



BIDS AND AWARDS COMMITTEE I

**Supplemental/Bid Bulletin No. 1
PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF SPECIAL
TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR FY 2019 FOR TECHNICAL
EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

Bid Reference No. GPG-B1-2019-477

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to clarifications from prospective bidder/s for the aforementioned project.

A) VENUE FOR THE SUBMISSION AND OPENING OF BIDS:

FROM	TO
5/F Conference Room, NDC Bldg., 116 Tordesillas Street, Salcedo Village 1227 Makati City	2 nd Floor TESDA Administration Building AS Conference Room , East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig

NOTE TO BIDDERS:

Bidders who wish to submit their bids prior to 30 October 2019 can do so at PITC Head Office until 29 October 2019 only:

NDC Bldg. 116 Tordesillas St. Salcedo Village
Makati City (8:00 AM – 4:00 pm)

Bids submission on **30 October 2019** will be at the TESDA venue as stated above.

Late bids shall not be accepted.

B.) AMENDMENT TO BIDDING DOCUMENT:

FROM	TO
SECTION I. INVITATION TO BID	
<p>....XXX...</p> <p>5. <u>A prospective Bidder must have completed a Single contract of similar nature within last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC per lot.</u></p> <p>Similar nature shall mean “basic tools/training tools”.</p> <p>....XXX...</p>	<p>XXX...</p> <p>5. A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to :</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid; OR • Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five (25) percent of the ABC of the lot being bid for <p>“Similar” contract shall refer to contracts pertaining to “basic tools/training tools”.</p> <p>..XXX...</p>

SECTION III. BID DATA SHEET (BDS)

Under Clause No. 12.1 (A) Eligibility Documents

<p>...XXX...</p> <p>(v) Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid (Annex I)</p>	<p>...XXX...</p> <p>(v) Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid (<u>Revised Annex I</u>)</p>
<p>...XXX...</p> <p>(vi) Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the lot being bid (Annex I-A);</p> <p>“Similar” contract shall refer to contracts pertaining to “basic tools/training tools”.</p> <p>Any of the following documents must be submitted/ attached corresponding to the listed completed largest contracts per (Revised Annex I-A)</p> <p>a) Copy of End User’s Acceptance; or</p> <p>b) Copy of Official Receipt/s; or</p> <p>c) Copy of Collection Receipt with Sales Invoice</p> <p>...XXX...</p>	<p>...XXX...</p> <p>(vi) A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to</p> <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid; OR • Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five (25) percent of the ABC of the lot being bid for. <p>“Similar” contract shall refer to contracts pertaining to “basic tools/training tools”.</p> <p>Any of the following documents must be submitted/ attached corresponding to the listed completed largest contracts per (Revised Annex I-A)</p> <p>a) Copy of End User’s Acceptance; or</p> <p>b) Copy of Official Receipt/s; or</p> <p>c) Copy of Collection Receipt with Sales Invoice</p> <p>...XXX...</p>

Under Clause 12.1 (b) Technical Documents

<p>...XXX...</p> <p>(ii) Duly signed and completed Technical Bid Form (Annex V-A)</p> <p>...XXX...</p>	<p>...XXX...</p> <p>(ii) Duly signed and completed Technical Bid Form (<u>Revised Annex V-A</u>)</p> <p>...XXX...</p>
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<p>...XXX...</p> <p>v.) Notarized Affidavit of Undertaking for Annex B (Lot Specification) of the Terms of Reference and Annex C (Distribution Matrix) of the Terms of Reference (Annex V-D of the Bidding Documents).</p> <p>...XXX...</p>	<p>...XXX...</p> <p>v.) Notarized Affidavit of Undertaking for Annex B (Lot Specification) of the Terms of Reference and Annex C (Distribution Matrix) of the Terms of Reference (Revised Annex V-D of the Bidding Documents), and</p> <p>v.1) Conformed Annex B1 (Revised page 65 of 79 of Annex B Lot Specification of the Terms of Reference)</p>
<p>...XXX...</p> <p>(vi) Certificate of Performance Evaluation (Annex VII) showing a rating of at least Very Satisfactory, issued by the Bidder's client for the Single Largest Completed Contract of Similar Nature within the last five (5) years (per <u>Annex I-A</u>).</p>	<p>...XXX...</p> <p>(vi) Certificate of Performance Evaluation (Revised Annex VII) showing a rating of at least Very Satisfactory, issued by the Bidder's client for the Single Largest Completed Contract of Similar Nature within the last five (5) years (per Revised Annex I-A).</p>
Under Clause 21 Deadline for the Submission of Bids	
<p>The address for submission of bids is <u>Philippine International Trading Corporation, Ground Floor, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City.</u></p>	<p>The address for submission of bids is 2nd Floor TESDA Administration Building AS Conference Room , East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig</p>
Under Clause 24.1 Opening and Preliminary Examination of Bids	
<p>The place of bid opening is <u>Philippine International Trading Corporation, 5th Floor Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, Makati City.</u></p>	<p>The place of bid opening 2nd Floor TESDA Administration Building AS Conference Room , East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig</p>
Under Clause 29.2 Post Qualification Documents	
<p>....XXX....</p> <p>1)XXX....</p> <p>c) PO's or Contracts for all Ongoing Contracts as listed per submitted Annex I.</p> <p>d) PO or Contract relative to Single Largest Completed Contract per submitted Annex I-A</p>	<p>....XXX....</p> <p>1).....XXX....</p> <p>c) PO's or Contracts for all Ongoing Contracts as listed per submitted Revised Annex I.</p> <p>d) PO or Contract relative to Single Largest Completed Contract per submitted Revised Annex I-A.</p>
<p>3.) ...xxx...</p> <p>d) End-User's Acceptance or Official Receipt (duplicate or triplicate copy) relative to Single Largest Completed Contract per submitted Annex I-A, as applicable)</p>	<p>3.) ...xxx...</p> <p>d) End-User's Acceptance or Official Receipt (duplicate or triplicate copy) relative to Single Largest Completed Contract per submitted Revised Annex I-A, as applicable)</p>

SECTION VI. BIDDING FORMS	
Annex I –Statement of all ongoing government and private contracts including contracts awarded but not yet started.	Revised Annex I –Statement of all ongoing government and private contracts including contracts awarded but not yet started.
Annex I-A – Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) years from date of submission and receipt of bids	Revised Annex I-A- Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) years from date of submission and receipt of bids
Annex V-A - Technical Bid Forms	Revised Annex V-A - Technical Bid Forms
	Annex B1 - Revised page 65 of 79 of Annex B Lot Specification of the Terms of Reference
Annex V-D – Affidavit of Undertaking for the Annex B (Lot Specification) of the Terms of Reference	Revised Annex V-D –Affidavit of Undertaking for the Annex B (Lot Specification) and <u>Annex C (Distribution Matrix)</u> of the Terms of Reference
Annex VI – Certificate of Performance Evaluation	Revised Annex VI –Certificate of Performance Evaluation

B) REPLIES TO BIDDER’S QUERRIES:

ALJON INTERNATIONAL CORPORATION	
Query 1	In the SLCC, similar nature shall mean “basic tools/training tools.” a. We have reviewed the various lots and there are numerous items such as hardware tools, beauty kits, spa machines, garden tools, manicure items, kitchen items, et., Can we submit a contract that is in General Merchandise , like gang, chairs, luggage trolley, guest kits, towels and linen, construction tools, lifting materials/equipment?
TESDA/PITC Reply 1	Request Denied, similar nature shall mean “basic tools/training tools” retained.
QUERY 2	Delivery Period: From ninety (90) calendar days to one hundred fifty (150) calendar days a. This is due to some items are imported (hand and foot spa machines, sprayers, tool sets, etc.,) and still to be imported if not in stock, and will be having a hard time to be released from customs due to the bulk of holiday good that are coming in. Also, the delivery schedule of items to various Regions. Let us not forget the holiday season is coming and there will be holidays ahead.
TESDA/PITC Reply 2	Request Denied. Delivery Period remain the same.
Query 3	Certificate of Performance Evaluation a. We would like to clarify that the Certificate of Performance Evaluation will be from the client that we have submitted on the SLCC.
TESDA/PITC Reply 3	Yes, the Certificate of Performance Evaluation should be issued by the end-user/client from the SLCC that Aljon International Corporation submitted to PITC.

GREEN ATLANTIC TRADE INNOVATIONS INC. (GATI)	
Query 1	How many days after the opening of Bids will the bidder with the lowest offer be issued the Notice of LCB?
TESDA/PITC Reply 1	Timelines prescribed by RA9184 and Revised Implementing Rules and Regulations shall be followed.
Query 2	Can we also request for an Official Step-by-step Testing Protocol be issued in advance, per item of per Lot to avoid misunderstanding and arbitrary “grey areas” of the products being tested?
TESDA/PITC Reply 2	Under the post qualification evaluation, sample items will be checked for compliance against agency technical specification thru document verification (labels, manuals, etc.) and/or using applicable non-destructive testing methods such as: <ul style="list-style-type: none"> • Measurement of length, dimension and/or diameter • Measurement of volume and/or weight • Visual determination of materials; and/or • Functional testing for instruments
Query 3	During the testing of samples and evaluation of the Technical Data Sheet, how many representatives from the bidder are allowed to present the items?
TESDA/PITC Reply 3	Maximum of two (2) authorized representatives of the Bidder.
Query 4	Will the representative be based on a per Lot basis or Company basis? In the case of multiple LCBs issued to a single bidder for various lots, the representatives coming from the bidder should be increased, correspondingly, and that the Lots should not be tested simultaneously but on a one-by-one basis.
TESDA/PITC Reply 4	Maximum of two (2) representative/s of the Bidder per Lot
Query 5	As a requirement stated on Annex V-A, Page 3 of 4, regarding the conduct of Delivery and Acceptance of Goods, deliveries are subject to inspection at designated delivery site/s consisting of at least two (2) PITC representative and one (1) TESDA representative. “All expenses related to delivery, inspection and acceptance shall be for the account of the supplier”. a) May we clarify what will be the MAXIMUM number of representatives that will be sent during the said inspection?
TESDA/PITC Reply 5	Maximum of two (2) PITC Representatives per delivery site and one (1) TESDA-TIAC representative.
Query 6	What will be the maximum duration of the said inspection?
TESDA/PITC Reply 6	We will allow a maximum of one (1) week per region
Query 7	May we also furnished the Inspection Protocol and the required forms that will be used during the said inspection? (i.e. Acceptance Form).
TESDA/PITC Reply 7	Please refer to the Terms of Reference dated September 13, 2019.
Query 8	What percentage of the goods will be inspected?
TESDA/PITC Reply 8	We shall require 100% inspection as to quantity of goods being delivered. Likewise, we shall also require 100% functional testing of items during Acceptance of goods in Regional sites of TESDA.

Query 9	Will the number of days incurred during the conduct of the said inspection be deducted from the "Delivery Period set at ninety (90) Calendar Days" be offset from the supplier?
TESDA/PITC Reply 9	No, the count for delivery period ends when complete goods are received at the designated delivery sites.
Query 10	When the said inspection has complied with the protocol on-site of the Regional Offices as stated on Annex V-D, how soon after should the Regional Offices issue the original Certificate of Acceptance? (SCC Page 61, Item 4)
TESDA/PITC Reply 10	After submission of duly signed Inspection and Acceptance Report (IAR) of the Technical Inspection and Acceptance Committee (TIAC) in the respective regional office, the concerned Regional Director shall issue the corresponding Certificate of Acceptance within seven (7) working days.
Query 11	On page 61 of the SCC, item 3 states that a Collection Requirement, a Certification from TESDA that the following documents were submitted and/or complied by the Supplier: a. Operation Manual b. Warranty Certificate. How soon after the completed and accepted delivery will this Certification be issued by TIAC-TESDA? What is the prescribed timeline?
TESDA/PITC Reply 11	Certification from TESDA will be issued within seven (7) working days from receipt of Operations Manual in English per unit for each Lot (As applicable); and Warranty Certificate issued under the name of TESDA, for technical and maintenance support (Period and Item is indicated in the Annex B (Lot Specification) of the TOR- provided in CD)
Query 12	One of the requirement for the processing of payment as indicated on SCC, Item 5, are "xxx certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment .xxx" In this case of imported items, what is the specific Tax Receipt being ask for? Kindly provide sample.
TESDA/PITC Reply 12	Proof of Payment of duties/taxes, kindly provide the following (as applicable); a) Import Entry Declaration (IED) with stamp by Bureau of Customs (BOC) indicating the description of item/s being offered. b) Proof of payment to Bureau of Customs (BOC) for imported Items\ c) Assessment Notice from the Bureau of Customs (BOC) Sample of the forms will be provided to the winning bidder.
Query 13	As indicated on Annex V-B Page 2 of 3 of the Bidding Documents, more particularly: "xxx 5.2 Delivery Place All toolkits will be delivered in different regions. Each TESDA Regional Office has secured a warehouse for the purpose. xxx" We would just like to request that the Procuring Entity ensure the winning bidder(s) that the said warehouse(s) are ready and has appropriate spaces to accept the deliverables intended for that particular location, as not to cause any undue delays, and additional expenses, on the implementation being undertaken by the Supplier, thereof.
TESDA Reply 13	Kindly refer to Annex D Delivery Address per Region of the Terms of Reference, (Annex V-C Distribution List of the Bidding Documents).

Query 14

To determine the compliance of the items with the requirements of the agency, the actual sample of each item being offered by the bidder together with the Technical Data Sheet will be submitted within seven (7) calendar days from Notice to Present for purposes of post-qualification.

In this regard, we would like to request that the conduct of the test and evaluation of the sample(s) be undertaken, if at all possible, immediately after its submission, thereat.

TESDA/PITC Reply 14

Evaluation of samples should be on the same day the samples are presented/submitted.

Query 15

Technical Specifications

8.) We would like to call your attention on the following, with reference to 'branding', as per Annex B. Lot Specifications of the Bidding Documents, thereof:

LOT NO.	QUALIFICATION	ITEM NO.	ITEM	AGENCY SPECIFICATIONS	APPROVED BUDGET FOR THE CONTRACT
60	Assemble Electronics Product (Leading to EPAS NC II)	4	Diagonal Cutting Plier	• Overall length 8", designed DynaGrip, Carbon Steel	20,056,004.15
61	Electrical Installation and Maintenance NC II	4	Diagonal Cutting Plier	• Overall length 8", designed DynaGrip, Carbon Steel	41,616,656.04
		5	Electricians / Electrical Plier	• Overall length 8", • Steel Alloy • Handle Finish DynaGrip	
62	Service Consumers Electronic Products and Systems (Leading to EPAS NC II)	4	Diagonal Cutting Plier	• Overall length 8", designed DynaGrip, Carbon Steel	20,771,378.20

G3	Service Industrial Electronic Modules, Products and System	4	Diagonal Cutting Plier	• Overall length 8", designed DynaGrip, Carbon Steel	4,986,395.70
G4	Assembly of Solar Nightlight and Post Lamp	4	Diagonal Cutting Plier	• Overall length 8", designed DynaGrip, Carbon Steel	7,084,401.35

* emphasis ours

taking into account that for each of the item(s) indicated above, the Agency Specifications do have "Dyna Grip" as a specific part of the requirements, thereto.

Please note that *Dyna Grip* is a registered trademark of a (hand) tools manufacturer, more particularly, the Stanley Brand, as evidenced, below.

STANLEY



180MM DYNAGRIP COMBINATION PLIER

Stanley has a reputation for professional tradesmen and home DIYers. Tools, Stanley offers come with price to get the most from carbon steel and fully heat-treated for durability and optimal performance.

Features & Benefits

• The great carbon steel price fully heat-treated for optimal performance and durability. Includes hardened cutting edges for greater durability and longer life. Material soft grip handle provides superior comfort and control. Ergonomic design. Superior quality for less cost. 100% money back guarantee.

WARRANTY

Support
In-Store Master Card
24/7 Service Center
Builder's Registration
FAQS ETC

Share
Facebook

Being so, the said Agency Specifications refers to a Brand Name, which is in direct and flagrant violation of the provisions of the 2016 Revised Implementing Rules and Regulations of R.A. 9184, more particularly:

" x x x Section 18. Reference to Brand Names


Specifications for the procurement of Goods shall be based on relevant characteristics, functionality and/or performance requirements. Reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment. x x x "

We would, therefore, like to urge you to take corrective measures by immediately removing the subject Agency Specification(s), i.e. Dyna Grip.

TESDA Reply 15

Although, “Dyna Grip” when searched in the Internet will generally show Stanley tools, there are also other brands like Powerhouse, Total and Ox that use “Dyna Grip” as specification to describe the multi-material ergonomic handle of tools. Thus, “DynaGrip” or “Dyna Grip” is considered a Trademark and not a Brand.

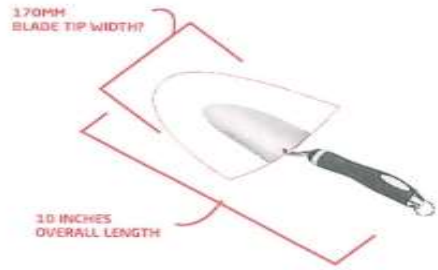
Query 16

AGENCY SPECIFICATION	QUERY
LOT 45 AND 54 ITEM: Hair Straightening Iron • 220 volts • 60 Hz • with adjustable button heat control • Ceramic/Titanium heating plate Iron • 2.54cm wide x 7.62cm long (1" x 3") heating plate	The heating plate size indicated is too small, therefore defeating the purpose of the said tool. Please provide size range. 

TESDA/PITC Reply 16

We maintain the same measurement of the heating plate: 2.54cm wide x 7.62cm long (1" x 3") heating plate




Query 17

AGENCY SPECIFICATION	QUERY
LOT: 7, 17, 18, 19, 20, 21, 22 ITEM: HAND TROWEL • round point metal blade • wooden handle • size: 10 inches (overall length) x 3 inches (blade width) • 170 mm blade tip width	**Emphasis on TIP With this Tip Width, the item becomes a Full-Sized Shovel and NOT a handy tool trowel. 

TESDA/PITC Reply 17

The correct technical specifications of **Hand Trowel** for Lots 7,17,18,19,20,21,22 is:

- Round point metal blade
- Wooden handle
- Size: 10 inches (overall length) x 3 inches (blade width)

<p>Query 18</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">AGENCY SPECIFICATION</th> <th style="width: 50%; text-align: center;">QUERY</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> LOT 60, 61, 62, 63, 64 ITEM: DESOLDERING PUMP / SOLDER SUCKER <ul style="list-style-type: none"> ▪ Nozzle Length 3.6mm </td> <td style="vertical-align: top;"> 3.6mm length is too short for this item's nozzle. Does it mean nozzle's tip diameter? <div style="text-align: center; margin-top: 20px;">  </div> </td> </tr> </tbody> </table>	AGENCY SPECIFICATION	QUERY	LOT 60, 61, 62, 63, 64 ITEM: DESOLDERING PUMP / SOLDER SUCKER <ul style="list-style-type: none"> ▪ Nozzle Length 3.6mm 	3.6mm length is too short for this item's nozzle. Does it mean nozzle's tip diameter? <div style="text-align: center; margin-top: 20px;">  </div>
AGENCY SPECIFICATION	QUERY				
LOT 60, 61, 62, 63, 64 ITEM: DESOLDERING PUMP / SOLDER SUCKER <ul style="list-style-type: none"> ▪ Nozzle Length 3.6mm 	3.6mm length is too short for this item's nozzle. Does it mean nozzle's tip diameter? <div style="text-align: center; margin-top: 20px;">  </div>				
<p>TESDA Reply 18</p>	<p>Yes, For Lots 60,61,62,63, and 64 – Item : Desoldering Pump/Solder Sucker nozzle's tip diameter is 3.6mm</p>				
<p>Query 19</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%; vertical-align: top;"> LOT 40, 41 ITEM: PORTABLE ELECTRIC SEWING MACHINE <ul style="list-style-type: none"> ▪ 14 Built-in Different Stitches ▪ Top Load Bobbin ▪ LED Light ▪ Auto set stitch length ▪ Auto set stitch width ▪ 4 step button hole ▪ Maximum stitch Width/Length: 4/5mm ▪ 60hz, 60-85watts, 220v ▪ Sewing speed: 750spm ▪ Working space 99 x158 mm ▪ Feed dogs: 6 point </td> <td style="width: 50%; vertical-align: top;"> Does it mean maximum width is 4mm and the maximum length is 5mm? </td> </tr> </tbody> </table>	LOT 40, 41 ITEM: PORTABLE ELECTRIC SEWING MACHINE <ul style="list-style-type: none"> ▪ 14 Built-in Different Stitches ▪ Top Load Bobbin ▪ LED Light ▪ Auto set stitch length ▪ Auto set stitch width ▪ 4 step button hole ▪ Maximum stitch Width/Length: 4/5mm ▪ 60hz, 60-85watts, 220v ▪ Sewing speed: 750spm ▪ Working space 99 x158 mm ▪ Feed dogs: 6 point 	Does it mean maximum width is 4mm and the maximum length is 5mm?		
LOT 40, 41 ITEM: PORTABLE ELECTRIC SEWING MACHINE <ul style="list-style-type: none"> ▪ 14 Built-in Different Stitches ▪ Top Load Bobbin ▪ LED Light ▪ Auto set stitch length ▪ Auto set stitch width ▪ 4 step button hole ▪ Maximum stitch Width/Length: 4/5mm ▪ 60hz, 60-85watts, 220v ▪ Sewing speed: 750spm ▪ Working space 99 x158 mm ▪ Feed dogs: 6 point 	Does it mean maximum width is 4mm and the maximum length is 5mm?				
<p>TESDA/PITC Reply 19</p>	<p>Yes, For Lots 40, and 41 – Item : Portable Electric Sewing Machine maximum width of 4mm and maximum length of 5mm.</p>				
<p>Query 20</p>	<p>A bidder may have to prepare and submit a particular item, many times over, should the same be declared as having the Lowest Calculated Bid for more than one (1) lot that requires the very same piece.</p> <p>To simplify matters, may we request that the bidder being declared as having the Lowest Calculated Bid, be allowed to tender only one(1) sample of the required item for testing and evaluation, should the same be required for more than one(1) lot during Post Qualification?</p> <p>We do understand that should the above be allowed and that should the particular item fail during Post-Qualification, it would affect not just one (1) lot, but would be declared as having failed for all lots that requires it as well.</p>				
<p>TESDA/PITC Reply 20</p>	<p>No, Bidder must present complete set of sample per lot.</p>				

Query 21	<p>LOT 44,45,46,47,51,53,54,55 ITEM: Salon Apron</p> <ul style="list-style-type: none"> • waterproof polyurethane material • with two pockets • 111.76cm x 152.4cm • black <p>Question: which is length and which is width?</p>
TESDA Reply 21	<p>Length : 152.4cm Width : 111.76cm</p>
Query 22	<p>STEP item Foot Spa Machine Please be informed that there is a type error on the required wattage for the item xxx with the required Heating function, it is impossible to only use 75w-120w it needs to be at least 300watts</p>
TESDA Reply 22	<p>The proposed wattage of the Bidder for Foot Spa Machine of at least 300 watts is hereby denied. We retained the TESDA Agency Specification of 75 watts.</p>
MANPOWER CORPORATION EQUIPMENT SALES RENTAL SERVICE	
Query 1	<p>5. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC per lot. Similar nature shall mean “Basic Tools/Training Tools”. Can we negotiate lowering of the ABC requirement per lot from 50% to 25% of a Single contract of similar nature within last five (5) years?</p>
TESDA/PITC Reply 1	<p>Please refer to Amendments <u>Revised Annex I-A</u>, and <u>Revised Annex VI</u> of this Supplemental Bid Bulletin No. 1</p>
Query 2	<p>Can we consider sales contract/credit of transaction to private institution and traders?</p>
TESDA/PITC Reply 2	<p>Yes, contract/s with private institutions may be submitted as the bidder Single Largest Completed Contract/s.</p>
Query 3	<p>5. Eligible Bidders under section 5.1 (e) Persons/Entities forming themselves into a Joint Venture (JV) Can we form a joint venture with another company who has the same owners?</p>
TESDA/PITC Reply 3	<p>It is a well-settled doctrine that a corporation is invested by law with a personality separate and distinct from those of the persons composing it as well as from that of any other legal entity to which it may be related. If the two corporations have been organized as separate corporate entities, it does not matter whether both corporations have the same majority incorporators because they have separate juridical personalities. Thus, these two corporations may validly enter into and execute a JVA for purposes of participating in procurement opportunities with government, provided that they possess all the required eligibility requirements under RA 9184 and its 2016 revised Implementing Rules and Regulations (IRR).”</p>

Query 4	17. Warranty under section 17.3 Can we use SURETY Bond equivalent to one (1%) of the Contract Price?
TESDA/PITC Reply 4	No, as specified in the General Conditions of the Contract Clause 17.3. The obligation for the warranty for each item being bid shall be covered either of the following; a. Retention Money equivalent to one percent (1%) of the total contract OR b. Special Bank Guarantee equivalent to one percent (1%) of the total contract

Bidders must use the following documents, together with all other required documents for the Bid Opening on **30 October 2019, Wednesday, 10:00 AM**. Please use the revised checklist of requirements as reference.

1. **Revised Annex I** - Statement of all ongoing government and private contracts
2. **Revised Annex I-A** – Statement of Single Largest Completed Contract of Similar Nature
3. **Revised Annex V-A**- Technical Bid Forms
4. **Annex B1** - Revised page 65 of 79 Annex B -Lot Specification of Terms of Reference
5. **Revised Annex V-D** – Affidavit of Undertaking
6. **Revised Annex VI**- Certificate of Performance Evaluation

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

NOTE: In case of inconsistency between the Annex B (Lot Specification) – provided in the CD and the provisions in this Supplemental/Bid Bulletin No. 1, the Supplemental/Bid Bulletin No. 1 shall prevail.

For guidance and information of all concerned.

Issued this **21st of October 2019** in Makati City.

Reviewed and Approved by:

OIC TOP

CHRISTABELLE P. EBRIEGA
Chair, Bids and Awards Committee - I

(SGD)ATTY. MA. GUDELIA C. GUESE
Vice Chair

(SGD) MYRA CHITELLA T. ALVAREZ
Member

On leave
DAVID A. INOCENCIO
Member

(SGD)JOEL S. RODRIGUEZ
Member

(SGD) IRENE G. ALAYON
Alternate Member

Concurred by:

(SGD)CONRADO G. BARES
BAC Provisional Member – TESDA

Revised Annex- I

(Bidder's Company Letterhead)

**PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION
OF SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR
THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

Bid Reference No.: GPG-B1-2019-477

<i>Please Indicate Lot no/s. being bid</i>	
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**Statement of All Ongoing Government and Private Contracts, including contracts
awarded but not yet started, if any**

NAME OF CLIENT	NAME OF THE CONTRACT	DATE AND STATUS OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACTS	DATE OF DELIVERY	PURCHASE ORDER NUMBER/S OR DATE OF CONTRACT/S

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

Revised Annex I-A

(Bidder’s Company Letterhead)

PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)

Bid Reference No.: GPG-B1-2019-477

<i>Please Indicate Lot no/s. being bid</i>	
--	--

Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) Years from date of submission and receipt of bids

A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to :

- At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid; OR
- Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five (25) percent of the ABC of the lot being bid for

Similar nature shall mean “**Basic Tools/Training Tools**”.

NAME OF CLIENT	NAME OF THE CONTRACT	DATE OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	DATE OF DELIVERY	OFFICIAL RECEIPT NO. & DATE, END USER’S ACCEPTANCE DATE OR COLLECTION RECEIPT WITH SALES INVOICE
						<u>(Please attach)</u>

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (Page 1 of 4)

PHILIPPINE INTERNATIONAL TRADING CORPORATION

PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF THE SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)

*Please Indicate
Lot no/s. being bid*

Bid Reference No.: GPG-B1-2019-477

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINE

INSTRUCTION TO THE SUPPLIER: Indicate **"COMPLY"** (per line number) under **Supplier's Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	PROJECT REQUIREMENTS	Bidder's Statement of Compliance
1)	Procurement of Starter Toolkits for the Implementation of the Special Training for Employment Program (STEP) for CY 2019 for the Technical Education and Skills Development Authority (TESDA) (a) Terms of Reference (TOR) (Annex V-B) (b) Annex B (Lot Specification) of the TOR – provided in a CD (c) <u>Annex B1 –Revised page 65 of 79 of Annex B (Lot Specification)</u> (d) Annex C (Distribution Matrix) of the TOR – provided in a CD (e) Annex D (Delivery Address per Region) of the TOR, Annex V-C Distribution List of the Bidding Documents	
2)	Bidder has no overdue deliveries or unperformed services intended for PITC and TESDA.	
3)	Bidder did not participate as s consultant in the preparation of the design or technical specifications of the GOODS subject of the bid.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (Page 2 of 4)

PHILIPPINE INTERNATIONAL TRADING CORPORATION
PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF THE SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)

*Please Indicate
Lot no/s. being bid*

Bid Reference No.: GPG-B1-2019-477

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINE

INSTRUCTION TO THE SUPPLIER: Indicate **"COMPLY"** (per line number) under **Supplier's Statement of Compliance** if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	Additional Requirements to be Provided by the Bidder if Declared Single/Lowest Calculated Bidder (SCB/LCB) as Part of Post Qualification	Bidder's Statement of Compliance
4)	<p>To determine the compliance of the items with the requirements of the agency, the actual sample of each item being offered by the bidder together with the Technical Data Sheet will be submitted within seven (7) calendar days from receipt of Notice to Present for purposes of post-qualification. The bidder will have one (1) chance to present such items.</p> <p>If the bidder fails to present the sample of the items being offered by them during the schedule date of presentation, the BAC has the prerogative to declare the bidder post disqualified for failure to comply with the requirements.</p>	
Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
5)	<p>Packaging</p> <p>All items per Qualification/lot shall be packaged in a box with corresponding label. The dimension of the label is 3 x 8 inches, which shall include:</p> <ul style="list-style-type: none">• Logo of TESDA• Name of Qualification• Region	
	<p>Delivery Period per Lot</p> <p>Within Ninety (90) calendar days upon receipt of Notice to Proceed (NTP)</p>	
	<p>Delivery Place</p> <p>Various TESDA Regional Offices per Annex D of the TESDA Terms of Reference (<u>Annex V-C of the Bidding Documents</u>)</p>	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (Page 3 of 4)

PHILIPPINE INTERNATIONAL TRADING CORPORATION
PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF THE SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)

*Please Indicate
Lot no/s. being bid*

Bid Reference No.: GPG-B1-2019-477

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCO

INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
6)	<p>Delivery conditions:</p> <ul style="list-style-type: none">• Deliveries must be done within the delivery period / completion period at designated delivery site/s.• Deliveries are subject to inspection at designated delivery site/s consisting of at least two (2) PITC representatives and one (1) TESDA representative.• During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery center. All costs including delivery and assembly, handling and other related expenses shall be done by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to forklifts, hand pallet truck etc. <p>"All expenses related to delivery, inspection and acceptance shall be for the account of the supplier."</p> <ul style="list-style-type: none">• Supplier shall shoulder all the costs and expenses of travel by air and by land of the two (2) PITC representatives inclusive of the following:<ul style="list-style-type: none">a) round trip airfare;b) accommodation during the delivery, inspection, installation, testing and commissioning period;c) per diem;d) inland transportation (residence to airport and vice versa); ande) other incidental expenses <p>Billing Statement (covering items nos. c, d, and e as indicated above) shall be issued to the Supplier for payment to PITC and if payment is not issued its corresponding amount shall be deducted from the payment to supplier for the item/s inspected.</p>	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER

Revised Annex V-A (Page 4 of 4)

PHILIPPINE INTERNATIONAL TRADING CORPORATION
PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF THE SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)

*Please Indicate
Lot no/s. being bid*

Bid Reference No.: GPG-B1-2019-477

TECHNICAL BID FORM

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION
INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Line No:	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
7)	Operations/ Maintenance Manual per Item All equipment, gadgets and electrically operated instruments should have standard Manufacturers Manual in HARD and SOFT copy in ENGLISH LANGUAGE UPON DELIVERY .	
8)	Acceptance Parameters Visual and Functional Testing: <ul style="list-style-type: none">• Quantity per item and accessories (if applicable)• Compliance to specification (offered vs. delivered)• Functionality	
9)	Warranty Period per Item See Annex B (Lot Specification) of the Terms of Reference – provided in a CD	
10)	Licenses/ Permits Supplier shall be responsible for obtaining the required licenses and permits to complete the project as applicable.	
11)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

BIDDER'S UNDERTAKING

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date

**REVISED PAGE 65 OF 79 OF ANNEX B (LOT SPECIFICATION)
 LOT 58 – PLEASE INCLUDE ITEM NO. 05**

Annex B: Lot Specification

LOT NO.	QUALIFICATION	ITEM NO.	ITEM	AGENCY SPECIFICATION	WARRANTY	TRAINING	MANUAL	NO. OF ITEMS/TOOLKITS	UNIT
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	2	Candy Thermometer	<ul style="list-style-type: none"> • 8" long • temperature measurement from 100 to 400 degrees F • glass gauge • pen-type • with adjustable clip to secure thermometer to pan 	6 months	N/A	YES	1	PC
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	3	Measuring Cups	<ul style="list-style-type: none"> • Stainless steel • sizes: 1 cup, 1/2 cup, 1/3 cup and 1/4 cup 	N/A	N/A	N/A	1	SET
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	4	Mixing Bowl	<ul style="list-style-type: none"> • Stainless Steel • 30 cm diameter • 5 quart capacity 	N/A	N/A	N/A	1	PC
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	5	Chef's Knife	<ul style="list-style-type: none"> • 8" Stainless steel blade • Black polymer riveted handle 	N/A	N/A	N/A	1	PC
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	6	Weighing Scale	<ul style="list-style-type: none"> • AC/DC Digital Scale • 6 digits LCD display • 2,000 X 1g • 220V, 60 Hz • Selection Key Mode for grams, pounds, ounce • battery-operated • AAA batteries included • error indication when overloaded/low battery indicator • AC Adaptor Output 6V, 100mA 	6 months	N/A	YES	1	UNIT
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	7	Measuring Spoon	<ul style="list-style-type: none"> • Stainless steel • sizes: 1 tablespoon, 1 teaspoon, 1/2 teaspoon, 1/4 teaspoon 	N/A	N/A	N/A	1	SET
58	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	8	Chopping Board	<ul style="list-style-type: none"> • 17.2" X 12" X 18" • Made of polyethylene material • White 	N/A	N/A	N/A	1	PC

Conforme:

Bidder's Company Name

Name & Signature of Authorized Representative

Designation

Date

**AFFIDAVIT OF UNDERTAKING FOR THE
ANNEX B (LOT SPECIFICATION) OF THE TERMS OF REFERENCE
AND
ANNEX C (DISTRIBUTION MATRIX) OF THE TERMS OF
REFERENCE**

I/We, _____, of legal age, after having been duly sworn in accordance with law, hereby depose and state that:

1. I/We am/are the bidder/s in the Project: Procurement of Starter Toolkits for the Implementation of Special Training for Employment Program (STEP) for CY 2019 for the Technical Education and Skills Development Authority (TESDA)
2. I/We declare that I have read each and every page of the above-stated **Annex B (Lot Specification) and Annex C (Distribution Matrix) of the Terms of Reference** which we acknowledge to have received in PDF and/or JPEG file, in a CD on _____ (Date) _____.
3. I/We understand that having issued this Affidavit of Undertaking, we conform to the requirements of the above-stated Project as detailed in the Annex B (Lot Specification) of the Terms of Reference for the Procurement of Starter Toolkits for the Implementation of Special Training for Employment Program (STEP) for CY 2019 for Technical Education and Skills Development Authority (TESDA); And That, in the event that the contract for the Project is awarded to us, we undertake to complete and accomplish our obligations in accordance with, among other terms and conditions, on the said Annex B (Lot Specification) of the Terms of Reference.
4. This Affidavit forms part of our Technical Bid for the above-mentioned Project.
5. I/We are executing this Affidavit to attest to the truth of the foregoing facts.

IN WITNESS WHEREOF, we have hereunto set our hands and affix my/our signature/s on this ____ day of _____ 20__, in _____ City.

(Name of Affiant/Bidder's Authorized Representative)

Signature

Position in the Company

Date

BEFORE ME, appear the person/s of _____ presenting the above Affidavit of Undertaking, who is/are personally known to me or identified by me through competent evidence of identity as defined by the Notarial Rules as the person/s who signed the document and in my presence taken an oath or affirmation before me as to such document.

WITNESS MY HAND AND SEAL, this ____ day of _____ 20__, in _____.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of 20__.

(Bidder's Client's Company Letterhead)

CERTIFICATE OF PERFORMANCE EVALUATION

[To be issued by the Bidder's Client Specified in Revised Annex I-A (Single Largest Completed Contract) with a rating of at least Very Satisfactory on the performance of the product supplied/delivered by the prospective bidder]

This is to certify that (NAME OF BIDDER) has supplied our company/agency with (Name of Product/s). Based on our evaluation on timely delivery, compliance to specifications and performance, warranty and after sales service, we give (NAME OF BIDDER) a rating of:

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

This Certification shall form part of the Technical Documentary Requirements in line with (Name of Bidder) participation for **PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR CY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

Issued this _____ day of _____ 2019 in _____, Philippines.

Name of Company (Bidder's Client)

Full Name of Authorized

Address

Signature of Authorized Representative

Tel. No./Fax

E-mail Address

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company: _____

Project: **PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION OF SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) FOR FY 2019 FOR THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

Bid Ref. No. **Bid Reference No.: GPG-B1-2019-477**

Ref. No.	Particulars	
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS		
	CLASS "A" DOCUMENTS	
12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS</u>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Current and Valid Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired 2018 Mayor's/ Business permits, said permit shall be submitted together with the official receipt for 2018 as proof that the bidder has applied for 2018 renewal within the period prescribed by the concerned local government unit, provided that the renewed 2018 permit shall be submitted as a post-qualification	
(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018.	
(iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income). Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	
	OR Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration) in lieu of class "A" Eligibility Document. <i>Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PHILGEPS Certificate of Registration and Membership (Platinum Registration).</i>	
(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Revised Annex I);	
(vi)	A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids equivalent to : <ul style="list-style-type: none"> • At least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the item being bid; OR • Two (2) or more contracts of similar nature equivalent to at least fifty percent (50%) of the ABC for the project the largest of these contracts must be equivalent to at least twenty five (25) percent of the ABC of the lot being bid for Similar nature shall mean "Basic Tools/Training Tools". Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Revised Annex I-A: (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s	
(vii)	Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II , in accordance with ITB Clause 5.5 OR Committed Line of Credit per Annex II-A.	

12.1	Class "B" Document: (For Joint Venture)	
	<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i> <i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p>a) For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none"> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III) <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p> <p>b) Each JV Partner must submit the following:</p> <p><u>Local JV Partner</u></p> <ul style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and Current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; (iii) Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018. (iv) Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): <ul style="list-style-type: none"> a) Independent Auditor's Report; b) Balance Sheet (Statement of Financial Position); and c) Income Statement (Statement of Comprehensive Income) <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <p><u>Foreign JV Partner</u></p> <ul style="list-style-type: none"> (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based. (If not in English, a translation of the document must be submitted duly certified/authenticated by the foreign bidder/s appropriate embassy or consulate in the Philippines; (ii) Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR. (iii) Corporate Financial Statement or Annual Report for 2018 or 2017 	

	<p>For Local JV Partner: Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.</p> <p>For Foreign JV Partner: Corporate Financial Statement or Annual Report for 2018 or 2017.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”.</i></p> <p>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</p>	
12.1 (b)	TECHNICAL DOCUMENTS	
(i)	<p>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</p> <ol style="list-style-type: none"> 1) Bid Securing Declaration per Annex IV (Bidder may submit only one (1) regardless of the number of lots being bid for); 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC; 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR 4) Surety bond callable upon demand equivalent to at least 5% of the ABC <p>Notes:</p> <ol style="list-style-type: none"> (a) For cash, Manager’s/Cashier’s checks, letters of credit or bank guarantees, separate Bid Security per Lot being bid. (b) The Cashier’s/Manager’s check shall be issued by a Local Universal or Commercial Bank. (c) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank. (d) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following: <ol style="list-style-type: none"> (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u> (2) Callable upon demand (3) <u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u> <ul style="list-style-type: none"> ▪ IF A BIDDER: <ol style="list-style-type: none"> (i) withdraws its bid during the period of bid validity specified in ITB Clause 17; (ii) does not accept the correction of errors pursuant to ITB Clause 28.3 (b); (iii) has a finding against their veracity as stated in ITB Clause 29.2; or (iv) submission of eligibility requirements containing false information or falsified documents; (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; (vi) allowing the use of one’s name, or using the name of another for purposes of public bidding; (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; (viii) refusal or failure to post the required performance security within the prescribed time; 	

	<p>(ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</p> <p>(x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</p> <p>(xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</p> <p>(xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ IF THE SUCCESSFUL BIDDER:</p> <p>(xiii) fails to sign the contract in accordance with ITB Clause 32; or</p> <p>(xiv) fails to furnish performance security in accordance with ITB Clause 33</p>	
(ii)	Duly signed and completed Technical Bid Form (Revised Annex V-A)	
(iii)	Duly signed/conformed Terms of Reference (TOR) (Annex V-B);	
(iv)	Duly signed/conformed Distribution List per Annex D of the Terms of Reference (Annex V-C of the Bidding Documents);	
(v)	Notarized Affidavit of Undertaking for the Annex B (Lot Specification) of the Terms of Reference and Annex C (Distribution Matrix) of the Terms of Reference. (Revised Annex V-D of the Bidding Documents).	
(v.1)	Annex B1- Revised page 65 of 79 of Annex B (Lot Specification) of the Terms of Reference	
(vi)	Certificate of Performance Evaluation (Revised Annex VI) with a rating of Very Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Revised Annex I-A	
(vii)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <p>(a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney.</p> <p>(b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(viii)	<p>Omnibus Sworn Statements using the form prescribed. (Annex VII)</p> <p>(a) Authority of the designated representative</p> <p>(b) Non-inclusion in blacklist or under suspension status</p> <p>(c) Authenticity of Submitted Documents</p> <p>(d) Authority to validate Submitted Documents</p> <p>(e) Disclosure of Relations</p> <p>(f) Compliance with existing labor laws and standards</p> <p>(g) Bidders Responsibilities</p> <p>(h) Did not pay any form of consideration</p>	
	ENVELOPE 2: FINANCIAL DOCUMENTS	
13.1	<p>Completed and signed Financial Bid Form (Annex VIII). Bidder must use, accomplish and submit corresponding Financial Bid Form for lot being bid for.</p> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the total ABC of the item being bid shall not be accepted.</p>	
<p>NOTE:</p> <ol style="list-style-type: none"> In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist. 		