



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF ONE HUNDRED TWENTY SEVEN (127) UNITS BRAND
NEW SNIPER RIFLE 7.62MM FOR THE PHILIPPINE NATIONAL POLICE (PNP)
BID REF. NO. GPG-B1-2019-257 Rebid
15 July 2019, 5th Floor Conference Room**

There being a quorum, Vice-Chair convened the meeting at 1:00 PM.

In attendance are:

FOR PITC BAC-i	FOR PROPONENT – PNP
Atty. Ma. Gudelia C. Guese, Vice-Chair	As per attached attendance sheet
David A. Inocencio, Member	
Joel S. Rodriguez, Alternate Member	
Vivian E. Monsanto, Alternate Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
BIDDERS	
As per attached attendance sheet	

HIGHLIGHTS OF PROCEEDINGS

- Vice-Chair welcomed everyone to the Pre-Bid Conference for the above mentioned procurement project. Afterwhich, Chair introduced the BAC Members and the End-Users from PNP.
- Vice-Chair informed the Bidders that PITC has been tapped by the PNP to undertake this project for them.
- Vice-Chair acknowledged the presence of the following prospective Bidders present in this Pre-Bid Conference; namely:
 1. Nashe Enterprises
 2. United Defense Manufacturing Corporation
 3. United Sustainment Solutions, Corp.
 4. Armscor Global Defense, Inc.
- Invitees are authorized Manufacturers or First Tier Distributors for the Supply and Delivery of One Hundred Twenty Seven (127) Units Brand New Sniper Rifle 7.62MM for the Philippine National Police (PNP).

“First Tier Distributor” shall mean a Philippine-based company directly appointed by the principal manufacturer of the item who has been engaged in the sale of firearms for a cumulative period of five (5) years and with a valid and current Indentor’s License to deal in firearms for sale to the Armed Forces of the Philippines / Philippine National Police (AFP/PNP).

- Vice-Chair informed that to be able to participate in this bid project, a prospective Bidder must have a single largest completed contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids amounting to at least fifty per cent (50%) of the ABC of the project.

“Similar nature” shall mean “Firearms.”

- Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this Pre-Bid Conference are the documents that are required to be submitted on Bid Opening Day.
- Vice-Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

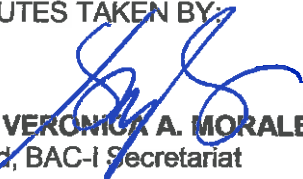
<u>Class "A" Eligibility Documents</u>	<u>Vice-Chair's Instructions</u>
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration valid and current.; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit their valid and current Mayor's Permit.</p> <p>In case of recently expired Mayor's / Business Permits, said permit shall be submitted together with the official receipt as proof that the Bidder has applied for renewal with the period prescribed by the concerned local government units, provided that the renewed permit shall be submitted as a post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Vice-Chair informed Bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Vice-Chair advised Bidders to only transact with legitimate employees of BIR.</p> <p>Vice-Chair mentioned that Tax Clearance can now be issued by the Revenue Regional Office of the BIR just ensure that there are no tax liabilities.</p>

<p>Audited Financial Statements for 2018 and 2017</p>	<p>Submission will be the 2018-2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.</p>
<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If Bidders already a PhilGEPS Platinum Member they can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex I-A of the certificate has expired Bidders must submit the valid and current one.</p>
	<p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started</p>	<p>Vice-Chair's instructions to Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents, Bidders have to use Annex I; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative sign the last page.
<p>Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC of the project.</p>	<ul style="list-style-type: none"> • A form is again provided; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. Copy of Official Receipt; 2. End User's Acceptance 3. Sales Invoice together with Collection Receipt (They go together)
<p>Annex II Net Financial Contracting Capacity (NFCC)</p>	<p><u>For NFCC</u></p> <p>A form is provided for as Annex II;</p> <p>As the sample form was flashed on the screen, Vice-Chair's instructions is for Bidders to supply the necessary details as required. A formula is already provided for the Bidder to come up with the NFCC.</p> <p>The NFCC must be at least be equal to the ABC of the project.</p>

<p>Annex II-A Committed Line of Credit (CLC)</p>	<p><u>For CLC</u></p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>A sample form is provided for as Annex II-A.</p> <p>Chair reminded Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p>"Class B Document" Annex III (For Joint Venture)</p>	<ul style="list-style-type: none"> ➤ Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence; or ➤ Copy of Protocol/ Undertaking of Agreement to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</p> <p>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</p>
<p>For Local JV Partner</p>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> 1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; 2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas; 3. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018; 4. 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.

Adjourned at 2:00 PM.

MINUTES TAKEN BY:



MA. VERONICA A. MORALES
Head, BAC-I Secretariat
KDC

APPROVED BY:



ATTY. MARIA GUDELIA C. GUESE
Vice-Chairperson, BAC-I



PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2019-257) - REBID
 (Previous Bid Reference No. GPG-B1-2018-389)
 SUPPLY AND DELIVERY OF ONE HUNDRED TWENTY SEVEN (127) UNITS BRAND NEW SNIPER RIFLE 7.62MM FOR THE PHILIPPINE NATIONAL POLICE (PNP)

15 July 2019, 1:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

ATTENDANCE SHEET

BIDS AND AWARDS COMMITTEE (BAC) I - (GOVERNMENT PROCUREMENT GROUP PROJECT)

Regular Members

Regular Members	Gender	Signature
1) Christabelle P. Ebriega	F	<i>(Signature)</i>
2) Atty. Ma. Gudella C. Guese	F	<i>(Signature)</i>
3) Myra Chitella T. Alvarez	F	<i>(Signature)</i>
4) David A. Inocencio	M	<i>(Signature)</i>
5) Joel S. Rodriguez	M	<i>(Signature)</i>
6) Irene G. Alayon	F	<i>(Signature)</i>
7) Vivian E. Monsanto	F	<i>(Signature)</i>
8) Psupt. Mario A. Reyes	M	<i>(Signature)</i>
9) Psupt-Lalaine M. Banares	F	<i>(Signature)</i>

End-Users

1) NUP Malou Rufon	F	<i>(Signature)</i>
2) PCOL JESUS MARLIERE	M	<i>(Signature)</i>
3) PANTHESAN C. PINEBA	M	<i>(Signature)</i>
4) PMSG Felix A. Montano	A	<i>(Signature)</i>
5) Psupt. Kinlee D. Del Rosario	F	<i>(Signature)</i>
6)		

Account Officer

1) Maria Victoria S. Castillo	F	<i>(Signature)</i>
2)		

Technical Working Group

Technical Working Group	Gender	Signature
1) Elena E. Romero	F	<i>(Signature)</i>
2) Katrina B. Alba	F	<i>(Signature)</i>
3) Jinky C. Apollinar	F	<i>(Signature)</i>
4) Rhonell O. Bautista	M	<i>(Signature)</i>
5) Maria Victoria S. Castillo	F	<i>(Signature)</i>
6) Jacky C. Crispino	M	<i>(Signature)</i>
7) Erika April C. Guycoa	F	<i>(Signature)</i>
8) Kriss Ann S. Hizon	F	<i>(Signature)</i>
9) Fe B. Irenca	F	<i>(Signature)</i>
10) Maria Eda I. Maningat	F	<i>(Signature)</i>
11) Verna Liza DV. Maramot	F	<i>(Signature)</i>
12) Gal Cyrell Y. Tallada	F	<i>(Signature)</i>
Secretariat		
1) Ma Veronika A. Morales	F	<i>(Signature)</i>
2) Jane C. Arcilla	F	<i>(Signature)</i>
3) Ana DG. Asprec	F	<i>(Signature)</i>
4) Ma Teresa S. Elima	F	<i>(Signature)</i>
5) Mirasol S. Ninobla	F	<i>(Signature)</i>
6) Ma. Irissa G. Ordillano	F	<i>(Signature)</i>

Observers

1)		
2)		

(COA)



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project :

SUPPLY AND DELIVERY OF 127 UNITS BRAND NEW SNIPER RIFLE 7.62MM FOR THE PNP

Bid Reference No. :

GPG-B1-2019-257 Rebid (Prev. Bid Ref. No. GPG-B1-2018-389)

Time / Date & Venue :

15 July 2019, 1:00 P.M., 5th Floor Conference Room, Philippine International Trading Corporation (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
	ROY VALIENTE	MALE	NASHIE ENTERPRISES F822/284 FIRST BASEMENT LEVEL MGS. MARKET CITY	911-1881 811-1889	nochevalroxo@gmail.com		12:50	
	JIMMY-MAN L. CAMPAY	F	UNITED DEFENSE MANUFACTURING CORPORATION 9252 DR. A. SMITHS AVE, PARANAGUE CITY	850-9338 939 881 8362	Jimmy.campay@udmc-weapon.com		12:50 PM	
	ELYSE MARTINEZ JACK VAN DEN BERG	F M	UNITED SUSTAINMENT SOLUTIONS CORP ORTIGAS PARK POE	02 6282 1898 02 687 8217	jack.vandenbergo@unitedsustainability.com		12:50 PM	
	CPA CE (MARCOS)	F	ARMANDO SUCATE REALTY PABLOVIC CITY - P.O. BOX 100 AVE 1900Y POSITIVE	637685	CHASSINWATER-NIC@YAHOO.COM		12:50 PM	