tractor shall be subject to Visual and functional inspection thru Actual Field Testing to be conducted by SRA/PITC in accordance with Annex V-A3	
12)	Operation and Maintenance Manual in English in Hard Copy, upon delivery of item/s) per unit.	
13)	<b>Replacement of Defective Items:</b> a) The Supplier shall replace any newly delivered unit found to be defective. b) Replacement shall be made within fifteen (15) calendar days after receipt of Notice from SRA/PITC. c) All expenses shall be for the account of the Supplier. d) For defective units and all defective integral parts of the equipment, supplier shall only be allowed for replacement once. After which, project shall be cancelled and performance security shall be forfeited.	

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Line No:	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
14)	<p><b>. For Delivery Inspection and Acceptance Testing:</b></p> <ul style="list-style-type: none"> <li>• Delivery Inspection and acceptance of the items shall be conducted by SRA Personnel and attested by at least two (2) PITC Representatives.</li> <li>• SRA/PITC Representatives shall conduct visual inspection and recording of serial nos. of the items in the Supplier's Warehouse before delivery to the Deployment Sites.</li> <li>• Two (2) units randomly selected from Supplier's warehouse which will be delivered by the Supplier to SRA Luzon - Sugar Regulatory Administration. Luzon Agricultural Research Center (LAREC), Floridablanca, Pampanga, and will be subjected to Visual inspection and functional testing in accordance with Annex V-A3. Once the Tractor passed, a Notice of Deployment will be issued by SRA/PITC to the Supplier for delivery to Deployment Sites.</li> <li>• All expenses relative to delivery, testing, inspection and acceptance shall be for the account of the supplier.</li> </ul> <p><b>Delivery conditions:</b></p> <ul style="list-style-type: none"> <li>• Deliveries must be done within the delivery period / completion period at designated deployment site/s</li> <li>• Deliveries are subject to visual and functional inspection at designated delivery site/s consisting of at least two (2) PITC representatives and one (1) SRA representative</li> <li>• All delivery/ies must be done in the presence of PITC/SRA Representatives. Any incidental expenses incurred in all deliveries shall be for the account of the Supplier.</li> </ul>	

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Line No:	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder’s Statement of Compliance
15)	<p><b>Continuation....</b></p> <ul style="list-style-type: none"> <li>• The Supplier must inform PITC Account Officer at least seven (7) days prior to the delivery of goods in delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery.</li> <li>• Other than the delivery schedule/quantities stated, NO partial deliveries are allowed. Only complete deliveries will be accepted.</li> <li>• Deliveries made for “safekeeping” purposes are NOT ALLOWED</li> </ul> <p>During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery center. All delivery and assembly, handling and other related expenses shall be done by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to forklifts, hand pallet truck etc.</p> <p><b>“All expenses related to delivery, testing, inspection and acceptance shall be for the account of the supplier.”</b></p>	
16)	<p>As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990 / Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.</p>	

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**Name & Designation (in print)**

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**Date**

## Terms of Reference



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Sugar Center Bldg., North Ave., Diliman, Quezon City  
Philippines 1101  
TIN 000-784-336

### TERMS OF REFERENCE

As of November 06, 2019

<b>Name of Project:</b> Supply and Delivery of 25 units Brand New Tractor for Sugar Regulatory Administration	
<b>Technical Specification</b>	
1.	Brand New, 4WD or MFWD, heavy duty
2.	Rated Engine Power (HP) at rated engine speed : 118-120
3.	Number of Cylinders: 4 or 6
4.	Aspiration: Turbocharged
5.	Fuel tank capacity: Not less than 150 liters
6.	Transmission: side shift
7.	Lifting capacity: 2900-3250 kg.
8.	PTO Speed (rpm): 540/1000
9.	PTO Power: 90-100hp/independent
10.	ROPs with canopy: Two or Four post
<b>Other Requirements:</b>	
1.	Tractor brand or its predecessor brand must be available in the local market for the last Thirty (30) years prior to the bidding and provided that the brand being offered and the predecessor brand are owned by the same company.
2.	List of Manufacturer's Branch Office/Sales Office in the following: a) any country in Western Europe; b) United States of America/Canada, AND c) Japan.
<b>Requirements during Bid Opening</b>	
1.	Valid and current certificate of distributorship/dealership/resellership of the product being offered, issued by the principal or the manufacturer of the product (if bidder is not the manufacturer). If not issued by manufacturer, must submit certification/document linking bidder to the manufacturer or authorization letter from the manufacturer or authorized distributor indicating that the bidder is authorized to submit a bid and subsequently negotiate and sign contract and extend full guarantee and warranty for the goods being offered.
2.	A Notarized Affidavit from the Manufacturer that the particular brand is available in the Philippine market for the last thirty years shall be submitted.
3.	Technical Data Sheets/Brochures/Manuals must be signed with dry seal by a Registered Agricultural and Biosystem Engineer or Agricultural Engineer
4.	Tractor must have AMTEC Test Result provided by AMTEC to be submitted together with the bidding documents
5.	Supplier must have an accredited service center for after sales services within Luzon and Mindanao, with at least 5 years of experience in servicing such brand being offered. The supplier must provide a list of its accredited Service Centers in Luzon and Mindanao. Such list must be submitted together with the bid documents.
6.	The bidder must submit a statement from the manufacturer that the machinery is gender friendly for farm operations.
<b>Requirements during Post Qualification</b>	
Presentation of Prototype/Sample To present prototype/sample within fifteen (15) calendar days from receipt of Notice to Present Sample for post qualification/product demonstration purposes. Prototype/sample must be;	
a.	Brand new unit to be used for product demonstration, which at the option of the Supplier may be part of the delivery.
b.	Prototype shall be subjected to Actual Field Performance Test for Tractors (see attached)
The prototype/sample to be presented during post-qualification must be identical to the unit being bid for. The Tractor shall be subject to functional testing and inspection as deemed appropriate by PITC/SRA.	

Website: <http://www.sra.gov.ph> , Email Address: [srahead@sra.gov.ph](mailto:srahead@sra.gov.ph), Tel. No. : (6334) 434-510



Conforme:

\_\_\_\_\_  
Bidder's Company Name

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Date

## Terms of Reference



Republic of the Philippines  
 Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
 Sugar Center Bldg., North Ave., Diliman, Quezon City  
 Philippines 1101  
 TIN 000-784-336

**Requirements if Awarded the Contract**

- |   |
|---|
| 1. With reflectorized SRA logo minimum of 4" diameter – two sides of the Tractor  |
| 2. Delivery Period: Within 120 calendar days upon receipt of Notice to Proceed  |
| 3. SRA/PITC representative shall conduct visual inspection and recording of serial numbers of the tractors at the supplier's warehouse before delivery to the deployment sites. Two (2) units randomly selected from the supplier's warehouse will be delivered by the supplier to the Sugar Regulatory Administration, Luzon Agricultural Research Center (LAREC) and will be subjected to visual inspection, functional testing and actual field testing. Once the items pass the testing, a notice of deployment will be issued by SRA/PITC to the supplier for delivery to the deployment site. |
| 4. Deployment Sites: see attached.  |

- |   |
|---|
| 5. Warranty Period/ Coverage of Warranty: Two years on parts and services   |
| 6. Training : Supplier must provide Tractor operation and maintenance training to the recipients in Luzon and Mindanao, maximum 5 days, and a maximum of 2 personnel per recipient. |
| 7. Operation and Maintenance Manual in English (Hard Copy) upon delivery of item/s  |
| 8. All cost related to delivery, inspection, and acceptance shall be for the account of the supplier.   |

Prepared by:

  
**PATRICIO R. MACAMOS JR.**  
 Technical Working Group

Recommended by:

  
**ATTY. IGNACIO S. SANTILLANA**  
 SRA-PITC BAC Provisional Member

Approved by:

  
**HERMENEGILDO R. SERAFICA**  
 Administrator

Website: <http://www.sra.gov.ph>, Email Address: [srahead@sra.gov.ph](mailto:srahead@sra.gov.ph), Tel. No.: (6334) 434-5124, (6334) 435-3757, (6334) 433-8867



<b>Conforme:</b>
_____
<b>Bidder's Company Name</b>
_____
<b>Name &amp; Signature of Authorized Representative</b>
_____
<b>Designation</b>
_____
<b>Date</b>
_____

## Terms of Reference



Republic of the Philippines  
Department of Agriculture  
**SUGAR REGULATORY ADMINISTRATION**  
Sugar Center Bldg., North Ave., Diliman, Quezon City  
Philippines 1101  
TIN 000-784-336

### TRAINING PLAN

Name of Project: **Supply and Delivery of 25 units Brand New Tractor (118-120 hp)**

The training shall cover but not be limited to the following:

**A. Tractor operation**

- Safety precautions
- Demonstration of the functions of every mechanism
- Periodic maintenance
  - Fuel filters
  - Oil change
  - Battery

**B. Basic Repair and Maintenance**


- Electrical system
- Hydraulic system
- Engine
- Cooling system
- Other systems of the tractor

**C. Actual hitching of farm implements including proper adjustments**

- Disc plow
- Trailing harrow
- Fertilizer applicator
- Ripper
- Furrower

**D. Actual/Hands-on Field Operation**

Prepared by:

  
**PATRICIO R. MACANOS JR.**  
SRA Technical Working Group

Noted:

  
**ATTY. IGNACIO S. SANTILLANA**  
SRA-PITC BAC Provisional Member

Website: <http://www.sra.gov.ph> - Email Address: [srahead@sra.gov.ph](mailto:srahead@sra.gov.ph)

<b>Conforme:</b>
_____
<b>Bidder's Company Name</b>
_____
<b>Name &amp; Signature of Authorized Representative</b>
_____
<b>Designation</b>
_____
<b>Date</b>
_____

<b>PITC BIDS AND AWARDS COMMITTEE I</b>		
<b>REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS</b>		
<b>Name of Company:</b>		
<b>Project:</b>	<b>Supply and Delivery of 25 units Brand New Tractor (120HP) for the Sugar Regulatory Administration (SRA)</b>	
<b>Bid Ref. No.</b>	<b>Bid Reference No. GPG-B1-2019-404 Rebid (previous Bid Ref. GPG-B1-2019-202)</b>	
<b>APPROVED BUDGET FOR THE CONTRACT: ₱ 73,750,000.00</b>		
<b>Ref. No.</b>	<b>Particulars</b>	
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>		
<b>12.1 (a)</b>	<b>ELIGIBILITY DOCUMENTS</b>	
	<b>CLASS "A" DOCUMENTS</b>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.	
(ii)	Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.	
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;	
(iv)	Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative format or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions;	
	<u>OR</u> Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents. Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PHILGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents together with the Platinum Registration.	

(v)	Statement of the prospective bidder's all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b> ;	
(vi)	<p>Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the lot being bid <b>(Annex I-A)</b>;</p> <p><b>"Similar"</b> contract shall refer to Large Farm Machineries</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per <b>Annex I-A</b>:</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per <b>Annex I-A</b>:</p> <p>(a) Copy of End User's Acceptance; or</p> <p>(b) Copy of Official Receipt/s; or</p> <p>(c) Copy of Collection Receipt with Sales Invoice</p>	
(vii)	<p>Duly signed Net Financial Contracting Capacity (NFCC) per <b>Annex II</b>, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Annex II-A</b>.</p> <p>a) Should the bidder opts to submit NFCC, computation must be equal to the ABC of the lot/s. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol> <p><b>OR</b></p> <p>b) Should the bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per <b>Annex II-A</b>).</p>	
	<b>Class "B" Document: (For Joint Venture)</b>	
	<p><b><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></b></p> <p><b><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></b></p>	
	<b>a) For Joint Ventures, Bidder to submit either:</b>	
	(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or	

	<p>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b></p> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) <b>of the 2016 Revised IRR of RA 9184</b>]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Revised Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p>	
	<p>b) <b>Each JV Partner must submit the following:</b></p>	
	<p><b><u>Local JV Partner</u></b></p> <p>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</p>	
	<p>(ii) Valid and Current Business/Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p>	
	<p>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p>	
	<p>(iv) Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):</p> <p>a) Independent Auditor’s Report;</p> <p>b) Balance Sheet (Statement of Financial Position); and</p> <p>c) Income Statement (Statement of Comprehensive Income)</p> <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	
	<p><b><u>Foreign JV Partner</u></b></p>	
	<p>(v) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;</p>	
	<p>(vi) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p>	
	<p>(vii) Corporate Financial Statement or Annual Report for 2018 or 2017</p>	
	<p><b><u>OR</u></b></p>	
	<p>Submission of valid and current <b>PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of the eligibility documents.</b></p> <p><b>Note:</b> Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility</p>	



	<p>Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “GPPB Circular 07-2017 dated 31 July 2017”.</p>	
	<p><i>The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only <b>ONE</b> of the parties to the JV:</i></p>	
	<p>1. Statement of all on-going government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid (<b>Annex I</b>);</p>	
	<p>2. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the item being bid (<b>Annex I-A</b>);</p> <p>“<b>Similar</b>” contract shall refer to contracts pertaining to Large Farm Machineries</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <p>a) Copy of End User’s Acceptance; or  b) Copy of Official Receipt/s; or  c) Copy of Collection Receipt with Sales Invoice (for local JV Partner)</p>	
	<p>3. Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):</p> <p>a) Independent Auditor’s Report;  b) Balance Sheet (Statement of Financial Position); and  c) Income Statement (Statement of Comprehensive Income)</p> <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	
	<p>4. Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per <b>Annex II</b>, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Annex II-A</b>.</p> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in <b>Annex II</b>.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <p>1. The values of the bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.  2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.  3. The detailed computation must be shown using the required formula provided above.  4. The NFCC computation must at least be equal to the ABC of the project.</p>	



	<p><b><u>OR</u></b></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per <b>Annex II-A</b>).</p> <p><b><i>**The determination as to (i) whose Audited Financial Statement should be used/ submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.</i></b></p> <p>Submission of valid and current <b>PHILGEPS Certificate of Registration</b> and Membership (Platinum Registration*) together with Annex A.</p> <p><b>*Note:</b> Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p>For <b>Local JV Partner:</b> Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.</p> <p>For <b>Foreign JV Partner:</b> Corporate Financial Statement or Annual Report for 2018 or 2017.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “GPPB Circular 07-2017 dated 31 July 2017”</p> <p>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</p>	
b)	<b>TECHNICAL DOCUMENTS</b>	
(i)	<p>Bid security must be issued in favor of the <b>PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)</b> in any of the following forms:</p> <ol style="list-style-type: none"> <li>1) Bid Securing Declaration per Annex IV;</li> <li>2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC of the lot being bid for;</li> <li>3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC of the lot being bid for; OR</li> <li>4) Surety bond callable upon demand equivalent to at least 5% of the ABC of the lot being bid for.</li> </ol>	

(ii)	<p>Duly signed, conformed and completed Technical Bid Form and other Technical Documents.</p> <table border="1" data-bbox="379 266 1385 526"> <tr> <td colspan="2" data-bbox="379 266 1385 309"><b>One (1) Lot consisting of Supply and Delivery of 25 units Tractor</b></td> </tr> <tr> <td data-bbox="379 309 735 351"><b>Revised Annex V-A</b></td> <td data-bbox="735 309 1385 351">Technical Bid Form</td> </tr> <tr> <td data-bbox="379 351 735 394"><b>Revised Annex V-A1</b></td> <td data-bbox="735 351 1385 394">Terms of Reference and Training Plan</td> </tr> <tr> <td data-bbox="379 394 735 436">Annex V-A2</td> <td data-bbox="735 394 1385 436">Deployment Sites</td> </tr> <tr> <td data-bbox="379 436 735 479">Annex V-A3</td> <td data-bbox="735 436 1385 479">Actual Field Performance Test for Tractors</td> </tr> <tr> <td data-bbox="379 479 735 521">Annex V-A4</td> <td data-bbox="735 479 1385 521">SRA Logo</td> </tr> </table>	<b>One (1) Lot consisting of Supply and Delivery of 25 units Tractor</b>		<b>Revised Annex V-A</b>	Technical Bid Form	<b>Revised Annex V-A1</b>	Terms of Reference and Training Plan	Annex V-A2	Deployment Sites	Annex V-A3	Actual Field Performance Test for Tractors	Annex V-A4	SRA Logo	
<b>One (1) Lot consisting of Supply and Delivery of 25 units Tractor</b>														
<b>Revised Annex V-A</b>	Technical Bid Form													
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Annex V-A2	Deployment Sites													
Annex V-A3	Actual Field Performance Test for Tractors													
Annex V-A4	SRA Logo													
(iii)	<p><b>Product Brochure and/or Technical Data Sheets.</b> For the brand and model number of the Tractor being bid for showing compliance to the technical specifications. It must be signed and impressed with a dry seal by a registered Agricultural and Biosystems Engineer or Agricultural Engineer</p> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</p>													
(iv)	<p><b>For Manufacturers:</b> Certification that the Bidder is a Manufacturer (<b>Revised Annex VI</b>)</p> <p><b>For DISTRIBUTORS/DEALERS/RESELLERS :</b> Valid and current Appointment of the bidder as distributor, dealer, reseller issued by the manufacturer of the Tractor. If the Certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</p>													
(v)	<p>Valid and Current <b>AMTEC Test Results</b> showing that the Tractor being offered is in compliant with the Technical Specifications per <b>Annex V-A1</b></p>													
(vi)	<p><b>List of Manufacturer's Branch Office/Sales Office</b> in the following; a) any country in Western Europe, b) United States of America/Canada, and c) Japan</p>													
(vii)	<p>List of bidder's accredited service center/s for after sales services within Luzon and Mindanao, with at least five (5) years of experience in servicing such brand being offered (with available spare parts, indicating address, telephone and fax numbers, email address and contact person.)</p> <p>In the event of closure of business, termination of franchisee/service center, the supplier shall notify the Sugar Regulatory Administration (SRA) and PITC accordingly of the new service centers with telephone numbers, and address who can provide the needed parts, supplies and service.</p>													

(viii)	Statement from the Manufacturer that the Tractor is gender friendly for farm operations	
(ix)	A Notarized Affidavit from the Manufacturer that the tractor brand or its predecessor brand must be available in the local market for the last Thirty (30) years prior to the bidding and provided that the brand being offered and the predecessor brand are owned by the same company.	
(x)	Certificate of Performance Evaluation ( <b>Annex VII</b> ) showing a rating of at least Very Satisfactory, issued by the Bidder's client for the Single Largest Completed Contract of Similar Nature within the last five (5) years (per <b>Annex I-A</b> )	
(xi)	Proof of Authority of the bidder's authorized representative/s: (a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney (b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.	
(x)	Omnibus Sworn Statements using the form prescribed. ( <b>Annex VIII</b> ) (a) Authority of the designated representative (b) Non-inclusion in blacklist or under suspension status (c) Authenticity of Submitted Documents (d) Authority to validate Submitted Documents (e) Disclosure of Relations (f) Compliance with existing labor laws and standards (g) Bidders Responsibilities (h) Did not pay any form of consideration	
	<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>	
13.1	Completed and signed Financial Bid Forms. Bidder must use, accomplish and submit Financial Bid : 25 units Brand New Tractors (120HP) ( <b>Annex IX</b> ) The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	
<b>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b>		