



## INVITATION TO BID

### SUPPLY AND DELIVERY OF BRAND NEW PASSENGER VANS FOR THE BUREAU OF CUSTOMS (BOC)

**Bid Reference No: GPG-B1-2019-243**

1. The **Philippine International Trading Corporation (PITC)** and the **Bureau of Customs (BOC)** intend to apply the sum of the following amounts being the Approved Budget for the Contract (ABC) to payments under the contract for each lot below ;

Lot No.	Description	Qty.	Total ABC (₱) (VAT Inclusive)		Cost/Price of Bidding Documents (cash payment only) (₱)
			Unit Price	Total Price	
1	Brand New Passenger Van, Automatic Transmission	8 units	2,185,000.00	17,480,000.00	17,500.00
2	Brand New Passenger Van, Manual Transmission	36 units	1,500,000.00	54,000,000.00	50,000.00

**Funding Source: CR No. 0460 dated February 28, 2019 and CR No. 0636 dated May 23, 2019**

**Note: Bidders may bid for one or both lots.**

**Bid Security:**

- Bid Securing Declaration
- Cash or Cashier's/ Manager's Check\* equivalent to at least 2% of the ABC
- Bank Guarantee/ Bank draft or Irrevocable Letter of Credit\*\* equivalent to at least 2% of the ABC
- Surety bond \*callable upon demand equivalent to at least 5% of the ABC

Notes:

\* Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\* Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

\*\*\* SEPARATE BID SECURITY PER LOT

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. **PITC** and **BOC** now invite bids from authorized Philippine Automotive Dealers/ Suppliers/Distributors for the Supply and Delivery of Brand New Passenger Vans (hereafter referred to as GOODS).
3. A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC.  
"Similar contract" shall mean **Motor Vehicle**.
4. The Brand of the Passenger Van being offered must have been in the Philippine Market for the last **fifteen (15) years**.

5. **Delivery Period and Delivery Place:**

Lot	Project Title	Delivery Period	Delivery Place
1	Supply and Delivery of 8 units Brand New Passenger Van-Automatic Transmission	Within 45 calendar days upon receipt of Notice to Proceed	Bureau of Customs, Port Area Manila
2	Supply and Delivery of 36 units Brand New Passenger Van – Manual Transmission	Within 90 calendar days upon receipt of Notice to Proceed	Please see Annex V- B2

6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016 Revised IRR**.
7. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

*Note: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.*

It may be also downloaded free of charge from the website of the **PhilGEPS** and the **PITC** website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents.

8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) <b>Sale and Issuance</b> of Bidding Documents	<b>8:00 AM to 4:00 PM only Mondays to Fridays Starting 11 June 2019</b>	<b>5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>
2) <b>Pre-Bid Conference</b>	<b>18 June 2019 – Tuesday 10:00AM</b>	<b>5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>
3) <b>Submission and Opening of Bidding Documents*</b>	<b>09 July 2019 – Friday 1:00pm</b> *Late Bids shall not be accepted.	<b>5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City</b>

9. Interested bidders may obtain further information regarding purchased/acquisition of the bidding documents from the BAC Secretariat c/o **Ms. Ana DG. Asprec** at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from **8:00 AM to 4:00 PM** only, Mondays to Fridays starting **11 June, 2019** or call tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

### **PITC Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on **11 June 2019**  
@ PhilGEPS, and PITC Bulletin Board.*