



BIDS AND AWARDS COMMITTEE I

Supplemental/Bid Bulletin No. 1

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT SWIMMING POOL EQUIPMENT AND ACCESSORIES FOR UNIVERSITY OF THE PHILIPPINES – DILIMAN (UP- DILIMAN)

**Bid Ref. No. GPG-B1-2019-209 Rebid
(Previous Bid Ref. No. : GPG-B1-2018-429)**

Approved Budget for the Contract: ₱ 19,297,568.51

This **Supplemental/Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents for the aforementioned project.

FROM	TO
SECTION I. INVITATION TO BID (ITB)	
<p>...XXX...</p> <p>10. ...xxx...</p> <p>It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.</p> <p>For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.</p>	<p>...XXX...</p> <p>10...xxx...</p> <p>It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.</p> <p><u>However, Bidders who have previously bought bidding documents under Bid Ref. No. GPG-B1-2018-429 and GPG-B1-2019-209 Rebid, may acquire the Bidding Documents free of charge upon presentation of the Official Receipt.</u></p> <p>...XXX...</p>
SECTION III. BID DATA SHEET (BDS)	
FROM	TO
<p>...XXX...</p> <p>12.1 ...xxx...</p> <p>(vii) ...xxx...</p> <p>b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per Annex II-A).</p> <p>...XXX...</p>	<p>...XXX...</p> <p>12.1 ...xxx...</p> <p>(vii) ...xxx...</p> <p>b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per Revised Annex II-A).</p> <p>...XXX...</p>

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Please use the attached **Revised Annex II-A** together with all other required documents for the Bid Opening on **13 June 2019, Thursday at 1:00PM**. Please use the **Revised Checklist** of requirements as reference.

This **Supplemental/Bid Bulletin 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly. For guidance and information of all concerned.

Issued this **28th May 2019** in Makati City.

Reviewed and Approved by:

(SGD)CHRISTABELLE P. EBRIEGA
Chairperson, Bids and Awards Committee - I

(SGD) ATTY. MA. GUDELIA C. GUESE
Vice Chairman

MYRA CHITELLA T. ALVAREZ
Member

(SGD)DAVID A. INOCENCIO
Member

(SGD)JOEL S. RODRIGUEZ
Member

Concurred by:

(SGD) RICHMOND M. PANCHO
BAC Provisional Member – UP- DILIMAN

**Revised Annex II-A
Sample Form**

(Name of Bank)

COMMITTED LINE OF CREDIT

Date: _____

PHILIPPINE INTERNATIONAL TRADING CORPORATION

NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City

CONTRACT/PROJECT : _____
COMPANY/FIRM : _____
ADDRESS : _____
BANK/FINANCING INSTITUTION : _____
ADDRESS : _____
AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, has granted the (Supplier/Distributor/Manufacturer/Contractor), a credit line in the amount specified above which shall be used to finance the performance of the above-mentioned contract.

The credit line shall be available from (date of bid submission) and such line of credit shall be maintained until issuance of Certificate of Acceptance of the goods/services subject of the Contract/project by the joint PITC and _____ Representatives.

This Certification is being issued in favor of said (Supplier/Distributor Manufacturer/ Contractor) in connection with the bidding requirement of the Philippine International Trading Corporation for the above-mentioned Contract/Project. We are aware that any false statements issued by us will make us liable for perjury.

This committed line of credit cannot be terminated or cancelled without the prior written approval of Philippine International Trading Corporation.

Name and Signature of Authorized Financing Institution Office

Official Designation

Concurred by:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice _____ issued _____ at _____, Philippines.

NOTARY PUBLIC

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company: _____
Project: **SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT SWIMMING POOL EQUIPMENT AND ACCESSORIES FOR UP DILIMAN**
Bid Ref. No. **GPG-B1-2019-209 Rebid (Previous Bid Ref. No. GPG-B1-2018-429)**
APPROVED BUDGET FOR THE CONTRACT: ₱ 19,297,568.51

Ref. No.	Particulars
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS	
12.1 (a)	<i>ELIGIBILITY DOCUMENTS</i>
	CLASS “A” DOCUMENTS
12.1 (a.1.)	<u>ELIGIBILITY DOCUMENTS FOR LOCAL MANUFACTURERS OR FIRST TIER DISTRIBUTOR</u>
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
(ii)	Valid and current Business / Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor’s / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.
(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005, and Revenue Memorandum Order No. 46-2018;
(iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor’s Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.
<u>OR</u>	
Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (i), (ii), (iii) and (iv) above.	
(v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);

(vi)	<p>Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC (Annex I-A).</p> <p>“Similar contract” shall mean “Swimming Pool Equipment and Accessories”.</p> <p>Any of the following documents must be submitted/attached corresponding to the listed completed largest contracts per Annex I-A:</p> <p>(a) Copy of End User’s Acceptance; or (b) Copy of Official Receipt/s; or (c) Sales Invoice and Collection Receipt</p>	
(vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit</p> <p>a. Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. For Local Bidders: The values of the bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR 2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I. 3. The detailed computation must be shown using the required formula provided above. 4. The NFCC computation must at least be equal to the ABC of the project. <p><u>OR</u></p> <p>b. Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (See sample Bank Form per Revised Annex II-A).</p>	
Class “B” Document: (For Joint Venture)		
<p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p>		
a) For Joint Ventures, Bidder to submit either:		
(i)	Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or	
(ii)	Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)	

<p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p>	
<p>b) Each JV Partner, must also submit the following:</p> <p><u>Local JV Partner</u></p>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
(ii)	Valid and current Business / Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.
(iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005, and Revenue Memorandum Order No. 46-2018;
<p><u>Foreign JV Partner</u></p>	
(i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
(ii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005, and Revenue Memorandum Order No. 46-2018;
<p><u>NOTE:</u></p> <p>* The following Eligibility – Technical and Eligibility – Financial Documents may be submitted by only ONE of the parties to the JV:</p> <ol style="list-style-type: none"> 1. Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I); 2. Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC (Annex I-A) <p>“Similar contract” shall mean “Swimming Pool Equipment and Accessories”.</p>	

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:

- a) Copy of End User's Acceptance; or
- b) Copy of Official Receipt/s; or
- c) Copy of Sales Invoice with Collection Receipt/s

3. Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):
 - a) Independent Auditor's Report;
 - b) Balance Sheet (Statement of Financial Position); and
 - c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

4. Duly signed Net Financial Contracting Capacity (NFCC) per **Annex II**, in accordance with ITB Clause 5.5.

OR

Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. (**Revised Annex II-B**)

**** The determination as to (i) whose Audited Financial Statement should be used / submitted; and (ii) who submits the Statement of All-Ongoing Contracts – lies with the Partners Contracting the Joint Venture since the audited Financial Statements and the Ongoing Contracts of that JV partners should be the basis for the Computation of the NFCC.**

OR

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration*)** together with **Annex A**.

***Note:** Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

For Local JV Partner: Audited Financial Statements for **2018 and 2017** (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

For Foreign JV Partner: Corporate Financial Statement or Annual Report for **2018 or 2017**.

In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. “GPPB Circular 07-2017 dated 31 July 2017”

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

12.1. (b) TECHNICAL DOCUMENTS

- Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:**
- 1) Bid Securing Declaration per **Annex IV**;
 - 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC;
 - 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
 - 4) Surety bond callable upon demand equivalent to at least 5% of the ABC.

(i)

Description	Total ABC (P) (VAT Inclusive)	Bid Security:	
		2% of ABC	5% of ABC
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF SWIMMING POOL EQUIPMENT AND ACCESSORIES FOR UP DILIMAN AS PER BID REF. NO. GPG-B1-2019-209	19,297,568.51	385,951.37	964,878.43

(ii)

Duly signed, conformed and completed Technical Bid Form. Bidder must use, accomplished and submit the Technical Bid Form attached as **Annex V-A**

(iii)

Duly signed/conformed Terms of Reference of UP Diliman, attached as **Annex V-A1**

(iv)

Duly signed and notarized Affidavit of Undertaking for the projects, attached as **Annex V-A2**

(v)

Duly signed & notarized Affidavit of Site Inspection attached as **Annex V-B**

(vi)	<p>Brochure or Technical Data Sheet (original or internet download or equivalent document showing compliance to required technical specifications) of the following items:</p> <p>Bidders should submit technical brochures for all items with drawings showing items' dimensions.</p> <ol style="list-style-type: none"> 1. 50 M Competition Pool: <ol style="list-style-type: none"> A. 6" Diameter 50-Meter Racing Lanes B. Overflow Anchors for Racing Lanes C. Aluminum Trolley for Racing Lanes with Cover D. Pool Step Ladder E. Competition Signs Backstroke Pole and Flag Set F. False Start Poles and Rope Set G. Removable End wall for Both Ends of Pool H. Lifeguard Chair with Shade I. Platform for Officials J. Bleacher Seats 2. 25M Training Pool: <ol style="list-style-type: none"> K. 6" Diameter 25 Meter Racing Lanes L. Overflow Anchors for Racing Lanes M. Aluminum Trolley for 25M Racing Lanes with Cover N. Pool Step Ladder O. Starting Block with movable track start without relay break detection P. Overflow Starting Block Stand with Turn board <p>Note: <i>If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p>
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(vii)	<p>For Importers / Suppliers / Distributors / Dealers / Resellers valid and current Certification of Distributorship / Dealership / Resellership OR partnership issued by the manufacturer or principal.</p> <p>If not directly issued by manufacturer to the bidder, bidder must also submit other certifications linking the manufacturer/principal to the bidder.</p> <ol style="list-style-type: none"> 1. 50 M Competition Pool: <ol style="list-style-type: none"> A. 6” Diameter 50-Meter Racing Lanes B. Overflow Anchors for Racing Lanes C. Aluminum Trolley for Racing Lanes with Cover D. Pool Step Ladder E. Competition Signs Backstroke Pole and Flag Set F. False Start Poles and Rope Set G. Removable End wall for Both Ends of Pool H. Lifeguard Chair with Shade I. Platform for Officials J. Bleacher Seats 2. 25M Training Pool: <ol style="list-style-type: none"> K. 6” Diameter 25 Meter Racing Lanes L. Overflow Anchors for Racing Lanes M. Aluminum Trolley for 25M Racing Lanes with Cover N. Pool Step Ladder O. Starting Block with movable track start without relay break detection P. Overflow Starting Block Stand with Turn board <p><i>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</i></p> <p>OR</p> <p>For Fabricators, original copy of valid and current certification from the bidder certifying that they are the fabricators/manufacturers of the items being offered (Annex V-C)</p>	
(viii)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the UP Diliman and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service.</p>	
(ix)	<p>Certificate of Performance Evaluation (Annex VI) with a rating of Very Satisfactory issued by the Single Largest Completed Contract/s Client/s of the bidder per submitted Annex I-A.</p>	

(x)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ol style="list-style-type: none"> 1. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney 2. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(xi)	<p>Omnibus Sworn Statements using the form prescribed (Annex VII)</p> <ol style="list-style-type: none"> a) Authority of the designated representative b) Non-inclusion in blacklist or under suspension status c) Authenticity of Submitted Documents d) Authority to validate Submitted Documents e) Disclosure of Relations f) Compliance with existing labor laws and standards g) Bidders Responsibilities h) Did not pay any form of consideration 	
	<p>ENVELOPE 2: FINANCIAL DOCUMENTS</p>	
13.1	<p>Completed and signed Financial Bid Form as per Annex VIII</p> <p>The ABC is inclusive of VAT. Any bid with a financial component exceeding the ABC shall not be accepted.</p>	

Note:

1. In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.