



INVITATION TO BID

SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW SPINE ENDOSCOPE INSTRUMENT FOR THE DEPARTMENT OF ORTHOPEDICS OF THE UNIVERSITY OF THE PHILIPPINES MANILA - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

Bid Ref. No. GPG-B1-2019-281

Approved Budget for the Contract: ₱ 6,111,265.00

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines Manila –Philippine General Hospital (UPM-PGH)** intend to apply the sum of **Pesos: Six Million One Hundred Eleven Thousand Two Hundred Sixty Five & 00/100 Only (₱ 6,111,265.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW SPINE ENDOSCOPE INSTRUMENT FOR THE DEPARTMENT OF ORTHOPEDICS OF THE UNIVERSITY OF THE PHILIPPINES MANILA - PHILIPPINE GENERAL HOSPITAL (UPM-PGH).**

Description	ABC (VAT Inclusive) (₱)	Funding Source	Bid Security (in any of the following forms)	Cost / Price of Bid Documents (cash payment only) (₱)
One (1) Set Brand New Spine Endoscope Instrument	6,111,265.00	PITC TL-2016-031 dated November 11, 2016	<ul style="list-style-type: none">• Bid Securing Declaration• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*• Surety bond callable upon demand to at least 5% of the ABC**	6,000.00

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

Bids received in excess of the ABC shall automatically be rejected at bid opening.

2. The PITC and UPM-PGH now invite Bids from Suppliers who are themselves Manufacturers or Local First Tier Distributors of the principal manufacturer of Brand New Spine Endoscope Instrument for the Department of Orthopedics of the University of the Philippines (Manila) - Philippine General Hospital (UPM-PGH) (hereinafter referred to as GOODS).

“First Tier Distributor” shall mean a Philippine company directly appointed by the principal manufacturer of the equipment with ongoing business relationship over the last three (3) years, regardless of the type of equipment/products carried for the principal manufacturer.

3. A prospective Bidder should have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids as follows:

Single completed contract of similar nature amounting to at least fifty percent (50%) of the ABC.

*“Similar nature” shall mean **Surgical Instruments for Endoscopy Systems.***

4. The **Delivery / Completion Period:** Within **One Hundred Twenty (120)** calendar days from receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later. However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.
5. **Delivery Place:** Property Section, Philippine General Hospital, Taft Avenue, Manila
6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bid Documents	8:00 AM to 4:00 PM only Mondays to Fridays Starting 01 August 2019	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	08 August 2019 (Thursday), 2:00 PM	5/F Conference Room, NDC Bldg 116 Tordesillas Street, Salcedo Village 1227 Makati City
3. Submission and Opening of Bid Documents	29 August 2019 (Thursday), 2:00 PM (Late bids shall not be accepted)	

9. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting 01 August 2019 at tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by the prospective bidders not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd.)PITC, Bids & Awards Committee I

Postings on 01 August 2019 at PhilGEPS, PITC Website (www.pitc.gov.ph) & PITC Bulletin Board.