



INVITATION TO BID

SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF VARIOUS BRAND NEW NEURODIAGNOSTIC EQUIPMENT FOR THE UNIVERSITY OF THE PHILIPPINES MANILA - PHILIPPINE GENERAL HOSPITAL (UPM-PGH) DEPARTMENT OF NEUROSCIENCES

Bid Reference No. GPG-B1-2019-341

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines Manila – Philippine General Hospital (UPM-PGH)** intend to apply the sum of the following amounts being the Approved Budget for the Contract (ABC) to payments under the contracts for the corresponding items. Bids received in excess of the ABC for each item shall be automatically rejected at bid opening.

| Lot No. | Description | Qty. | Total ABC (₱) (VAT Inclusive) | Bid Security: | Cost/Price of Bid Documents (cash payment only) (₱) |
|-----------------------|---|--------|---|---|--|
| 1. | Surgeon Directed (Laptop Based) Intraoperative Neurophysiologic Monitor | 1 unit | 5,500,000.00 | <ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC* • Surety bond callable upon demand to at least 5% of the ABC** | 5,500.00 |
| 2. | EEG Machine and 128-Channel Cortical Stimulator System for Epilepsy Surgery with High Definition Pan Tilt Zoom Camera | 1 unit | 4,480,000.00 | | 4,500.00 |
| 3. | 32 Channel EEG Machine with High Definition Pan Tilt Zoom Camera | 1 unit | 1,980,000.00 | | 2,000.00 |
| 4. | Electromyogram Machine, 6 Channel EMG/NCV and Evoke Potentials | 1 unit | 2,980,000.00 | | 3,000.00 |
| Funding Source | | | <ul style="list-style-type: none"> • PITC AR No. 0001180 dated 29 September 2016 • PITC AR No. 0002087 dated 19 December 2016 | | |

Bidders may bid for one, some, or all lots.

Separate Bid Security for each lot being bid.

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

2. The **PITC** and **UPM-PGH** now invite Bids from Manufacturers or Local First Tier Distributors of the principal manufacturer for the Supply, Delivery, Testing and Commissioning of Various Brand New Neurodiagnostic Equipment (hereinafter referred to as GOODS).

“First Tier Distributor” shall mean a Philippine company directly appointed by the principal manufacturer of the equipment with ongoing business relationship over the last three (3) years, regardless of the type of equipment/products carried for the principal manufacturer.

Foreign Manufacturers must be represented by a Philippine based company.

3. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

“Similar nature” shall mean Neurodiagnostic Equipment.

4. **Delivery / Completion Period:** Within **Ninety (90)** calendar days from receipt of Notice to Proceed.
5. **Delivery Place:** Property Section, Philippine General Hospital, Taft Avenue, Manila

6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at **www.pitc.gov.ph**. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
8. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

Note: For item procurement, the maximum fee for the Bidding Documents for each item shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all items shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all items.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. The **Schedule of Bidding Activities** shall be as follows:

| ACTIVITIES | TIME | VENUE |
|--|---|---|
| 1. Sale and Issuance of Bid Documents | 8:00 AM to 4:00 PM only Mondays to Fridays Starting 22 August 2019 | BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City |
| 2. Pre-Bid Conference | 29 August 2019 (Thursday); 9:00 AM | 5/F Conference Room, NDC Bldg, 116 Tordesillas Street, Salcedo Village 1227 Makati City |
| 3. Submission and Opening of Bid Documents | 27 September 2019 (Friday); 1:00 PM <i>*Late bids shall not be accepted</i> | |

10. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting **22 August 2019** at tel. No. 818-1479 to 81 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by the prospective bidders not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
11. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd) PITC, Bids & Awards Committee I

Posting of Invitation to Bid and Bidding Documents on **22 August 2019**
@ PhilGEPS, PITC Bulletin Board and PITC Website **www.pitc.gov.ph**