



**BIDS AND AWARDS COMMITTEE I**

**Supplemental/Bid Bulletin No. 1**

**SUPPLY, DELIVERY AND TESTING OF ONE (1) LOT OSCILLOSCOPES,  
DIGITAL MULTIMETER AND BENCH-TOP POWER SUPPLIES  
FOR THE COMMISSION ON HIGHER EDUCATION (CHED) PHILIPPINE-  
CALIFORNIA ADVANCED RESEARCH INSTITUTES (PCARI)**

**Bid Reference No.: GPG-B1-2019-181**

**Approved Budget for the Contract: ₱ 2,060,000.00**

This **Supplemental/Bid Bulletin No. 1** is being issued to amend some provisions of the Bidding Documents for the aforementioned project.

**A) AMENDMENT TO BIDDING DOCUMENTS**

| FROM   | TO   |
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| <b>SECTION III. Bid Data Sheet</b>   |  |
| <b>Under Clause 12.1 (b) TECHNICAL DOCUMENTS</b>   |  |
| (iv) Product brochure(s) or technical data sheet(s) in Hard copies showing the technical specifications of the offered brand/model of each equipment and accessories in English language of the following: <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• <i>Bench-Top Power Suppliers</i></li> </ul> Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders                          | (iv) Product brochure(s) or technical data sheet(s) in Hard copies showing the technical specifications of the offered brand/model of each equipment and accessories in English language of the following: <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• <b><u>Bench-Top Power Supplies</u></b></li> </ul> Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders                          |
| (v) Copy of Valid and Current Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the following: <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• <i>Bench-Top Power Suppliers</i></li> </ul> Note: If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer. | (v) Copy of Valid and Current Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the following: <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• <b><u>Bench-Top Power Supplies</u></b></li> </ul> Note: If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer. |

| <b>Under Clause 13.1</b>   |  |
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| <p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached <i>Annex VIII</i>. The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>   | <p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached <b><u>Revised Annex VIII</u></b>. The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>  |
| <b>Under Clause 29.2, 29.2(a), 29.2(b), and 29.2(d)<br/>Post Qualification</b>   |  |
| <p>Post Qualification: Within a non-extendible period of five (5) calendar days from receipt by the supplier of the Notice from the BAC that the supplier has the Single/Lowest Calculated Bid (S/LCB), the Supplier shall submit and/or present the following requirements for post qualification:</p> <p><b>1. FOR LOCAL BIDDERS/SUPPLIERS:</b></p> <p>1.1) Present original copy and submit certified true copy of the following:</p> <p>1.1.1) Latest Income Tax Returns per Revenue Regulations 3-2005; <i>Tax returns filed through the Electronic Filing and Payments System (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission (including copy of VAT returns and corresponding payments for the last 6 months):</i></p> <p>1.1.2) PO's or Contracts for all Ongoing Contracts as listed per submitted Annex I</p> <p>1.1.3) PO or contract relative to Single Largest Completed Contract per submitted Annex I-A</p> <p><i>(In case of Joint Venture between local companies, both partners must present/submit above items 1.1.1, 1.1.2. In case of foreign partner, 1.1.1 is not applicable.)</i></p> <p>1.2) Submit original copy of the following:</p> <p>1.2.1) Company Profile (per Annex X). Company printed brochure may be included.</p> <p>1.2.2) Vicinity map/location of the business</p> <p><i>(In case of Joint Venture, both partners must present/submit items 1.2.1 and 1.2.2)</i></p> <p>1.3) Present original copy of the following:</p> <p>1.3.1) Registration Certificate from SEC (for corporations) or DTI (for sole proprietorship or CDA (for cooperatives);</p> <p>1.3.2) Valid and current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p> | <p>Post Qualification: Within a non-extendible period of five (5) calendar days from receipt by the supplier of the Notice from the BAC that the supplier has the Single/Lowest Calculated Bid (S/LCB), the Supplier shall submit and/or present the following requirements for post qualification:</p> <p><b>1. FOR LOCAL BIDDERS/SUPPLIERS:</b></p> <p>1.1) Present original copy and submit certified true copy of the following:</p> <p>1.1.1) Latest Income Tax Returns per Revenue Regulations 3-2005; <i>Tax returns filed through the Electronic Filing and Payments System (EFPS). The latest income and business tax returns are those within the last six months preceding the date of bid submission (including copy of VAT returns and corresponding payments for the last 6 months):</i></p> <p>1.1.2) PO's or Contracts for all Ongoing Contracts as listed per submitted Annex I</p> <p>1.1.3) PO or contract relative to Single Largest Completed Contract per submitted Annex I-A</p> <p><b><u>(In case of Joint Venture between local companies, both partners must present/submit above items 1.1.1, 1.1.2.)</u></b></p> <p>1.2) Submit original copy of the following:</p> <p>1.2.1) Company Profile (per Annex X). Company printed brochure may be included.</p> <p>1.2.2) Vicinity map/location of the business</p> <p><i>(In case of Joint Venture, both partners must present/submit items 1.2.1 and 1.2.2)</i></p> <p>1.3) Present original copy of the following:</p> <p>1.3.1) Registration Certificate from SEC (for corporations) or DTI (for sole proprietorship or CDA (for cooperatives);</p> <p>1.3.2) Valid and current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;</p> |

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| <p>In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> <p>1.3.3) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p> <p>1.3.4) End-User's Acceptance, Official Receipt (duplicate or triplicate copy) or Sales Invoice with Collection Receipt/s (duplicate or triplicate copy) relative to Single Largest Completed Contract per submitted Annex I-A.</p> <p><i>In case of Joint Venture between local companies, partners must present/submit items 1.3.1, 1.3.2 and 1.3.3. In case of foreign partner, 1.3.1 and 1.3.2 are not applicable.</i></p> <p>Failure to submit any of the post-qualification requirements on time, or a finding against the veracity thereof, shall disqualify the bidder for award. Should there be a finding against the veracity of any of the documents submitted, the Bid Security shall be forfeited in accordance with Sec. 69 of the IRR of RA 9184.</p> | <p>In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> <p>1.3.3) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018;</p> <p>1.3.5) End-User's Acceptance, Official Receipt (duplicate or triplicate copy) or Sales Invoice with Collection Receipt/s (duplicate or triplicate copy) relative to Single Largest Completed Contract per submitted Annex I-A.</p> <p>Failure to submit any of the post-qualification requirements on time, or a finding against the veracity thereof, shall disqualify the bidder for award. Should there be a finding against the veracity of any of the documents submitted, the Bid Security shall be forfeited in accordance with Sec. 69 of the IRR of RA 9184.</p> |
| <b>SECTION V. SPECIAL CONDITIONS OF THE CONTRACT</b>  |  |
| <b>Under Clause 1.1 (j)</b>   |  |
| <p>The Funding Source is from Commission on Higher Education (CHED) per A.R. No. 0001582 dated 29 March 2016 in the amount of Pesos: Two Million Sixty Thousand &amp; 00/100 (<b>₱ 12,700,000.00</b>)</p>   | <p>The Funding Source is from Commission on Higher Education (CHED) per A.R. No. 0001582 dated 29 March 2016 in the amount of Pesos: Two Million Sixty Thousand &amp; 00/100 (<b>₱2,060,000.00</b>)</p>  |
| <b>Under Clause 5.1</b>   |  |
| <p>The Procuring Entity's addressee, address and contact person for Notices is:</p> <p>MS. CHRISTABELLE P. EBRIEGA<br/>Vice President, Government Accounts Group<br/>5<sup>th</sup> Flr. PHILIPPINE INTERNATIONAL TRADING CORPORATION,<br/>NDC Building, 116 Tordesillas St., Salcedo Village, Makati City</p> <p>Contact Person: <i>ELENA E. ROMERO</i><br/><i>Account Head</i><br/><i>Social Services Department (SSD)</i><br/><i>Tel No. 818-9801 loc. 433</i></p>   | <p>The Procuring Entity's addressee, address and contact person for Notices is:</p> <p>MS. CHRISTABELLE P. EBRIEGA<br/>Vice President, Government Accounts Group<br/>5<sup>th</sup> Flr. PHILIPPINE INTERNATIONAL TRADING CORPORATION,<br/>NDC Building, 116 Tordesillas St., Salcedo Village, Makati City</p> <p>Contact Person: <b><u>JINKY C. APOLINAR</u></b><br/><b><u>Account Head</u></b><br/><b><u>Department III</u></b><br/><b><u>Tel No. 818-9801 loc. 356</u></b></p>  |

**SECTION VI. BIDDING FORMS**

*Annex VIII  
Financial Bid Form*

**Revised Annex VIII  
Financial Bid Form**

Please use the attached **Revised Annex VIII** and submit together with all other required documents for the Submission and Opening of Bids scheduled on 23 August 2019, 9:00AM. Also please use the Revised Checklist of Requirements as guide/reference.

This Supplemental/Bid Bulletin 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 14<sup>th</sup> day of August in Makati City.

Reviewed and Approved by:

**(SGD)CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee – I

**(SGD)ATTY. MARIA GUDELIA C. GUESE**  
Vice Chairman

**(SGD)DAVID A. INOCENCIO**  
Member

**(SGD)MYRA CHITELLA T. ALVAREZ**  
Member

**(SGD)JOEL S. RODRIGUEZ**  
Member

**VIVIAN E. MONSANTO**  
Alternate Member

**Concurred by:**

**ENGR. ARTEMIO S. CAPELLAN JR.**  
Alternate Provisional Member- CHED

|  |                        |
|--|------------------------|
| <b>Received by:</b>  |                        |
| _____  | _____                  |
| <b>(SIGNATURE OVER PRINTED NAME &amp; DATE)</b>                | <b>NAME OF COMPANY</b> |
| <b>(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE PITC BAC-I)</b> |                        |

**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex VIII**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**Financial Bid Form**

**(PRICES MUST BE INCLUSIVE OF VAT)**

**SUPPLY, DELIVERY AND TESTING OF ONE (1) LOT OSCILLOSCOPES,  
DIGITAL MULTIMETER AND BENCH-TOP POWER SUPPLIES  
FOR THE COMMISSION ON HIGHER EDUCATION (CHED) PHILIPPINE-CALIFORNIA  
ADVANCED RESEARCH INSTITUTES (PCARI)**

**Bid Reference No.: GPG-B1-2019-181**

PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION

| Description                          | Qty     | ABC ₱<br>(VAT Inclusive) |                     | Financial Bid (₱)          |             |
|--------------------------------------|---------|--------------------------|---------------------|----------------------------|-------------|
|                                      |         | Unit Price               | Total Price         | Unit Price                 | Total Price |
| One lot consisting of the following: |         |                          |                     |                            |             |
| Oscilloscopes                        | 4 units | 330,000.00               | 1,320,000.00        |                            |             |
| Digital Multimeter                   | 4 units | 105,000.00               | 420,000.00          |                            |             |
| Bench-Top Power Supplies             | 4 units | 80,000.00                | 320,000.00          |                            |             |
| <b>TOTAL ABC</b>                     |         |                          | <b>2,060,000.00</b> | <b>TOTAL FINANCIAL BID</b> |             |

**TOTAL BID PRICE (Amount in Words):**

\_\_\_\_\_

**Notes:**

- The Total ABC of this project is inclusive of ALL REQUIREMENTS for the Project
- The financial bid is inclusive of all taxes, duties, transportation costs, delivery charges and all costs relative to the supply, delivery, testing, commissioning and installing requirements for this project.
- The bidder shall assume all risks until the goods have been delivered at the site and accepted by CHED/PITC.
- The amount in the signed submitted Financial Bid Form (Annex VIII) must not exceed the total lot ABC
- Do not leave any blanks. Indicate "0" if any item is being offered for free.
- Financial Bid per Line Item must not exceed the ABC per Item

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**PITC BIDS AND AWARDS COMMITTEE I**  
**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company: \_\_\_\_\_  
 Project: **Supply, Delivery and Testing of One (1) Lot Oscilloscopes, Digital Multimeter and Bench-Top Power Supplies for the Commission on Higher Education (CHED) Philippine-California Advanced Research Institutes (PCARI)**  
 Bid Ref. No. **Bid Reference No.: GPG-B1-2019-181**  
**APPROVED BUDGET FOR THE CONTRACT: ₱ 2,060,000.00**

| Ref. No.   | Particulars  |
|--|--|
| <b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b> |  |
| <b>12.1 (a)</b>  | <b><i>ELIGIBILITY DOCUMENTS</i></b>  |
|  | <b>CLASS "A" DOCUMENTS</b>   |
| <b>12.1 (a.1.)</b>                                     | <b><u>ELIGIBILITY DOCUMENTS FOR LOCAL BIDDERS</u></b>  |
| (i)  | Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;   |
| (ii)   | Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;<br><br>In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement |
| (iii)  | Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018   |
| (iv)   | Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):<br>(a) Independent Auditor's Report;<br>(b) Balance Sheet (Statement of Financial Position); and<br>(c) Income Statement (Statement of Comprehensive Income).<br><br>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.   |

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| <p style="text-align: center;"><b>OR</b></p> | <p>Submission of valid and current <b>PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A</b> in lieu of items (i), (ii), (iii) and (iv) above.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</p> <p>In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p>  |  |
| <p>(v)</p>                                   | <p>Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);</p>  |  |
| <p>(vi)</p>                                  | <p>Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty percent (50%) of the total ABC of the lot being bid (<b>Annex I-A</b>)</p> <p>“Similar contract” shall mean <b>Laboratory or Scientific Equipment</b>.</p> <p><u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u></p> <p>(a) Copy of End User’s Acceptance; or<br/> (b) Copy of Official Receipt/s; or<br/> (c) Copy of Sales Invoice with Collection Receipt/s</p>   |  |
| <p>(vii)</p>                                 | <p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per <b>Annex II</b>, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Annex II-A</b>.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Audited Financial Statements.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol> <p><b>OR</b></p> <p>Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED. (Annex II-B)</b></p> |  |

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|  | <p><b>Class “B” Document: (For Joint Venture)</b></p>   |  |
|  | <p><b><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></b></p> <p><b><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></b></p> <p><b>a) For Joint Ventures, Bidder to submit either:</b></p> <ul style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (<b>Annex III</b>)</li> </ul> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) <b>of the 2016 Revised IRR of RA 9184</b>]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p> <p><b>b) Each JV Partner, must also submit the following:</b></p> <p><b><u>Local JV Partner</u></b></p> <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and Current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;<br/>In cases of recently expired Mayor’s/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement</li> <li>(iii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018</li> <li>(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): <ul style="list-style-type: none"> <li>(a) Independent Auditor’s Report;</li> <li>(b) Balance Sheet (Statement of Financial Position); and</li> <li>(c) Income Statement (Statement of Comprehensive Income).</li> </ul> </li> </ul> <p>Each of the above statements must have stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> |  |



**Foreign JV Partner**

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018
- (iii) Corporate Financial Statement or Annual Report for 2018 or 2017.

**OR**

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration\*)** together with **Annex A**.

\*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

**For Local JV Partner:** Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration

**For Foreign JV Partner:** Corporate Financial Statement or Annual Report for 2018 or 2017.

In case the JV Partners opt to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *"GPPB Circular 07-2017 dated 31 July 2017"*

***For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.***

| b)   | <b>TECHNICAL DOCUMENTS</b>   |              |           |                            |                            |               |           |           |  |       |              |           |            |  |
|--|--|--------------|-----------|----------------------------|----------------------------|---------------|-----------|-----------|--|-------|--------------|-----------|------------|--|
| (i)  | <p><b>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</b></p> <ol style="list-style-type: none"> <li>1) Bid Securing Declaration per <b>Annex IV</b>;</li> <li>2) Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC;</li> <li>3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; <b>OR</b></li> <li>4) Surety bond callable upon demand equivalent to at least 5% of the ABC</li> </ol> <table border="1" data-bbox="331 497 1385 712"> <thead> <tr> <th rowspan="2">Description</th> <th rowspan="2">Qty.</th> <th rowspan="2">ABC (₱)<br/>(VAT Inclusive)</th> <th colspan="2">Bid Security:</th> </tr> <tr> <th>2% of ABC</th> <th>5% of ABC</th> </tr> </thead> <tbody> <tr> <td>Oscilloscopes, Digital Multimeter and Bench-Top Power Supplies</td> <td>1 lot</td> <td>2,060,000.00</td> <td>41,200.00</td> <td>103,000.00</td> </tr> </tbody> </table> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>(a) The Cashier's/Manager's check shall be issued by a Local Universal or Commercial Bank.</li> <li>(b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.</li> <li>(c) Should bidder opt to submit a Surety Bond as Bid Security the surety bond must conform with the following: <ol style="list-style-type: none"> <li>(1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u></li> <li>(2) Callable upon demand</li> <li>(3) <b><u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u></b> <ul style="list-style-type: none"> <li>▪ <b>IF A BIDDER:</b> <ol style="list-style-type: none"> <li>(i) withdraws its bid during the period of bid validity specified in ITB Clause 17;</li> <li>(ii) does not accept the correction of errors pursuant to ITB Clause(b);</li> <li>(iii) has a finding against their veracity as stated in ITB Clause 29.2; or</li> <li>(iv) submission of eligibility requirements containing false information or falsified documents;</li> <li>(v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;</li> <li>(vi) allowing the use of one's name, or using the name of another for purposes of public bidding;</li> <li>(vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;</li> <li>(viii) refusal or failure to post the required performance security within the prescribed time;</li> <li>(ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</li> <li>(x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</li> <li>(xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</li> </ol> </li> </ul> </li> </ol> </li> </ol> | Description  | Qty.      | ABC (₱)<br>(VAT Inclusive) | Bid Security:              |               | 2% of ABC | 5% of ABC | Oscilloscopes, Digital Multimeter and Bench-Top Power Supplies | 1 lot | 2,060,000.00 | 41,200.00 | 103,000.00 |  |
| Description  | Qty.   |              |           |                            | ABC (₱)<br>(VAT Inclusive) | Bid Security: |           |           |  |       |              |           |            |  |
|  |  | 2% of ABC    | 5% of ABC |                            |                            |               |           |           |  |       |              |           |            |  |
| Oscilloscopes, Digital Multimeter and Bench-Top Power Supplies | 1 lot  | 2,060,000.00 | 41,200.00 | 103,000.00                 |                            |               |           |           |  |       |              |           |            |  |

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|--------|---|--|
|        | <p>(xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ <b>IF THE SUCCESSFUL BIDDER:</b></p> <p>(xiii) fails to sign the contract in accordance with ITB Clause 32; or<br/> (xiv) fails to furnish performance security in accordance with ITB Clause 33</p>  |  |
| (ii)   | Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as <b>Annex V</b> ;  |  |
| (iii)  | Duly signed/conformed Terms of Reference attached as <b>Annex V-A</b> ;   |  |
| (iv)   | <p>Product brochure(s) or technical data sheet(s) in Hard copies showing the technical specifications of the offered brand/model of each equipment and accessories in English language of the following:</p> <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• Bench-Top Power Supplies</li> </ul> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders</p>  |  |
| (v)    | <p>Copy of Valid and Current Certificate of Distributorship issued by the principal manufacturer authorizing the bidder to sell/distribute the following:</p> <ul style="list-style-type: none"> <li>• Oscilloscopes</li> <li>• Digital Multimeter</li> <li>• Bench-Top Power Supplies</li> </ul> <p>Note: If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer.</p>  |  |
| (vi)   | List of Authorized Service Centers in Metro Manila (indicating address, contact numbers and email address).   |  |
| (vii)  | <p>List and address of Manufacturer's branch office, sales office and/or distributor's office in the following:</p> <ol style="list-style-type: none"> <li>a) Any country in Western Europe</li> <li>b) USA or Canada; and</li> <li>c) Japan</li> </ol>   |  |
| (viii) | Certificate of Performance Evaluation (Annex VI) with a rating of at least Very Satisfactory, issued by the Single Largest Completed Contract Client of the bidder per Annex I-A;   |  |
| (ix)   | <p>Proof of Authority of the bidder's authorized representative/s:</p> <p><b>(a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney.</p> <p><b>(b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> |  |

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| (x)  | <p><b>Omnibus Sworn Statements using the form prescribed. (Annex VII)</b></p> <ul style="list-style-type: none"> <li>(a) Authority of the designated representative</li> <li>(b) Non-inclusion in blacklist or under suspension status</li> <li>(c) Authenticity of Submitted Documents</li> <li>(d) Authority to validate Submitted Documents</li> <li>(e) Disclosure of Relations</li> <li>(f) Compliance with existing labor laws and standards</li> <li>(g) Bidders Responsibilities</li> <li>(h) Did not pay any form of consideration</li> </ul> |  |
| <b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>   |  |  |
| 13.1   | <p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached <b>Revised Annex VIII</b>. The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>   |  |
| <p><b>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b></p> |  |  |