



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 1**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**

**Bid Ref. No. GPG-B1-2019-277**

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to query from prospective bidders for the aforementioned project.

**A. AMENDMENTS TO THE BIDDING DOCUMENTS:**

FROM		TO																							
<b>Section I. Invitation to Bid</b>																									
3. A prospective Bidder should have completed a contract of similar nature within the last <u>two (2) years</u> from the date of submission and receipt of bids as follows:  Single completed contract of similar nature amounting to at least fifty percent (50%) of the ABC. <i>"Similar nature" shall mean Ophthalmologic Equipment.</i>		3. A prospective Bidder should have completed a contract of similar nature within the last <b>five (5) years</b> from the date of submission and receipt of bids as follows:  Single completed contract of similar nature amounting to at least fifty percent (50%) of the ABC. <i>"Similar nature" shall mean Ophthalmologic Equipment.</i>																							
<b>Section III. Bid Data Sheet</b>																									
<b>Under Clause 12.1 (b) Technical Documents</b>																									
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**Section VI. Bidding Forms**

<p>Annex V-B Technical Bid Form Lot No. 2: Mobile Retinal Camera (Page 2 of 4)</p> <p>4. Presentation of prototype sample of the machine being offered within seven (7) calendar days after receipt of notice of Single/Lowest Calculated Bid.</p> <ul style="list-style-type: none"> <li>• A unit already installed at other government or private hospitals/ establishments in Metro Manila; OR</li> <li>• Brand New Unit to be used for product presentation/ demonstration of the <u>Wide Field Retinal Camera</u></li> </ul>	<p><b>Revised Annex V-B</b> Technical Bid Form Lot No. 2: Mobile Retinal Camera (Page 2 of 4)</p> <p>4. Presentation of prototype sample of the machine being offered within seven (7) calendar days after receipt of notice of Single/Lowest Calculated Bid.</p> <ul style="list-style-type: none"> <li>• A unit already installed at other government or private hospitals/ establishments in Metro Manila; OR</li> <li>• Brand New Unit to be used for product presentation/ demonstration of the <b>Mobile Retinal Camera</b></li> </ul>
<p>Annex VIII-A Financial Bid Form Lot No. 1: Wide Field Retinal Camera</p>	<p><b>Revised Annex VIII-A</b> Financial Bid Form Lot No. 1: Wide Field Retinal Camera</p> <p><b>Please use Revised Annex VIII-A</b></p>
<p>Annex VIII-B Financial Bid Form Lot No. 2: Mobile Retinal Camera</p>	<p><b>Revised Annex VIII-B</b> Financial Bid Form Lot No. 2: Mobile Retinal Camera</p> <p><b>Please use Revised Annex VIII-B</b></p>

Bidders are advised to use and submit **Revised Annex V-B, Revised Annex VIII-A and Revised Annex VIII-B** together with other required documents for the bid opening on **29 August 2019, Thursday at 11:00 AM**. Please use the Revised Checklist of Requirements as reference.

This **Supplemental/Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this 13<sup>th</sup> day of August 2019 in Makati City.

Reviewed and approved by:

**(Sgd.)CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee I

**(Sgd.)ATTY. MARIA GUDELIA C. GUESE**  
Vice Chairperson

**(Sgd.)JOEL S. RODRIGUEZ**  
Member

**(Sgd.)MYRA CHITELLA T. ALVAREZ**  
Member

**(Sgd.)DAVID A. INOCENCIO**  
Member

**Concurred by:**

**(Sgd.)MA. MARGARITA LAT-LUNA, MD**  
Provisional Member – UPM-PGH

**Received by:**

**(SIGNATURE OVER PRINTED NAME & DATE)**

**NAME OF COMPANY**

**(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE PITC BAC-I)**

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex V-B  
(page 1 of 4)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**  
**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE**  
**FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR**  
**THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE**  
**PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**  
**Bid Ref No. GPG-B1-2019-277**

**TECHNICAL BID FORM**  
**Lot 2 : Mobile Retinal Camera**

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**INSTRUCTION TO THE SUPPLIER: Indicate "COMPLY" (per line number) under Supplier's Statement of Compliance if bidder can meet the technical specifications and project requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

<b>Line No:</b>	<b>Project Requirements</b>	<b>Bidder's Statement of Compliance</b>
1)	One (1) unit Brand New Mobile Retinal Camera per Technical Specifications and Project Requirements under <b>UPM-PGH</b> Terms of Reference as of 27 May 2019 attached as <b>Annex V-B1</b> .	

<b>ITEM</b>	<b>Please Indicate Brand and Model Number Being Offered:</b>
<b>Mobile Retinal Camera</b>	
<b>Computer System</b>	
<b>Printer (Third Party)</b>	
<b>Software Version</b>	

<b>Line No:</b>	<b>OTHER REQUIREMENTS</b>	<b>Bidder's Statement of Compliance</b>
2)	Bidder has no overdue deliveries or unperformed services intended for PITC and <b>UPM-PGH</b>	
3)	Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS subject of the bid.	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex V-B (page 2 of 4)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**  
**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD**  
**RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE**  
**DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES**  
**(MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**  
**Bid Ref No. GPG-B1-2019-277**  
**TECHNICAL BID FORM**  
**Lot 2 : Mobile Retinal Camera**

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**INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

**ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE SUPPLIER IF DECLARED SINGLE/ LOWEST CALCULATED BID (SCB/LCB)**

4)	Presentation of prototype sample of the machine being offered within seven (7) calendar days after receipt of notice of Single/Lowest Calculated Bid. <ul style="list-style-type: none"> <li>A unit already installed at other government or private hospitals/ establishments in Metro Manila; OR</li> <li>Brand New Unit to be used for product presentation/ demonstration of the <b>Mobile Retinal Camera</b></li> </ul>	
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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
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	Delivery Period	Within <b>One Hundred Twenty (120)</b> calendar days from receipt of the Notice to Proceed.	
	Delivery Place	Property Section, Philippine General Hospital, Taft Avenue, Manila	
5)	<b>Delivery conditions:</b> <ul style="list-style-type: none"> <li>Deliveries must be done within the delivery period / completion period at designated delivery site/s.</li> <li>Deliveries are subject to inspection at designated delivery site/s consisting of at least two (2) PITC representatives and one (1) UPM-PGH representative.</li> <li>During delivery, the supplier shall be responsible in unloading the items from the container/truck to the designated delivery center. All costs including delivery and assembly, handling and other related expenses shall be done by the supplier. In the absence of materials handling equipment at the site, the supplier shall provide the necessary equipment such as but not limited to forklifts, hand pallet truck etc.</li> </ul> <b>ALL EXPENSES RELATED TO DELIVERY, INSPECTION AND ACCEPTANCE SHALL BE FOR THE ACCOUNT OF THE SUPPLIER.</b>		

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

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Name of Company (in print)

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Signature of Company Authorized Representative

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Name & Designation (in print)

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Date

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex V-B (page 3 of 4)**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**  
**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD**  
**RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE**  
**DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES**  
**(MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**  
**Bid Ref No. GPG-B1-2019-277**

**TECHNICAL BID FORM**  
**Lot 2 : Mobile Retinal Camera**

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**INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (per line no.) under Bidder's Statement of Compliance if bidder can meet the technical specifications. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
6)	The unit must be delivered ready to use. Cables, connectors, accessories not specified but are necessary for the machine to function must be provided by the supplier.	
7)	Testing and Acceptance Procedures and Parameter Successful use of actual equipment on at least one (1) patient without technical problem.	
8)	Warranty Period/ Quarterly Preventive Maintenance <ul style="list-style-type: none"> <li>• At least two (2) years on parts and service on the equipment</li> <li>• Free quarterly preventive maintenance during the warranty period;</li> <li>• Undertaking to provide a service unit within 72 hours of notification should the machine need repair during the warranty period;</li> <li>• Warranty Period shall commence from the date of acceptance by the end user.</li> </ul>	
9)	Operations/ Maintenance Manual Bidder must provide soft and hard copy of Operator's Manual in English Language upon delivery.	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

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Name of Company (in print)

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Signature of Company Authorized Representative

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Name & Designation (in print)

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Date

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex V-B (page 4 of 4)**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)  
Bid Ref No. GPG-B1-2019-277**

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Lot 2 : Mobile Retinal Camera**

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Line No.	REQUIREMENTS IF AWARDED THE CONTRACT	Bidder's Statement of Compliance
9)	Replacement of Defective Items  a. The Supplier shall replace any newly delivered unit found to be defective and with failures b. Replacement shall be made within fifteen (15) calendar days after receipt of Notice from UPM-PGH. c. All expenses shall be for the account of the Supplier. For defective units and all defective integral parts of the equipment, supplier shall only be allowed up to two (2) replacements. After which, project shall be cancelled and performance security shall be forfeited.	
10)	Product Orientation / Training  To provide product orientation for end users and troubleshooting training for at least two (2) end users for three (3) days	
11)	As one of documentary requirements for payment (as applicable), submit certified true copies of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec. 5, 1990/Administrative Order No. 200 dated November 20, 1990. For locally purchased materials, the BIR registered sales invoice of the seller is acceptable.	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.

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Signature of Company Authorized Representative

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Name & Designation (in print)

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Date

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex VIII-A**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**Financial Bid Form  
(PRICES MUST BE INCLUSIVE OF VAT)**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)  
Bid Ref No. GPG-B1-2019-277**

PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION

Lot No.	Description	Qty.	ABC (₱)	Financial Bid (₱)
1	Wide Field Retinal Camera	One (1) Unit	9,500,000.00	

**TOTAL BID PRICE (Amount in Words):**

\_\_\_\_\_

**Notes:**

- The Total ABC of this project is inclusive of ALL REQUIREMENTS for the Project
- The financial bid is inclusive of all taxes, duties, transportation costs, delivery charges and all costs relative to the supply, delivery, testing, commissioning and installing requirements for this project.
- The bidder shall assume all risks until the goods have been delivered at the site and accepted by **UPM-PGH /PITC**.

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

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**Date**

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex VIII-B**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**Financial Bid Form  
(PRICES MUST BE INCLUSIVE OF VAT)**

**SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)  
Bid Ref No. GPG-B1-2019-277**

PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION

Lot No.	Description	Qty.	ABC (₱)	Financial Bid (₱)
2	Mobile Retinal Camera	One (1) Unit	7,500,000.00	

**TOTAL BID PRICE (Amount in Words):**

\_\_\_\_\_

**Notes:**

- The Total ABC of this project is inclusive of ALL REQUIREMENTS for the Project
- The financial bid is inclusive of all taxes, duties, transportation costs, delivery charges and all costs relative to the supply, delivery, testing, commissioning and installing requirements for this project.
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**Name of Company (in print)**

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**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**



**PITC BIDS AND AWARDS COMMITTEE I**  
**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company: \_\_\_\_\_  
Project: **SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW WIDE FIELD RETINAL CAMERA AND ONE (1) SET BRAND NEW MOBILE RETINAL CAMERA FOR THE DEPARTMENT OF OPHTHALMOLOGY AND VISUAL SCIENCES, UNIVERSITY OF THE PHILIPPINES (MANILA) - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)**  
Bid Ref. No. **Bid Ref No. GPG-B1-2019-277**

Ref. No.	Particulars
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>	
In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.	
<b>12.1 (a)</b>	<b><i>ELIGIBILITY DOCUMENTS</i></b>
	<b>CLASS "A" DOCUMENTS</b>
<b>12.1 (a.1.)</b>	<b><u>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS (FIRST TIER DISTRIBUTOR)</u></b>
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
(ii)	Business/Mayor's Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;  In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt for as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;
(iii)	Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR.
(iv)	Copy of each of the following Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):  (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income)  Each of the above statements <b>must have stamped "received"</b> by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.  <b><u>OR</u></b>  <b><u>Submission of valid and current PhilGEPS Certificate of Registration and Membership (Platinum Registration*) in lieu of (Items (i), (ii), (iii) and (iv) Eligibility Documents</u></b>

	<p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p><b>In case the bidder opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184 (GPPB Circular 07-2017 dated 31 July 2017.</b></p> <p><b><i>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></b></p>	
(v)	Statement of the prospective bidder’s all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid <b>(Annex I)</b> .	
(vi)	<p>Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total <b>(Annex I-A)</b>.</p> <p>“Similar nature” shall mean <b>Ophthalmologic Equipment</b>.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per <b>Annex I-A</b>:</p> <p>(a) Copy of End User’s Acceptance; or  (b) Copy of Official Receipt/s  (c) Sales Invoice and Collection Receipt</p>	
(vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per <b>Annex II</b>, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p><b>a.</b> Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in <b>Annex II</b>.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b><u>Notes:</u></b></p> <p>1. <i>For Local Bidders: The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR</i>  2. <i>The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</i>  3. <i>The detailed computation must be shown using the required formula provided above.</i>  4. <i>The NFCC computation must at least be equal to the ABC of the project.</i></p> <p><b><u>OR</u></b></p> <p><b>b.</b> Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED</b>. (See sample Bank Form per <b>Annex II-A</b>).</p>	

	<b>Class “B” Document: (For Joint Venture)</b>	
	<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p><b>a) For Joint Ventures, Bidder to submit either:</b></p> <ul style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b></li> </ul> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) <b>of the 2016 Revised IRR of RA 9184</b>]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p> <p><b>b) Each JV Partner, must also submit the following:</b></p> <p><b><u>Local JV Partner</u></b></p> <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and Current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;</li> </ul> <p>In cases of recently expired Mayor’s/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement</p> <ul style="list-style-type: none"> <li>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR.</li> </ul>	

**Foreign JV Partner**

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR.

**NOTE:**

**\* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:**

- 1. Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);
- 2. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least **fifty percent (50%)** of the total ABC (Annex I-A)

“Similar contract” shall mean **Ophthalmologic Equipment**.

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- (a) Copy of End User’s Acceptance; or
  - (b) Copy of Official Receipt/s; or
  - (c) Copy of Sales Invoice with Collection Receipt/s
3. Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):
- (a) Independent Auditor’s Report;
  - (b) Balance Sheet (Statement of Financial Position); and
  - (c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

- 4. Duly signed Net Financial Contracting Capacity (NFCC) per **Annex II**, in accordance with ITB Clause 5.5.

**OR**

Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit **MUST BE MACHINE VALIDATED**. (Annex II-B)

**\*\* The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.**

**OR**

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration\*)** together with **Annex A**.

\*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

**For Local JV Partner:** Audited Financial Statements for **2018 and 2017** (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

**For Foreign JV Partner:** Corporate Financial Statement or Annual Report for **2018 or 2017**.

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”*

*For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.*

**b) TECHNICAL DOCUMENTS**

**Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:**

- a) Bid Securing Declaration per **Annex IV**;
- b) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC;
- c) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- d) Surety bond callable upon demand equivalent to at least 5% of the ABC.

Lot No.	Description	Qty.	Total ABC (₱) (VAT Inclusive)	Bid Security:	
				2%	5%
1.	Wide Field Retinal Camera	1 unit	9,500,000.00	190,000.00	475,000.00
2.	Mobile Retinal Camera	1 unit	7,500,000.00	150,000.00	375,000.00

(i)

Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as follows:

(ii)

ANNEX	Lot No.	Description
Annex V-A	1	Wide Field Retinal Camera
Revised Annex V-B	2	Mobile Retinal Camera

Duly signed/conformed Terms of Reference attached as follows:

(iii)

ANNEX	Lot No.	Description
Annex V-A1	1	Wide Field Retinal Camera
Annex V-B1	2	Mobile Retinal Camera

(v)	<p>Product Brochure and/or Technical Data Sheet for of the brand/model of the equipment being offered showing compliance to the technical specifications.</p> <table border="1" data-bbox="496 197 1305 353"> <thead> <tr> <th>Lot No.</th> <th>Description</th> <th>Qty.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Wide Field Retinal Camera</td> <td>1 set</td> </tr> <tr> <td>2</td> <td>Mobile Retinal Camera</td> <td>1 set</td> </tr> </tbody> </table> <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</i></p>	Lot No.	Description	Qty.	1	Wide Field Retinal Camera	1 set	2	Mobile Retinal Camera	1 set	
Lot No.	Description	Qty.									
1	Wide Field Retinal Camera	1 set									
2	Mobile Retinal Camera	1 set									
(vi)	<p><b>For Manufacturers:</b> Certification that the manufacturer has been in the business of manufacturing the <b>equipment being offered for at least 10 years</b>, sample per <b>Annex V-B</b>,</p> <p><b>OR</b></p> <p><b>For First Tier Distributors:</b> Copy of Valid and Current Certificate of Distributorship (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the items subject of this bidding.</p> <p>The Certificate MUST INDICATE/INCLUDE the following:</p> <ol style="list-style-type: none"> <li>That the manufacturer has been in the business manufacturing ophthalmic diagnostic equipment for ten (10) years;</li> <li>That the principal and the local distributor must have been in the business partnership for at least five (5) years;</li> <li>That supplies, parts and accessories of the equipment shall be available for at least ten (10) years after expiration of the warranty period;</li> <li>That service engineers are factory trained on service and repair;</li> <li>That at least one service engineer is available locally to provide quick on-site support;</li> <li>Certification that components of the system are of the same brand except when otherwise stated as “third party” in the specification</li> </ol>										
(viii)	<p>Valid and current ISO/ IEC Certification (or equivalent document) in the name of the manufacturer of the equipment being offered issued by an Independent Certifying Agency. The ISO/ IEC Certification must cover the manufacture/design or production of the item subject to this Bid Project.</p> <table border="1" data-bbox="549 1444 1252 1601"> <thead> <tr> <th>Lot No.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Wide Field Retinal Camera</td> </tr> <tr> <td>2</td> <td>Mobile Retinal Camera</td> </tr> </tbody> </table>	Lot No.	Description	1	Wide Field Retinal Camera	2	Mobile Retinal Camera				
Lot No.	Description										
1	Wide Field Retinal Camera										
2	Mobile Retinal Camera										
(ix)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone &amp; fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the UPM-PGH and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p>										
(x)	<p>List of Manufacturer’s/Branch Office/Sales Offices/Distribution Office in the following: a) in any country Western Europe, b) US/Canada AND c) Japan.</p>										

(xi)	Certificate of Performance Evaluation (Annex VI) with a rating of Very Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Annex I-A.												
(xii)	Bidder's valid and current License to Operate (LTO) as a Medical Device Importer/ Distributor issued by the Philippine Food and Drug Administration												
(xiii)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ol style="list-style-type: none"> <li>1. <b>FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney</li> <li>2. <b>FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ol> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>												
(xiv)	<p><b>Omnibus Sworn Statements using the form prescribed. (Annex VIII)</b></p> <ol style="list-style-type: none"> <li>a) Authority of the designated representative</li> <li>b) Non-inclusion in blacklist or under suspension status</li> <li>c) Authenticity of Submitted Documents</li> <li>d) Authority to validate Submitted Documents</li> <li>e) Disclosure of Relations</li> <li>f) Compliance with existing labor laws and standards</li> <li>g) Bidders Responsibilities</li> <li>h) Did not pay any form of consideration</li> </ol>												
<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>													
13.1	<p>Completed and signed Financial Bid Form.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Financial Bid Form</th> <th style="width: 10%;">Lot No.</th> <th style="width: 45%;">Description</th> <th style="width: 30%;">Total ABC (₱) (VAT Inclusive)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Revised Annex VIII-A</b></td> <td style="text-align: center;">1</td> <td>Wide Field Retinal Camera</td> <td style="text-align: right;"><b>9,500,000.00</b></td> </tr> <tr> <td style="text-align: center;"><b>Revised Annex VIII-B</b></td> <td style="text-align: center;">2</td> <td>Mobile Retinal Camera</td> <td style="text-align: right;"><b>7,500,000.00</b></td> </tr> </tbody> </table> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	Financial Bid Form	Lot No.	Description	Total ABC (₱) (VAT Inclusive)	<b>Revised Annex VIII-A</b>	1	Wide Field Retinal Camera	<b>9,500,000.00</b>	<b>Revised Annex VIII-B</b>	2	Mobile Retinal Camera	<b>7,500,000.00</b>
Financial Bid Form	Lot No.	Description	Total ABC (₱) (VAT Inclusive)										
<b>Revised Annex VIII-A</b>	1	Wide Field Retinal Camera	<b>9,500,000.00</b>										
<b>Revised Annex VIII-B</b>	2	Mobile Retinal Camera	<b>7,500,000.00</b>										
<b>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b>													