



## INVITATION TO BID

### SUPPLY AND DELIVERY OF TEN (10) UNITS BRAND NEW OFF-THE-SHELF OTOACOUSTIC EMISSION (OAE) DEVICE FOR THE PHILIPPINE NATIONAL EAR INSTITUTE OF THE COMMISSION ON HIGHER EDUCATION - PHILIPPINES-CALIFORNIA ADVANCED RESEARCH INSTITUTES (CHED-PCARI)

**Bid Reference No.: GPG-B1-2019-290**

**Approved Budget for the Contract: ₱3,000,000.00**

1. The **Philippine International Trading Corporation (PITC)** and the **Commission on Higher Education (CHED)** intend to apply the sum of Pesos: Three Million and 00/100 Only (₱ 3,000,000.00) being the Approved Budget for the Contract (ABC) for the Supply and Delivery of Ten (10) Units Brand New Off-the-Shelf Otoacoustic Emission (OAE) Device for the Philippine National Ear Institute for the Commission on Higher Education - Philippines-California Advanced Research Institutes (CHED-PCARI). Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

Description	Qty.	Unit ABC (₱) (VAT Inclusive)	Total ABC (₱) (VAT Inclusive)	Funding Source	Bid Security*:	Cost/Price of Bid Documents (cash payment only) (₱)
Brand New Off-the-Shelf Otoacoustic Emission (OAE) Device	Ten (10) Units	300,000.00	3,000,000.00	PITC AR# 000158 4 dated 29 March 2016	<ul style="list-style-type: none"> <li>• Bid Securing Declaration</li> <li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li> <li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li> <li>• Surety bond callable upon demand to at least 5% of the ABC**</li> </ul>	3,000.00

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

2. PITC and CHED-PCARI now invite bids from Authorized Philippine Suppliers, Dealers or Reseller for the Supply and Delivery of Ten (10) Units Brand New Off-the-Shelf Otoacoustic Emission (OAE) Device for the Philippine National Ear Institute for the Commission on Higher Education - Philippines-California Advanced Research Institutes (CHED-PCARI).
3. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC.

**Similar contract shall mean "Medical Equipment".**

4. **Delivery Period** : within One Hundred Twenty (120) calendar days after receipt of Notice to Proceed.

**Delivery Place** : Philippine National Ear Institute, 2nd Floor Central Block, Philippine General Hospital, Taft Avenue, Ermita, Manila 1000.

5. Open competitive bidding procedures will be conducted using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.

6. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

7. Interested bidders may obtain further information from PITC and inspect the Bidding Documents at the address given below during office hours.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) <b>Sale and Issuance</b> of Bidding Documents	<b>8:00 AM to 4:00 PM only Mondays to Fridays starting <u>10 October 2019</u></b>	<b>5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>
2) <b>Pre-Bid Conference</b>	<b><u>17 October 2019, Thursday, 9:00AM</u></b>	
3) <b>Submission and Opening of Bid Documents*</b>	<b><u>13 November 2019, Wednesday, 1:00PM</u></b> <i>*Late bids shall not be accepted</i>	

9. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays, **10 October 2019** or call tel. No. 818-1479 to 8. **However, any queries relative to the contents of the bid documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**

10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**(Sgd)PITC Bids & Awards Committee I**

Posting of Invitation to Bid and Bidding Documents on **10 October 2019**

@ PhilGEPS, PITC Bulletin Board and PITC Website