



## INVITATION TO BID

### SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS NON-FOOD RELIEF COMMODITIES FOR SUPPLEMENTARY FEEDING PROGRAM OF THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - FIELD OFFICE 1 (DSWD-FO1)

**Bid Reference No.: GPG-B1-2019-312**

**Approved Budget for the Contract: ₱1,299,072.00**

- The **Philippine International Trading Corporation (PITC)** and the **Department of Social Welfare and Development - Field Office 1 (DSWD-FO1)** intend to apply the sum of Pesos: One Million Two Hundred Ninety Nine Thousand Seventy Two & 00/100 Only (₱1,299,072.00) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply and Delivery of One (1) Lot Various Non-Food Relief Commodities for Supplementary Feeding Program of the Department of Social Welfare and Development - Field Office 1 (DSWD-FO1).

| Description                                    | Qty     | ABC (₱)<br>(VAT Inclusive) | Funding Source                              | Bid Security in any of the following forms:   | Cost/Price of Bid Documents (cash payment only) (₱) |
|--|---------|----------------------------|---|---|---|
| One (1) Lot consisting of the following items: |         | 1,299,072.00               | PITC AR<br>No. 2362<br>dated 08<br>May 2017 | <ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul> | 1,000.00  |
| 1. Blanket                                     | 811 pcs |                            |   |   |   |
| 2. Plastic Sleeping Mat                        | 811 pcs |                            |   |   |   |
| 3. Mosquito Net                                | 811 pcs |                            |   |   |   |
| 4. Malong                                      | 811 pcs |                            |   |   |   |

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

- Bids received in excess of the ABC shall be automatically rejected at Bid opening.
- The PITC and DSWD-FO1 now invite Bids from Philippine Suppliers / Distributors for the Supply and Delivery of One (1) Lot Various Non-Food Relief Commodities (hereinafter referred to as **GOODS**).
- The bidding is open to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging citizens of the Philippines.
- A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC.

**Similar contract** shall mean **“General Merchandise”**.

- Delivery Period: Within thirty (30) calendar days upon receipt of Notice to Proceed  
Delivery Place: DSWD-FO1 Quezon Avenue, City of San Fernando, La Union
- Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic

Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.

8. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

9. Interested bidders may obtain further information from PITC and inspect the Bidding Documents at the address given below during office hours.

10. The **Schedule of Bidding Activities** shall be as follows:

| ACTIVITIES  | TIME   | VENUE   |
|---|--|---|
| 1) <b>Sale and Issuance</b> of Bidding Documents  | <b>8:00 AM to 4:00 PM only Mondays to Fridays starting 04 Sep 2019</b> | 5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City                  |
| 2) <b>Pre-Bid Conference</b>                      | 11 Sep 2019 (Wednesday)<br>09:00 AM                                    | 5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City |
| 3) <b>Submission and Opening of Bid Documents</b> | 27 Sep 2019 (Friday)<br>09:00 AM<br>*Late bids shall not be accepted   |   |

11. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 04 Sep 2019** or call tel. No. 818-1479 to 81 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
12. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**(Sgd) PITC, Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on 04 Sep 2019 @ PhilGEPS & PITC Bulletin Board*