



## INVITATION TO BID

### SUPPLY, DELIVERY AND ASSEMBLY OF ONE (1) LOT VARIOUS BRAND NEW FURNITURE, FIXTURES AND ACCESSORIES AND SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW EQUIPMENT FOR NATIONAL CHILD DEVELOPMENT CENTER (NCDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

**Bid Reference No.: GPG-B1-2019-456**

1. The **Philippine International Trading Corporation (PITC)** and the **Early Childhood Care and Development Council (ECCDC)** intend to apply the sum of the following being the Approved Budget for the Contract (ABC) to payment under the contract for each lot below.

Lot No.	Description	TOTAL ABC ₱ (VAT Inclusive)	Funding Source	Bid Security (in any of the following forms)	Cost/Price of Bid Documents (cash payment only) (₱)
1	Supply, Delivery and Assembly of One (1) Lot Various Brand New Furniture, Fixtures and Accessories for Various NCDCs in North Luzon, South Luzon, Visayas and Mindanao Areas	33,017,964.00	PITC AR No. 0848 dated 03 September 2019	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable LC</li> <li>• Surety bond callable upon demand</li> </ul>	25,000.00
2	Supply and Delivery of One (1) Lot Various Brand New Equipment for Various NCDCs in North Luzon, South Luzon, Visayas and Mindanao Areas	13,870,079.00			13,000.00

**Bidders may bid for one or both lots.**

**Separate Bid Security for each lot being bid.**

**\*Only those issued and confirmed by a Local Universal or Local Commercial Bank**

**\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond**

2. Composition of each lot are as follows:

*For Lot 1:*

No.	ITEM	(IN PIECES UNLESS OTHERWISE INDICATED)				
		N. Luzon Area	S. Luzon Area	Visayas Area	Mindanao Area	TOTAL
1	Art shelf	60	28	40	30	158
2	Block shelf	60	28	40	30	158
3	Book shelf	60	28	40	30	158
4	Cubby holes Type 01	60	28	40	30	158
5	Cubby holes Type 02	60	28	40	30	158
6	Toy shelf	60	28	40	30	158
7	Combi Bag and Shoe Rack	60	28	40	30	158
8	Teacher's Chair	29	14	20	15	78
9	Meeting Table	30	14	20	15	79
10	Meeting Chair	120	56	80	60	316
11	Reversible Board (Whiteboard & CorkBoard)	30	14	20	15	79
12	Built-Up-Stage	30	14	20	15	79
13	1 set-toddler bed with mattress and pillow	30	14	20	15	79
14	Sand Box	29	14	20	15	78

15	Easel/Drawing Board	30	14	20	15	79
16	Trapezoidal Table	360	168	240	180	948
17	Kiddie Chairs	1044	504	720	540	2808
18	Interlocking Rubber Matting	1500	700	1000	750	3950
19	Multi-Storage Tote Trays	30	14	20	15	79
20	Circular Cushion Matting	30	14	20	15	79
21	Floor pillow with case	1050	490	700	525	2765

For Lot 2:

No.	ITEM	(IN PIECES UNLESS OTHERWISE INDICATED)				
		N. Luzon Area	S. Luzon Area	Visayas Area	Mindanao Area	Total
1	Refrigerator	49	33	21	17	120
2	DVD Player with Speaker	49	33	21	17	120
3	Television (Wall Mount)	49	33	21	17	120
4	Height and Weight Scale	49	33	21	17	120
5	Portable Public Address System with Microphone	49	33	21	17	120
6	Single Electric Stove	49	33	21	17	120
7	Fire Extinguisher	49	33	21	17	120
8	Water Dispenser	49	33	21	17	120
9	LCD Projector with Screen	49	33	21	17	120

3. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
4. PITC and ECCDC now invite authorized Philippine Suppliers or Resellers or Distributors or Traders for the Supply, Delivery and Assembly of One (1) Lot Various Brand New Furniture, Fixtures and Accessories and Supply and Delivery of One (1) Lot Various Brand New Equipment (hereafter referred to as GOODS/SERVICES).
5. The bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. A prospective Bidder must have completed contract/s of similar nature within last five (5) years from the date of submission and receipt of bids as follows:
  - Single completed contract amounting to at least fifty percent (50%) of the ABC of the lot being bid, **OR**
  - At least two (2) completed contracts and the aggregate contract amount must at least be equivalent to at least fifty percent (50%) of the ABC of the lot being bid for, the largest of these similar contracts must be at least equivalent to twenty five percent (25%) of the ABC

For Lot 1: Similar nature shall mean “**Office Furniture and Fixtures**”  
For Lot 2: Similar nature shall mean “**Appliance/Office Equipment**”
7. **Delivery Period:** Within sixty (60) calendar days upon approval upon receipt of Notice to Proceed (NTP).

**Delivery Place:** Various NCDCs

[See Annexes: V-A2 to V-A6 (for Lot 1) and V-B2 to V-B6 (for Lot 2)]

8. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic

Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its 2016 Revised IRR.

9. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at [www.pitc.gov.ph](http://www.pitc.gov.ph). Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
10. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

11. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM Mondays to Fridays Starting <b>04 September 2019</b>	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
Pre-Bid Conference	<b>11 September 2019 (Wednesday) 03:00 PM</b>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
Submission and Opening of Bid Documents	<b>27 September 2019 (Friday) 04:00 PM</b> <i>*Late Bids shall not be accepted</i>	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

12. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 04 September 2019**, or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
13. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**(Sgd) PITC BIDS AND AWARDS COMMITTEE I**

Posting of Invitation to Bid and Bidding Documents on **04 September 2019** @ PhilGEPS & PITC Bulletin Board