



**Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE
SUPPLY, DELIVERY AND TESTING AND COMMISSIONING OF ONE (1) LOT OF CARDIAC
MAPPING SYSTEM WITH RADIOFREQUENCY GENERATOR AND IRRIGATOR AND ONE (1)
UNIT BRAND NEW INTRA-AORTIC BALLOON PUMP (IABP) FOR THE UNIVERSITY OF THE
PHILIPPINES MANILA – PHILIPPINE GENERAL HOSPITAL (UPM-PGH) CARDIAC
CATHETERIZATION LABORATORY
BID REF. NO. GPG-B1-2019-104
2 May 2019, 5th Floor Conference Room

There being a quorum, Vice-Chair convened the meeting at 10:15 A.M.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT – UPM-PGH
Christabelle P. Ebriega, Chairperson (on leave)	As per attached attendance sheet
Atty. Ma. Gudelia C. Guese, Vice-Chair and Presiding Officer	
Myra T. Alvarez, Member	
David A. Inocencio, Member	
Joel S. Rodriguez, Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
BIDDERS	
As per attached attendance sheet	

HIGHLIGHTS OF PROCEEDINGS:

- Vice-Chair welcomed everyone to the pre-bid conference for the Supply, Delivery and Testing and Commissioning of One (1) Lot of Cardiac Mapping System with Radiofrequency Generator and Irrigator and One (1) Unit Brand New Intra-Aortic Balloon Pump (IABP) for the University of The Philippines Manila – Philippine General Hospital (UPM-PGH) Cardiac Catheterization Laboratory. After which, Vice-Chair introduced the BAC members and the UPM-PGH Provisional Member and Representative/s.
- Vice-Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:
 1. Biodevices Inc.
 2. Health-tech Medical Inc.
 3. IDSMED
 4. Medtronix Medical Supplies & Equipment
- Vice-Chair reminded the Bidders that there are two (2) Lots involved in this project. Bidders may bid for one (1) Lot or Both of the Lots.
- Vice-Chair informed that to be able to participate in this bid project, the prospective Bidder should have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC.

Similar contract shall mean “Medical Equipment”.

- At the same time, this bid project is open to Manufacturers or First Tier Distributors for the Supply, Delivery and Testing and Commissioning of one (1) Lot of Cardiac Mapping System with Radiofrequency Generator and Irrigator and One (1) unit Brand New Intra-Aortic Balloon Pump (IABP) for the University of the Philippines Manila – Philippine General Hospital (UPM-PGH) Cardiac Catheterization Laboratory.

“First Tier Distributor” shall mean a Philippine company directly appointed by the principal manufacturer of the equipment with ongoing business relationship over the last five (5) years, regardless of the type of equipment/products carried for the principal manufacturer.

- Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Vice-Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid that should be in Separate Folder per Lot (in 3 copies) because each lot has a separate Financial Bid Form.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: “original”, “duplicate” and “triplicate”.
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS

Class “A” Eligibility Documents Local First Tier Distributor	Vice-Chair’s Instructions	
SEC/DTI Registration Certificate	<p>For Corporation, submission will be the SEC Registration Certificate.</p> <p>For the Sole Proprietorship a copy of valid and current DTI business registration; and</p> <p>For Cooperatives a copy of valid and current Cooperative Development Authority (CDA)</p>	
	Bidder’s Query	Committee’s Reply
	What if a Foreign Bidder?	
		This is open to Manufacturer because if you’re a First Tier Distributor it should be local.
	For example may office dito?	
		It’s a Foreign Bidder then he will appoint that office as the Philippine-based representative company.
	So we will submit the same documents?	
		It will be discussed later sir.
	Okay.	

<p>Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.</p>	<p>Bidders must submit their 2019 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
<p>Valid and Current Tax Clearance</p>	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Vice-Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Vice-Chair advised Bidders to only transact with legitimate employees of BIR.</p>
<p>Audited Financial Statements for 2018 and 2017</p>	<p>Submission will be the 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.</p>
<p>Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
<p>Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started</p>	<p>Vice-Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> • Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I; • Bidders to check the box pertaining to the Lot being bid for; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page.
<p>Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.</p> <p>Similar nature shall mean "Medical Equipment".</p>	<p>As the form was flashed on the screen, Vice-Chair's instructions to this document is:</p> <ul style="list-style-type: none"> • A form is again provided; • Bidders to check the box pertaining to the Lot being bid for; • Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> 1. End User's Acceptance; or 2. Copy of Official Receipt; or 3. Sales Invoice together with Collection Receipt (They go together)

	<table border="1"> <thead> <tr> <th data-bbox="704 152 1040 189">Bidder's Query</th> <th data-bbox="1040 152 1435 189">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="704 189 1040 284">Do we need to use that form? Or we can retype that?</td> <td data-bbox="1040 189 1435 284"></td> </tr> <tr> <td data-bbox="704 284 1040 358"></td> <td data-bbox="1040 284 1435 358">Yes, but it should be copied verbatim.</td> </tr> <tr> <td data-bbox="704 358 1040 456"></td> <td data-bbox="1040 358 1435 456">What's important is you must copy all the information we required.</td> </tr> </tbody> </table>	Bidder's Query	Committee's Reply	Do we need to use that form? Or we can retype that?			Yes, but it should be copied verbatim.		What's important is you must copy all the information we required.
Bidder's Query	Committee's Reply								
Do we need to use that form? Or we can retype that?									
	Yes, but it should be copied verbatim.								
	What's important is you must copy all the information we required.								
<p>Net Financial Contracting Capacity (NFCC)</p> <p>Committed Line of Credit (CLC)</p>	<p>For NFCC</p> <ul style="list-style-type: none"> • A form is provided for as Annex II; • Bidders to check the box pertaining to the Lot being bid for; <p>As the sample form was flashed on the screen, Vice-Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p> <p>For CLC - A sample form is provided for as Annex II-A</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>Vice-Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p> <p>Vice-Chair emphasized that the Committed Line of Credit is different from Bid Security and the CLC is the only alternative document in lieu of the NFCC.</p>								
<p>Class "B" Documents (For Joint Ventures)</p>	<p>Chair Instruction's</p>								
<p>Joint Venture Agreement (JVA)</p>	<ol style="list-style-type: none"> 1. Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence; 2. If not submission will be a copy of Protocol/ Undertaking of Agreement to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <p>Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</p>								

<p>For Local JV Partner</p>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> 1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; 2. Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas; 3. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018; 4. 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.
<p>For Foreign JV Partner</p>	<ol style="list-style-type: none"> 1. Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based. 2. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018; 3. Corporate Financial Statement or Annual Report for 2018 or 2017.
<p>PhilGEPS Certificate of Registration and Membership (Platinum Registration).</p>	<p>The PhilGEPS Certificate of Registration as discussed earlier shall apply.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p> <p>Chair reminded the Bidders that in case the JV Partners opt to submit their eligibility documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall be a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. "GPPB Circular 07-2017 dated 31 July 2017"</p>
	<p>For the rest of the Eligibility and Technical Documents, any of the JV partners can submit and it will be considered as collective compliance, i.e.</p> <ul style="list-style-type: none"> • Duly filled up and signed form Annex I; • Duly filled up and signed form Annex I-A, complete with the required attachment; • NFCC or CLC.

Technical Documents	Vice-Chair 's Instructions
<p>Annex IV Bid Security</p>	<p>Vice-Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <ul style="list-style-type: none"> a. Bid Securing Declaration. <ul style="list-style-type: none"> • A form is provided for as Annex IV. • Bidders to check the box pertaining to the Lot being bid for; <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Vice-Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>Vice-Chair reminded the Bidders that there should be separate Bid Security per lot being bid.</p> <p>The other forms of Bid Security are:</p> <ul style="list-style-type: none"> b. Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC; c. A Bank Draft / Bank Guarantee or Irrevocable LC equivalent to at least 2% of the ABC; OR d. Surety Bond callable upon demand equivalent to at least 5% of the ABC. <p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Vice-Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1(b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.</p>

<p>Technical Bid Form</p> <p>Lot no. 1 – Annex V-A (5 pages) Lot no. 2 – Annex V-B (5 pages)</p>	<p>Vice-Chair reminded the Bidders that each Lot has its own Technical Bid Form.</p> <p>As the Technical Bid Form for Lot 1 was flashed on the screen Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • There is an instruction on the top most part of the form that states "Please use the Bid Form. Do not retype or alter"; • Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance"; • Bidders to indicate the Brand and Model Number of the following: <ul style="list-style-type: none"> Lot 1: <ul style="list-style-type: none"> • Cardiac Mapping System • Display Works System • Stand-Alone Amplifier • Power Input • Laser Colored printer (3rd party) • Software Modules with license • Performance Specifications • Ablation Machine • Irrigating Pump Lot 2: <ul style="list-style-type: none"> • Intra-Aortic Balloon Pump (IABP) • Doppler Ultrasound • All six (6) pages must be signed by the authorized representative of the Bidder. <p>Vice-Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Vice-Chair informed the Bidders that the Committee will issue a Bid Bulletin to revise the Technical Bid Form to remove the indication of Brand and Model Number for Power Input and Performance Specifications.</p> </div>
<p>Duly signed/conformed UPM-PGH Terms of Reference</p> <p>Lot no. 1 – Annex V-A1 (5 pages) Lot no. 2 – Annex V-B1 (4 pages)</p>	<ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages.
<p>Product brochure(s) or technical data sheet(s)</p>	<p>Bidders to submit the Product brochure(s) or technical data sheet(s) in Hard copies showing the technical specifications of the following in English language:</p> <p>Lot 1:</p> <ol style="list-style-type: none"> a) Cardiac Mapping System <ul style="list-style-type: none"> • Display Works System • Stand-Alone Amplifier • Power Input • Laser Colored printer (3rd party) • Software Modules with license • Performance Specifications b) Ablation Machine c) Irrigating Pump

Lot 2:

- a) Intra-Aortic Balloon Pump (IABP)
- b) Doppler Ultrasound

Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.

Again, the Power Input and Performance Specifications will be removed from this requirement, but the specifications of the Power Input and Performance Specifications must be in the hard copy Brochure of the Cardiac Mapping System, in other words what we're trying to say is that there's no separate product brochure for Power Input and Performance Specifications.

Bidder's Query	Committee's Reply
Ma'am the Laser Colored Printer need a brochure as well?	
	Yes.
	If I may request, can you put a separator in the product brochures so that the Committee can easily find the requirements during the Bid Opening.
The Cardiac Mapping system has only one brochure and everything is in there.	
	You can highlight or put a tabbing to where is for the Display Works System, Stand-Alone Amplifier etc.
Okay.	

For Manufacturers

Submission of valid and current Certification that the manufacturer has been in the business of manufacturing the following equipment being offered, sample per **Annex VI**.

For First Tier Distributors

Copy of valid and current Valid and Current Certificate of Distributorship (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the following:

Lot 1: Brand New Cardiac Mapping System with Radiofrequency Generator and Irrigating Pump;

Lot 2: Brand New Intra-Aortic Balloon Pump (IABP)

The Certificate MUST INDICATE/INCLUDE the following:

For Lot 1:

1. That the manufacturer has been in the business of manufacturing Electrophysiologic Equipment for at least 10 years;
2. That the system offered is open platform;

	<ol style="list-style-type: none"> 3. That the system is compatible with catheters made by the following manufacturers: <ol style="list-style-type: none"> i. St. Jude Medical ii. Boston Scientific 4. That system is compatible with ablation generators made by the following manufacturers: <ol style="list-style-type: none"> i. St. Jude Medical ii. Stockert iii. Boston Scientific iv. Medtronic 5. That the system is compatible with existing GE Brand Electrophysiology System; 6. That the system is compatible with cryoablation systems; 7. That engineers are factory-trained on service repair; 8. That supplies, parts, and accessories will be available for at least ten (10) years after expiration of the warranty period. <p>For Lot 2:</p> <ol style="list-style-type: none"> 1. That the manufacturer has been in the business of manufacturing IABP Machines for at least twenty (20) years; 2. That service engineers are factory trained on service repair; 3. Guarantee letter from the manufacturer to ensure availability of supplies, parts, and accessories for at least ten (10) years after expiration of the warranty period. <p>Note: If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Vice-Chair informed the bidders that this requirement will be modified to add the statements from Lot no. 1 to Lot no. 2 that should indicate in the Certificate and to remove the requirement of "If not directly issued by the manufacturer to the bidder, bidder must submit the certificate of distributorship / dealership that will link bidder to the manufacturer".</p> </div>
<p>Valid and current Certificate of Product Registration or Certificate of Exemption (COE)</p>	<p>Bidders to submit a valid and current Certificate of Product Registration (CPR) or Certificate of Exemption (COE) issued by the Philippine Food and Drug Administration for each of the following</p> <p>Lot 1:</p> <ol style="list-style-type: none"> a. Cardiac Mapping System b. Ablation Machine c. Irrigating Pump <p>Lot 2:</p> <ol style="list-style-type: none"> a. Intra-Aortic Balloon Pump (IABP) b. Doppler Ultrasound

Valid and current ISO Certification or equivalent	<p>Bidders to submit a valid and current ISO Certification or equivalent document of the manufacturer for the following</p> <p>Lot 1:</p> <ul style="list-style-type: none"> a. Cardiac Mapping System b. Ablation Machine c. Irrigating Pump <p>Lot 2:</p> <ul style="list-style-type: none"> a. Intra-Aortic Balloon Pump (IABP) <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instructions to Bidders.</p>
List of Authorized Service Center/s in the Philippines and/or Asia	<p>List of Authorized Service Center/s in the Philippines and/or Asia (with available spare parts, indicating address, telephone & fax numbers, email address and contact person) for the following:</p> <p>Lot 1:</p> <ul style="list-style-type: none"> a. Cardiac Mapping System b. Ablation Machine c. Irrigating Pump <p>Lot 2:</p> <ul style="list-style-type: none"> a. Intra-Aortic Balloon Pump (IABP)
List of Manufacturer's Branch Office /Sales Office	<p>Bidders to submit its list of Manufacturer's Branch Office /Sales Office in the following:</p> <ul style="list-style-type: none"> a) Any country in Western Europe; b) US or Canada; and c) Japan <p>FOR THE FOLLOWING:</p> <p>Lot 1:</p> <ul style="list-style-type: none"> a. Cardiac Mapping System b. Ablation Machine c. Irrigating Pump <p>Lot 2:</p> <ul style="list-style-type: none"> a. Intra-Aortic Balloon Pump (IABP)
Annex VI Certificate of Performance Evaluation	<p>The Committee wants to make sure that the Bidders has a good record with his client. As such, Bidders has to go back to the client which they identified in Annex I-A as the completed contract client/s.</p> <p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least Very Satisfactory.</p> <p>Vice-Chair emphasized that the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client/s.</p>
Proof of Authority of the Designated Representative	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney; b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.

	<p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Vice-Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p>Annex VII Omnibus Sworn Statement (OSS)</p>	<p>Vice-Chair informed that the OSS is standard in all government biddings.</p> <p>Vice-Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Vice-Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>Bidders to check the box pertaining to the Lot being bid for.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>
<p>ENVELOPE 2: FINANCIAL ENVELOPE</p> <p>Financial Bid Form</p> <p>For Lot 1: Annex VIII-A For Lot 2: Annex VIII-B</p>	<p>Envelope 2 will contain the Financial Bid of the Bidders where Bidders will indicate the Unit price and Total Bid price in words and figures which should not exceed the ABC per Lot.</p> <p>Vice-Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Vice-Chair once again reminded the bidders that the Financial Bid Form should be in Separate Folder per Lot (in 3 copies) because each lot has a separate Financial Bid Form.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;"> <p>Vice-Chair reminded the Bidders that the Financial Bid Form will be revised to</p> </div>

- The Vice-Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidder's Query/Clarification/s	Committee's Reply
Regarding the ongoing business relationship over the last five (5) years, because we're a new distributor ma'am	
	That requirement is important for the UPM-PGH to have ongoing business relationship over the last five (5) years because they have experiences before that in the middle of the contract implementation binitawan sila ng principal.
	Anyway, you're not limited to raise your questions right now, you may send all your concerns in writing until 10 May 2019 (Friday) and all answers will be through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.
	And if incase there will be any modifications in the requirement it will be through a Bid Bulletin and if there will be revised forms please use the revised forms.
Regarding to the Foreign Bidder, as Distributor not as Manufacturer?	
	Distributors must be Local First Tier Distributors.
	For those who have not yet bought bidding documents, if in case you will join this project please buy the Bidding Documents way ahead the Bid Opening date.
	Thank you very much.


- Vice-Chair emphasized that Bidders must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- Vice-Chair suggest that Bidders can put everything in writing and not wait for the last minute to ask/raise questions. Which can be sent by email or fax. The details can be found in the Bid Data Sheet.

Bidders can send queries/concerns until 10 May 2019 (Friday)

The Bid Opening is scheduled on 23 May 2019 (Thursday, 2:00 PM)

Adjourned at 11:00 A.M.

MINUTES TAKEN BY:


MA. VERONICA A. MORALES
 Head, BAC-I Secretariat
 LMC

NOTED BY:


ATTY. MARIA GUDELIA C. GUESE
 Vice-Chairperson, BAC-I

APPROVED BY:


CHRISTABELLE P. EBRIEGA
 Chairperson, BAC-I



ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2019-104)

SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) LOT OF CARDIAC MAPPING SYSTEM WITH RADIOFREQUENCY GENERATOR AND IRRIGATING PUMP AND TWO (2) UNITS INTRA-AORTIC BALLOON PUMP (IABP) FOR THE UNIVERSITY OF THE PHILIPPINES MANILA-PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

CARDIAC CATHETERIZATION LABORATORY

02 May 2019, 10:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)
NDC Building, 115 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - GOVERNMENT PROCUREMENT GROUP PROJECT

Regular Members

Gender

Signature

- 1) Christabelle P. Ebriega F (Chairperson) *m. lara*
- 2) Atty. Ma. Gudelia C. Guese F (Vice-Chairperson & Supv. BAC) *Ms. G.*
- 3) Myra Chitella T. Alvarez F (Member) *[Signature]*
- 4) David A. Inocencio M (Member) *[Signature]*
- 5) Joel S. Rodriguez M (Member) *[Signature]*
- 6) Irene G. Alayon F (Alternate Member) *[Signature]*
- 7) Vivian E. Monsanto F (Alternate Member) *[Signature]*
- 8) Ma. Margarita Lat-Luna, MD F (Provisional Member) *Ma. Margarita Lat-Luna*

End-Users

- 1) Racel Ireneo Luis Querol, MD M TWG Representative
- 2) Paul Francisco II M End-User
- 3) Dr. Giselle Gerbasio F End-User
- 4) Charlene Agustin F End-User
- 5) Paul Francisco II M End-User
- 6) _____

Account Officer

- 1) Erika April Guycoa F *[Signature]*
- 2) _____

Technical Working Group

Gender

Signature

- 1) Elena E. Romero F (Team Coordinator) *[Signature]*
- 2) Katrina B. Alba F (Member) *[Signature]*
- 3) Jinky C. Apollinar F (Member) *[Signature]*
- 4) Rhonell O. Bautista M (Member) *[Signature]*
- 5) Maria Victoria S. Castillo F (Member) *[Signature]*
- 6) Jacky C. Crispino M (Member) *[Signature]*
- 7) Erika April C. Guycoa F (Member) *[Signature]*
- 8) Kriss Ann S. Hizon F (Member) *[Signature]*
- 9) Fe B. Ireena F (Member) *[Signature]*
- 10) Maria Eda I. Maningat F (Member) *[Signature]*
- 11) Verna Liza DV. Maramot F (Member) *[Signature]*
- 12) Gel Cyrell Y. Tallada F (Member) *[Signature]*

Secretariat

- 1) Ma Veronica A. Morales *VMC* F (Head) *[Signature]*
- 2) Jane C. Arcilla F (Member) *[Signature]*
- 3) Ana DG. Asprec F (Member) *[Signature]*
- 4) Ma Teresa S. Elima F (Member) *[Signature]*
- 5) Mirasol S. Ninobla F (Member) *[Signature]*
- 6) Ma. Irissa G. Ordillano F (Member) *[Signature]*

Observers

- 1) _____ (COA)
- 2) _____



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Bought Bid Docs)

Name of Project : SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) LOT OF CARDIAC MAPPING SYSTEM WITH RADIO FREQUENCY GENERATOR AND IRRIGATING PUMP AND TWO (2) UNITS INTRA-AORTIC BALLOON PUM (IABP) FOR THE UPM-PGH

Bid Reference No. : GPG-B1-2019-104

Time / Date & Venue : 02 May 2019, 10:00 A.M., 5th Floor Conference Room, Philippine International Trading Corporation (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

NO ID - NO ENTRY
 For Company Personnel
 • Valid Company ID with picture and signature
 For Individuals (Not representing any Company)
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
	Christian Pauling Josey Ubarende Leticia R. CADIZ	M M F	Bidders Inc. 2nd New York St. Immaculate concepcion Quezon City Same as above	09396736648 09185323779	christian.pauling@bidders.com	Lot 105 118	8:50	<i>[Signature]</i>
	Ronilo Atollano	M	Health-Tech Medical Inc. Ortigues Ave., San Juan City 1508	092917798315	ronilo@hano.com	Lot 105	9:40	<i>[Signature]</i>
	Christine Theresia M. Casan Joaquin Manojon / Nelson Balmanan	F F F	Health-Tech Medical Inc. Ortigues Ave., San Juan City 1508	09322590004	christine.theresia@hano.com	Lot 105	9:50	<i>[Signature]</i>
	Balmanan							



Bids and Awards Committee (BAC 1)

ATTENDANCE SHEET : PROSPECTIVE BIDDERS

PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

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	Felix Dulany Jr.	M	Medhrosix Persaud Limbong Lages Bandar	9152079	felix.dulany@medhrosixmed.com	1A12	9:25	
	Anthony Bautista	M	Do	Do	anthony.bautista@medhrosixmed.com		9:25	



Bids and Awards Committee (BAC 1)

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	DONNERD SORMEZ	M	SMD GROUP, TERNEREX, SAN DUAN OFFICES 15TH FLR PITC	09244825512	domingo.sormeziv@gmail.com	Lot 1 & 2	10:25	<i>(Signature)</i>